

## Temporary Housing Units for Emergency Recovery

The Department of Administrative Services on behalf of the Iowa Department of Homeland Security and Emergency Management is seeking information regarding availability and costs of Temporary Housing Units (THU) to be delivered to locations throughout northwest Iowa. Awarded parties will provide THUs and any additional services available to include, but not limited to delivery, installation, maintenance, transfers, demobilization, and site restoration. Please provide pricing for the supporting services you can provide. It is estimated that 500 units will be needed.

### Contract Information

Party or parties awarded an Emergency Contract will be required to agree to comply with the following items Terms and Conditions:

<https://das.iowa.gov/media/1069/download?inline=>  
<https://das.iowa.gov/media/2086/download?inline=>

### Term

The estimated period of performance will be twelve (12) months. The period of performance may be extended upon approval by both parties.

### Issuing Officer

The Issuing Officer identified is the sole point of contact regarding this request for information. Send responses to:

Karl Wendt

515.281.7073

[karl.wendt@iowa.gov](mailto:karl.wendt@iowa.gov)

### Due Date and Time

Responses are due Wednesday, July 17, 2024 at 12:00 PM.

**Instructions** – Respondent is to complete the following:

### Respondent Information

Business Name: \_\_\_\_\_

Official Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sales Contact: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Temporary Housing Specifications

### THU Acquisition, Transfer, and Sale

- Provide unit specification, pricing, availability, and delivery time frame. All units must be operational and in proper working order.

#### Cost for THU Acquisition

Type	Sleeps	Quantity Available	Time to Deliver	Unit Price
<b>Type - Stick and Tin (30 amp)</b>				
Standard 25' to 38' 30 amp	2			\$
Standard 25' to 38' 30 amp	3 & 4			\$
Standard 25' to 38' 30 amp	5 +			\$
Short 20' to 24' 11.99" 30 amp	2			\$
Short 20' to 24' 11.99" 30 amp	5 +			\$
<b>Type - Fiberglass (30 amp)</b>				
Standard 25' to 38' 30 amp	2			\$
Standard 25' to 38' 30 amp	3 & 4			\$
Standard 25' to 38' 30 amp	5 +			\$
Short 20' to 24' 11.99" 30 amp	2			\$
Short 20' to 24' 11.99" 30 amp	3 & 4			\$
Short 20' to 24' 11.99" 30 amp	5 +			\$
<b>Type - Stick and Tin (50 Amp)</b>				
Standard 25' to 38' 50 amp	2			\$
Standard 25' to 38' 50 amp	3 & 4			\$
Standard 25' to 38' 50 amp	5 +			\$
<b>Type - Fiberglass (50 Amp)</b>				
Standard 25' to 38' 50 amp	2			\$
Standard 25' to 38' 50 amp	3 & 4			\$
Standard 25' to 38' 50 amp	5 +			\$
All fees related to the sale of unit to the State				\$
All fees related to the sale/transfer of unit from the State to buyer				\$

### THU Haul and Install

- Provide a site inspection of the property that the unit will be placed upon.
- Provide infrastructure and/or permitting assistance to support the State in assessing site needs and placement of THUs.
- Provide the hauling and installation of THUs at designated sites.
- As required, perform site placement activities that include the following:
  - Installation of proper pad, blocking, and/or piers in accordance with State and FEMA requirements.
  - Strapping and anchoring of THU in accordance with state and FEMA requirements.
  - Installation of temporary power pole by a licensed electrician.
  - Coordination and installation of electrical pedestal and connection to THU by a licensed electrician.
  - Installation of potable water hookup.
  - Installation of proper sewage disposal system in accordance with the site-specific requirements.

### Cost for THU Haul and Install

Haul and install THUs at designated sites. Assume the majority of THUs will be installed at homeowner provided properties.

Unit	Unit	Price
Haul and Install THU: includes haul and install of THU units with 15 LF of electrical, 20 LF of plumbing, and 50 ft of water hose	each	\$
LF of electrical over 15 LF	each	\$
LF of electrical over 20 LF	each	\$
LF of electrical over 50 LF	each	\$
Temporary Power Pole	each	\$
Electrical Pedestal	each	\$
Septic Pump Station	each	\$
Sewer Solution	each	\$
Laydown Yard Acquisition & Management	Monthly fixed	\$

### THU Maintenance

- Support the State in maintaining between 500-1,000 THU units monthly.
- Maintain 24/7 call service for clients to contact vendor for THU maintenance issues.
- Perform monthly inspections and carry out minor repairs on each unit.
- Perform emergency and non-emergency repairs.
- Replace propane tanks, as needed.
- Perform pest control services, as needed.
- Perform mold remediation, if required.
- Conduct Covid sanitation, if required.
- Document each work order as required by the State and FEMA.

### Cost for THU Maintenance

Billed on an as-needed basis.

Service	Unit	Cost
Monthly preventative inspection and repairs – includes travel, minor repairs, and materials	Per month	\$
Non-Emergency Repairs	Per hour	\$
Emergency Repairs	Per incident (2-hour max)	\$
Propane Refill/Replacement of 20 lb. tank	Per replacement	\$
Bladder Pump-Out	Per pump	\$
Pest Control	Per service	\$
3rd Party microbial growth inspection	Per inspection	\$
Covid Sanitation	Per sanitation	\$
Lawn Mowing	Per hour	\$
<b>Estimated total of average monthly costs for maintenance</b>	<b>Per unit</b>	<b>\$</b>

### Demobilization and Site Restoration

- Upon completion of THU service will remove the THU and restore the site to prior condition.
- Coordinate with applicant date of deactivation of THU and provide clear move out instructions.
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- Bagging and tagging any personal item or personal belongings remaining in THU.
- Clean and sanitize interior and exterior of THU.
- Repair of any broken or nonfunctional items or systems.
- Disconnect of temporary electrical connection by licensed electrician.
- Remove temporary power pole.
- Remove electrical pedestal and connection to THU by a licensed electrician.
- Disconnect potable water connection.
- Remove temporary sewage disposal system.
- Remove and ship THU to State determined site.
- Restore THU site to include minor site repairs, gravel replacement, proper disposal of blocking and strapping material, and any other items brought on the property.

### Cost for THU Demobilization

Service	Unit	Cost/Unit
Deactivation of THU: includes bagging and tagging of personal belongings remaining, removal of unit and utilities, restoring property surface, and cleaning of THU	Flat fee/THU	\$
Bagging and tagging any personal item or personal belongings remaining in THU.	Per hour	
Clean and sanitize interior and exterior of THU.	Flat fee/THU	
Repair of any broken or nonfunctional items or systems.	Per hour	
Disconnect of temporary electrical connection by licensed electrician.	Flat fee/THU	
Remove temporary power pole.	Flat fee/THU	
Remove electrical pedestal and connection to THU by a licensed electrician.	Flat fee/THU	
Disconnect potable water connection.	Flat fee/THU	
Remove temporary sewage disposal system.	Flat fee/THU	
Remove and ship THU to State determined site.	Flat fee/THU	
Restore THU site to include minor site repairs, gravel replacement, proper disposal of blocking and strapping material, and any other items brought on the property.	Flat fee/THU	