

Addendum 1 for RFB929700-01

Project Name: DOC MPCF Gym Floor Repair

RFB #: 929700-01

DAS Project #: 9297.00

Date: 7/24/2023

Bids Due: August 1, 2023 @ 2 pm

- See attached Pre-Bid meeting minutes from the Pre-Bid Meeting on July 19, 2023 @ 10 am.
- Changes to Specifications:
 - a. 00 3113 Preliminary Schedule
 - i. Anticipated Notice of Intent to Award changed from 7/28/2023 to 8/02/2023.
 - b. 01 3100 Project Management and Coordination
 - i. Added entire section.



State of Iowa - Department of Administrative
Services
109 SE 13th St.
Des Moines, Iowa 50319
P: (515) 281-7260

Project: 9297.00 DOC MPCF Gym Floor Repair
1200 E. Washington St.
Mount Pleasant, Iowa 52641
P: 319-385-9511

RFB Pre-Bid Minutes: Meeting #1

Meeting Date	Jul 19, 2023	Meeting Time	10:00 AM - 11:00 AM Central Time (US & Canada)
Meeting Location	Video Conferencing Link https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzI2YzE2YWItY2NmMS00NGU5LWE5MzctM2RkYzVhYmQ5Y2Fk%40thread.v2/0?context=%7b%22Tid%22%3a%22c6c429d4-d18c-4ab8-a9a8-f0c82d33f945%22%2c%22Oid%22%3a%2268b50b72-69be-4702-b867-64b92d76e44f%22%7d		
Overview	Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.		
Notes			
Attachments	RFB929700-01 Drawings.pdf		

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Adam Douglas	McGough Construction		adam.douglas@mcgough.com	Present
Amy Feters	McGough Construction	P: (515) 639-3853	amy.feters@mcgough.com	For Distribution Only
Leilani Hammel	McGough Construction	P: (515) 344-8980	leilani.hammel@mcgough.com	Present
Jonathan Peters	McGough Construction		jon.peters@mcgough.com	Present
Jeremy Howk	Mount Pleasant Correctional Facility	P: (319) 385-9511	jeremy.howk@iowa.gov	Present
Tony Kempker	Mount Pleasant Correctional Facility	P: (319) 385-9511 ext. 2536	anthony.kempker@iowa.gov	Present
Chris Bauer	Shive Hattery Inc.	P: (515) 223-8104	cbauer@shive-hattery.com	For Distribution Only
Chris Marvin	Shive Hattery Inc.	P: (515) 223-8104	cmarvin@shive-hattery.com	Present
Brandon Adams	State of Iowa - Department of Administrative Services		brandon.adams@iowa.gov	Present

Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		Description DAS - Owner Representative <ul style="list-style-type: none">Brandon Adams McGough Construction - Construction Manager <ul style="list-style-type: none">Adam Douglas, PX/Sr. Project Manager				

- Leilani Hammel, Project Engineer
- Jon Peters, Superintendent

MPCF

- Jeremy Howk
- Tony Kemper
- Kristi Perry

Shive-Hattery

- Chris Bauer
- Chris Marvin

Official Documented Meeting Minutes

- Jacob, Shive-Hattery Intern
- Gannon Collins, Minturn

Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
Description <ul style="list-style-type: none"> • Base bid #1: All material, labor and equipment associated with work shown on the contract documents complete including the plans and specifications, excluding abatement which will be done by Owner. • Unit Price #1: Add/Deduct - The cost per trip to return to MPCF to raise the gym floor up 1/4" and tighten twist jacks. 						
Official Documented Meeting Minutes <ul style="list-style-type: none"> • Six (6) trips are specified on the documents. There are 5 jacks that will be installed and after the jacks have been tightened the contractor will come back and install enclosures around the jacks. 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
Description <ul style="list-style-type: none"> • Contract(s) Issued: 8/17/23 • Submittals: August - September 2023 • Construction: October 2023 - May 2024 • Closeout: May - June 2024 <p>A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.</p> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
Description <ul style="list-style-type: none"> Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place. Contractors shall provide daily logs for each day they are on site. Construction progress meeting will be established once construction starts. It is of the utmost importance to show respect and courtesy to all staff at all times. Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area. No smoking, vaping or smokeless tobacco use onsite. Temporary facilities by each trade bid packages for their workers. Tool control - Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager. Cell phones - Cell phones, weapons, and cameras/camcorders are not allowed inside the facility. The foreman will be allowed to have one cell phone. Background checks <ul style="list-style-type: none"> Must be performed on all on site employees, including sub-contractors. The Contractor hereby explicitly authorizes the Iowa DAS to conduct criminal history and/or other background investigation(s) of the Contractor, its officers, supervisory personnel, employees, and other staff retained by the Contractor or their sub-contractors for the performance of the contract. A State of Iowa record check request form will be provided at the pre-construction meeting of successful bidder. Work hours: 6am - 4pm, Monday through Friday unless arrangements are made in advance. View Specification 01 1200 - Contract Summary for more information. 						
Official Documented Meeting Minutes <ul style="list-style-type: none"> For tool control, it is easier to have tools inventoried before starting construction and having a job box to secure all tools. This allows for an easier check in and check out each day. Background checks need to be submitted at least a week in advanced. <ul style="list-style-type: none"> In addition to background checks all contractors who will be working onsite will need to take the PREA test which can be found here: https://docs.google.com/presentation/d/1_8lcvvpMCYdqasseVuOxzY2ISqjS3RUi6Oups7t6-zA/pub?start=false&loop=false&delayms=3000&slide=id.p Work hours are 6am - 4pm and the contractor can choose if they want to work Monday through Thursday or Tuesday through Friday. 						

RFB Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
Description <ul style="list-style-type: none"> Bids are due Tuesday, August 1, 2023 @ 2pm. The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System. <ul style="list-style-type: none"> Link and information is in the project manual Contractors will need to register prior to bidding Bidders will need to register regardless of whether it has already done business with the State of Iowa. Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date. Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted. 						

- Bid Opening will be held via conference call on **Tuesday, August 1, 2023 @ 3pm.**
- Contractor shall reference section 00 0116 for the bid submittal checklist
 - Bid Proposal Information
 - Non Discrimination Clause Information
 - Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
 - Bid Security – 5% of total Bid amount
- Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
Description <ul style="list-style-type: none"> • Questions/Substitutions Due in Writing to Construction.Procurement@iowa.gov: 7/25/23 by 12pm. • Addendum Issued: July 24th, if needed • Bids Due: 8/1/2023 @ 2pm • Tentative NOI Issued: 8/2/2023 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
Description <ul style="list-style-type: none"> • Contractors will sign a modified ConsensusDocs 802. Example in the project manual. • Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802. • Project-specific P&P bonds must be provided prior to contract execution. • Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid. • DAS will provide tax exempt certificates upon request. • Procore will be used for all project management, at no cost to the trade contractor. <ul style="list-style-type: none"> ◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs ◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use DocuSign • Contractor Schedule of Values shall be broken out as specified in the project manual. <ul style="list-style-type: none"> ◦ SOV must contain a closeout line item for at least 1% of the total contract value. ◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties. 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
Description <ul style="list-style-type: none"> • Review Gym Floor • Review Library Ceiling • Review Cell Block 10 						
Official Documented Meeting Minutes <ul style="list-style-type: none"> • There is a window in the library that can be opened to bring in material. The window(s) must be protected, any damages will be at the expense of the contractor to repair. 						

- Fixtures in the library ceiling that are within the construction area will either need to be removed and reinstalled or protected.

Questions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
		Description Submit all questions in writing to construction.procurement@iowa.gov .				
		Official Documented Meeting Minutes For additional site visits, please contact construction.procurement@iowa.gov to schedule.				

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.

SECTION 00 3113

PRELIMINARY SCHEDULE

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Preliminary Construction Schedule
- B. Schedule Durations

1.02 PRELIMINARY SCHEDULE

- A. A preliminary schedule has been identified by the Owner for the implementation of the Project. Refer to the schedule following this Section for references to anticipated milestones and construction duration.
- B. Each step of the Preliminary Schedule is subject to receipt of acceptable bids, Owner's decision process and date of commencement.
- C. A proposed construction schedule shall be submitted by all Trade Contractors to the Construction Manager no later than 48 hours prior to the pre-construction meeting. A revised Construction Schedule will be submitted by the Construction Manager once all preliminary schedules are reviewed and approved by the Owner.
- D. The final construction schedule will be established post award of bids with the cooperation of all contractors.

1.03 SCHEDULE DURATIONS

- A. Anticipated Notice of Intent to Award – 08/02/2023
- B. Anticipated Date of Commencement – 10/16/2023
- C. Substantial Completion by – 05/13/2024

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION

Activity ID	Activity Name	Orig Dur	Start	Finish	2023							2024					
					Jun 1	Jul 2	Aug 3	Sep 4	Oct 5	Nov 6	Dec 7	Jan 8	Feb 9	Mar 10	Apr 11	May 12	Jun 13
State of Iowa DAS - 9297.00 MPCF Gym Floor Repai		351	18-Nov-22 A	13-May-24													
Preconstruction		158	18-Nov-22 A	17-Aug-23													
A1010	Award Design Firm	0	18-Nov-22 A														
A1000	Kick-Off Meeting	1	08-Dec-22 A	08-Dec-22 A													
A1020	Concepts/Recommendation	17	08-Dec-22 A	19-Apr-23 A	Recommendation, 19-Jun-23												
A1030	90% CD's	19	19-Apr-23 A	23-May-23 A	90% CD's, 19-Jun-23												
A1050	McGough Prepare DD Estimate	10	10-May-23 A	25-May-23 A	McGough Prepare DD Estimate, 19-Jun-23												
A1040	Issue 100% DD Documents/Cost Opinion	0		11-May-23 A	100% DD Documents/Cost Opinion, 19-Jun-23												
A1060	Issue 90% CD's	0		23-May-23 A	Issue 90% CD's, 19-Jun-23												
A1070	McGough Prepare 90% CD Estimate	10	24-May-23 A	25-May-23 A	McGough Prepare 90% CD Estimate, 19-Jun-23												
A1080	McGough Prepare Front Ends	10	29-May-23 A	23-Jun-23	McGough Prepare Front Ends, 23-Jun-23												
A1090	Finalize 100% CD's	5	26-Jun-23	30-Jun-23	26-Jun-23 Finalize 100% CD's, 30-Jun-23												
A1100	Issue Documents for Bidding	0	07-Jul-23		07-Jul-23 Issue Documents for Bidding,												
A1110	Contractor Bidding Period	18	07-Jul-23	01-Aug-23	07-Jul-23 Contractor Bidding Period, 01-Aug-23												
A1120	Award Contractor/Prepare Contract/Sign Contract/Insurance and Bonds	12	02-Aug-23	17-Aug-23	02-Aug-23 Award Contractor/Prepare Contract/Sign Contract/Insurance and Bonds, 17-Aug-23												
Procurement		40	18-Aug-23	13-Oct-23													
A1130	Prepare Shops	15	18-Aug-23	08-Sep-23	18-Aug-23 Prepare Shops, 08-Sep-23												
A1150	A/E Review/Approve Shops	10	11-Sep-23	22-Sep-23	11-Sep-23 A/E Review/Approve Shops, 22-Sep-23												
A1160	Procure Materials	15	25-Sep-23	13-Oct-23	25-Sep-23 Procure Materials, 13-Oct-23												
Construction		141	16-Oct-23	06-May-24													
A1140	Mobilize to Site	1	16-Oct-23	16-Oct-23	16-Oct-23 Mobilize to Site, 16-Oct-23												
A1180	Demo Ceiling @ Library	3	17-Oct-23	19-Oct-23	17-Oct-23 Demo Ceiling @ Library, 19-Oct-23												
A1190	Install Steel Post Shoring - Basement	5	20-Oct-23	26-Oct-23	20-Oct-23 Install Steel Post Shoring - Basement, 26-Oct-23												
A1200	Abate Lead Paint/Plaster Library - By Owner	5	20-Oct-23	26-Oct-23	20-Oct-23 Abate Lead Paint/Plaster Library - By Owner, 26-Oct-23												
A1210	Install Steel Columns @ Library	5	27-Oct-23	02-Nov-23	27-Oct-23 Install Steel Columns @ Library, 02-Nov-23												
A1300	Adjust Initial Twist Jack	1	03-Nov-23	03-Nov-23	03-Nov-23 Adjust Initial Twist Jack, 03-Nov-23												
A1310	Install Column Sheetrock/Tape/Paint	5	06-Nov-23	10-Nov-23	06-Nov-23 Install Column Sheetrock/Tape/Paint, 10-Nov-23												
A1410	Install ACT Ceiling @ Library	5	13-Nov-23	17-Nov-23	13-Nov-23 Install ACT Ceiling @ Library, 17-Nov-23												
A1350	1st Month Twist Jack	1	06-Dec-23	06-Dec-23	06-Dec-23 1st Month Twist Jack, 06-Dec-23												
A1360	2nd Month Twist Jack	1	08-Jan-24	08-Jan-24	08-Jan-24 2nd Month Twist Jack, 08-Jan-24												
A1370	3rd Month Twist Jack	1	06-Feb-24	06-Feb-24	06-Feb-24 3rd Month Twist Jack, 06-Feb-24												
A1380	4th Month Twist Jack	1	06-Mar-24	06-Mar-24	06-Mar-24 4th Month Twist Jack, 06-Mar-24												
A1390	5th Month Twist Jack	1	05-Apr-24	05-Apr-24	05-Apr-24 5th Month Twist Jack, 05-Apr-24												
A1400	6th Month Twist Jack	1	06-May-24	06-May-24	06-May-24 6th Month Twist Jack, 06-May-24												
Closeout		121	20-Nov-23	13-May-24													
A1320	Final Clean	2	20-Nov-23	21-Nov-23	20-Nov-23 Final Clean, 21-Nov-23												
A1330	Punchlist	5	22-Nov-23	30-Nov-23	22-Nov-23 Punchlist, 30-Nov-23												
A1340	Obtain Substantial Completion Certificate	5	07-May-24	13-May-24	07-May-24 Obtain Substantial Co												

SECTION 01 3100

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Coordination
- B. Pre-construction meeting
- C. Progress meetings
- D. Coordination Meetings
- E. Requests for Interpretation (RFIs)
- F. Background Checks
- G. Utility Locates/Ground Penetrations

1.02 COORDINATION

- A. Coordinate scheduling, submittals, and work of the various sections of the project manual to ensure efficient and orderly sequence of installation of interdependent construction elements.
 - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components with other contractors to ensure maximum accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Administrative procedures: The Trade Contractor will coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Preparation of Trade Contractor's Construction Schedule.
 - 2. Provide updated information for Construction Manager's Construction Schedule.
 - 3. Preparation of Schedule of Values.
 - 4. Delivery and processing of submittals.
 - 5. Progress meetings.
 - 6. Pre-installation conferences.
 - 7. Project closeout activities
- C. Verify utility requirements and characteristics of operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- D. Coordinate space requirements, supports, and installation of mechanical and electrical work, which are indicated diagrammatically on drawings. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- E. In finished areas except as otherwise indicated conceal pipes and wiring within the construction. Coordinate locations of piping with finish elements.
- F. Coordinate completion and cleanup of work of separate sections in preparation for Substantial Completion.
- G. After owner occupancy of premises, coordinate access to site for correction of defective work and work not in accordance with Contract Documents, to minimize disruption of owner's activities.
- H. During construction coordinate use of site and facilities through Construction Manager.
- I. Comply with Construction Manager and Owner's procedures for intra-project communications; submittals, reports and records, schedules, coordination drawings, and recommendations; and resolution of ambiguities and conflicts.

- J. Make the following types of submittal to Architect through the Construction Manager via Procore:
1. Request for Information/Interpretation.
 2. Request for substitution.
 3. Shop drawings, product data, and samples.
 4. Test and inspection reports.
 5. Design data.
 6. Manufacturer's instructions and field reports.
 7. Applications for payment and change order requests.
 8. Progress schedules.
 9. Coordination drawings.
 10. Correction punch list and final correction punch list for substantial completion
 11. Closeout submittals

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION

3.01 PRE-CONSTRUCTION MEETING

- A. The Construction Manager and Owner will schedule a meeting after Notice of Award.
- B. Required: Design Professional, Owner, Construction Manager, Trade Contractor and any Sub Contractors.
- C. Agenda:
1. Execution of Owner-Contractor Agreement.
 2. Submission of executed bonds and insurance certificates.
 3. Distribution of Contract Documents.
 4. Submission of list of subcontractors, list of products, schedule of values, and progress schedule.
 5. Designation of personnel representing the parties in Contract.
 6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, change orders, RFIs and contract closeout procedures
 7. Tentative construction schedule.
 8. Critical work sequencing and long-lead items.
 9. Procedures for testing and inspecting.
 10. Preparation of Record Documents.
 11. Safety Procedures.
 12. Owner's requirements.
 13. Security and housekeeping procedures.
 14. Background Checks.
 15. Responsibility for temporary facilities and controls.
 16. Construction waste management.
 17. Logistics (use of premise, parking, work restrictions, maintain egress, etc.)
- D. The Construction Manager is to record minutes and distribute copies within two days after meeting to participants, with one copy to owner, participants, and those affected by decisions made.

3.02 PROGRESS MEETINGS

- A. The Construction Manager shall schedule and administer meetings throughout progress of the work at bi-weekly intervals.
- B. The Construction Manager is to make arrangements for meetings, prepare agenda with copies for participants, and preside at meetings, record minutes and distribute copies within two days to those affected by decisions made.
- C. Attendees may include: Project superintendent, major subcontractors and suppliers, Owner, Construction Manager, Architect/Engineer, as appropriate to agenda topics for each meeting.

All participants at the conference call shall be familiar with the Project and authorized to conclude matters relating to the Work.

D. Agenda:

1. Review minutes of previous meetings.
2. Review the Construction Manager's Construction Schedule.
3. Field observations, problems, and decisions.
4. Identification of problems that impede planned progress.
5. Review of submittals schedule and status of submittals.
6. Review of RFI's.
7. Review of off-site fabrication and delivery schedules.
8. Corrective measures to regain projected schedules.
9. Planned progress during succeeding work period.
10. Coordination of projected progress.
11. Maintenance of quality and work standards.
12. Effect of proposed changes on progress schedule and coordination.
13. Other business relating to work.
14. Access, temporary facilities and controls, housekeeping and progress cleaning.
15. Safety.
16. Status of proposal requests, pending changes, official Change Orders.

E. Minutes:

1. Following the meeting, the meeting minutes will be published in Procore by the Construction Manager for all parties.

3.03 COORDINATION MEETINGS

- A. Coordination meetings will be held at the discretion of the construction manager.

3.04 REQUESTS FOR INTERPRETATION (RFIs)

- A. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, prepare and submit an RFI in Procore.
1. RFIs shall originate with Trade Contractor. RFIs submitted by entities other than Contractor will be returned with no response.
 2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in the Work.
- B. Content of the RFI: Include a detailed, legible description of item needing interpretation and the following:
1. Specification Section number and title and related paragraphs, as appropriate.
 2. Drawing number and detail references, as appropriate.
 3. Field dimensions and conditions, as appropriate.
 4. Trade Contractor's suggested solution(s). If Trade Contractor's solution(s) impact the Contract Time or the Contract Sum, Trade Contractor shall state impact in the RFI.
 5. Attachments: Include drawings, descriptions, measurements, photos, Product Data, Shop Drawings, and other information necessary to fully describe items needing interpretation.
- C. Design Professional's Action: Design Professional will review each RFI, determine action required, and return it. Allow seven (7) working days for Design Professional's response for each RFI. RFIs received after 1:00 p.m. will be considered as received the following working day. The following RFIs will be returned without action:
1. Requests for approval of submittals.
 2. Requests for approval of substitutions.
 3. Requests for coordination information already indicated in the Contract Documents.
 4. Requests for adjustments in the Contract Time or the Contract Sum.
 5. Requests for interpretation of Design Professional's actions on submittals.
 6. Incomplete RFIs or RFIs with numerous errors.
 7. Design Professional's action may include a request for additional information, in which case Design Professional's time for response will start again.

- D. Design Professional's action on RFIs that may result in a change to the Contract Time or the Contract Sum/Price.
 - 1. If Trade Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Construction Manager in writing within ten (10) days of receipt of the RFI response.
- E. On receipt of Design Professional's response in Procore, review the response and notify Design Professional within seven (7) days if Trade Contractor disagrees with response.

3.05 BACKGROUND CHECKS

- A. Background checks must be performed on all on site employees, including sub-contractors.
- B. The Contractor hereby explicitly authorized the Iowa DAS to conduct criminal history and/or other background investigation(s) of the Contractor, its officers, supervisory personnel, employees, and other staff retained by the Contractor or their sub-contractors for the performance of the contract.
- C. A state of Iowa record check request form will be provided at the pre-construction meeting. Information required may include:
 - 1. Last Name
 - 2. First Name
 - 3. Middle Name
 - 4. Date of Birth
 - 5. State Driver's License or State ID #
 - 6. Social Security #

3.06 UTILITY LOCATES/GROUND PENETRATIONS

- A. Call Iowa One Call at 800-292-8989 to request a locate
 - 1. Requests must be least five (5) working days prior to ground penetration.

END OF SECTION