

DOCUMENT 00 0491
ADDENDUM NO. 1

DATE: August 10, 2017

PROJECT NAME: DAS-S1 – Capitol Complex Site Improvements
8931.00-.05

This Addendum forms a part of the bidding and contract documents. This Addendum supersedes and supplements all portions of the original bidding and contract documents dated July 21, 2017, with which it conflicts.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.
FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

A. SPECIFICATIONS

1. Section 00 7401 – Bid Package #1 – Capitol Stairs
 - a. Paragraph 7.1: ADD “Temporary removal and re-installation of any electrical items needed for drywall/plaster work will be by Owner.”
2. Section 00 7402 – Bid Package #2 – Historical Building, Hoover Building and Wallace Sidewalks
 - a. Paragraph 4.2: ADD “Record Automatic Doors – 563-263-0000” as Automatic Door Maintenance Provider.”

B. DRAWINGS

1. ADD “C503 – Temporary Access – Iowa Labs”
 - a. Temporary Access Road – Remove sod and topsoil and haul to a stockpile location located on the Des Moines Area Community College (DMACC) campus. Lay new (6”) rock level with the existing grade with minimal grading as required for temporary use by the facility during the S1 repairs. It is intended the rock road would be left in place for future use. Keep the road as close to the fence line as possible. See attached drawing C503 of approximate route and additional requirements.
 - b. Include temporary removal of approximately 20’ of fence and re-installation at the end of the project. Temporary barricades will need to be provided for the duration of the project to maintain the campus perimeter fencing.

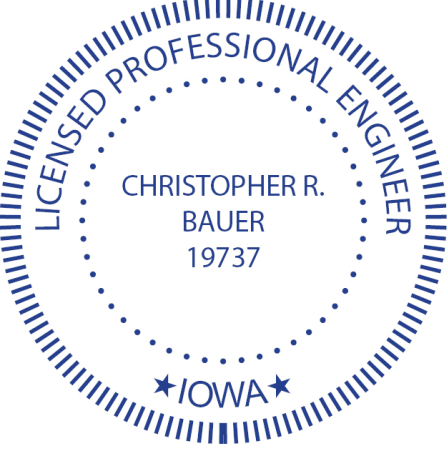
C. ATTACHMENTS

1. Pre-Bid Meeting Minutes
2. C503

DAS-S1 - Site Improvements
Addendum # 01
8931.00-.05 / 417174-0
00 0491-1

DOCUMENT 00 0491
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Prepared By: Shive-Hattery, Inc.

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.	
	Signature	Date
	Printed or typed name	Christopher R. Bauer, P.E.
	License Number	19737
	My License Renewal Date is:	12-31-2017
Pages, Sheets, or Divisions covered by this Seal: This Addendum		

END OF DOCUMENT 00 0491

DAS-S1 - Site Improvements
Addendum # 01
8931.00-.05 / 417174-0
00 0491-2

Pre-Bid Meeting: August 2nd, 2017 – 10:00 AM CDT – Meeting Minutes**Owner/DAS/CM Team Introductions:**

Construction Manager – DCI Group

Engineer – Shive Hattery

Iowa Department of Administrative Services (DAS)

Capitol Complex Management (CCM)

DAS Purchasing Agent – Randall Stapp

See attached sign-in sheet

General Project Description/Overview:

This Project consists of work at five different buildings that are part of the Capitol Complex:

- 1) Capitol Building – Removal of North Stairs for new waterproofing on structure and re-installation of stair treads and landings. Plaster repair in Office from water damage.
- 2) Iowa Labs – Replacement of existing drive with new storm water management structures at West Drive to Iowa Medical Examiner Office
- 3) Historical Building – Removal of existing sidewalk at North Entrance to water-proof building structure and installing new sidewalks with adequate slope to direct water away from building entrance.
- 4) Hoover Building – Injection grouting of cracks in ceiling system to address water intrusion issues. Removal of door thresholds and flashing to re-seal at West Entrance to address water intrusion issues.
- 5) Wallace Building – Replacement of existing sidewalks and drives

Bid Packages:

- BP #1 – Capitol Stairs
- BP #2 – Historical Building, Hoover Building & Wallace Sidewalks
- BP #3 – Iowa Labs

Base Bid:

- 1) Capitol Building – Removal of North Stairs for new water-proofing on structure and re-installation of stair treads and landing. Plaster repair in office from water damage.
- 2) Historical Building – Removal of existing sidewalk at North Entrance to water-proof building structure and installing new sidewalk with adequate slope to direct water away from building entrance.
Hoover Building – Injection grouting of cracks in ceiling system to address water intrusion issues. Removal of door thresholds and flashing to re-seal at West Entrance to address water intrusion issues.
Wallace Building – Replacement of existing sidewalk along Grand Avenue
- 3) Iowa Labs – Installation of and removal of temporary gravel access road. All demolition as shown on contract documents. Installation of cut-off walls, new intakes, drains, and storm sewer connections. Where washouts have occurred, contractor will fill with impervious material and repair landscaping. Installation of all paving as indicated on contract documents including any patching and sealant. Installation of new topsoil and seeding. Removal of any fencing and/or gates and re-installation as needed.

Alternates:

- 1) Alternate Bid #1 – All work identified as 6” PCC Sidewalk Patch at Wallace Building
- 2) Alternate Bid #2 – All work identified as 6” PCC Sidewalk Ramp at Wallace Building
- 3) Alternate Bid #3 – All work identified as 8” PCC Driveway Patch at Wallace Building

Unit Costs:

- 1) 6" PCC sidewalk patch (SY)
- 2) Driveway patch (SY)
- 3) Sidewalk ramp replacement (SY)
- 4) Detectable warning panels (SF)

Tour – Lead by DCI Group and DAS at conclusion of meeting.

Bid Package Process:

Overview of Instructions to Bidders – DCI Group

PROPOSALS DUE: August 15th, 2017 by 2:00 PM

MAKE SURE IT IS SUBMITTED TO DAS AS THE REQUEST FOR PROPOSALS READS

1. Proposal Process
 - a. All questions after this meeting and prior to 2:00 PM August 9th, 2017 to be submitted to Randall Stapp at randall.stapp@iowa.gov. Do not contact DAS, Shive-Hattery, or DCI Group directly for questions.
2. Schedule
 - a. An addendum will be issued via Rapids Reproduction and DAS Procurement with the Pre-Proposal Meeting Minutes on or before August 13th, 2017
 - b. A final addendum will be issued no later than August 13th, 2017, 2017 by 2:00 PM CST or no later than 48 hours prior to proposals being due.
 - c. Proposals due August 15th, 2017 by 2:00 PM CST
 - d. Tentatively an NOI will be issued by August 22nd, 2017
 - e. Anticipated construction work to take place September 2017 through November 2018 pending accepted alternates.
 - i. A scheduling meeting will be held shortly after execution of contracts to further develop the construction schedule. All prime contractors, subcontractors, and key suppliers shall attend.
 - ii. One week prior to this meeting, contractors shall provide a preliminary schedule of their activities and activities of their subcontractors with durations and sequencing.

Scope of Work:

3. Administrative
 - a. This RFB will result in one successful proposal per bid package.
 - b. EADOC project management software – provided at no cost to contractors
 - c. Pre-construction meetings and submittals.
 - i. Prime contractors shall submit a submittal schedule within five business days of receipt of Owner/Prime Contractor Agreement. See section 00 7303.15 for requirements. A template with A/E identified submittals will be provided to contractors.
4. Construction
 - a. All areas as required will be barricaded to limit access and protect the public.
 - b. Erosion control plan will be developed and implemented where called for in project documents
 - c. All areas shall be clean and put back to existing conditions prior to substantial completion.
 - d. Staging and storage of materials.

- e. Contractor shall maintain accurate as-built construction records throughout the project.
 - f. Daily logs/Weekly Report/Safety Meetings and meeting requirements.
 - g. Onsite supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
5. Close Out
- a. Provide complete, clean, and legible copies of the as-built construction records to DCI Group upon completion of work. Electronic and hard copies of all O&M's and as-built drawings to be submitted. Refer to spec. section 01 7700 – Closeout Procedures for more details.

Capitol Complex Worksite Rules:

- 1. All personnel who will work on-site will be required to perform background checks before starting work – Full names and birthdates only.
- 2. Rob Greiner with DCI Group will be your main point of contact.
- 3. It is of the utmost importance to show respect and courtesy to all staff at all times.
- 4. Clean all debris, materials, and bring all finishes back to existing conditions
- 5. No smoking or smokeless tobacco use onsite

Open Discussion:

Iowa Labs Access Road – To be addressed per Addendum



Project Name: S1 – Site Improvements

Meeting Purpose: Pre-Bid Meeting

Date: August 2nd, 2017 at 10:00 AM

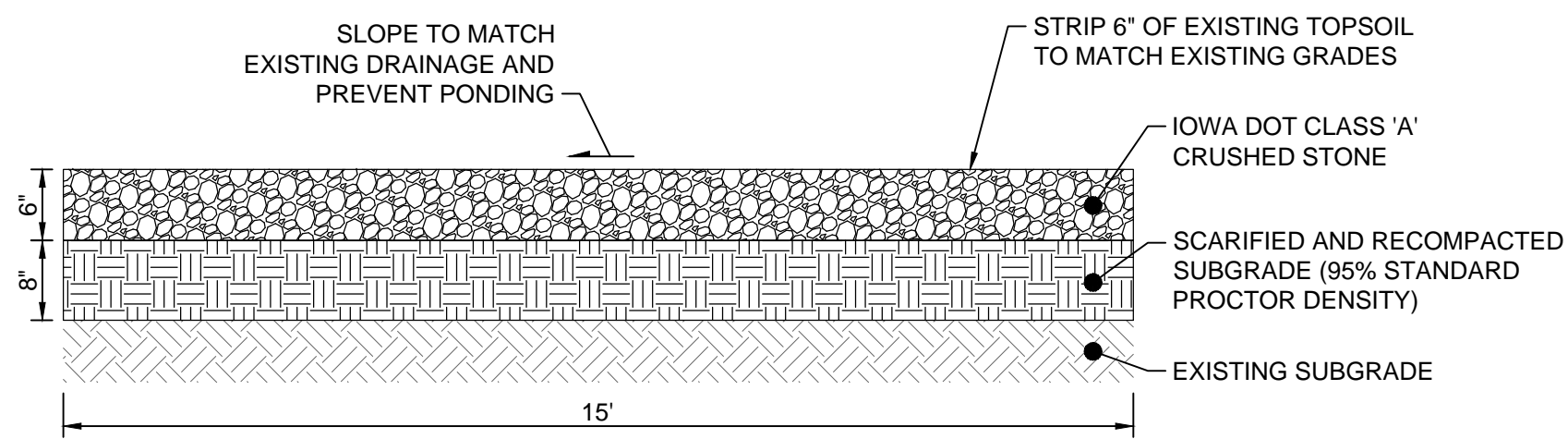
Attendees

<u>Initials</u>	<u>Name</u>	<u>Company</u>	<u>Phone Number</u>	<u>E-Mail Address</u>
MS	Michael Steen	DCI Group	515-975-8348	MichaelS@dcigroupia.com
RG	Rob Greiner	DCI Group	515-650-7777	robg@dcigroupia.com
	Doug Carper	DAS	515-745-3244	Douglas.carper@iowa.gov
	Tim Ryburn	DAS	515-281-3137	Tim.ryburn@iowa.gov
	Bonita Lane	DAS	515-208-3576	Bonita.lane@iowa.gov
CRS	Chris Bauer & Blake Peterson	Shive-Hattery	515-223-8104	cbauer@shive-hattery.com
	Steve Brase	Shive-Hattery	515-223-8104	sbrase@shive-hattery.com
	Phil Parrott	Shive-Hattery	515-223-8104	pparrott@shive-hattery.com
MW	Mark Willemssen	Legislative Facilities	515-201-6649	Mark.Willemssen@legis.iowa.gov
AL	Tony Leyra	IMR	816-321-6001	tony@imrestoration.com
UB	Tony Babcock	NEHRING CONSTRUCTION	515-783-8374	babcock@nehiringconstruction.com

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IOWA LABS - TEMPORARY ACCESS DRIVE



1 TEMPORARY ACCESS DRIVE CROSS-SECTION

TEMPORARY
ACCESS - IOWA
LABS

C503

DRAWN: BTP
APPROVED: ORB
ISSUED FOR: CONSTRUCTION
DATE: 07/21/2017
PROJECT NO: 41774-0
FIELD BOOK: --
CLIENT NO: --

APPENDIX 1
08/09/2017

S1 SITE IMPROVEMENT
PROJECTS

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES
DES MOINES, IA 50319

SHIVEHATTERY
ARCHITECTURE+ENGINEERING
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