



HEADQUARTERS IOWA NATIONAL GUARD
Office of the Adjutant General
Camp Dodge Joint Maneuver Training Center
7105 NW 70th Avenue
Johnston, Iowa 50131-1824



Date: 6/2/2017

To: All Bidders

Subject: State of Iowa Request for Proposal RFP58217011821 Emergency Management Program Consultant Services

ADDENDUM # 2
Questions & Answers

In accordance with standard procedure below is the points distribution for Evaluation of the RFP.

| Technical Proposal Criterion | Using Response(s) to RFP Section(s) among others: | Possible Points (weight) |
|---|---|--------------------------|
| 3.2.3.2 An overview of the Contractor's plans for complying with the specifications of this RFP. 3.2.3.3 Any other summary information the Contractor deems to be pertinent. | 3.2.3 | 100 |
| Experience 3.2.6.1 - 3.2.6.4 | 3.2.6 | 80 |
| References - specific | 3.2.6.5 | 20 |
| Personnel / Resumes | 3.2.7 | 50 |
| Provide the number of years' and describe the experience you / your firm has in Emergency Management Operations | 4.3.1 | 50 |
| Describe your experience related to the establishment, implementation, management, and monitoring of Emergency Management (EM) programs for entities similar in size and scope to this project. | 4.3.2 | 50 |
| Provide 2-3 examples of previous Emergency Management Plans you/ your firm has created for entities similar in size and scope to this project | 4.3.3 | 80 |
| Indicate which of the following Emergency Management courses have been completed by you / the Personnel to be assigned to this project: | 4.3.4 | 70 |
| Describe your / your firm's experience with Emergency Management operations. | 4.3.5 | 70 |
| Describe your / your firm's experience preparing and implementing Emergency Management policies and guidance. | 4.3.6 | 70 |

| | | |
|---|---------------|-----|
| Describe your / your firm's experience preparing Emergency Management plans and assessments. | 4.3.7 | 70 |
| Describe your / your firm's experience creating and implementing Emergency Management program review evaluations. | 4.3.8 | 50 |
| Describe your / your firm's experience coordinating with local state, federal, and tribal Emergency Management entities. | 4.3.9 | 50 |
| Provide an overview of how you / your firm will address each deliverables outlined in the Scope of Work (Section 1.5). Include a master timeline with proposed deliverables and dates. Please provide the timeline in weeks, starting from award of the contract through anticipated completion of the project. | 4.3.10 | 100 |
| Please describe your / your firm's current workload and staffing. Please describe how you will be able to meet the requirements of this project based on your current workload and staff. | 4.3.11 | 20 |
| Please explain any previous experience you / your firm has in working with the military. | 4.3.12 | 20 |

Technical Score – 950 Points

Cost Scoring – 50 Points

Total Points Possible – 1000 Points