



**Department of
Management**

Notice of Intent to Release for SNAP and FIP Eligibility System RFP

October 29, 2024

The Iowa Department of Management (hereafter “Agency”) intends to release a solicitation (the “RFP”) no later than February 15, 2025, for the procurement and integration of an eligibility system related to the Supplemental Nutrition Assistance Program (“SNAP”) and Iowa’s cash assistance program, Family Investment Program (“FIP”).

Upon publication of the RFP, it is the Agency’s intent to keep the solicitation open to potential respondents for a period of ninety (90) days.

Please be advised that this Notice of Intent to Release is a preliminary notice only and provided for the benefit of all interested parties. No action is required at this time. The Agency may amend or supplement this notice at any time prior to the release of the RFP to provide additional information as necessary.

Formal Communication Plan

From the date of the issuance of this Notice of Intent to Release to the issuance of the Notice of Intent to Award a Formal Communication Plan will be in effect.

- There are to be no discussions regarding this procurement and the resulting contract between any State of Iowa

employees and any potential respondent with the exception of questions directed to the Issuing Officer.

Should a potential bidder attempt to contact an employee of the State of Iowa other than the Issuing Officer in an attempt to gather information about this RFP, such communications may be grounds for disqualification from any ensuing bidding process.

- Any questions regarding the RFP should be directed to the Issuing Officer via the Issuing Officer's email address:

laura.shannon@dom.iowa.gov

- The Formal Communication Plan is not meant to limit communication between the State of Iowa and Providers related to a current contract in place.