

## **ADDENDUM NO. 2**

Date: 05/08/2024

Project Name: DOC ISP Perimeter Fence Deterrent System Replacement

DAS RFB #: 937000-01

DAS Project #: 9370.00

BIDS DUE: 05/21/2024

The original Project Manual and Drawings for the project noted above are amended as noted in this Addendum. Included in this Addendum are Specification, Architectural, & Engineering items.

Please review all sheets and incorporate them into your set of Contract Documents.

The receipt of this Addendum shall be acknowledged by inserting its number and date in the space provided on the Bid Form.

### **This Addendum consists of:**

#### General Items:

1. Additional Project Photos (2 Pages)
2. Changed Bid Due Date To: **05/21/2024 @ 2:00 PM**
3. Changed Bid Opening To: **05/21/2024 @ 3:00 PM**
4. Additional Project Information –
  - a. The Sallyport Gate is the only access to the work area between the fences and any lifts or other equipment must fit within the dimensions of 95" Wide by 90" Tall.
  - b. Weather heads are approximately 9.5 feet off the ground.
  - c. Razor wire below weather heads are approximately 7' tall and 7' wide at the base and will not be removed.
  - d. Razor wire above the weather heads may be relocated by the facility if needed, but must be back in place at the end of each day. **Plan on 30 minutes at the beginning and end of each day for razor wire relocation.**
  - e. The one-line diagram is based on the Gallagher F32. Substitutions must be pre-approved and must meet all project requirements.
5. Gallagher Regional Sales Rep. Contact Info: Daniel Leland 1-816-621-0962  
[Daniel.leland@gallagher.com](mailto:Daniel.leland@gallagher.com)
6. **Addendum No. 3 will be issued next week with an allowance amount for Accurate controls along with an updated bid form.**
7. Replace specification section 01 1200 – Contract Summary with attached the revised Contract Summary (3 Page)
8. Meeting Minutes: RFP Pre-Proposal Meeting held on 4/25/2024 (3 Page)

Questions and Answers:

Q1. How much concrete will need to be removed for this work?

A1. No concrete is anticipated to be removed since the conduit, which is at least 1 1/2" is planned to be reused.

Q2. Who is the contact for additional site visits?

A2. Andy Krogmeier 319-372-543

Q3. Does the facility want to salvage the equipment?

A3. Yes.









## RFB 937000-01 Pre-Bid Minutes: Meeting #1

<b>Meeting Date</b>	May 1, 2024	<b>Meeting Time</b>	11:00 AM - 12:30 PM Central Time (US & Canada)
<b>Meeting Location</b>	2111 330th Avenue Fort Madison, Iowa 52627	<b>Video Conferencing Link</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_Njg1MDM5M2QtMGZkMS00ZWE2LWI3NDQtMGE4MjVlY2QwNjhm%40thread.v2/0?context=%7b%22Tid%22%3a%22705e7dc3-c582-4519-a026-3a1c9fd5fc88%22%2c%22Oid%22%3a%2232fc077f-7c0c-4059-94f0-09beb0a16bf6%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_Njg1MDM5M2QtMGZkMS00ZWE2LWI3NDQtMGE4MjVlY2QwNjhm%40thread.v2/0?context=%7b%22Tid%22%3a%22705e7dc3-c582-4519-a026-3a1c9fd5fc88%22%2c%22Oid%22%3a%2232fc077f-7c0c-4059-94f0-09beb0a16bf6%22%7d</a>

**Overview** Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.

**Notes**

**Attachments**

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Jarrad Boever	Boyd Jones Construction Company		jboever@boydjones.biz	Present
Andrew Paleczny	Boyd Jones Construction Company	P: (402) 553-1804	apaleczny@boydjones.biz	For Distribution Only
Andy Krogmeier	Fort Madison - Iowa State Penitentiary	P: 1 (319) 3725432	andy.krogmeier@iowa.gov	Present
Mohammed Abu-Hasan	Innovative Engineers Inc.	P: (319) 855-4115	mabuhasan@innovativeengineersinc.com	Present
Brandon Adams	State of Iowa - Department of Administrative Services		brandon.adams@iowa.gov	Present
Jennifer Kleene	State of Iowa - Department of Administrative Services	P: (515) 725-0454	jennifer.kleene@iowa.gov	Present

### Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		<b>Description</b> DAS - Owner Representative <ul style="list-style-type: none"><li>• Brandon Adams</li><li>• Jennie Kleene</li></ul> Boyd Jones - Construction Manager <ul style="list-style-type: none"><li>• Andrew Paleczny (Project Manager)</li><li>• Jarrad Boever (Project Engineer)</li></ul> Iowa State Penitentiary - Fort Madison				



- Andy Krogmeier - Plant Operations Manager 3

**Official Documented Meeting Minutes**

Also in attendance:

- Joe Castelvechi - Florida Detention Systems [joe@floridadetention.com](mailto:joe@floridadetention.com) 386.530.1667
- Phil Widmer - Mayberry Electric [pwidmer@hotmail.com](mailto:pwidmer@hotmail.com) 319.930.8186

**Project Overview**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
<b>Description</b> Bid Packages <ul style="list-style-type: none"> <li>• Bid Package 01 - Perimeter Fence Deterrent System Replacement: Trade Contractor shall include all of the following, but not limited to, as part of the contract:               <ol style="list-style-type: none"> <li>1. All work on the contract documents and specifications complete; material, labor and equipment including all freight, unloading and installation for a complete scope.</li> <li>2. Includes specification: 01 1200.</li> </ol> </li> <li>• Alternate 01 - (ADD) State the lump sum pricing for additional Gallagher F32 controller or approved equal to each zone: Trade Contractor shall include all of the following, but not limited to, as part of the contract:               <ol style="list-style-type: none"> <li>1. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.</li> <li>2. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.</li> <li>3. Execute accepted alternates under the same conditions as other work of the Contract.</li> </ol> </li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Contract(s) Issued: 05/16/2024</li> <li>• Submittals: 05/31/2024</li> <li>• Construction: 06/18/2024</li> <li>• Closeout: 08/19/2024</li> </ul> <p>A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.</p> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p> <b>Official Documented Meeting Minutes</b> Gallagher G-32 is available within 2-3 weeks. Gallagher G-6000 is currently in stock. This is according to Florida Detentions but is subject to change at anytime.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
<b>Description</b> <ul style="list-style-type: none"> <li>Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.</li> <li><b>Contractors shall provide daily logs for each day they are on site.</b></li> <li>Construction progress meeting will be established once construction starts. Typically weekly or bi-weekly (During Construction)</li> <li>It is of the utmost importance to show respect and courtesy to all staff at all times.</li> <li><b>Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.</b></li> <li>No smoking, vaping or smokeless tobacco use onsite.</li> </ul> <b>Site specific rules</b> <ul style="list-style-type: none"> <li>Temporary facilities</li> <li>Demolished equipment</li> <li>Tool control</li> <li>Cell phones</li> <li>Background checks</li> <li>PREA Training (Coordinated through CM)</li> <li>Work hours</li> <li>View Specification 01 1200 - Contract Summary for more information.</li> </ul>						
<b>Official Documented Meeting Minutes</b> <ul style="list-style-type: none"> <li>Top layer of razor wire will need to be moved out of the way when contractors on working on each zone. The facility will move the top layer for the contractor each day but will need to be put back in place before the end of the shift each day.</li> <li>The conduit that will need to be accessed to connect into the fence is approximately 9.5' off the ground. The razor wire at the foot of this area is approximately 7' tall and sticks out approximately 7' from the fence.</li> <li>All personal and equipment needed to work on the panels (between the 2 layers of fence / razor wire) will need to go through the sally port entrance by zone 12. The dimensions for this gate are 95" wide by 90" high.</li> </ul>						

## RFB Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
<b>Description</b> <ul style="list-style-type: none"> <li>Bids are due May 14, 2024 by 2:00 PM</li> <li>The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System. <ul style="list-style-type: none"> <li>Link and information is in the project manual</li> <li>Contractors will need to register prior to bidding</li> <li>Bidders will need to register regardless of whether it has already done business with the State of Iowa.</li> <li>Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date.</li> <li>Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.</li> </ul> </li> <li>Bid Opening will be held via conference call on May 14, 2024 at 2:00 PM <b>1 515-421-8214 Pin: 100767711 at 2:00 pm on May 14, 2024.</b></li> <li>Contractor shall reference section 00 0116 for the bid submittal checklist <ul style="list-style-type: none"> <li>Bid Proposal Information</li> <li>Non Discrimination Clause Information</li> <li>Contractor Targeted Small Business Enterprise Pre-Bid Contract Information</li> </ul> </li> </ul>						

- Bid Security – 5% of total Bid amount
- Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening

**Official Documented Meeting Minutes****Bid due date moved to May 21, 2024 by 2:00 pm**

Bid opening moved to May 21, 2024 at 3:00 pm

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Questions/Substitutions Due in Writing to Construction.Procurement@iowa.gov:</li> <li>• Addendum Issued:</li> <li>• Bids Due: May 14, 2024 by 2:00 PM</li> <li>• Tentative NOI Issued: Week of May 14, 2024 or Week of May 20, 2024</li> </ul>						
<b>Official Documented Meeting Minutes</b> <b>Bid due date moved to May 21, 2024 by 2:00 pm</b> Contractors that joined feel schedule is acceptable.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Contractors will sign a modified ConsensusDocs 802. Example in the project manual.</li> <li>• Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.</li> <li>• Project-specific P&amp;P bonds must be provided prior to contract execution.</li> <li>• Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid.</li> <li>• DAS will provide tax exempt certificates upon request.</li> <li>• Procure will be used for all project management, at no cost to the trade contractor. <ul style="list-style-type: none"> <li>◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs</li> <li>◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use Docusign</li> </ul> </li> <li>• Contractor Schedule of Values shall be broken out as specified in the project manual. <ul style="list-style-type: none"> <li>◦ SOV must contain a closeout line item for at least 1% of the total contract value.</li> <li>◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties.</li> </ul> </li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
<b>Description</b> For additional site visits after pre-bid meeting please reach out to <a href="mailto:construction.procurement@iowa.gov">construction.procurement@iowa.gov</a>						

**Questions**



No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions / Notes				Open
<b>Description</b> Submit all questions in writing to <a href="mailto:construction.procurement@iowa.gov">construction.procurement@iowa.gov</a>						
<b>Official Documented Meeting Minutes</b> <ul style="list-style-type: none"><li>• Need to get approximate distance of conduits from controls cabinet to fence.</li><li>• Include Gallagher contact info on addendum.</li><li>• Include map noting sally port entrance as the only entrance for the interior of the fence where control panels are located.</li><li>• Add photos of conduits and control panel locations to addendum.</li><li>• Team to look into coming up with a not to exceed allowance (+5%) for controls.</li></ul> <p>Q1. If there is equipment then who is responsible for programming? A1. Contractor will be responsible for coordinating this through Accurate Controls.</p> <p>Q2. So, we (the contractor) need to include programming in our bids? A2. Yes.</p>						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.  
Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.

## SECTION 01 1200

### CONTRACT SUMMARY

#### PART 1 - GENERAL

##### 1.01 SECTION INCLUDES

- A. Project Information
- B. Project Summary
- C. Bid Scope Summary
- D. Work Hour Restrictions
- E. Access to Site
- F. Coordination with Occupants
- G. Rules for Construction Workers
- H. Bid Package Instructions

##### 1.02 PROJECT INFORMATION

- A. Facility Name/Location: Iowa State Penitentiary 2111 330<sup>th</sup> Ave. Fort Madison, Iowa 52627
- B. DAS Project #: 9370.00
- C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
- D. Owner's Representative: Brandon Adams, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
- E. Construction Manager: Jarrad Boever, Boyd Jones, 11204 Aurora Ave. Urbandale, IA 50322

##### 1.03 PROJECT SUMMARY

- A. The project includes perimeter fence deterrent system replacement.
- B. Target date to provide substantial completion is September 27, 2024.

##### 1.04 BID SCOPE SUMMARY

- A. Scope Applicable to All Bid Packages:
  - 1. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Bid Package shall be included the bid. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specification Divisions 00 and 01, and Specification sections applicable to each Contractor's scope.
  - 2. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
  - 3. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
  - 4. Provide all temporary facilities required for this scope of work including trailer, trailer power, telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by Contractor. Coordinate location of

trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager.

5. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
6. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
7. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
8. Contractor shall maintain an accurate set of As-Built Drawings throughout the duration of the project and submit to the Construction Manager at the completion of the project.

#### **1.05 WORK HOUR RESTRICTIONS**

- A. Work hours are from 8:00 AM to 5:00 PM, Monday through Friday unless arrangements are made in advance.
- B. Razor wire above the weather heads may be relocated by the facility if needed but must be back in place at the end of each day. Plan for 30 minutes at the beginning and end of each day for razor wire relocation.

#### **1.06 CONTRACTOR USE OF SITE AND PREMISES**

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
  1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.

#### **1.07 OWNER OCCUPANCY**

- A. Owner intends to occupy the Project upon Substantial Completion.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

#### **1.08 RULES FOR CONSTRUCTION WORKERS**

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. All construction workers must have a background check completed prior to entering the campus to perform work.
- C. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
- D. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- E. You are permitted access only to the work site and no other area of the institution.
- F. No drugs, alcohol, or firearms are allowed on the work site.
- G. Do not leave money, drugs, alcohol, or firearms in your personal vehicle.
- H. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.



- I. Secure all tools at the end of the day.
- J. Maintain control of all tools, supplies, and debris at all times during the work.
- K. Never leave keys in any vehicle. If a security officer finds keys in a vehicle, they are under orders to turn them in to a security supervisor.
- L. Do not give anything to residents or take anything from residents; if they offer, inform your supervisor.
- M. Secure all tools at the end of each day. Never leave tools unattended. All tools shall be checked in at the beginning of the day and checked out at the end of the day. If security officers find loose tools, they are under orders to turn them in to their supervisor.
- N. All delivery vehicles must go directly to the job site. Extra time should be anticipated for all deliveries. Provide 24-hour notice to the facility of deliveries.
- O. During an emergency, follow the instructions of the security staff.
- P. Contractor shall wear clothing of a different color, pattern, fashion, etc. as to distinguish themselves from inmates.
- Q. All contractors working onsite at Iowa State Penitentiary must complete PREA Training and have background checks done prior to the commencement of any work. This will be coordinated through the construction manager (Boyd Jones).

#### **1.09 BID PACKAGE INSTRUCTIONS**

- A. **Bid Package #01** – Perimeter Fence Deterrent System Replacement: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
  - 1. All work on the contract documents and specifications complete; material, labor and equipment including all freight, unloading and installation for a complete scope.
  - 2. Includes specification: 01 1200.
- B. **Alternate #01** – (ADD) State the lump sum pricing for additional Gallagher F32 controller or approved equal to each zone: Trade Contractor shall include all of the following, but not limited to, as part of the contract:
  - 1. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  - 2. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
  - 3. Execute accepted alternates under the same conditions as other work of the Contract.
- C. **Alternate #02** – (ADD) Allowance for Accurate controls.

**PART 2 - PRODUCTS – NOT USED**

**PART 3 - EXECUTION – NOT USED**

**END OF SECTION**

**END OF ADDENDUM #02**