

## **Addendum #01 for RFB 0919335075R**

Project Name: CC Mechanical and Electrical System Improvements

RFP #: 09193350785R

Date 5/17/2019

The Addendum contains written information that modify, supplement, or replace information contained in the Project Specifications and Drawings issued May 3<sup>rd</sup>, 2019

Acknowledge receipt of this Addendum on the proposal response. Failure to do so may subject contractor to disqualification.

**Substitution Request date has been changed to May 23<sup>rd</sup> at 2:00pm, CST**

**Question Due date has been changed to May 23<sup>rd</sup> at 2:00pm, CST**

Addendum #1:

- Cover Page – (1 page)
- Clarifications and Questions (1 page)
- Attachment #01 – Pre-Bid Meeting Minutes with sign-in sheet (4 pages)

## Questions and Answers

Q. Does the emergency generator control need to be automatic at all times, or can they be left to be controlled manually during construction?

A. The emergency generators need to be controlled automatically if contractor staff are not present to control manually.

Q. Are electronic drawings of the cabinet wiring diagrams available?

A. The following link contains the original shop drawings. These drawings are for informational purposes only. All items contained in this document should be field verified by the awarded contractor.

<https://dcigroupia.box.com/s/rezdvl8wzwwxa3smghrfj4hk2fqpce68>

Q. Can the remote workstation be down during the transition?

A. Yes, as long as the primary workstation is functional. Downtime should be minimized as much as possible.

Q. Were all generators put into service at the same time? Do they have the same vintage controls?

A. Generators 1 and 2 warranties started in 2005, Generator 3's warranty started in 2006 and Generator 4 and 5 warranties started in 2007.

Q. What is the construction budget?

A. \$142,460

**End of Addendum #1**



**Pre-Bid Meeting: May 9<sup>th</sup>, 2019 at 1:00PM CST**

**Owner/DAS/CM Team Introductions:**

Construction Manager – DCI Group

Designer – Shive-Hattery

Iowa Department of Administrative Services (DAS)

DAS Purchasing Agent – Steve Oberbroeckling

**General Project Description/Overview:**

CC Mechanical & Electrical System Improvements

Target date for substantial completion is 12/30/2019

**Bid Packages:**

- 1) BP #1 – Generator Controls

**Alternates:**

- 1) Alternate #1- Remaining BAS integration

**Unit Costs:**

- 1) Unit #01- BAS integration by point

**Tour**

**Bid Package Process:**

Overview of Instructions to Bidders – DCI Group

PROPOSALS DUE: June 6<sup>th</sup>, 2019 by 2:00 PM

**MAKE SURE IT IS SUBMITTED TO DAS AS THE REQUEST FOR PROPOSALS READS**

**1. Proposal Process**

- a. All questions after this meeting and prior to 2:00 PM May 16<sup>th</sup>, 2019 to be submitted to Steve Oberbroeckling at [steve.oberbroeckling@iowa.gov](mailto:steve.oberbroeckling@iowa.gov). Do not contact DAS, Shive-Hattery or DCI Group directly for questions.
- b. All substitution requests are due 2:00 PM May 16<sup>th</sup>, 2019 and are to be submitted to Steve Oberbroeckling at [steve.oberbroeckling@iowa.gov](mailto:steve.oberbroeckling@iowa.gov). Do not contact DAS, Shive-Hattery or DCI Group directly for substitution requests.

**2. Schedule**

- a. Meeting Minutes will be issued in an addendum (possibly a final addendum) no later than June 4<sup>th</sup>, 2019 by 2:00 PM CST or no later than 48 hours prior to proposals being due
- b. Proposals due June 6<sup>th</sup>, 2019 by 2:00 PM
- c. Tentatively an NOI will be issued than June 6<sup>th</sup>, 2019 at 2:00PM
- d. Anticipated construction work to take place June 21, 2019 through December 30, 2019.

- i. A scheduling meeting (Pull Plan Schedule) will be held shortly after execution of contracts to further develop the construction schedule. All prime contractors, subcontractors, and key suppliers shall attend.
- ii. One week prior to this meeting, contractors shall provide a preliminary schedule of their activities and activities of their subcontractors with durations and sequencing.

**Scope of Work:**

3. Administrative
  - a. This RFB will result in one successful proposal per bid package.
  - b. EADOC – State of Iowa project management software
  - c. Pre-construction meetings and submittals.
    - i. Prime contractors shall submit a submittal schedule within five business days of receipt of Owner/Prime Contractor Agreement. See section 01 1200.16 for requirements. A template with A/E identified submittals will be provided to contractors.
4. Construction
  - a. All areas shall be cleaned and put back to existing conditions prior to substantial completion.
  - b. Staging and storage of materials will need to be coordinated with DCI Group/DAS
  - c. Contractor shall maintain accurate as-built construction records throughout the project.
  - d. Daily logs/Weekly Report/Safety Meetings and meeting requirements.
  - e. Onsite supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
  - f. Contractors should review the emergency power requirements noted in section 01 1200. A minimum of 4 megawatts should be maintained on the weekends and 6 megawatts during weekdays.
  - g. It was noted that the State will participate in Mid American curtailment from June 1<sup>st</sup>-September 20<sup>th</sup>.
5. Close Out
  - a. Provide complete, clean, and legible copies of the as-built construction records to DCI Group upon completion of work. Electronic and hard copies of all O&M's and as-built drawings to be submitted. Refer to spec. section 01 7700 – Closeout Procedures for more details.

**State of Iowa Worksite Rules:**

1. Kelsey Johnson Eveland with DCI Group will be your main point of contact.
2. It is of the utmost importance to show respect and courtesy to all staff at all times.
3. Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.
4. No smoking or smokeless tobacco use onsite

**Open Discussion:**

Q. Does the emergency generator control need to be automatic at all times, or can they be left to be controlled manually during construction?

A. The emergency generators need to be controlled automatically if contractor staff are not present to control manually.

Q. Are electronic drawings of the cabinet wiring diagrams available?

A. To be answered via addendum

Q. Can the remote workstation be down during the transition?

A. Yes, as long as the primary workstation is functional. Downtime should be minimized as much as possible.

Q. Were all generators put into service at the same time? Do they have the same vintage controls?

A. Generators 1 and 2 warranties started in 2005, Generator 3's warranty started in 2006 and Generator 4 and 5 warranties started in 2007.

Q. What is the construction budget?

A. To be answered via addendum



**Project Name:** 9040.00 CC Mechanical and Electrical System Improvements

**Meeting Purpose:** Pre-bid Meeting

**Date:** May 9<sup>th</sup>, 2019 at 1:00 PM

### Attendees

<u>Name</u>	<u>Company</u>	<u>Phone Number</u>	<u>E-Mail Address</u>
Kelsey Johnson Eveland	DCI Group	515-291-1616	kelseyE@dcigroup-us.com
Jennifer Kleene <del>-JK</del>	DAS	515-725-0454	Jennifer.kleene@iowa.gov
Jennie Elliott <del>-JE</del>	DAS	515-423-6383	Jennie.elliott@iowa.gov
John Waldron <del>JW</del>	Shive Hattery	515-202-5200	jwaldron@shive-hattery.com
Earl MacLeod	Stover Controls	641-753-3557	Earl.MacLeod@stover-controls.com
Jim Davis	TWC	515 208-9547	JDAVIS@waldinger.com
<del>Jay</del> Callen	Blakely & Associates	816-896-7495	jcallen@blakely-eng.com
Tyson Eckles	"	816-830-8172	jeckles@blakely-eng.com
N. Kay Blakey	Blakey & Associates	816 863 7955	Nblakey@blakely-eng.com
Scott Moors	Baker Electric	515-208-8506	smoors@BAKERELECTRIC.COM
Ross Scholtz	H.K. Scholtz Co	402-339-7600	ross@hkscholtz.com
Bill Messinger	DAS		
Brent Anken	DAS		
<del>David</del>			