

Addendum #01 for RFB #914200-01

Project Name: CC Oran Pape Window Repairs

DAS RFB #: 914200-01

DAS Project #: 9142.00

Date: 3/4/2020

Addendum #1:

- Cover Page – Table of Contents, Clarifications, Questions and Answers (2 pages)
- Window Report (from 2016 repair mockup – for reference only) (8 pages)
- Level 2 Background Check Request Form (for reference) (2 pages)
- Prebid Meeting Minutes (2 pages)
- Revised sheet A19 (1 page)

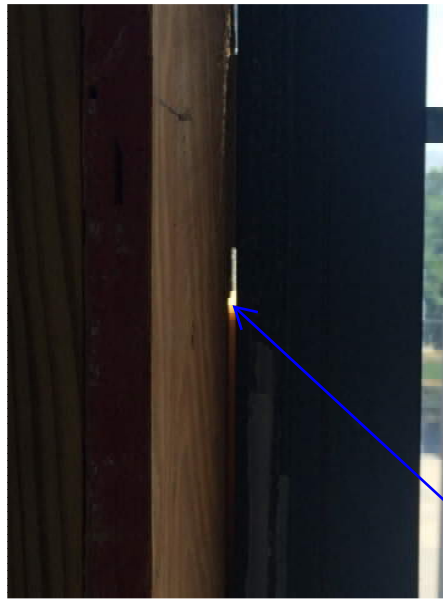
Clarifications:

- 1) Additional building walkthrough has been scheduled for **Friday, March 6, 2020 at 11:00am.**
- 2) Specifications:
 - a) This project will utilize Procore, in lieu of EADOC, as the project management software. The use of Procore will remain free to the selected contractor.
 - i) All references to EADOC shall be replaced with Procore.
 - ii) DCI Group will be available to assist the contractor with Procore as needed during the project.
 - b) Section 01 1200: Contract Summary
Reference 1.010 Bid Package Instructions – B. - 2.f:
 - i) **REVISE** to read “f. This Contractor shall provide a final clean to the interior surfaces after all work is completed. *Bid Package #1* is responsible to clean the interior and exterior surfaces of the glazing and window frames.”
 - c) Section 01 1200: Contract Summary
Reference 1.010 Bid Package Instructions – B. - 5.d:
 - i) **ADD** “d. Contractor shall provide stationary window shades at the upper arched portions of the 1st floor windows.”
 - d) Section 08 4310: Removal and Reinstallation of Windows
Reference 3.01 Installation – A. - 2.a
 - i) **REVISE** to read “a. Head – 2” from each end and typically at 16” to 24” centers”

Oran Pape - Window Leak Investigation

This report has been provided as part of addendum #1 dated 3/4/2020 for RFB 914200-01. This is for reference only. Details should be followed per contract drawings and project manual.

South Elevation – 2nd Floor East Most Window

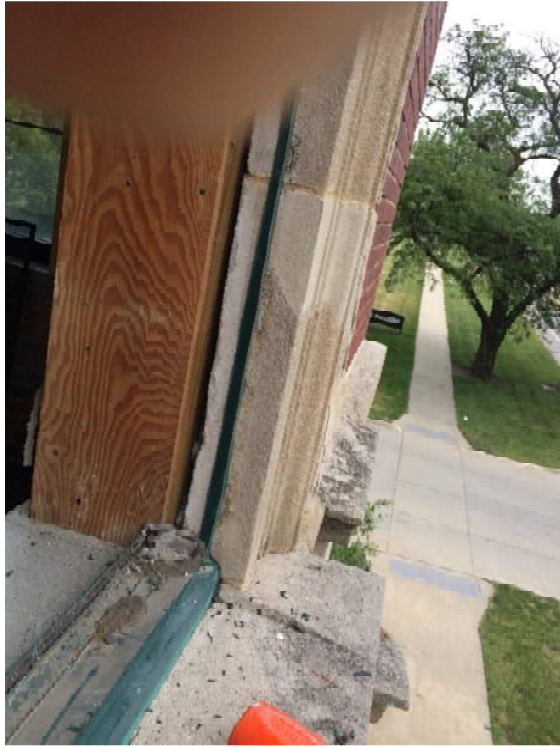


Cosmetic sealant

Daylight showing after primary seal (Exterior) was cut away.

Only one (1) line of caulking.
No secondary seal on interior side





The following photos show previous modifications to this opening. These modifications may differ from the details on the project drawings and are shown for reference only.





North Elevation – 2nd Floor 6th window from East



Window that was investigated on North Elevation



Daylight showing after primary seal (Exterior) was cut away.



The following photos show previous modifications to this opening. These modifications may differ from the details on the project drawings and are shown for reference only.









IOWA DEPARTMENT OF PUBLIC SAFETY

"Excellence in Service and Protection All Ways"



Non-DPS PERSONNEL INVESTIGATION Level 2 FORM

Applicant

Name	Other Name(s) Used	DOB	Race	Sex	SSN or Other Misc. No.
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Employer

Employer	Employer Address		
Employer Representative Contact (Name)	Employer Phone and/or E-Mail Address	Date Notified	

Inquiries

<input type="checkbox"/> No Record	<input type="checkbox"/> Record Found	QWI – IOWA & NCIC wanted/missing persons; protection orders; sex offenders; FBI violent gang/terrorist file (VGTOF); Iowa CCH; FBI III; Iowa Courts On-line
<input type="checkbox"/> Intel checked		Iowa DPS Intelligence Bureau – background inquiries

Fingerprint Submission

Date Submitted	<input type="checkbox"/> No Record DCI	<input type="checkbox"/> DCI Record	<input type="checkbox"/> No Record FBI	<input type="checkbox"/> FBI Record
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Explanation of QWI and Iowa Courts on-line Record(s) Found (attach supporting documentation)

Review

Inquiry Coordinator (Name/Title)	Background Reviewer (Name/Title)	Review Date
<input type="checkbox"/> Approved For Term of Employment	<input type="checkbox"/> Approved From ____ Until ____	

<input type="checkbox"/> Denied	Comments/Conditions for Access
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February 27, 2020 at 10:00 AM

Owner/DAS/CM Team Introductions:

Iowa Department of Administrative Services (DAS) – Josh Herman
Iowa Department of Public Safety – Jim Wittenwyler
Designer – Farnsworth Group.
Commissioning Agent – System Works
Construction Manager – DCI Group

General Project Description/Overview:

Repairs to existing windows includes the removal of the window, insulation and sealant around the perimeter of the opening and reinstallation of the existing windows. Removal and reinstallation of drywall jambs and wood trim will be needed to allow for removal of windows. New roller shades.

- **Base Bid:** Repairs to existing window openings
- **Unit Price 01:** Refurbish Lintels (Bid Package #1) – price shall reflect any effect to project schedule.

Bid Package Process:

This RFB will result in one successful proposal per bid package.

- 1) BP #1 – Window Repairs
 - a. Remove and reinstall existing windows, install insulation, flashing and sealant.
- 2) BP #2 – Interior Finishes
 - a. Temp partitions and protection, remove/reinstall drywall and wood trim, new window shades

BIDS DUE: March 12, 2020 at 3:00 PM

MAKE SURE IT IS SUBMITTED TO DAS AS THE REQUEST FOR PROPOSALS READS

1. Proposal Process
 - a. Sealed bids delivered to Hoover Building Level 3
 - i. Modification to bid form is available upon request
2. Bidding Schedule
 - a. All questions after this meeting and prior to **March 5, 2020**, to be submitted to Construction Procurement at construction.procurement@iowa.gov. Do not contact DAS, Farnsworth Group, System Works or DCI Group directly for questions or clarifications.
 - b. An addendum will be issued to incorporate minutes from this Pre-Bid Meeting.
 - c. Final addendum will be issued no later than **March 10, 2020** by 3:00 PM CST or no later than 48 hours prior to proposals being due.
 - d. Bids due **March 12, 2020** at 3:00 PM CST
 - i. Contractor will be required to provide subcontractor/supplier list within 48hrs of the bid opening. DCI Group will follow up with apparent low bidder.
 - e. Tentatively an NOI will be issued by March 13, 2020

Scope of Work Overview:

1. Administrative
 - a. Agreement between the Owner and Contractor will be a modified ConsensusDocs 802
 - i. Insurance requirements are listed in the project manual. 2million umbrella protection required.
 - b. Procore – State of Iowa project management software
 - i. DocuSign will be utilized for signatures on contracts and change orders.
 - ii. No cost to the contractor
 - c. Pre-construction meetings and submittals.
 - i. Kickoff meeting will be established after contracts are executed
 - ii. Master submittal list will be issued to contractors

2. Construction**a. Site Logistics and Building Access**

- i. Staging area will be provided at North end of parking lot
- ii. Bid Package #2 to provide dumpster for use by all Contractors.
- iii. Contractors will have use of building restroom facilities on 1st floor corridor
- iv. Work hours will be 7:00 AM to 5:00 PM Monday-Friday. Work outside of these hours will require an escort.
 1. (2) access badges will be provided to each bid package
- v. All contractors will need to pass a level 2 background check. A list of automatic disqualifies has been provided in section 01 3100. DPS will make final determination on who is allowed on site.
 1. DCI Group will have a list of approved contractors to review as needed.
 2. **It is suggested that the contractor submit extra background check request to prevent delay if different people are put on site throughout the project.**

b. Construction Schedule

- i. Anticipated construction work to take place May 5, 2020 through September 9, 2020.
 1. Contractors shall adhere to initial schedule and phasing plan provided in the project documents.
 2. A pull-plan session will be held with the successful bid package contractors to confirm durations and finalize sequence.

c. Commissioning

- i. Reinstalled windows will be randomly selected and tested by System Works per project documents.
 1. Bid Package #1 shall provide lift and operator for testing and observation.
- ii. Failed tests will result in retesting specific window plus (1) additional window
- iii. **Testing is intended to test the perimeter of the window. It is understood that the existing windows are being reused.**

d. Onsite Coordination

- i. Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.
- ii. Daily logs/Weekly Report/Safety Meetings and meeting requirements.
- iii. All areas shall be cleaned and put back to existing conditions prior to substantial completion.
- iv. Contractor shall maintain accurate as-built construction records throughout the project.

3. Close out

- a. Electronic and hard copies of all O&M's and as-built drawings to be submitted. Refer to spec. section 01 7700 – Closeout Procedures for more details.

State Rules

1. All personnel who will work on-site will be required to perform background checks.
2. It is of the utmost importance to show respect and courtesy to all staff at all times.
3. Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.
4. No smoking or smokeless tobacco use onsite.

Open Discussion

- **No window opening shall be left open overnight. Contractor is responsible to secure opening.**
- **All bid package contractors shall ensure smoke head covers are in place during work and removed when no work is going on in the area.**
- **Existing window were replaced as part of 2005 building remodel. The north area of the building was an addition in 2005.**

1

$$3'' = 1'-0''$$

$$3'' = 1'-0''$$

$$3'' = 1'-0''$$

$$3'' = 1'-0''$$

(5)

$$3'' = 1'-0''$$

- 
- Farnsworth**
GROUP
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WALKEE, IOWA 50263
(515) 225-3469 / info@f-g.com
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- Engineers | Architects | Surveyors | Scientists

3) Drawings:

- a) Sheet A16 & A18 – Exterior Window Details
 - i) Reference View 1: Typical Window Head Detail @ Windows N. of Grid D
 - (1) **DELETE** note “DO NOT ANCHOR HEAD OF FRAME TO STRUCTURE”
 - ii) Reference “Window Notes” item #6 on sheet A16
 - (1) **REVISE** note to read “PROVIDE WINDOW FRAME ANCHORING @ JAMBS & HEADS AS SHOWN ON ORIGINAL SHOP DRAWINGS & NOTED IN SPEC”
- b) Sheet A19 – Exterior Window Details
 - i) Reference View 2: Typical Window Sill Detail @ Windows S. of Grid E @ First Floor
 - (1) **ADD** metal sill pan between sill of window frame and existing stone sill and associated note “METAL SILL PAN @ SIM - WINDOWS EN1, EN2 & WN1 ONLY”.
 - (2) **ADD** note “NOTE: ZERO SLOPE STONE SILL @ SIM CONDITION – WINDOWS EN1, EN2 & WN1”

Questions:

- Q1. Are the stationary shades on the arched part of the 1st floor windows to be replace?
- A1. Yes, all window shades are to be removed and replaced to ensure that all shade fabric and openness factors match. See note on A1/1 – First Floor Plan, for upper arched window shades.
- Q2. Detail 2/A16 states to not anchor head of frame to structure. This anchor is for the head receptor for the windows and is required for install. Please advise on this detail.
- A2. See Drawings & Specification Addendum items.