March 3, 2023

To: All Potential Bidders

Re: 005-RFP-0210-2022–Evaluation of Administration of the State of Iowa Employee Assistance Program

**ADDENDUM EIGHT**

Further breakdown of the evaluation criteria and points for this RFP include:

 Technical (Required) Scored Points - 700

 Cost Points - 300

 TOTAL POINTS AVAILABLE – 1,000

 Minimum of 450 scored points is required for the Technical Criteria.

| **Technical Criteria** | **RFP Section**  | **Possible Points** |
| --- | --- | --- |
| Background Information, Experience | 3.2.5, 3.2.6 | 100 |
| Acceptance of Terms and Conditions | 3.2.8 | 50 |
| Ability to meet the Scope of Work Requirements | 5.2.1 | 150 |
| Implementation and Account Management | 5.2.2 | 75 |
| Personnel | 5.2.3 | 50 |
| Administration | 5.2.4 | 75 |
| Customer Service | 5.2.5 | 75 |
| Services | 5.2.6 | 75 |
| Client Survey/Evaluation Forms | 5.2.7 | 50 |
| **Total Possible Technical (Required) Scored Points**  |  | **700** |