

## Notice of Intent to Award - SAL

- DATE:** December 9, 2022
- TO:** All Interested Bidders
- RE:** Notice of Intent to Award Request for Proposal Number: RFP # ACFS - 24-001  
Request for Proposal Title: Crisis Intervention, Stabilization, and Reunification Services (CISR), Supervised Apartment Living (SAL)

The Iowa Department of Health and Human Services (Agency), Hoover State Office Building, Des Moines, Iowa 50319, announces its intent to award to the apparent successful bidder(s):

### Western Service Area (Service Area 1)

- Christian Home Association / Childrens Square
- Florence Crittenton Center
- Midwest Christian Services

### Northern Service Area (Service Area 2)

- Lutheran Services in Iowa

### Easter Service Area (Service Area 3)

- Hilcrest Family Services

### Cedar Rapids Service Area (Service Area 4)

- None

### Des Moines Service Area (Service Area 5)

- Ellipsis

As provided for in the RFP, this Notice of Intent to Award is subject to execution of a written contract. As a result, this Notice does NOT constitute the formation of a contract between the Agency and the apparent successful bidder. The bidder shall not acquire any legal or equitable rights relative to the contract services until a contract is executed. If the apparent successful bidder fails to negotiate and execute a contract with the Agency, in its sole discretion, the Agency may revoke the Notice and enter into contract negotiations with another bidder or withdraw the RFP. The Agency further reserves the right to cancel the Notice at any time prior to the execution of a written contract.

This Notice of Intent to Award does not guarantee any particular bed allocation for any awarded Bidder. As stated in RFP Section 4.3 "The Agency will decide the number of beds per contract after contract award. The number of contracted beds per Contractor may differ from the number of beds proposed by the Bidder." Additionally, RFP Section 4.4 states "The Agency may award contracts to as many Bidders as necessary to meet the purpose of this RFP. The Agency reserves the right to select bidders, make awards, determine the number of beds awarded to each selected Bidder, and fund resulting Contracts based on the needs of the Agency, Service Areas, JCS, and the Children and families to be served. The Agency will decide the number of beds per contract after contract award."

Thank you for participating in the competitive selection process. For information about this Notice, please contact the issuing officer at the telephone number or email address listed below.

Ryan M. Roovaart MBA,  
Contract Specialist  
Lucas Building, 6<sup>th</sup> floor  
321 E. 12<sup>th</sup> St  
Des Moines, IA 50319  
Ph. 515-310-1129  
[rroovaa@dhs.state.ia.us](mailto:rroovaa@dhs.state.ia.us)

Enclosure: Review of Notice of Intent to Award Decision

## ***Review of Notice of Intent to Award Decision***

Bidders may request reconsideration of this intent to award decision by submitting a written request to the Agency:

Bureau Chief  
c/o Bureau of Service Contract Support  
Department of Human Services  
Hoover State Office Building, 1st Floor  
1305 E. Walnut Street  
Des Moines, Iowa 50319-0114  
email: [reconsiderationrequest@dhs.state.ia.us](mailto:reconsiderationrequest@dhs.state.ia.us)

The Agency must receive the written request for reconsideration within five days from the date of this Notice of Intent to Award. The written request may be mailed, emailed, or delivered. It is the bidder's responsibility to assure timely delivery of the request for reconsideration. The request for reconsideration shall clearly and fully identify all issues being contested by reference to the page and section number of the RFP. If a bidder submitted multiple Bid Proposals and requests that the Agency reconsider a decision for more than one Bid Proposal, a separate written request shall be submitted for each. At the Agency's discretion, requests for reconsideration from the same bidder may be reviewed separately or combined into one response. The Agency will expeditiously address the request for reconsideration and issue a decision. The bidder may choose to file an appeal with the Agency within five days of the date of the decision on reconsideration in accordance with 441 Iowa Administration Code 7.41 et seq.