



Transcription, Court Reporting, Deposition and Videography Services

The State of Iowa is seeking qualified Bidders to provide transcription, deposition, court reporting and videographer services to ensure that the State of Iowa is able to provide these services.

Open	9/2/2022 5:15 PM CDT	Type	Request for Bids
Close	9/28/2022 3:00 PM CDT	Number	005-RFB-0134-2022
		Currency	US Dollar

Sealed Until 9/28/2022 3:00 PM CDT

Contacts

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Commodity Codes

Commodity Code	Description
96124	Court Reporting Services, Including Electronic
91584	Video Recording Services
96150	Legal Services Including Depositions and Expert Witness Testimony
96172	Transcription Services: Academic, Braille, Legal, Medical, Electronic Duplication, etc.
91584	-
96124	-
96150	-
96172	-

Description

Objective

The State of Iowa is seeking qualified Bidders to provide transcription, deposition, court reporting and videographer services to ensure that the State of Iowa is able to provide these services to multiple State of Iowa Agencies. The State is seeking services to be provided within the Des Moines Metro area and outside, serving all needs throughout the State of Iowa.

This solicitation supports the State of Iowa's objective to ensure that an accurate and verbatim record of all court reporting, deposition, and transcription proceedings are kept and a timely transcript is prepared as necessary.

Current Conditions

The State may award multiple awards for this solicitation in order to provide services to the entire State. The State does not guarantee any service requests. Services must only be performed upon receipt of Agency. Previous court reporting services have been provided to the Iowa Utilities board by Peterson Reporting.

The resulting awarded Contract(s) will be effective upon award and end on 08/31/2025. The Agency shall have the sole option to renew the contract upon the same or more favorable terms and conditions for up to one three year extension. These Contract(s) will be available to all State Agencies and Political Subdivisions.

Prerequisites

- ★ FÈ Óãâ^!Á @ç|Á^ããÁç ãÁ æ ^Á^!cããç } •Á -Á@Á@ãÁÓãÈ
- ★ GÈ Óãâ^!Á @ç|Á^ããÁç ãÁæ ç|ã ^Á Á^|æ^Áç |{| çç } Á|Á@ÁÓãÁ^ à{ æ^ãÈ
- ★ HÈ Óãâ^!Á @ç|Á^ããÁç ãÁæ |^^Á Á^ç çç } •Á -Á@ÁÜÓÈ
- ★ I È Óãâ^!Á @ç|Á^ããÁç ãÁæ |^^Á ÁÇ{ çã çç^Áç |{| çç } Á -Á@ÁÜÓ

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Buyer Attachments

1. [Attachment A.pdf](#)

Group 1: Form of Bid**Instructions:**

- 1.1 Firm's State or Foreign Country of Residence. ★
- 1.2 Sales, Scheduling and Billing contact(s) name, telephone number, and email address. ★
- 1.3 Service Contract Terms and Conditions - The Contract(s) that the Agency expects to award as a result of this solicitation will be based upon the final Bid submitted by the successful Bidder and the solicitation. The contract between the Agency and the successful Bidder shall be a combination of the specifications, terms and conditions of the solicitation, the contract terms and conditions in this solicitation, the offer of the Bidder contained in the final Bid submitted by the Bidder, written clarifications or changes made in accordance with the provisions of the solicitation, and any other terms deemed necessary by the Agency, except that no objection or amendment by a Bidder to the provisions or terms and conditions of the solicitation shall be incorporated into the Contract unless the Agency has explicitly accepted the Bidder's objection or amendment in writing. The contract terms and conditions contained in this solicitation will be incorporated into the Contract. ★
- 1.4 If a Bidder takes exception to a provision, it must state the reason for the exception using the attached "Exceptions Form" and the specific contract language it proposes to include in place of the provision. Exceptions that materially change these terms or the requirements of the solicitation may be deemed non-responsive by the State, in its sole discretion, resulting in possible disqualification of the Bid. The Agency reserves the right to either award a Contract(s) without further negotiation with the successful Bidder or to negotiate contract terms with the selected Bidder if the best interests of the Agency would be served. ★
- 1.5 The contract terms and conditions may be supplemented at the time of Contract execution and are provided to enable Bidders to better evaluate the costs associated with the solicitation requirements and the Contract. Bidders should plan on the contract terms and conditions contained in this solicitation being included in any contract awarded as a result of this solicitation. All costs associated with complying with these requirements should be included in any pricing quoted by the Bidder. By submitting a Bid, each Bidder acknowledges its acceptance of the solicitation terms and conditions without change except as otherwise expressly stated. ★
- 1.6 Terms and Conditions
The parties agree to comply with the terms and conditions in this solicitation which are by this reference made a part of the Agreement. ★
- 1.7 Confidential Treatment of Information - Is Bidder requesting confidential treatment of specific information? ★
- 1.8 A Bidder requesting confidential treatment of specific information shall: (1) fully complete the table below, (2) conspicuously mark its Bid as containing confidential information, (3) mark each page upon which the Bidder believes confidential information appears and CLEARLY IDENTIFY EACH ITEM for which confidential treatment is requested; MARKING A PAGE IN THE PAGE MARGIN IS NOT SUFFICIENT IDENTIFICATION, and (4) submit a "Public Copy" from which the confidential information has been excised. ★
- 1.9 Terms of Pcard Acceptance -The State of Iowa prefers to pay Bidders using its Purchasing Card Program (Pcard) whenever possible. Bidders accepting Pcard payments shall comply with the attached security measures. ★
- 1.10 Specifications - Bidder is able to provide and performed as specified in this solicitation. By indicating "yes", a Bidder agrees that it shall comply with that requirement throughout the full term of the resulting Contract, if the Bidder is successful. In addition, for specific requirements, the Bidder shall provide, if requested, specific references and/or supportive information to verify the Bidder's compliance with the requirement. Failure to provide this information may cause the Bid to be deemed non-responsive and therefore rejected. The Agency reserves the right to determine whether the supportive information submitted by the Bidder demonstrates the Bidder will be able to comply with the Bid Requirements. If the Agency determines the supportive information does not demonstrate the Bidder will be able to comply with the Bid Requirements, the Agency may disqualify the Bid. ★
- 1.11 Bidder Experience - The Bidder must provide the following information regarding its experience:
 ●Number of years in business
 ●Number of years of experience with providing the types of goods and/or services sought by the solicitation.
 ●Describe the level of technical experience in providing the types of goods and/or services sought by the solicitation.
 ●List all goods and/or services similar to those sought by this solicitation that the Bidder has provided to other businesses or governmental entities. ★

- Terminations, Litigation, Debarment - The Bidder must complete the attached form if during the last five (5) years the Bidder had a contract for goods and/or services terminated for any reason, any damages or penalties or settlements to resolve disputes entered into by Bidder under any of its existing or past contracts as it relates to goods and/or services performed that are similar to the goods and/or services contemplated by this RFB, or any order, judgment or decree of any Federal or State authority barring, suspending or otherwise limiting the right of the Bidder to engage in any business, practice or activity. This is a continuing disclosure requirement. Any such matter commencing after submission of a Bid, and with respect to the successful Bidder after the execution of a Contract, must be disclosed in a timely manner in a written statement to the Agency. ★
- 1.12
- Termination, Litigation, Debarment - During the last five (5) years, has the Bidder had a contract for goods and/or services terminated for any reason? ★
- 1.13
- If so, provide full details related to the termination. ★
- 1.14
- Terminations, Litigation, Debarment - During the last five (5) years, has the Bidder had any damages or penalties or settlements to resolve disputes entered into by Bidder under any of its existing or past contracts as it relates to goods and/or services performed that are similar to the goods and/or services contemplated by this RFB? ★
- 1.15
- If so, indicate the reason for the penalty or exchange of property, goods, or services and the estimated amount of the cost of that incident to the Bidder. ★
- 1.16
- Termination, Litigation, Debarment - During the last five (5) years, has Bidder had any order, judgment or decree of any Federal or State authority barring, suspending or otherwise limiting the right of the Bidder to engage in any business, practice or activity? ★
- 1.17
- If so, provide full details related to order, judgment or decree of any Federal or State authority barring, suspending or otherwise limiting the right of the Bidder to engage in any business, practice or activity. ★
- 1.18
- Termination, Litigation, Debarment - During the last five (5) years, has Bidder had any litigation or threatened litigation, administrative or regulatory proceedings, or similar matters to which the Bidder or its officers have been a party? ★
- 1.19
- list and summarize all litigation or threatened litigation, administrative or regulatory proceedings, or similar matters to which the Bidder or its officers have been a party. ★
- 1.20
- Termination, Litigation, Debarment - Has Bidder or any owners, officers, or primary partners have ever been convicted of a felony? Failure to disclose these matters may result in rejection of the Bid or termination of any subsequent Contract. ★
- 1.21
- The Bidder must also state whether it or any owners, officers, or primary partners have ever been convicted of a felony. Failure to disclose these matters may result in rejection of the Bid or termination of any subsequent Contract. ★
- 1.22
- Termination, Litigation, Debarment - Bidder agrees this is a continuing disclosure requirement. Any such matter commencing after submission of a Bid, and with respect to the successful Bidder after the execution of a Contract, must be disclosed in a timely manner in a written statement to the Agency. ★
- 1.23
- Preference - The Bidder shall provide the following general background information: For an out-of-state Bidder, Bidder certifies the Resident Preference given by the State or Foreign Country of Bidder's residence. Enter the resident preference in the text box or indicate no preference ★
- 1.24
- Award - The Iowa Department of Administrative Services reserves the right to award to the Bidder with best overall price or to the Bidder with the best line item price. ★
- 1.25
- Criminal History and Background Information - The Bidder hereby explicitly authorizes the Agency to conduct criminal history and/or other background investigation(s) of the Bidder, its officers, directors, shareholders, or partners and managerial and supervisory personnel retained by the Bidder for the performance of the Contract. ★
- 1.26
- Insurance - Bidder has read and agrees to the following Insurance Attachment. ★
- 1.27
- Nonprofits - The resulting Contract will be made available to nonprofit entities that qualify under I.R.S. § 501 (c) provisions. ★
- 1.28
- Payment Terms - Per Iowa Code § 8A.514 the State of Iowa is allowed sixty (60) days to pay an invoice submitted by a Bidder. ★
- 1.29
- Payment Terms - What discount will you give for payment in 15 days? What discount will you give for payment in 30 days? ★
- 1.30
- Public Entities (Political Subdivisions) - The resulting Contract will be made available to Political Entities, i.e. cities, counties, and schools. ★
- 1.31
- Firm Contract Pricing - Any contract that results from this bid will have firm pricing for one year. ★
- 1.32

1.33	Invoicing - All invoicing will be submitted to the attention of "Accounts Payable" and addressed to the facility receiving the goods or services. The State shall pay the Contractor monthly, within the period of time provided for by applicable State statute, after receipt of the Contractor's invoice for the goods and/or services supplied by the Contractor in the prior calendar month. The invoice will be itemized with a description goods or services provided that corresponds directly to a line item on the Contractual Agreement or Master Agreement that results from this RFB. Each line should also list the quantity, unit of measure, price per unit of measure, line item totals and invoice total. The remit to address on the invoice must match the remit to address that was submitted with registration to do business with the State of Iowa. Payment terms on the invoice must match the payment terms agreed to in the RFB bid submission.	★
1.34	Best and Final Offers - The Issuing officer reserves the right to conduct discussions with Bidders for obtaining "best and final offers." To obtain best and final offers from Bidders, the Issuing Officer may do one or more of the following: enter into pre-selection negotiations, including the use of an on-line auction; schedule oral presentations; and request revised Bids.	★
1.35	Adjustments in Pricing - Adjustments in pricing shall be at the discretion of the Issuing Officer following the attached Adjustment in Pricing terms.	★
1.36	Pricing Restrictions - Pricing restrictions shall be disclosed at the time of bid. Bidders with pricing restrictions will be taken into consideration for minimum order quantities or total order amount required from the ordering agency.	★
Group 2: Specifications		
Instructions: Bidder is to complete the following Questions. Fill out items with blanks. Indicate "yes" or "no" on items requesting agreement. If a "no" response is indicated, exception must be noted.		
2.1	INTENT OF SPECIFICATIONS - It shall be the intent of these specifications to cover the furnishing and delivery of the item(s) in this solicitation. These detailed specifications cover the requirements as to the type of construction to which the item(s) shall conform. Minor details of construction and materials, which are not otherwise specified, are left to the discretion of the manufacturer.	★
2.2	Bidder must be in full compliance with all local, State and federal licensing and certification, regulating authorities at the time of Bid Response. Bidder must provide certification documentation upon Agency request.	★
2.3	Bidder must list any subcontractors that will be used to comply with solicitation requirements in Bid Response. No subcontractors must be allowed without the explicit written consent of the Department of Administrative Services.	★
2.4	Bidder must provide all necessary labor, equipment, equipment maintenance transportation.	★
2.5	Bidder must provide completely confidential transcripts and audio.	
2.6	Bidder must be able to store and transmit all deliverables/transcript and audio to Agency securely.	★
2.7	Bidder must have at least 5 years of experience providing these services	★
2.8	Bidder must provide the number of Certified Key Personnel In your organization who are certified and available to provide services in the State of Iowa.	★
2.9	Bidder shall attach three samples of past non confidential service documentation in Bid Response.	★
2.10	The Bidder must provide the following information regarding their experience: Number of years in business. Number of years with providing the services sought by the solicitation. Describe the level of technical experience in providing the services sought by the solicitation. List all services similar to those sought by this solicitation that the Bidder has provided to other businesses or governmental entities.	★
2.11	Bidder Personnel The Bidder must provide resumes for all key personnel who will be involved in providing the services contemplated by this solicitation. The following information must be included in the resumes: Full Name, Education and/or personnel certification and accreditation documentation, Years of experience and employment history particularly as it relates to the requirements of the solicitation.	★
2.12	Substitute or part time personnel for cases of unexpected sick time or absence shall be included in bid response. Bidders must be capable of providing transcription, deposition, courting reporting or videographer services within the timeline identified by the contracting entity. In some instances, it is expected that contractors may be required to be on site in 24 hours after request is received.	★

- 2.13 Bidder must provide upon request of a transcription: an original transcript and one copy, which must include a word index, and must e-mail an electronic copy in ASCII or PDF format to the requesting attorney. ★
- 2.14 **Service Availability**
Bidder must provide service providers between the hours of 8:00 a.m. and 4:30 p.m. Central Time, Monday through Friday, and occasionally after hours and on weekends if necessary. ★
- 2.15 Bidder must provide documentation, transcripts or records to the Agency. Bidder must provide options for receipt of documentation delivery from real-time to 21 business days depending on Agency request. ★
- 2.16 **Locations**
Bidder must provide services within the State of Iowa. Bidder must indicate the cities and counties they are able to provide services to in the State of Iowa on Attachment A. ★

Bidder must provide services the Des Moines metro area (Des Moines, Johnston, Clive, West Des Moines, Ankeny, Altoona, Waukee, Windsor Heights, Urbandale, Bondurant, and Pleasant Hill) and Polk County without charging travel fees.

Travel
Bidder must take the shortest route to the deposition as determined by Google Maps or MapQuest.

Any requests for Mileage Reimbursement must follow the State Accounting Enterprise (SAE) rules regarding travel. Mileage rates may not exceed the state per mile limit which is currently .39 per mile. See the link below for specific rules and requirements. <https://das.iowa.gov/state-accounting> ★
- 2.17 Mileage reimbursement will not be authorized unless Bidder is being requested by the state agency to travel outside of the county in which it resides. If the contractor has multiple locations the mileage calculation will be from the nearest location.

Record Retention
Bidder must retain documentation, note or other records pertaining to a deposition for five years after the date of the deposition, and shall maintain appropriate storage for such notes and records. ★
- 2.18 Bidder must maintain the confidentiality of the documentation and all confidential information disclosed in a service request, and shall not release or sell copies of documentation that has not been made a public record to a third party without permission from all litigants and deponents involved in the deposition. ★

Unless otherwise requested no services will be required on the holidays listed below.
- 2.19 •New Year's Day
•MLK Observed
•Memorial Day
•Independence Day
•Labor Day
•Thanksgiving Day
•The day after Thanksgiving
•Veteran's Day
•Christmas Day ★
- 2.20 The State reserves the right to add additional Services to the Contract during the life of the Contract, if it is to the best advantage to the State to do so. Services may only be added upon the agreement of the Department of Administrative Services, Procurement and the Contracted Supplier. ★
- 2.21 Bidder may offer pricing for additional and optional services they offer not listed in scope of work.
- 2.22 Bidder must designate a Contract manager, customer service representatives, and local sales representatives capable of adequately serving all Agencies. ★
- 2.23 Bidder customer service must respond to all inquiries from the Agency within forty-eight (48) hours of receipt of inquiry. Questions submitted via email, website or telephone shall be responded to within a forty eight (48) hour period excluding weekends and holidays. ★
- 2.24 Bidder must provide email notification of all service request confirmations to the requesting Agency. Bidder must notify the requesting Agency by email if the assigned personnel has been changed after a confirmation has been sent to the State. Bidder will provide contact information in Bid Response. ★
- 2.25 **3.6.4Scheduling Services**
Agency will schedule and coordinate the service requests with the Bidder. The scheduled appointments will be mutually agreed upon by Bidder and Agency. Cancellation of appointments by the Agency will not incur charges from the Bidder with at least 24 hour advance notice. ★

Administrative Fee

- 2.26 In addition to the approved discounts or prices specified in the Contract herein, the Bidder must pay to the Agency a 1.00% Administrative Fee on all sales made against this Contract. The fee must be paid quarterly to the Iowa Department of Administrative Services, Central Procurement; Attn: Chief Operating Officer, Level 3, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, IA 50319-0105. ★

Quarterly Report

- 2.27 The Bidder must provide an electronic detailed quarterly report on ALL sales made under this Contract via e-Mail to the Iowa Department of Administrative Services, Central Procurement. Attention: Issuing Officer Julie Janssen, Julie.Janssen@iowa.gov. The report file format must be Microsoft Excel compatible format. The report at minimum must include the date of sale, customer name and address, full product description, SKU Numbers, quantity, invoice number, unit and extended invoice prices. Bidder's Bid must include a sample report and a description of the reporting that will be provided. The State reserves the right to request more detailed information (ad-hoc reporting) at any time and on an individual or specific basis for a specific product, department, time frame, or for a range of products, departments or time frames. ★

Product Line Items

★ Product Line Items

There are no Items added to this event.

Service Line Items

★ Service Line Items

1

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Service Delivery
S1	Court Reporting 96124 - null Real Time - Appearance Fee		1	HR - Hour	
S2	Court Reporting 96124 - null Real Time - Daily Minimum (if any)		1	DAY - Day	
S3	Court Reporting 96124 - null Real Time - With Transcript		1	HR - Hour	
S4	Court Reporting 96124 - null Real Time - Without Transcript		1	HR - Hour	
S5	Court Reporting 96124 - null Transcripts - Daily Copy - Each = page		1	EA - Each	
S6	Court Reporting 96124 - null Transcripts - Rough Copy - Each = page		1	EA - Each	
S7	Court Reporting 96124 - null Transcripts - Original +1 copy - Each = page		1	EA - Each	
S8	Court Reporting 96124 - null Transcripts - Additional Copies - Each = page		1	EA - Each	
S9	Court Reporting 96124 - null Transcripts - Condensed - Each = page		1	EA - Each	
S10	Court Reporting 96124 - null Transcripts - Prepared Testimony - Each = page		1	EA - Each	
S11	Court Reporting 96124 - null 2-6 Day delivery Appearance Fee		1	HR - Hour	
S12	Court Reporting 96124 - null 2-6 Day delivery Daily Minimum (if any)		1	DAY - Day	
S13	Court Reporting 96124 - null 2-6 Day delivery With Transcript		1	HR - Hour	
S14	Court Reporting 96124 - null 2-6 Day delivery Without Transcript		1	HR - Hour	
S15	Court Reporting 96124 - null Transcripts - Daily Copy - Each = page		1	EA - Each	
S16	Court Reporting 96124 - null Transcripts - Rough Copy - Each = page		1	EA - Each	
S17	Court Reporting 96124 - null Transcripts - Original +1 copy - Each = page		1	EA - Each	
S18	Court Reporting 96124 - null Transcripts - Additional Copies - Each = page		1	EA - Each	
S19	Court Reporting 96124 - null Transcripts - Condensed - Each = page		1	EA - Each	
S20	Court Reporting 96124 - null		1	EA - Each	

	Prepared Testimony - Each = page		
S21	Court Reporting	1	HR - Hour
	96124 - null		
	7 Day Delivery - Appearance Fee		
S22	Court Reporting	1	DAY - Day
	96124 - null		
	7 Day Delivery - Daily Minimum (if any)		
S23	Court Reporting	1	HR - Hour
	96124 - null		
	7 Day Delivery - With Transcript		
S24	Court Reporting	1	HR - Hour
	96124 - null		
	7 Day Delivery - Without Transcript		
S25	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Daily Copy - Each = page		
S26	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Rough Copy - Each = page		
S27	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Original +1 copy - Each = page		
S28	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Additional Copies - Each = page		
S29	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Condensed - Each = page		
S30	Court Reporting	1	HR - Hour
	96124 - null		
	21 Day Delivery - Appearance Fee		
S31	Court Reporting	1	DAY - Day
	96124 - null		
	21 Day Delivery - Daily Minimum (if any)		
S32	Court Reporting	1	HR - Hour
	96124 - null		
	21 Day Delivery - With Transcript		
S33	Court Reporting	1	HR - Hour
	96124 - null		
	21 Day Delivery - Without Transcript		
S34	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Daily Copy - Each = page		
S35	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Rough Copy - Each = page		
S36	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Original +1 copy - Each = page		
S37	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Additional Copies - Each = page		
S38	Court Reporting	1	EA - Each
	96124 - null		
	Transcripts - Condensed - Each = page		
S39	Deposition	1	HR - Hour
	96150 - null		
	Real Time - Appearance Fee - Each = page		
S40	Deposition	1	DAY - Day
	96150 - null		
	Real Time - Daily Minimum (if any)		
S41	Deposition	1	HR - Hour
	96150 - null		

	Real Time - With Transcript		
S42	Deposition	1	HR - Hour
	96150 - null		
	Real Time - Without Transcript		
S43	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Daily Copy - Each = page		
S44	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Rough Copy - Each = page		
S45	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Original +1 copy - Each = page		
S46	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Additional Copies - Each = page		
S47	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Condensed - Each = page		
S48	Deposition	1	EA - Each
	96150 - null		
	Prepared Testimony - Each = page		
S49	Deposition	1	HR - Hour
	96150 - null		
	2-6 Day delivery Appearance Fee		
S50	Deposition	1	DAY - Day
	96150 - null		
	2-6 Day delivery Daily Minimum (if any)		
S51	Deposition	1	HR - Hour
	96150 - null		
	2-6 Day delivery With Transcript		
S52	Deposition	1	HR - Hour
	96150 - null		
	2-6 Day delivery Without Transcript		
S53	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Daily Copy - Each = page		
S54	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Rough Copy - Each = page		
S55	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Original +1 copy - Each = page		
S56	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Additional Copies - Each = page		
S57	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Condensed - Each = page		
S58	Deposition	1	EA - Each
	96150 - null		
	Prepared Testimony - Each = page		
S59	Deposition	1	HR - Hour
	96150 - null		
	7 Day Delivery - Appearance Fee		
S60	Deposition	1	DAY - Day
	96150 - null		
	7 Day Delivery - Daily Minimum (if any)		
S61	Deposition	1	HR - Hour
	96150 - null		
	7 Day Delivery - With Transcript		
S62	Deposition	1	HR - Hour
	96150 - null		

	7 Day Delivery - Without Transcript		
S63	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Daily Copy - Each = page		
S64	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Rough Copy - Each = page		
S65	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Original +1 copy - Each = page		
S66	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Additional Copies - Each = page		
S67	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Condensed - Each = page		
S68	Deposition	1	HR - Hour
	96150 - null		
	21 Day Delivery - Appearance Fee		
S69	Deposition	1	DAY - Day
	96150 - null		
	21 Day Delivery - Daily Minimum (if any)		
S70	Deposition	1	HR - Hour
	96150 - null		
	21 Day Delivery - With Transcript		
S71	Deposition	1	HR - Hour
	96150 - null		
	21 Day Delivery - Without Transcript		
S72	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Daily Copy - Each = page		
S73	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Rough Copy - Each = page		
S74	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Original +1 copy - Each = page		
S75	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Additional Copies - Each = page		
S76	Deposition	1	EA - Each
	96150 - null		
	Transcripts - Condensed - Each = page		
S77	Videography	1	HR - Hour
	91584 - null		
	Real Time - Appearance Fee		
S78	Videography	1	DAY - Day
	91584 - null		
	Real Time - Daily Minimum (if any)		
S79	Videography	1	HR - Hour
	91584 - null		
	Real Time - With Transcript		
S80	Videography	1	HR - Hour
	91584 - null		
	Real Time - Without Transcript		
S81	Videography	1	EA - Each
	91584 - null		
	Transcripts - Daily Copy - Each = page		
S82	Videography	1	EA - Each
	91584 - null		
	Transcripts - Rough Copy - Each = page		
S83	Videography	1	EA - Each
	91584 - null		

	Transcripts - Original +1 copy - Each = page		
S84	Videography	1	EA - Each
	91584 - null		
	Transcripts - Additional Copies - Each = page		
S85	Videography	1	EA - Each
	91584 - null		
	Transcripts - Condensed - Each = page		
S86	Videography	1	EA - Each
	91584 - null		
	Prepared Testimony - Each = page		
S87	Videography	1	HR - Hour
	91584 - null		
	2-6 Day delivery Appearance Fee		
S88	Videography	1	DAY - Day
	91584 - null		
	2-6 Day delivery Daily Minimum (if any)		
S89	Videography	1	HR - Hour
	91584 - null		
	2-6 Day delivery With Transcript		
S90	Videography	1	HR - Hour
	91584 - null		
	2-6 Day delivery Without Transcript		
S91	Videography	1	EA - Each
	91584 - null		
	Transcripts - Daily Copy - Each = page		
S92	Videography	1	EA - Each
	91584 - null		
	Transcripts - Rough Copy - Each = page		
S93	Videography	1	EA - Each
	91584 - null		
	Transcripts - Original +1 copy - Each = page		
S94	Videography	1	EA - Each
	91584 - null		
	Transcripts - Additional Copies - Each = page		
S95	Videography	1	EA - Each
	91584 - null		
	Transcripts - Condensed - Each = page		
S96	Videography	1	EA - Each
	91584 - null		
	Prepared Testimony - Each = page		
S97	Videography	1	HR - Hour
	91584 - null		
	7 Day Delivery - Appearance Fee		
S98	Videography	1	DAY - Day
	91584 - null		
	7 Day Delivery - Daily Minimum (if any)		
S99	Videography	1	HR - Hour
	91584 - null		
	7 Day Delivery - With Transcript		
S100	Videography	1	HR - Hour
	91584 - null		
	7 Day Delivery - Without Transcript		
S101	Videography	1	EA - Each
	91584 - null		
	Transcripts - Daily Copy - Each = page		
S102	Videography	1	EA - Each
	91584 - null		
	Transcripts - Rough Copy - Each = page		
S103	Videography	1	EA - Each
	91584 - null		
	Transcripts - Original +1 copy - Each = page		

S10 4	Videography 91584 - null Transcripts - Additional Copies - Each = page	1	EA - Each
S10 5	Videography 91584 - null Transcripts - Condensed - Each = page	1	EA - Each
S10 6	Videography 91584 - null 21 Day Delivery - Appearance Fee	1	HR - Hour
S10 7	Videography 91584 - null 21 Day Delivery - Daily Minimum (if any)	1	DAY - Day
S10 8	Videography 91584 - null 21 Day Delivery - With Transcript	1	HR - Hour
S10 9	Videography 91584 - null 21 Day Delivery - Without Transcript	1	HR - Hour
S11 0	Videography 91584 - null Transcripts - Daily Copy - Each = page	1	EA - Each
S11 1	Videography 91584 - null Transcripts - Rough Copy - Each = page	1	EA - Each
S11 2	Videography 91584 - null Transcripts - Original +1 copy - Each = page	1	EA - Each
S11 3	Videography 91584 - null Transcripts - Additional Copies - Each = page	1	EA - Each
S11 4	Videography 91584 - null Transcripts - Condensed - Each = page	1	EA - Each
S11 5	Transcription 96172 - null Real Time - Appearance Fee	1	HR - Hour
S11 6	Transcription 96172 - null Real Time - Daily Minimum (if any)	1	DAY - Day
S11 7	Transcription 96172 - null Real Time - With Transcript	1	HR - Hour
S11 8	Transcription 96172 - null Real Time - Without Transcript	1	HR - Hour
S11 9	Transcription 96172 - null Transcripts - Daily Copy - Each = page	1	EA - Each
S12 0	Transcription 96172 - null Transcripts - Rough Copy - Each = page	1	EA - Each
S12 1	Transcription 96172 - null	1	EA - Each

	Transcripts - Original +1 copy - Each = page		
S12 2	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Additional Copies - Each = page		
S12 3	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Condensed - Each = page		
S12 4	Transcription	1	EA - Each
	96172 - null		
	Prepared Testimony - Each = page		
S12 5	Transcription	1	HR - Hour
	96172 - null		
	2-6 Day delivery Appearance Fee		
S12 6	Transcription	1	DAY - Day
	96172 - null		
	2-6 Day delivery Daily Minimum (if any)		
S12 7	Transcription	1	HR - Hour
	96172 - null		
	2-6 Day delivery With Transcript		
S12 8	Transcription	1	HR - Hour
	96172 - null		
	2-6 Day delivery Without Transcript		
S12 9	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Daily Copy - Each = page		
S13 0	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Rough Copy - Each = page		
S13 1	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Original +1 copy - Each = page		
S13 2	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Additional Copies - Each = page		
S13 3	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Condensed - Each = page		
S13 4	Transcription	1	EA - Each
	96172 - null		
	Prepared Testimony - Each = page		
S13 5	Transcription	1	HR - Hour
	96172 - null		
	7 Day Delivery - Appearance Fee		
S13 6	Transcription	1	DAY - Day
	96172 - null		
	7 Day Delivery - Daily Minimum (if any)		
S13 7	Transcription	1	HR - Hour
	96172 - null		
	7 Day Delivery - With Transcript		
S13 8	Transcription	1	HR - Hour
	96172 - null		
	7 Day Delivery - Without Transcript		
S13 9	Transcription	1	EA - Each

	96172 - null		
	Transcripts - Daily Copy - Each = page		
S14 0	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Rough Copy - Each = page		
S14 1	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Original +1 copy - Each = page		
S14 2	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Additional Copies - Each = page		
S14 3	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Condensed - Each = page		
S14 4	Transcription	1	HR - Hour
	96172 - null		
	21 Day Delivery - Appearance Fee		
S14 5	Transcription	1	DAY - Day
	96172 - null		
	21 Day Delivery - Daily Minimum (if any)		
S14 6	Transcription	1	HR - Hour
	96172 - null		
	21 Day Delivery - With Transcript		
S14 7	Transcription	1	HR - Hour
	96172 - null		
	21 Day Delivery - Without Transcript		
S14 8	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Daily Copy - Each = page		
S14 9	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Rough Copy - Each = page		
S15 0	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Original +1 copy - Each = page		
S15 1	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Additional Copies - Each = page		
S15 2	Transcription	1	EA - Each
	96172 - null		
	Transcripts - Condensed - Each = page		
S15 3	Cancellation Fees	1	EA - Each
	96172 - null		
	Cancellation Fees		
S15 4	Cancellation Fees	1	EA - Each
	96172 - null		
	Cancellation Fees		
S15 5	Cancellation Fees	1	EA - Each
	96172 - null		
	Cancellation Fees		
S15 6	Filing of documents in E-Dockets	1	EA - Each
	96172 - null		
	Filing of documents in E-Dockets		

S15 7	Copy Charge for members of the public who are not official parties to the case 96172 - null Copy Charge for members of the public who are not official parties to the case	1	EA - Each
S15 8	Filing of documents in E-Dockets 96172 - null Filing of documents in E-Dockets	1	EA - Each
S15 9	Exhibits Attached to Transcripts in hard copy or PDFs 96172 - null Exhibits Attached to Transcripts in hard copy or PDFs	1	EA - Each
S16 0	Exhibits Attached to Transcripts in hard copy or PDFs 96172 - null Exhibits Attached to Transcripts in hard copy or PDFs	1	EA - Each
S16 1	eTranscripts, Word, ASCII and PDFs, CDs (any electronic format) 96172 - null eTranscripts, Word, ASCII and PDFs, CDs (any electronic format)	1	EA - Each
S16 2	Delivery of Transcripts via USPS, UPS or Hand 96172 - null Delivery of Transcripts via USPS, UPS or Hand	1	EA - Each