

October 12, 2023

To: All Potential Respondents

From: Peggy Kerr, IEDA Issuing Officer

Subject: RFP 269-291 Partner State Affiliate for the Iowa Economic Development Authority

Addendum One Answers to Questions

Please amend the subject RFP to include answers to the following timely received questions:

Q1. Who is the ongoing IEDA (1.2.3 - pg 3) contact for this project? Who are decision-makers and managers assigned to work with vendor/contractor during project implementation?

A1. IEDA's International Relations Coordinator will be POC and project manager. This position is overseen by the Team Lead, International Trade Office, COO and Director.

Q2. Because the "scope and cadence of events will vary greatly due to the unpredictable nature of diplomatic relations" (2.2 - pg 5), as well as other external factors, please confirm that Phase Two contract extensions will allow for renegotiation based on planned activity for the upcoming 12 month period.

A2. As indicated in RFP, at the successful conclusion of Phase One and incorporation of identified structure, Phase Two – Ongoing Maintenance Phase is **expected to result in two twelve-month contract extensions. Scope of those extensions will be determined at that time.**

Q3. Please confirm that this contract focuses on developing and facilitating programming for the reception of international visitors (2.2 - pg 4), and any related outbound citizen diplomacy initiatives with Partner States will be developed under separate arrangements.

A3. Again, scope of those extensions will be determined at that time.