



ADDENDUM NO. 1

Date: January 14, 2020

Project: Union Sunday School Roof and Montauk Window Replacement
DAS RFB 894400-01
DAS Project 8944.00

SPECIFICATIONS ITEMS:

1. SECTION 00 4116 – BID FORM
 - a. Replace with attached SECTION 00 4116.
2. SECTION 01 1200 – CONTRACT SUMMARY
 - a. Replace with attached SECTION 01 1200.
3. SECTION 08 0352 – HISTORIC TREATMENT OF WOOD WINDOWS
 - a. ADD the following as paragraph 1.6.C:
 - C. Handle historic windows and glass with care to prevent cracking or breaking the historic float glass in the storm windows.
 - b. DELETE the second sentence in paragraph 2.5.A referencing Section 08 8000 “Glazing”
 - c. ADD the following as paragraph 3.5.F:
 - F. Install glazier points by hand with hand tools similar to a Fletcher PushMate point setting tool. Do not use mechanical point drivers.

ATTACHMENTS:

1. SECTION 00 4116 – BID FORM
2. SECTION 01 1200 – CONTRACT SUMMARY

END OF ADDENDUM

SECTION 00 4116

BID FORM

RFB #894400-01

BID FORM for CONSTRUCTION CONTRACT
for
Clermont Union Sunday School Roof and Montauk Window
Replacement
26223 Harding Rd., Clermont, IA 52135
Project 8944.00

Iowa Department of Administrative Services
GSE-Central Procurement Bureau
Hoover State Office Building, Level 3
1305 East Walnut Street
Des Moines, Iowa 50319-0105

The following documents are to be completed and submitted with your bid.

1. Bid Proposal Form (Required)
2. Non Discrimination Clause Form
3. Contractor Targeted Small Business Enterprise Pre-Bid Contract Information Form
4. Bid Security – 5% of total Bid amount (Is to be submit in separate envelope) (Required)

Authorized Representative:

The undersigned Bidder, in response to your Request for Bid for construction of the above project, having examined the Drawings, Specifications, and other Bidding Documents dated December 16, 2019, and Addenda issued and acknowledged below as received and being familiar with all the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies to perform all work to construct the project in strict accordance with the proposed Contract Documents, within the time and at the prices stated below. Prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents and for which any effect on cost of the Work is included in the bid amounts indicated:

Number _____ _____ _____ _____ _____

Dated _____ _____ _____ _____ _____

Note that the State of Iowa is exempt from State and Local sales and use taxes (including local option and school option) for this project. Taxes on construction materials shall NOT be included in the bid amounts.

Amounts shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words shall govern.

BID PACKAGES:

BP #07-1

Description: Complete repairs associated with the Union Sunday School steeple and complete the storm window repairs at the main house of the Montauk Historic Site.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars

(\$_____).

BP #07-1 Alternate #1

Description: Deduct cost of paint removal associated with the Union Sunday School steeple.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars

(\$_____).

BP #07-1 Alternate #2

Description: Deduct cost of paint removal associated with the storm window repairs at the main house of the Montauk Historic Site.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars

(\$_____).

UNIT PRICES:

UNIT PRICE #01

Description: Wood Consolidation Repairs

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars

(\$ _____) per square foot.

UNIT PRICE #02

Description: Additional Wood Repairs

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars

(\$ _____) per square foot.

UNIT PRICE #03

Description: Additional Wood Replacement

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

_____ Dollars

(\$ _____) per square foot.

Bidder hereby certifies that:

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation;
2. Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.
3. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner as a Contractor as required by Chapter 91C, Code of Iowa.
4. Bidder agrees to comply with all Federal and State Affirmative Action/Equal Employment Opportunity requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.
5. All construction under this Contract shall conform to the requirements of the *Iowa State Building Code*.
6. Bidder agrees that this bid shall remain valid and shall not be withdrawn for a period of thirty (30) calendar days after the date for receipt of bids.
7. Bidder agrees that if written notice of acceptance of this bid is mailed, emailed, or delivered to the undersigned within thirty (30) days after the date in which bids are due, or at any time thereafter before it is withdrawn, the undersigned will sign and return the Contract Agreement, prepared in accord with the Bidding Documents and this bid as accepted; and will also provide proof of insurance coverage and required surety bonds.

8. Bidder understands that the Owner reserves the right to reject any and all bids, and to waive irregularities or informalities and enter into a contract for the work, as the Owner deems to be in the best interest of the State.
9. Bidder understands that the Owner reserves the right to accept any, or no, Alternate Bid, if requested, and that the Alternate Bids may be considered in any order or combination, and the low Bidder shall be determined on the basis of the sum of the base bid and any Alternate(s) accepted.

Subcontractors:

The Trade Contractor must identify all Subcontractors and Suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

Enforcement of Reciprocal Resident Bidder Preference, per Iowa Code 73A.21.

All bidders shall either check the box next to "Resident Bidder" or check the box next to "Nonresident Bidder" and by doing so and signing thereafter certifies and attests to the same. All information requested must be provided. Seek out the advice of an attorney if you have questions.

"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder's state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

Resident Bidder

Name of Resident Bidder: _____

By: _____
Authorized Agent and Signatory of Resident Bidder

OR:

Nonresident Bidder

Name of Nonresident Bidder: _____

Name of State or Foreign Country of Nonresident Bidder: _____

Particularly identify and describe any preference, labor preference, or any other type of preferential treatment, in effect in the nonresident bidder's state or foreign country at the time of this bid:

NOTICE: Nonresident Bidders domiciled in a state or country with a resident labor force preference shall make and keep, for a period of not less than three years, accurate records of all workers employed on the public improvement. The records shall include each worker's name, address, telephone number when available, social security number, trade classification, and the starting ending time of employment.

By: _____
Authorized Agent and Signatory of Nonresident Bidder

Bid Form shall be signed by an officer of the company with authority to bind in a contract. Notice of acceptance of this bid, or request for additional information by the Department of Administrative Services, may be addressed to the undersigned at the address set forth below:

Legal Name of Firm: _____

Date: _____

Signature of Bidder: _____

Title: _____

Typed Name of Signatory: _____

Email: _____

Business Address:

Telephone Number: _____ Fax Number: _____

Federal Tax Identification Number: _____

Iowa Contractor Registration Number: _____

Bidder Safety Manager Name: _____

For an out-of-state Bidder, Bidder certifies that the Resident Preference given by the State or Foreign Country of Bidder's residence, _____, is _____ %.

END OF SECTION

SECTION 01 1200

CONTRACT SUMMARY

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Project Information
- B. Project Summary
- C. Bid Scope Summary
- D. Work Hour Restrictions
- E. Access to Site
- F. Coordination with Occupants
- G. Rules for Construction Workers
- H. Bid Package Instructions

1.02 PROJECT INFORMATION

- A. Facility Name/Location:
 - 1. Union Sunday School Roof at the corner of McGregor St. and Larrabee St., Clermont, IA 52135
 - 2. Montauk Window Replacement at 26223 Harding Rd., Clermont, IA 52135
- B. DAS Project #: 8944.00
- C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
- D. Owner's Representative: Doug Carper, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
- E. Construction Manager: Jeffrey Reams, Story Construction Co., 2810 Wakefield Circle, Ames, IA 50010

1.03 PROJECT SUMMARY

- A. The project includes, but is not limited to:
 - 1. Bid Package #07-1 – Union Sunday School Steeple Repairs and Storm Window Repairs at the Main House of the Montauk Historic Site.
- B. Target date to provide substantial completion is May 15, 2020.

1.04 BID SCOPE SUMMARY

- A. Scope Applicable to All Bid Packages:
 - 1. Construction of the project shall be accomplished under one contract. Refer to Section 01 1200-1.09 for a description of work included under each separate contract. Contracts for this project include the following:
 - a. Bid Package #07-1 – Union Sunday School Steeple Repairs and Storm Window Repairs at the Main House of the Montauk Historic Site.
 - 2. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's

Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.

3. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
4. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
5. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.
6. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
7. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
8. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
9. Contractor shall maintain an accurate set of As-Built Drawings throughout the duration of the Project and submit to the Construction Manager at the completion of the project.
10. Prior to removal of bird dung by separate contract, Bid Package 07-1 shall remove birds from the Union Sunday School Steeple and re-secure existing bird screen that has come loose.

1.05 WORK HOUR RESTRICTIONS

- A. Work hours are from 7:00 AM to 5:00 PM, Monday through Friday unless arrangements are made in advance.

1.06 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
 2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.
- D. The contractor shall identify their work zones with a barrier such as caution tape to help delineate the construction areas from the public areas.
- E. The use of lifts will be allowed. Any disturbance to the ground surface must be repaired by the completion of construction.

1.07 OWNER OCCUPANCY

- A. Full Owner Occupancy: The building will be open for public tours periodically during construction. Schedule the work to accommodate the Owner occupancy.
- B. Maintain existing exits or coordinate closure with the Owner.

1.08 RULES FOR CONSTRUCTION WORKERS

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- C. You are permitted access only to the work site and no other area of the institution.
- D. No drugs, alcohol, or firearms are allowed on the work site.
- E. Do not leave drugs, alcohol, or firearms in your personal vehicle.
- F. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.
- G. Secure all tools at the end of the day.
- H. Maintain control of all tools, supplies, and debris at all times during the work.

1.09 BID PACKAGE INSTRUCTIONS

- A. **Bid Package #07-1** – Complete repairs associated with the Union Sunday School steeple and complete storm window repairs at the main house of the Montauk Historic Site: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
 - 1. Drawing Sheets: All.
 - 2. Includes specifications:
 - a. All including the appendixes.
- B. **Alternate #01** – Delete paint removal from scope of work at the Union Sunday School location.
 - 1. Existing paint is being tested for lead and the results will not be known until after Bid Day. If paint contains enough lead that removal is required by a specialty contractor, that work will be performed outside the scope of this contract.
 - 2. Provide credit to delete paint removal from the scope of this project.
- C. **Alternate #02** – Delete paint removal from scope of work at the storm window repairs at the Montauk Historic Site location.
 - 1. Existing paint is being tested for lead and the results will not be known until after Bid Day. If paint contains enough lead that removal is required by a specialty contractor, that work will be performed outside the scope of this contract.
 - 2. Provide credit to delete paint removal from the scope of this project.
- D. **Unit Price #01** – Wood Consolidation Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
 - 1. State the square foot cost to stabilize decayed wood members with epoxy consolidant and filler. Apply epoxy consolidant and epoxy filler, as needed to reconstitute damaged historic wood elements in accordance with Division 06, Section 06 0310 Historic Wood Repairs. Includes priming and painting the repaired wood to match existing.
 - 2. Unit of Measurement: One Square Foot.
 - 3. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
 - 4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

- E. **Unit Price #02** – Additional Wood Repairs: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
1. Provide a Unit Cost for additional wood repairs, to apply epoxy consolidant and wood patching compound to restore and fill in historic wood elements in accordance with Division 06, Section 06 0310 Historic Wood Repairs. Includes priming and painting the repaired wood to match existing.
 2. Unit of Measurement: One Square Foot.
 3. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
 4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.
- F. **Unit Price #03** – Additional Wood Replacement: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
1. Provide a Unit Cost for replacement of additional wood siding or trim elements in accordance with Division 06, Section 06 0310 Historic Wood Repairs. Cut out damaged sections of siding or trim boards from center to center of studs. Includes priming and painting the new wood to match existing.
 2. Unit of Measurement: One Square Foot.
 3. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, and profit.
 4. Owner reserves the right to reject Contractor's measurements of work in place that involves use of established unit prices and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Contractor.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION