



September 5, 2019

Early Childhood Iowa (ECI), within the Iowa Department of Management, is requesting bid proposals for systems thinking expertise and cohort facilitation in systems thinking habits, concepts, and tools for the 2019-2020 year.

Duration of the contract

- September 30, 2019 – June 30, 2020

Scope of Services

- The selected contractor will engage with ECI staff and the Governance component group to develop a sequence of professional development focused on systems thinking for a ECI determined cohort of cross-sector early childhood system stakeholders.
- The selected contractor will work collaboratively with ECI staff and Governance throughout the duration of the contract to ensure that face-to-face and online learning strategies and supports are tailored to the early childhood system and the selected cohort.
- The selected contractor will provide face-to-face and online learning throughout the 2019-2020 year for cohort participants. The selected contractor will provide a proposed timeline of these collaborative learning opportunities and associated costs for time and supportive learning materials.
- Desired cohort outcomes may include:
 - Participants will develop knowledge and skills in the use of systems thinking habits, concepts, and tools.
 - Through interactive, inquiry-based instruction, participants will experience, practice, and apply systems thinking habits, concepts and tools to personal and professional goals.
 - Participants will use systems thinking tools to analyze complex issues and identify high-leverage interventions.
 - Participants will develop and share a plan of application relevant to their work.



Bid Requirements:

- Submit a detailed proposal, aligned to the requested scope of services no later than end of business day, **4:30pm on Tuesday, September 17, 2019**. Electronic submissions will be accepted by this given deadline. Electronic submissions should be sent to the attention of Amanda Winslow at: amanda.winslow@iowa.gov.
- Identify key personnel for project implementation as described within the scope of services. Include an overview of professional expertise and qualifications for identified personnel.
- Identify any anticipated subcontracted support related to the completion of this project. Include an overview of the relevant skills and expertise of each subcontractor and their role within the scope of services.
- Provide a list of relevant materials and resources needed for cohort participants; such as but not limited to, guides, articles, and tools to be shared.
- Submit an itemized proposed budget related to the requested activities within the described scope of services.