



PURCHASING & CONTRACTING OFFICE

Camp Dodge – Building 3465
7105 NW 70th Avenue
Johnston, Iowa 50131-1824



NGIA-SCO

2 Nov 22

MEMORANDUM FOR: ALL BIDDERS

SUBJECT: Addendum to RFB # 2210SECURITY – Security Services at Iowa National Guard Facilities

ADDENDUM # 1

1. Due Date Extended.

Bid Due Date has been changed to **November 10, 2022 at 2:00 PM Local Time**

2. Amendment to Section 4.5.5.1.5 Additional Equipment for 185th Air Wing

This Section remains, however, the sub-sections a., b., c. are hereby removed and replaced with the following:

There are no additional equipment requirements for the 185th Air Wing.

3. Questions and Answers

The Department of Public Defense received the questions and requests for clarification provided on Attachment 1 to this Addendum.

4. Acknowledgement of Addendum

All Bidders are required to acknowledge this and any additional Addenda issued, in the space provided on the Form of Bid (Attachment 5 to the RFB).

ATTACHMENT 1
RFB 2210SECURITY - ADDENDUM 1

Line #	RFB Section	Question	Answer
1		How Many vehicles will be needed?	Only one vehicle is required at Camp Dodge for patrols and response. Patrols at AASFs can be conducted on foot.
2		We understand your requirements for all officers to certified to be armed, are there any sites that you are more inclined to require armed officers?	Camp Dodge at all times, and the AASFs during normal duty hours, are a higher priority for having armed guards. 185th (Sioux City) - All posts have the requirement to be armed.
3		Will armed officers only be expected for short term coverage or permanent at any sites? What are the qualifiers to initiate armed coverage?	Guards are expected to be armed at all times and locations. Unarmed guards are primarily a cost-saving options depending on available funding. If funding is less than anticipated, night shift AASF guards, and some Camp Dodge guards, may be unarmed (Camp Dodge would be a priority to have at least 2 armed guards on all shifts). The 185th requires all officers to be armed at every post.
4	4.4	Are there any differences between the identified mgr's identified in section 4.4 in regards to their skill set or pre-req's for the job?	Not for the Provost Marshal positons. Requirements between the Provost Marshal, 185th Security Manager and Administrative Services Technical may vary slightly.
5	N/A	If you have encountered any challenges with your present provider, what would the primary challenges be that you want addressed and corrected?	Overall nothing significant. 185th/applicant pool is poor (not enough applicants, or non-qualified applicants).
6	N/A	Are you presently using the same service provider at all the sites in the RFP? Do you intend to split out coverage among more then one service provider or use just one?	Yes - all locations with current guard coverage utilize the same service provider. The Agency may award a single contract for all locations, or 2 separate contracts; 1 contract for the 185th Refueling Wing (Sioux City), and 1 contract for all remaining locations outlined in Section 4.3.2 of the RFB. This decision will be made based on what is in the best interest of the Agency.
7	4.5.1.4.2	Reference is made to Scope of Work Section 4.5.1.4.2 on page 16 which states that "CSGs assigned to the 185th Air Wing will be integrated into the Security Forces Squadron on site and assigned to- Main Gate, Patrol, and Flight line Security Operations." •Will the aforementioned locations and/or functions be staffed and/or performed exclusively by the CSGs? •In the performance of their duties, will those CSGs also be subject to the direct supervision of a CSG supervisor?	Most posts are 2 deep - CSG employees are assigned to work both with mil/state members and other CSG employees randomly.
8	4.5.4.3	Have the capabilities identified at Scope of Work Section 4.5.4.3 on page 18 been validated by an occupational specialist and determined to address essential job duties? If so, please identify the reviewing agency and the steps that were taken to validate those capabilities.	Most of the tasks listed are either taken directly from Army Regulation 190-56 (The Army Civilian Police and Security Guard Program), Appendix C (Medical Screening Procedures and Evaluation Guidelines, Paragraph 4, or are a summary of multiple standards and requirements. It is assumed, but unknown for sure, that they were reviewed and approved by an occupational specialist.
9	N/A	Is the Agency exempt from payment of state and local sales and use taxes?	Yes. See Section 1.15.43 of the General Terms & Conditions; link provided on the RFB Cover Page
10	4.8	We note that Scope of Work Section 4.8 on page 27 permits the Contractor request price changes during the contract renewal process. May the Contractor be permitted to terminate the contract on 120 days' prior written notice in the event the parties are unable to agree on the amount of the renewal period rate increases?	The Termination clause can be found in Section 1.6 of the General terms & Conditions; link provided on the RFB Cover Page.

11		Will the Agency permit rate increases when and as needed from time to time to allow the Contractor to recoup unforeseen costs outside of the Contractor's control such as increases in: Federal, state or local taxes, levies, or required withholdings; costs under collective bargaining agreements; minimum, prevailing and living wage rates and other statutory requirements, such as legally mandated sick leave costs; and medical and other benefit costs? If so, please describe the process by which the Contractor will be able to request rate adjustments.	See Section 4.8 of the RFB - bid prices shall remain firm for the initial term of the contract (01 January 2023 - 30 September 2023). Upon contract renewal, and with 60 days' prior written notice (see Attachment 5, Section XX), Contractor may request a proposed increase. Conditions of Section XX must be met for adjustments in pricing to be considered.
12		Our company routinely adds clients as additional insureds on our insurance policies, so long as our obligations are limited to the extent of our fault and the specified insurance limits we have agreed to provide. The foregoing parameters are stated in our contracts, and the additional insured endorsements to all of our insurance policies cover each additional insured to the extent of those contractual requirements. Our additional insured endorsements are broadly written to cover each additional insured "where required by written contract." Furthermore, because our additional insured endorsements are blanket endorsements, additional insureds need not be expressly named in order to be covered. Similarly, certificates of insurance will confirm that the client "is included as an additional insured where required by written contract." Can the provisions cited below be revised as follows to reflect those parameters? (Suggested edits from Bidder have been omitted from this question by Agency)	The Insurance requirements outlined in the RFB and General Terms & Conditions, are standard for the State of Iowa. As outlined in Attachment 5, Section V (page 36) of the solicitation, suggested edits to contract terms and conditions must be submitted with your Bid. Requested edits will be reviewed and may be further negotiated at the discretion of the Agency, upon award.
13		Our company treats our insurance policies as proprietary, but we can make the Declarations Pages and selected endorsements available to clients. Can the provisions cited below be revised as follows to reflect those parameters? (Suggested edits from Bidder have been omitted from this question by Agency)	
14		Our company carries Excess Liability insurance, but such coverage is not on an Umbrella Form. Can the reference to "Excess Liability, Umbrella Form" in the chart in Section XIV on page 39 be replaced with a reference to "Excess Liability or Umbrella Liability?"	
15		Our company carries Excess Liability insurance, but such coverage is not on an Umbrella Form. Can the reference to "Excess Liability, Umbrella Form" in the chart in Section XIV on page 39 be replaced with a reference to "Excess Liability or Umbrella Liability?"	
16	1.4	Reason for the RFB Request?	
17	1.4	Are the CSG's supporting Military Police or are there Local Police in the vicinity of each location?	Camp Dodge has 1 State security Officer who works the morning shift during the week. All other Camp Dodge shifts, and all AASF shifts, are supported by local law enforcement as needed.
18	1.4	How many Hours Per Week Armed and How many Hours Per Week Unarmed are required for each location?	Camp Dodge Requires 564 armed hours per week. Each AASF location requires 232 hours of armed security per week. Hours, and arming status, for these locations may be adjusted based on Federal funding available.
19	1.4	Who is the current security provider?	Current provider is Global Security Services Iowa LTD.

20	1.4	Given the amount of time required to onboard a CSG, does the Dept. of Defense expect that the awardee will retain a significant number of incumbent workforce?	It is expected at least some of the Camp Dodge and AASF guards will be retained, but only because that is common practice when contract guard forces change. It is not required, and purely at the discretion of the selected vendor. 185th (Sioux City) - We are pleased with the current staff in place.
21	4.3	How many of these shifts are armed and unarmed?	All shifts at Camp Dodge and AASFs are anticipated to be armed. 185th (Sioux City) - All shifts are armed.
22	4.5.2	What is the average time for a National Agency Check (NAC) and what is the cost for it?	If processed by the Iowa National Guard for guards working at Camp Dodge or the AASFs, there is no cost for the contractor, and the processing time is typically 6-8 weeks. Guards can work once the NAC request is submitted, and they are awaiting final results. 185th (Sioux City) - 6-8 weeks; unsure of cost.
23	4.5.2.2	Do you require a Security Clearance, if so, what level?	For Camp Dodge and the AASFs, a security clearance is not required. If a guard has a current security clearance, it may reduce or eliminate the need and processing time for a National Agency Check. 185th (Sioux City) - NAC required (position of trust).
24	4.5.4.5	What are the current training hours for CSG's, Supervisors, for each requirement?	Camp Dodge - no response. 185th (Sioux City) - Approximately 40 hrs training is required.
25	4.5.5.1.8	Is 1 vehicle required for each location, do you know how many miles are driven daily, weekly, or annually?	Only one vehicle is required at Camp Dodge for patrols and response. Patrols at AASFs can be conducted on foot. Minimum security patrols at Camp Dodge for 1 week should be about 160 miles. 185th (Sioux City) - at this time vehicle will be provided by owner at this location.
26	Attachment 5	Are you requiring a Bid or Performance Bond for this Project? If so, please let us know your requirements.	There is no Performance Bond requirement.
27	4.5.5.1.3	Can the weapons, provided they meet the criteria, be owned by the employees?	No - weapons / firearms must be owned, registered to, and provided by the Contracting company. Weapons or Firearms owned by individuals are NOT permitted to be used for services provided under this contract; nor are they permitted to be on premise at any time.