

DOCUMENT 00 0491  
ADDENDUM NO. 1

DATE: April 28, 2017

PROJECT NAME: IA DAS Woodward Cottages Roof Replacements

This Addendum forms a part of the bidding and contract documents. This Addendum supersedes and supplements all portions of the original bidding and contract documents dated, April 5, 2017, with which it conflicts.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE BID FORM.  
FAILURE TO DO SO MAY SUBJECT THE BIDDER TO DISQUALIFICATION.

A. GENERAL CLARIFICATION

1. General clarification per the Department of Administrative Services:

*In accordance with Senate File 438, which became effective April 13, 2017, the following provisions have been added to Iowa procurement code and through this Addendum added to the terms and conditions applicable to this bid solicitation:*

**26.9(2):**

*A governmental entity shall not require a potential bidder on a public improvement to provide any information which the potential bidder may deem to be confidential or proprietary as a requirement for being deemed a responsive, responsible bidder. This subsection shall not be construed to prohibit a governmental entity from obtaining information from the lowest responsive bidder to determine the bidder's responsibility relating to the bidder's experience, number of employees, and ability to finance the cost of the public improvement. However, a governmental entity shall require nonresident bidders to comply with section 73A.21, subsection 4.*

**26.16:**

*A governmental entity shall not by ordinance, rule, or any other action relating to contracts for public improvements for which competitive bids are required by this chapter impose any requirement that directly or indirectly restricts potential bidders to any predetermined class of bidders defined by experience on similar projects, size of company, union membership, or any other criteria. However, a governmental entity shall require nonresident bidders to comply with section 73A.21, subsection 4.*

*In accordance with these provisions, and notwithstanding any requirements previously stated in any notice to bidders, no potential bidder shall be required to provide confidential or proprietary information in contravention of sections 26.9(2) or meet any class requirements in contravention of 26.16, as a precondition to submitting a responsive bid. However, as noted in section 26.9(2), the lowest responsive bidder may be required to provide additional information to verify responsibility prior to and as a condition of obtaining final award of the contract.*

IA DAS Wood Ward Cottages  
Roof Replacements  
Addendum #1  
417114-0  
00 0491-1

DOCUMENT 00 0491  
ADDENDUM NO. 1

B. SPECIFICATIONS

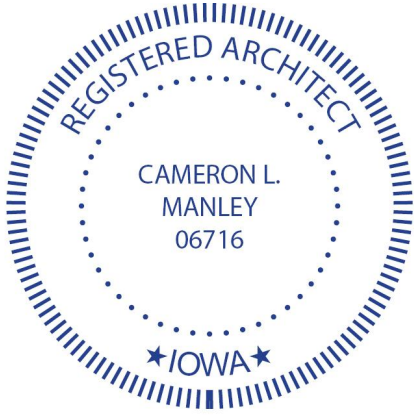
1. Section 01 1000 SUMMARY

- a. **ADD** paragraph 1.5.C as follows: "The State of Iowa has had a 3<sup>rd</sup> party test the existing roofing materials for the presence of hazardous materials. It has been found that some of the sealant used around roof penetrations contains asbestos. Therefore, a 3<sup>rd</sup> party will be contracted by the State of Iowa to remediate the sealant that tested positive. The 3<sup>rd</sup> party performing the remediation will need one (1) day to perform their work on each cottage and the goal for this work is that it takes place the day immediately prior to the Roofing Contractor starting their tear-off activities."
- b. **ADD** paragraph 1.6.I as follows: "The Contractor will be allowed to stage dumpsters and/or equipment next to, and around each cottage to aid in the demolition and construction process. The Contractor shall repair damage caused by their activities."

C. ATTACHMENTS

1. Pre-Bid Agenda & Sign-In

Prepared By: Shive-Hattery, Inc.

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.	
	Signature	Date
	Printed or typed name	Cameron L. Manley, AIA
	License Number	6716
	My License Renewal Date is:	6-30-2017
Pages, Sheets, or Divisions covered by this Seal: This Addendum		

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IA DAS Wood Ward Cottages  
Roof Replacements  
Addendum #1  
417114-0  
00 0491-2



## **Pre-Bid Meeting Agenda**

### **Woodward Resource Center 2017 Cottages Roof Replacements**

Pre-Bid Date: April 19, 2017

Time: 9:00 a.m.

Location: Woodward Resource Center

1. Introductions
  - A. Please register your attendance on the sign-in sheet.

2. Bid Time and Location
  - Tuesday, May 2, 2017 by 2:00 p.m.
  - State of Iowa, Department of Administrative Services
  - Central Procurement Enterprise
  - Hoover State Office Building, 3<sup>rd</sup> Floor
  - 1305 East Walnut Street
  - Des Moines, Iowa 50319-0105
  - Attention: Randall Stapp

**Bid must be physically delivered.**

3. Due with Bid
  - A. Bid Form
  - B. Non-discrimination Form
  - C. TSB Form
  - D. Bid Security
4. Schedule, Sequencing, & Phasing
  - A. In general, the work consists of removing and replacing the asphalt shingle roofing system, gutters, and downspouts on five cottages.
  - B. The work shall be substantially complete by August 31, 2017.
  - C. The Contractor can determine the order in which the cottages are worked on.
  - D. The cottages are housing for residents, so with that in mind, work will be allowed from 8:00 a.m. to 6:00 p.m., Monday – Friday.

- E. Entering the cottages to gain access into the attics would be problematic, so a requirement of the project is to access the attic by creating temporary openings in the roof deck.
- F. Because of the residents, keeping the site cleaned up is very important to the WRC.
- G. The Contractor will be allowed to use the restrooms in the 302 Pine cottage and the Shelter House.
- H. Note the required warranties in the individual specifications.

5. Safety

- A. Contractors are expected to follow OSHA regulations.
- B. Review the working rules found in Article 28 of the ITB.

6. General Items

- A. The contract between the State of Iowa and the Contractor will be for a lump sum amount, utilizing a modified ConsensusDOCS 802 Standard Form of Agreement. An example of the contract is included in Division 00 of the specifications.
- B. The project is exempt from Sales Tax. See Instructions to Bidders, Article 3.
- C. The insurance requirements are communicated in the example contract, Article 10.
- D. Payment and performance bonds will be required after award of the contract to the successful bidder.
- E. The Department of Administrative Services utilizes the EADOC online project management software. This will be used for things such as contract signatures, pay applications, submittals, etc. Contractors are required to use this system, but there is no subscription cost paid by the Contractors for using it.
- F. Questions during the bidding period are to be directed to Randall Stapp at [randall.stapp@iowa.gov](mailto:randall.stapp@iowa.gov). Please submit questions by 2:00 p.m. on April 26<sup>th</sup>.

7. Questions and Comments

8. Walkthrough



Sign-in Sheet

Name	Company	Email Address	Telephone
TROY TURNER	STORY CONSTRUCTION Co.	TURNER@STORYCON.COM	515-291-9889
Justin Rubel	Rubel Roofing Company	Rubel Roof @ Earthlink.net	641-777-5365
Kevin Long	Shive-Haffey	Klong@shive-haffey.com	515-240-9256
John Judge	JNS CONSTRUCTION	JNSconstruction, shivehaffey@gmail.com	515-240-1795
Jim Hyman	Hyman Const	hymancon@yahoo.com	651 340 0232
Clint Reynolds	WRC	creynold1@dhs.state.iowa	515-438-3622
Rodney Carr	wrc	rcarr@dhs.state.iowa	515-438-3287
Paul Clendenen	WRC	pclende@dhs.state.iowa	515 776 8541
BJ Bengard	wolf construction	bbengard@wolfconstruction.net	515-225-9866