

ATTACHMENT 4 - POINTS DISTRIBUTION

Criterion	Using Response(s) to RFP Section(s) among others:	Score on scale of 0 - 5	Possible Points (weight)	Actual Points Scored
Provide an organizational chart for your team for the staff that will be assigned. Staff members must include at a minimum: project manager, architect (can be same as project manager), mechanical engineer, electrical engineer, structural engineer, civil engineer, LEED consultant, RCDD certified communications engineer and fire protection engineer.	1.1.1	NA	0	NA
Provide resumes of key individual(s) from Item 1.1.1, including education, relevant experience, and certifications/licensing. Identify and describe qualifications, experience, and expertise in providing services for similar, or relevant, projects. Information may be submitted in the Standard Form 330, but the SF 330 format is not required. Maximum two (2) pages per individual.	1.1.2			
Project Manager		0	100	0
Architect (can be same as Project Manager)		0	50	0
Mechanical Engineer		0	50	0
Electrical Engineer		0	50	0
Structural Engineer		0	50	0
Civil Engineer		0	50	0
LEED Consultant		0	25	0
RCDD Communications Engineer		0	25	0
Fire Protection Engineer		0	25	0
For the staff that will be assigned, provide a list of past similar or relevant projects completed in the last 7 years, and include brief descriptions of what the projects entailed and a contact name and phone number (reference). In addition, provide estimated project cost, final project cost at acceptance, and whether the project was completed on time. Maximum two (2) pages per staff member.	1.1.3	0	150	0
Provide a chart with the submitted projects on one axis and the consulting team firms / members on the other axis, showing which team members proposed for this project were involved in the design of the submitted project(s).	1.1.3.1			
Provide a narrative statement of your Firm's approach to large project design and the methodology you propose to use to deliver the required products on time. This should be a short section that gives the Selection Committee a clear understanding of how the team will be organized and managed from contract execution through bid acceptance. Describe the tools the Firm will use to produce the design documents required by the contracts resulting from this RFP, and any other information you feel may set your Firm apart from other prospective companies.	1.1.4	0	150	0
Provide the LEED v. 4-NC checklist and any illustrative narrative that demonstrates how the firm proposes to achieve LEED Silver certification.	1.1.5	0	75	0
Schedule - Design development timeline	1.2	0	100	0
	minimum score of 630	SUBTOTAL	900	0
COST PROPOSAL	Actual Total Dollars Proposed	% to Lowest	Possible Points (weight)	Actual Points Scored
Actual Cost		1.1.6	100	
TOTAL SCORE:				0