

MHDS 18-001
 Children's Well-being Collaboratives
 Questions and Responses
 8/3/2017

Question #	RFP Page #	RFP Section/Title	Question /Clarification/Suggestion for Change	Response
1	5	1.3.1.1(i)	Who is the intended user of the family assessment?	Prevention and early intervention providers in the Geographically Defined Area of the Well-being Collaborative are the intended users of the family assessment.
2	5	1.3.1.1(i)	Who is expected to use the uniform family assessment that is adopted or developed by the Well-being Collaborative?	See the response to question #1.
3	6	1.3.1.1 (k)	Who are the Children's Mental Health Crisis and Learning Lab grantees?	<p>The Children's Mental Health Crisis Services Planning Grants were awarded to Northwest Iowa Behavioral Health Center, dba (Seasons Center) and Youth and Shelter Services-Francis Lauer (YSS).</p> <p>The Children's Mental Health and Well-Being Learning Labs were awarded to Four Oaks Family and Children's Services - TotalChild system of care and The University of Iowa, Child Health and Specialty Clinics – Pediatric Integrated Health Home program.</p>

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4	13	3.1	The RFP references the proposal be divided into two parts, Technical Proposal & Cost Proposal; can you please confirm a Cost Proposal is required and provide guidance on contents and organization?	No, a Cost Proposal is not required. Section 3.3 that marks the Cost Proposal Section as "Reserved". The Agency has further clarified the Cost Proposal wording in the First Amendment released 8/3/2017 by removing all references to the Cost Proposal.
5	14	3.1	If required, how many copies of the Cost Proposal need to be submitted?	See the response to question #4.
6	16	3.2.4.1	Is there an expectation on the size of the Geographically Defined Area?	No. There is not an expectation on the size of the geographically defined area but see the response to question #10 for the number of required counties.
7	17	3.2.5.3	Are financial statements required as part of the bid submission?	No.
8	17	3.3	Is a Cost Proposal required as part of the bid submission? Please provide Contents and Organization guidance of Cost Proposal.	See the response to question #4.

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9			What providers have submitted a Letter of Intent (LOI) to the Agency for the Children's Well-being Collaboratives RFP 18-001?	<p>Letters of Intent have been provided by the following:</p> <ul style="list-style-type: none"> • Building Direction for Families • Center Associates • Christian Home Association-Children's Square, U.S.A. • Humboldt County Public Health • Northwest Iowa Mental Health Center dba Seasons Center for Behavioral Health • Prevent Child Abuse Iowa • Scott County Kids • Tanager Place • UnityPoint Health – Des Moines • University of Iowa • Young House Family Services • Youth and Shelter Services, Inc. (YSS) • YouthPort
10	4	Geographically Defined Area - definition	What is the least amount of contiguous counties that are considered to be a geographically defined area?	The definition states it is "... contiguous Iowa counties that includes both rural and urban areas". Therefore, at least two counties are required – one rural and one urban.

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11	4	Geographically Defined Area - definition	The geographically defined area is defined to include contiguous Iowa counties. Will the Agency consider a geographic area to include all of a Mental Health and Disability Service Region containing non-contiguous counties?	All of the counties in the multiple county Mental Health and Disability Services Regions are contiguous. Contiguous counties are counties that touch either or touch through a sequence of counties.
12	5	1.3.1.1	Are Collaborative members the same as collaborative entities?	Yes, they are the same.
13	5	1.3.1.1(f)	What is meant by "Understand funding sources and how to use available funding most effectively"?	Well-being Collaboratives should understand all funding sources available and how to use the available funding and resources to meet a child and family's service needs.
14	6	1.3.1.1(k)	How do we access the final Children's Mental Health Crisis and Learning Lab reports to complete this response?	The final report is posted on the DHS website at: http://dhs.iowa.gov/sites/default/files/Chidrens_Crisis_Services_and_Wellbeing_Report_1-15-17_FINAL.pdf
15	6	1.3.1.2(b)	Will the Agency provide guidance on the development of the awareness materials?	Yes.
16	6	1.3.1.3(a)	Who sets the monthly dates for the required Agency – Contractor meeting?	The Contractor and the Agency will collaborate to determine the dates.

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17	6	1.3.1.3(e)	Will funding be available to support the Well-Being Collaborative after the end of this contract?	There is no funding allocated beyond 6/30/2018.
18			What is the plan for after the Children's Well-being Collaborative submits the final product?	At this time there is no additional funding allocated for Well-being Collaboratives. Each Well-being Collaborative should review the sustainability of their plan.
19			What age group are we looking at?	See the definition of "Child" or "Children on page 3 of the RFP.
20	5	1.3.1.1	Is this to be a planning grant or an implementation grant? Based on the Performance Measures in section 1.4 it appears to be a planning grant, but the Deliverables in section 1.3.1.1 use the term "implement".	This RFP is based on legislative direction and is to develop and begin implementation of Children's Well-being Collaboratives.
21			Are there expectations to how focused this collaborative should develop their plans for achieving identified goals or should it be more of a broad approach?	RFP Section 3.2 contains instructions for bidders to provide sufficient detail for the Agency to understand and evaluate how a bidder would approach each Deliverable as well as specific information that must be submitted as part of the proposal. Following this structure, bidders may choose their own approach to planning for the Well-being Collaborative.

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22			How many bidders are there that submitted a Letter of Intent?	There are 13 entities that submitted a Letter of Intent. Also, see the response to question #9.
23			Who defines the Geographically Defined Area and will this match our Integrated Health Home (IHH) service area?	The bidder determines the Geographically Defined Area based on the definition in the RFP. There is no requirement that it match the IHH service area.
24			Is the community needs assessment funded through the grant award or is there additional funding for the administration of a community needs assessment?	The funding in this award can be used for the community needs assessment. The Agency has no additional funding beyond what is identified in the RFP.
25			Will the Agency Contract Manager and/or other Agency Representative providing oversight be from the local service area or from central office?	The Division of Mental Health and Disability Services (MHDS) Contract Manager is out of central office at the Hoover Building in Des Moines.