

**REQUEST FOR QUOTE (RFQ)
INFORMAL COMPETITIVE SOLICITATION
For Goods
18CRDFRBKWEIG-100G**

Introduction: In accordance with the informal competition procedures provided for in 11 Iowa Administrative Code rules 117.9(1), the Department of Natural Resources (DNR) is seeking to purchase **seven-thousand (7,000) printed tree bags meeting the specifications in this RFQ**. Contractors interested in providing these products should submit quotes to the **DNR Issuing Officer** at the following address:

Michael Gulick
Wallace Building 4th Floor
502 E 9th Street
Des Moines, Iowa 50319
515-725-8214
michael.gulick@dnr.iowa.gov

Quotes should be submitted no later than **June 28, 2017 at 12:00 PM noon central time**. Any quotes received after this deadline will be rejected and returned to the Contractor. The costs of preparation and delivery of the quote are solely the responsibility of the Contractor. **Email quotes preferred.**

Description of Good:

The Department of Natural Resources (DNR) is seeking to purchase **Seven-thousand (7,000) printed tree bags meeting the following specifications.**

7,000 printed 3 ply tree bags

Dimensions 25" x 10" x 56"

Outer ply 50# wet strength bleached white Kraft, middle and inner ply's 50# wet Strength brown Kraft

Attached graphic printed in dark green/pantone

FOB Destination: Iowa Department of Natural Resources, State Forest Nursery, 2404 S Duff Avenue, Ames, Iowa 50010.

From the date of issuance of this Informal Competitive Solicitation until announcement of the successful Contractor, **Contractors may not contact any employee of the State of Iowa about this RFQ other than the DNR Issuing Officer named above**. Contractors may submit written questions relating to the interpretation of this Informal Competitive Solicitation and the procurement process to the DNR Issuing Officer at the above address. Written responses to any questions received will be provided to all potential Contractors.

Acceptance of Attached Contract Terms and Conditions

By submitting a quote, Contractor acknowledges its acceptance of the terms and conditions located at

<https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20goods.pdf>

Miscellaneous Information: DNR reserves the right to reject any or all quotes, in whole or in part, to advertise for new quotes, to abandon the need for such, and to cancel this Informal Competitive Solicitation at any time prior to the execution of a written contract.

All information submitted by a Contractor may be treated as a public record by the DNR unless the Contractor properly requests that the information be treated as confidential information in accordance with the public records laws of the State of Iowa at the time its quote is submitted.

The costs of preparation and delivery of the quote are solely the responsibility of the Contractor.

COST PROPOSAL 18CRDFRBKWEIG -100G

The Cost Proposal shall include an all-inclusive, total cost in U.S. Dollars (including all travel, expenses, etc.) to provide and deliver the requested good(s purchase **seven-thousand (7,000) printed tree bags meeting the specifications in this RFQ**. FOB Destination- Iowa Department of Natural Resources, State Forest Nursery, 2404 S Duff Avenue, Ames, Iowa 50010.

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25" x 10" x 56" Printed Tree Bags Quantity 7,000 Cost Each \$ _____ Extended Cost \$ _____

Signature: _____

Date: _____

Printed Name and Title: _____

Name of Vendor Organization: _____

Address: _____

Phone: _____

Email: _____