

**INFORMAL REQUEST FOR QUOTE (RFQ)**  
IOWA DEPARTMENT OF PUBLIC DEFENSE  
STATE FISCAL OFFICE; BLDG 3465 (W41), CAMP DODGE  
7105 NW 70TH AVE, JOHNSTON IA 50131-1824

**TITLE OF RFQ:** Hazmat Storage Building FMS #5  
**RFX #:** RFQ 58218008644  
**Issue Date:** 03/09/2018  
**Questions due:** 03/20/2018 by 2 PM – All questions must be submitted in writing  
**Q&A posted:** 03/23/2018  
**Bids Due:** NO LATER THAN 2 P.M. ON MARCH 30, 2018

**STATE ISSUING OFFICER:** Jocelyn Brincks, Purchasing Agent 3  
jocelyn.brincks@iowa.gov  
515-252-4556

- 1. DESCRIPTION OF WORK AND SCOPE OF SERVICES.** The Iowa Department of Public Defense (Agency) is seeking a service provider (Contractor) to provide a free-standing, relocatable chemical storage and containment structure. The structure shall include the components for storage of flammable or combustible liquids and other hazardous materials as outlined in **Exhibit A – Specifications and Scope of Work** to this RFQ. The structure will need to be delivered to Mason City, Iowa (see **Section 2. Location** for complete address).

Contractor will be required to remove existing hazmat building as well as deliver and install new hazmat building, as outlined in **Exhibit A – Specifications and Scope of Work** to this RFQ.

- 2. LOCATION.** Goods / Services to be provided / delivered to:  
Iowa Army National Guard – FMS #5  
1160 19<sup>th</sup> Street SW  
Mason City, IA 50401-6404
- 3. FREQUENCY OF SERVICE.** This is a one-time purchase of goods and services – delivery to be scheduled upon award of Bid.
- 4. TERM OF CONTRACT.** This is a one-time purchase of goods/services to be ordered via Purchase Order and paid upon delivery and acceptance of goods.
- 5. CONTRACTUAL TERMS AND CONDITIONS.**  
The General Terms and Conditions will be incorporated into the Contract and can be found here:  
<https://dpd.iowa.gov/sco/doc/terms/050116%20terms%20goods.pdf>  
<https://dpd.iowa.gov/sco/doc/terms/050116%20terms%20services.pdf>  
**By submitting a Bid, Contractor acknowledges its acceptance of the terms and conditions of the RFQ and the General Terms and Conditions without change.** No Contractor shall acquire any legal or equitable rights regarding the Contract unless and until the Contract has been fully executed by the successful Contractor and the Agency.
- 6. INSURANCE.** \$1,000,000 General Liability minimum coverage is required of the Contractor upon award of the Contract.

7. **EVALUATION AND SELECTION.** Bids will be evaluated and ***the bid awarded to the responsible Contractor submitting the lowest priced Bid.*** The selection will be subject to the final approval of the Agency. If there is a tie for lowest priced Bid and only one of the Contractors is an Iowa business, the Iowa business shall be given preference over the out-of-state Contractors.
8. **FORM AND CONTENT OF BIDS.** Failure to adhere to the Bid format may result in rejection of the Bid.
- a. **Bid Packets shall include the following:**
- i. Completed **Attachment 1 – Bid Form.** Contractor's Bid shall include:
    - All-inclusive not to exceed, total cost in U.S. Dollars, to provide the requested goods and services outlined in this RFQ.
    - All pricing to be FOB Destination, freight cost included
    - Pricing based on Net 60 Days Payment Terms
    - All fees expected for payment are to be included in this Bid
    - All purchases are tax exempt
  - ii. Additional supporting documentation describing proposal if necessary
- b. **Bids may be delivered via email.**
- i. Attach all bid documents to an email addressed to the **State Issuing Officer** listed on this RFQ.
  - ii. Subject line of the email shall be: RFQ58218008644 – Hazmat Storage Building FMS #5 – (Vendor's Name)

The Agency must receive the Bid at the Issuing Officer's email address ***prior to the date/time listed in the header on page 1 of this RFQ.*** Late Bids will not be accepted. It is the Contractor's responsibility to ensure that the Bid is received prior to the deadline. The Agency shall not be responsible for misdirected packages or technical issues (for electronically submitted Bids).

9. **MISCELLANEOUS.**

- a. Contractors are invited to submit written questions and requests for clarifications regarding the RFQ to the **State Issuing Officer** listed on this RFQ. The questions or requests for clarifications must be in writing.
- b. Site visits are not required for this RFQ.
- c. The costs of preparation and delivery of the Bid(s) are solely the responsibility of the Contractor.
- d. All Bids become the property of the State and shall not be returned to the Contractor.
- e. The Agency does not guarantee any minimum level of purchases under the Contract.
- f. The Agency reserves the right to reject any & all Bids.

**EXHIBIT A – SPECIFICATIONS & SCOPE OF WORK**  
**RFQ58218008644 – HAZMAT STORAGE BUILDING FMS #5**

1. **SPECIFICATIONS.** A free-standing, relocatable chemical storage and containment structure. The structure shall include the following components for storage of flammable or combustible liquids and other hazardous materials.
  - a. **Standard Features**
    - i. Factory Mutual System (“FM”) Approved & Labeled.
    - ii. Exterior Wall Construction: Weatherproof 2-hour fire-rated noncombustible construction, with multiple layers of UL Classified fire-resistive gypsum wallboard encased between interior galvanized steel sheets & exterior welded heavy gauge steel sheets for maximum durability, weather resistance & rigidity. Gypsum wallboard layers are offset with overlapping joints for maximum fire-resistance.
    - iii. Sump Wall Construction: Weatherproof 2-hour fire-rated noncombustible construction, same as exterior walls, utilizing interior & exterior continuously welded heavy gauge steel sheets for maximum spill containment protection.
    - iv. Roof/Ceiling Construction: Weatherproof 2-hour fire-rated noncombustible construction, same as exterior walls, utilizing interior galvanized steel sheets & continuously welded heavy gauge steel roof sheets for maximum durability and weather resistance. Roof/ceiling permanently attached to exterior walls.
    - v. Single Door: UL Classified and labeled, 3-hour fire-rated swinging type door (48”W x 80”H) located on front of building. Door frame and hardware are UL listed and labeled. Door equipped with a UL listed self-closer and exterior UL listed keyed security lock. Door hold open device, Active Leaf, fuse-linked for automatic closure.
    - vi. Screened Air Vent(s): Air inlet vent(s) equipped with UL Classified & Labeled 3-hour rated fire dampers with louvers & screens to provide air flow. Dampers have a galvanized steel frame, curtain-type galvanized steel blades, and a UL Listed 165°F fusible link.
    - vii. Building Base: Open channel construction for forklift and/or crane slings and under building inspections.
    - viii. Internal Spill Containment Capacity: Minimum 30% of total storage capacity. Surpasses regulatory and Factory Mutual requirements for spill containment.
    - ix. Interior Finish: High solids, chemical-resistant epoxy coating with a white aliphatic polyurethane topcoat.
    - x. Exterior Finish: High solids, chemical-resistant epoxy undercoat with a heat reflective white aliphatic polyurethane topcoat.
    - xi. Four (4) Hold-down Brackets (structural steel angles) for bolting to purchaser’s foundation for seismic and wind load anchoring.
    - xii. Static Grounding System: One (1) exterior grounding connection, one (1) 10-foot long 5/8” diameter copper-clad steel grounding rod, one (1) #4AWG copper conductor, and grounding lug(s).
    - xiii. Signage: D.O.T. hazard classification placard with rust-proof aluminum holder & stainless steel clips; and pressure sensitive NFPA 704 Hazard Rating Sign(s).
  - b. **Design Loads.**
    - i. Roof Snow Load: 40 psf
    - ii. Wind Load: 110 mph, Exposure C
    - iii. Floor Live Load: 500 psf
    - iv. Seismic Condition: Zone 4 or Performance Category E
  - c. **Included Items.**
    - i. **Shelving** - (Adjustable, 16”D) Corrosion-resistant stainless steel adjustable shelving with clear zinc-coated supporting standards and brackets. Each shelf is 16” deep with a 1” lip on its front, back and side edges for secondary spill containment. Each shelf will support a uniformly distributed load of 80 psf.

- ii. **Door Hold Open** - (Fusible Link) Door leaf is equipped with a UL Listed Automatic Closer that automatically closes the door leaf upon activation of a UL Listed 165 degree fusible link.
- iii. **Door Panic Bar** - UL Listed Panic Exit Rim Device on the active door facilitating personnel exit from the building.
- iv. **State Seal** (Iowa) - Iowa requires state approval prior to shipping into their jurisdiction.

2. **SCOPE OF WORK.** The Contractor shall provide the specified hazmat building or an equivalent “as approved equal” hazmat building. Contractor shall provide a turn-key product to include services as outlined below:
- a. Disconnect anchors and ground rod for the existing hazmat building and provide uploading service to rig, hoist and load the existing hazmat building onto a flatbed provided by a local scrap metal vendor. Agency will coordinate with the local scrap metal vendor for this phase of work.
  - b. Provide delivery and all offloading services to rig, hoist and anchor the specified hazmat building, to include the recommended static grounding rod installation with lug and clip installation to hazmat building. The new hazmat building shall be installed in the same location and footprint as the removed hazmat building.
  - c. The new hazmat building will not need a prefabricated ramp, as there is an existing concrete ramp abutting the current existing hazmat building. The newly installed hazmat building will need to abut the concrete ramp as close as practically possible.

**ATTACHMENT 1 – BID FORM**  
**RFQ58218008644 – HAZMAT STORAGE BUILDING FMS #5**

**IMPORTANT:** Quotes must be submitted on this form. You may also submit an attachment to this form describing your Proposal, if necessary.

| <b>CONTRACTOR INFORMATION</b>                            |  |
|--|--|
| <b>Company Legal Name</b>                                |  |
| <b>Company d/b/a if applicable</b>                       |  |
| <b>Address</b>   |  |
| <b>Email</b>   |  |
| <b>Phone / Fax</b>                                       |  |
| <b>Federal Tax ID Number</b>                             |  |
| <b>CONTACT INFORMATION FOR INDIVIDUAL SUBMITTING BID</b> |  |
| <b>Name</b>  |  |
| <b>Email</b>   |  |
| <b>Phone / Fax</b>                                       |  |

| <b>BID DETAILS</b>  |                                 |
|---|---------------------------------|
| Description of Service  | Price<br><i>(in US Dollars)</i> |
| 16' L x 10' W x 9' H Storage Building (Nominal Size)<br>Exterior Dimensions not to exceed 16'-0" L, 9'-4" W, 9'-0" H<br>Door threshold to be 11-1/2" above pad with 1/4" variance allowed |                                 |
| Iowa State Seal   |                                 |
| Door Hold-Open (Fusible Link) for Active Leaf   |                                 |
| Shelving with Standards, Stainless Steel (Adjustable, 16" D)  |                                 |
| Freight to Jobsite  |                                 |
| Unloading and installation as detailed in Exhibit A (Scope of Work)   |                                 |
| <b>List any additional charges below:</b>   |                                 |
|   |                                 |
|   |                                 |
|   |                                 |
| <b>TOTAL</b>  |                                 |
| <b>Discount(s) Available</b> (e.g. 2% discount net 10)  |                                 |