

ADDENDUM NO. 1

Date: 08/08/2024

Project Name: DOC 3JD Sheldon Admin Bldg. Window Replacements

DAS RFB #: 940100-01

DAS Project #: 9401.00

BIDS DUE: 08/13/2024

The original Project Manual and Drawings for the project noted above are amended as noted in this Addendum. Included in this Addendum are Specification, Architectural, & Engineering items.

Please review all sheets and incorporate them into your set of Contract Documents.

The receipt of this Addendum shall be acknowledged by inserting its number and date in the space provided on the Bid Form.

This Addendum consists of:

General Items:

1. Meeting Minutes: RFP Pre-Proposal Meeting held on 08/01/24 (4 Pages)

Questions and Answers:

Q1. How many rooms can be worked on at a time and what level of complete does the room need to be before moving to the next room?

A1. The GC may have access to an entire building wing at a time. The room will need to be complete except for the installation of the solid surface windowsill and the owner's painting scope.

Q2. Does the solid surface sill need to extend 1" +/- past the window jamb?

A2. No, the solid surface does not need to extend past the window jamb. The solid surface sill may stop in line with the window jamb but the gyp behind the existing sill may need to be patched.

Q3. What are existing finishes?

A3. All existing materials / furniture exc. that may be damaged by performing the GC's scope of work or damage done to areas when getting to the defined area of work.

Example – scratch up a hallway wall when carrying a tool to the area you are performing work.

Q4. Do you have photos that can be shared?

- A4. The GC will need to make a site visit to verify the existing conditions.
- Q5. Can we remove all windows or are they phased?
- A5. See response to question 1.
- Q6. Will they remove all windows or are they phased?
- A6. Correct, the owner will remove all window curtains, rods, and brackets.
- Q7. How much temporary covering will be needed? Do they want us to leave temporary covering for owners to use while painting.
- A7. Provide adequate covering for your scope of work. Depending on the project schedule, the owner may ask you to leave your coverings. For bidding, do not plan on leaving your coverings.
- Q8. How many rooms can be demoed at a time? If drywall would like to do as many as possible when texturing to minimize covering and to match finish in all rooms
- A8. See response to question 1.
- Q9. How do we quantify or estimate what will be rotten/compromised?
- A9. Note K on sheet A2.00 means the substrate is not adequate to mount/support the new construction.
- Q10. Will the downturn edge be wider than the window width?
- A10. See response to question 2.

Drawings and Specifications:

Architectural Addendum

SPECIFICATIONS

SECTION – 09 9300 – Staining and Transparent Finish

- A. Section 2.03, paragraph A line 2 to read as follows.
 - i. 2. Stain: Semi-transparent stain for wood, water based with polyurethane.
 - a. Color: to be selected from the manufacturer's standard line.

SECTION – 08 5200 – Wood Windows

- A. Question at Pre-Bid: Does the metal flashing above the window need to be supplied by the window manufacturer? Keynote #4 on Sheet A4.00.
- B. Answer: No, this flashing piece can be contractor-supplied break metal but the color needs to match the window frame.

ARCHITECTURAL PRODUCT APPROVALS

The following materials or equipment furnished by the manufacturer listed may be substituted as equivalent, provided that each item and piece of equipment conforms to the design, quality and requirements of the specifications and drawings.

SECTION	ITEM	APPROVED
08 5200	QUAKER - W600 CLAD WOOD COMMERCIAL SERIES	YES

END OF ADDENDUM NO. 1

RFB Pre-Bid Minutes: Meeting #1

Meeting Date	Aug 1, 2024	Meeting Time	10:00 AM - 11:00 AM Central Time (US & Canada)
Meeting Location	720 Western Ave Sheldon, Iowa 51201	Video Conferencing Link	https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2JiYTM0MGUtdNDExYi00Zml1LThlMmEtZTM2ZjNkNzU1MDFj%40thread.v2%3fcontext=%7b%22Tid%22%3a%22705e7dc3-c582-4519-a026-3a1c9fd5fc88%22%2c%22Oid%22%3a%22c105954f-766c-49c6-8c77-6c5b7e17bacc%22%7d

Overview Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.

Notes

Attachments

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Andrew Paleczny	Boyd Jones Construction Company	P: (402) 553-1804	apaleczny@boydjones.biz	Present
Brett Salzwedel	Cannon Moss Brygger Architects	P: (712) 499-0921	salzwedel.b@cmbaarchitects.com	Present
Adam Van Gorp	Cannon Moss Brygger Architects	P: (712) 262-3426	vangorp.a@cmbaarchitects.com	Present
Maureen Hansen	DOC CBC #3	P: (712) 224-6844	maureen.hansen@iowa.gov	Present
Laura Sullivan	DOC CBC #3		laura.sullivan@iowa.gov	Present
Jennie Elliott	State of Iowa - Department of Administrative Services		jennie.elliott@iowa.gov	Present

Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		Description DAS - Owner Representative <ul style="list-style-type: none">Jennie Elliot Boyd Jones - Construction Manager <ul style="list-style-type: none">Andrew PalecznyAdam PapeshMike Hoover DOC CBC #3 <ul style="list-style-type: none">Maureen HansenLaura Sullivan				

CMBA

- Adam Van Gorp
- Brett Salzwedel

Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
Description Bid Package #01 - Window Replacement						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
Description <ul style="list-style-type: none"> • Anticipated Notice of Intent of Award - 08/14/24 • Anticipated Date of Commencement - 08/26/24 • Substantial Completion by - 04/30/25 <p>A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.</p> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
Description <ul style="list-style-type: none"> • Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place. • Contractors shall provide daily logs for each day they are on site. • Construction progress meeting will be established once construction starts. • It is of the utmost importance to show respect and courtesy to all staff at all times. • Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area. • No smoking, vaping or smokeless tobacco use onsite. <p>Site specific rules</p> <ul style="list-style-type: none"> • Temporary facilities • Tool control • Background checks • Work hours • View Specification 01 1200 - Contract Summary for more information. <p>Official Documented Meeting Minutes The Contractor will have access to the building facilities and will not need to provide temporary facilities. Background checks will not be required for this project. Work hours will 7:30am - 4:00pm</p>						

RFB Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
Description <ul style="list-style-type: none"> Bids are due Tuesday, August 13, 2024 by 2:00PM The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System. <ul style="list-style-type: none"> Link and information is in the project manual Contractors will need to register prior to bidding Bidders will need to register regardless of whether it has already done business with the State of Iowa. Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date. Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted. Bid Opening will be held via conference call on Tuesday, August 13, 2024 at 3:00PM Contractor shall reference section 00 0116 for the bid submittal checklist <ul style="list-style-type: none"> Bid Proposal Information Non Discrimination Clause Information Contractor Targeted Small Business Enterprise Pre-Bid Contract Information Bid Security – 5% of total Bid amount Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening 						
Official Documented Meeting Minutes Plan to register early in the IMPACS system so that if there are any issues, those can be addressed prior to bid day. IMPACS will show the bid value as "0". DAS and the CM will be reviewing the bid form that was uploaded for the bid value, not what IMPACS shows.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
Description <ul style="list-style-type: none"> Questions/Substitutions Due in Writing to Construction.Procurement@iowa.gov: Tuesday, August 6, 2024 by 2:00PM Addendum Issued: Bids Due: Tuesday, August 13, 2024 by 2:00PM Tentative NOI Issued: Wednesday, August 14, 2024 						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
Description <ul style="list-style-type: none"> Contractors will sign a modified ConsensusDocs 802. Example in the project manual. Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802. Project-specific P&P bonds must be provided prior to contract execution. Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid. DAS will provide tax exempt certificates upon request. Procore will be used for all project management, at no cost to the trade contractor. <ul style="list-style-type: none"> Submittals, Invoicing, RFIs, ASIs, PRs, RFQs Contracts, Change Orders and Certificates of Substantial and Final Completion will also use DocuSign Contractor Schedule of Values shall be broken out as specified in the project manual. 						

- SOV must contain a closeout line item for at least 1% of the total contract value.
- This line item can only be invoiced once the certificate of final completion has been signed by all parties.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
Description Please contact CM (Boyd Jones) to set up any additional site visits.						

Questions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
Description Submit all questions in writing to construction.procurement@iowa.gov .						
Official Documented Meeting Minutes Dumpster and job trailer can be stored on the southwest side of the parking lot. As-builts can be provided to the prime contractor at their request. The interior finish on the wood to be selected from standard list of prime contractor. Metal to be used outside above windows can be break metal.						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.