

**RFQ #24ESDLQBAWilk-0001**

**Transportation of the Department's Mobile Education Exhibit**

**Questions & Responses**

Q1. Can you tell us the weight of the trailer? This will help us determine the size of the prime mover for the trailer.

A1. Unable to determine the weight of the trailer. The trailer is a standard 53' with HVAC in the nose of the trailer.

Q2. What times of day will the trailer be expected/ scheduled to be on-site? What is the duration of each scheduled event? This will help us determine the driver and accommodation requirements.

A2. It depends on the event. Some events are single day events, and other events last a week or more. Limitations on delivery and pick up dates and times can be noted on the trailer reservation form to fit the driver's schedule (i.e. delivery and pick up will only take place on weekdays).

Q3. Is the 50 mile determination for the trailer transport be from our anticipated trailer storage location?

A3. Yes

Q4. In Section 4.9 the Cost Proposal table does not offer enough itemization of services to provide accurate pricing. Would you consider allowing us to provide an alternate table so we can accurately break down the cost with our proposal? (We could use Attachment 3 if necessary but all exceptions will ultimately all be related to section 4.9 and require some detail.)

A4. Please use Attachment 3 for exceptions to the RFQ.

Q5. The proposal requests one way pricing, however, all moves will ultimately be round trip due to the fact that the trailer needs to be stored in Des Moines so that the DNR has access to the trailer. Would you consider amending the pricing table for Task 1? . . . Or, as stated above, allow us to provide our own table specifically addressing the following:

Cost of round trip mileage (Pickup in Des Moines, IA and Delivery back to Des Moines, IA)

Cost of the driver's days / nights as well as labor assist (Driver and truck will need to remain near the trailer for the duration of the event in order to manage the setup, tear down, and inspection)

Cost of storage of trailer with access for DNR (billing will typically be setup by preference as a weekly, monthly or annual charge so we should not be included in a mileage or flat fee rate)

A5. Please use Attachment 3 for exceptions to the RFQ.

Driver does not need to remain on site for the duration of the event. After delivering the education trailer, keys exchanged with the event contact, completing other Task 1 requirements, the driver is free to leave the event and return at the scheduled pickup day/time.

If there is a cost to store the trailer, please note on Attachment 3.

Q6. Will we be provided with a schedule of events currently scheduled for the remainder of 2023 and 2024 to predict volume and startup?

A6. Yes. None scheduled at this time.

Q7. How long do these events typically last? Several Hours, 1 Day, Several Days?

A7. Varies per event. Some events are single day events, and other events last a week or more. Also, see Question 2.

Q8. Is it a safe assumption that after the trailer has been setup – the driver will pull the truck away from the event location and wait for the event to finish before returning to pick up the trailer from the event site?

A8. Delivery and pick up are not often on the same day. If it happens to be a one-day event, or only a few hours, the driver is welcome to pull the truck away from the event location and wait for the event to finish before returning to pick up the trailer from the event site. Depending on site limitations, the truck might also be able to remain attached to the trailer during the event.

Q9. Will we be able to provide our driver with a POC should any technical assistance be required for the trailer?

A9. Yes

Q10. Please indicate the current staging/storage or location of the trailer.

A10. DNR Building at the Iowa State Fairgrounds in Des Moines, Iowa

Q11. Additionally, will the Task 2 requirements be handled with case by case invoices or would you prefer an itemized monthly invoice for services performed?

A11. As incurred and preferably with prior Department notice before incurring costs.

Q12. Do you know if there was another Bid or Contract ID for this project when it ran in 2019?

A12. 17ESDLQBAWilk-0001, Amendment Number 2. There was also an Amendment Number 3 that was signed in 2020, but due to the pandemic, no events took place.