

PROJECT: **DOC FDCF Bldg H Gym Concessions**  
Ft Dodge Correctional Facility  
1550 L Street, Ft. Dodge, IA 50501

ISSUE DATE: **September 15, 2023**

BIDS TO BE RECEIVED: **Thurs. Sept. 21, 2023**

TIME: **2:00 P.M. Central Time**

SUBMIT BIDS TO: **State of Iowa, Department of Administrative Services**  
**Procurement Services**  
**Hoover Building – Level 3**  
**1305 East Walnut Street**  
**Des Moines, IA 50319-0105**  
**Attn: Michael Bradbury, Purchasing Agent**  
**Email: construction.procurement@iowa.gov**

To All Bidders:

Please make the following corrections or changes to the bidding documents. These items shall supersede, modify and/or change all statements or drawings to the contrary in the plans and specifications and shall take precedence over these documents. Bidders shall base their bid on the plans and specifications as modified by the changes herein specified.

### **GENERAL NOTES**

The anticipated project budget - \$113,054.

### **REFER TO THE SPECIFICATIONS:**

**ITEM 1. Approved Substitution Requests:** None.

### **REFER TO THE DRAWINGS**

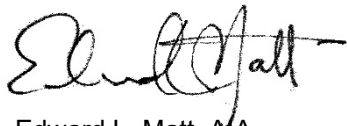
- ITEM 2. Sheet A0.0 – Cover** – Contact Info: Construction Manager. Change the Phone number for Adam Douglas to 515-822-4229.
- ITEM 3. Sheet A2.0 – Gym Elevation** - Roof trusses and roof deck are higher than shown in the Elevation on Sheet A2.0. Add a vertical dimension on the right side of the elevation and mark 12’\_0” – VERIFY. The posts between the security screen panels will need to be extended approximately 4 feet higher to reach the bottoms of the trusses where the new cross bracing angles will be positioned.
- ITEM 4. Sheet E1.0.** Insert Drawing Revision R-1 as a replacement for Detail 2/E1.0.
- ITEM 5. Sheet E1.0.** The four fourplex outlets on the gym side of the office next to concessions have already been removed by the facility. Delete the note.
- ITEM 6. Sheet E1.0.** The electrical distribution panel in Note C that is shown to be relocated to the mechanical penthouse will be relocated to the southeast corner of the penthouse as shown in the attached drawing revision. Feeder conduits to concessions can be routed through the precast penthouse wall along the south outside precast of the concessions area and then routed as needed.
- ITEM 7. Sheet E1.0.** Delete Note E. The added fire alarm horn/strobe in Note E will be completed by the facility and this scope can be removed from the project.

If there are questions regarding the specific content of this addendum, please contact GENESIS Design at 515-440-1681.

**The following is a list of pages in this Addendum, including attachments.**

Addendum Pages:	2 Pages	- GENESIS Architectural Design
Addendum Pages:	4 Pages	- Pre-Bid Meeting Minutes
Addendum Pages:	1 Page	- Revision Drawing R-1
Total Addendum No.1:	7 Pages	

Sincerely,

A handwritten signature in black ink, appearing to read "Edward L. Matt". The signature is fluid and cursive, with a horizontal line extending from the end.

Edward L. Matt, AIA  
GENESIS Architectural Design



State of Iowa - Department of Administrative Services  
 109 SE 13th St.  
 Des Moines, Iowa 50319  
 P: (515) 281-7260

Project: 9289.00 DOC FDCF Bldg H Gym Loft and Concessions  
 1550 L Street  
 Fort Dodge, Iowa 50501

## RFQ Pre-Quote Minutes: Meeting #1

<b>Meeting Date</b>	Aug 29, 2023	<b>Meeting Time</b>	1:00 PM - 2:00 PM Central Time (US & Canada)
<b>Meeting Location</b>	FDCF	<b>Video Conferencing Link</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzYwZmQ0M2ItZDE4Yi00Mzd hLTlhZWItYThjNGQ2MmJiODU5%40thread.v2/0?context=%7b%22id%22%3a%22c6c429d4-d18c-4ab8-a9a8-f0c82d33f945%22%2c%22oid%22%3a%221429a54b-41d5-46ef-82bc-8260ef04c509%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzYwZmQ0M2ItZDE4Yi00Mzd hLTlhZWItYThjNGQ2MmJiODU5%40thread.v2/0?context=%7b%22id%22%3a%22c6c429d4-d18c-4ab8-a9a8-f0c82d33f945%22%2c%22oid%22%3a%221429a54b-41d5-46ef-82bc-8260ef04c509%22%7d</a>

**Overview** Meeting to allow prospective quoters to visit the site, when possible, and learn more about the project.

**Notes**

**Attachments** [RFQ 928900-02 DOC FDCF Unit H Gym Concessions.pdf](#)

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Jeremiah Johnson	Fort Dodge Correctional Facility	P: (515) 571-4874	jeremiah.johnson@iowa.gov	Present
Edward Matt	Genesis Architectural Design	P: (515) 440-1681	ematt@gendsn.com	Present
Adam Douglas	McGough Construction		adam.douglas@mcgough.com	Conference
Jon Handley	McGough Construction	P: (515) 805-3987	jon.handley@mcgough.com	Present
Jonathan Peters	McGough Construction		jon.peters@mcgough.com	Present
Jennifer Kleene	State of Iowa - Department of Administrative Services	P: 5157250454	jennifer.kleene@iowa.gov	Present

### Introductions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
<b>Description</b> Attendees						
<b>Official Documented Meeting Minutes</b> The attending contractors were: Cayd Lara (Jensen Builders) Colton Webner (Woodruff Construction)						

### Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Base bid - Construct the concessions room using the metal stud framed wall with sheet metal backing and impact resistant drywall. The pass through window will require a steel lintel before the opening is saw cut into the precast panel.</li> </ul>						
<b>Official Documented Meeting Minutes</b> The location of the of the relocated electrical panel will be revised in the upcoming addendum.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Contract(s) Issued: October 2023</li> <li>• Submittals: October through November 2023</li> <li>• Construction: January 2024 through March 2024</li> <li>• Closeout: March 2024</li> </ul> <p>A pull-plan session will be held with the successful contractor(s) to finalize the construction schedule.</p> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.</li> <li>• Contractor(s) shall provide daily logs for each day they are on site.</li> <li>• Construction progress meeting will be established once construction starts.</li> <li>• It is of the utmost importance to show respect and courtesy to all staff at all times.</li> <li>• Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.</li> <li>• No smoking, vaping or smokeless tobacco use onsite.</li> <li>• Temporary facilities to be provided by the contractor</li> <li>• Demolished equipment to be removed by the contractor</li> <li>• Tool control - All tools and materials brought into the facility must be inventoried at the start of construction. However, a lockable job box may remain on site in a secured area.</li> <li>• Cell phones - Only 1 cellphone is permitted for the onsite foreman. All other cell phones or electronic devices will need to be stored in lockers at Building K.</li> <li>• Background checks - All workers onsite will require a background check. Send each worker's date of birth, driver's license number, and social security number to Jeremiah Johnson and/or Jon Handley to process.</li> <li>• PREA - All onsite workers must complete PREA training prior to coming to the site. A link to the training can be sent via email.</li> <li>• Work hours - 7:00 AM to 5:00 PM unless arrangements are made in advance with FDCF staff and Jeremiah.</li> <li>• View RFQ for more information.</li> <li>• The contractor is allowed to use FDCF's bathroom.</li> </ul>						
<b>Official Documented Meeting Minutes</b> It is recommended that the successful contractor submit as many workers in for a background check as possible to maximize their labor pool, as there are some caveats that will disqualify some people. If any of the prospective workers has a relationship with one of the incarcerated						

individuals at FDCF, then they are not eligible to work within the prison. The background check does not require a clean record, but any violent and/or recent offenses will be put under review.

**RFQ Overview**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Quote Submission				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Quotes are due 9/21/23 at 2:00 PM</li> <li>• Quotes shall be submitted through email to the Issuing Officer at <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>.                             <ul style="list-style-type: none"> <li>◦ Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.</li> </ul> </li> <li>• Submit subcontractor/supplier list within 48hrs</li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Quote Schedule				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Questions/Substitutions Due in Writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>: 9/14/23 at 2:00 PM</li> <li>• Addendum Issued: Addendum 1 to be issued 9/15/23</li> <li>• Quotes Due: 9/21/23 at 2:00 PM</li> <li>• Tentative NOI Issued: 9/28/23</li> </ul>						
<b>Official Documented Meeting Minutes</b> A cost opinion will be included in the upcoming addendum.						

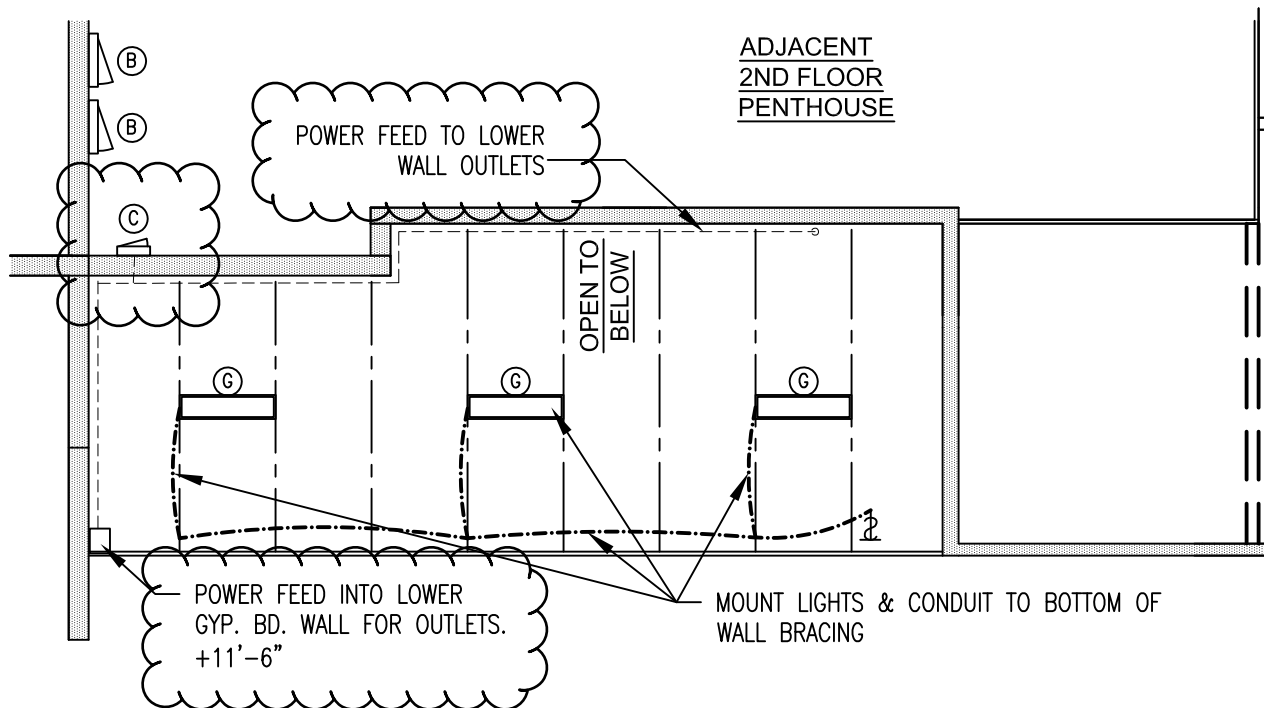
No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Contractor(s) will sign a modified ConsensusDocs 802. Example is linked in the RFQ.</li> <li>• Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.</li> <li>• Project-specific P&amp;P bonds must be provided prior to contract execution.</li> <li>• Successful contractor must turn in their list of subcontractors and suppliers within 48 hours.</li> <li>• DAS will provide tax exempt certificates upon request.</li> <li>• Procure will be used for all project management, at no cost to the trade contractor.                             <ul style="list-style-type: none"> <li>◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs</li> <li>◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use Docusign</li> </ul> </li> <li>• Contractor Schedule of Values shall be broken out as specified in the project manual.                             <ul style="list-style-type: none"> <li>◦ SOV must contain a closeout line item for at least 1% of the total contract value.</li> <li>◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties.</li> </ul> </li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Quote Site Visit				Open
<b>Description</b> Walkthrough Work Area						
<b>Official Documented Meeting Minutes</b> <ul style="list-style-type: none"> <li>• It was confirmed that the contractor may weld inside of the building if precautions are taken to protect the the building finishes.</li> <li>• The fire alarm is by Johnson Controls.</li> <li>• The construction barrier will need to be high enough to reach the ceiling.</li> <li>• The gym floor must be protected during the construction process.</li> </ul>						

**Questions**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
<b>Description</b> Submit all questions in writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a> .						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.



# ELECTRICAL PLAN - UPPER GYM

SCALE: 1/8" = 1'-0"

2  
E1.0

REFER TO SHEET E1.0



939 OFFICE PARK RD # 101  
WEST DES MOINES, IA 50265  
TEL: 515-440-1681  
FAX: 515-440-1687

**DOC FDCF BLDG H GYM CONCESSIONS**  
FT. DODGE CORRECTIONAL FACILITY  
1550 L STREET  
FT. DODGE, IOWA 50501

DAS PROJ. NO.  
9289.00  
GEN PROJ. NO.  
2205  
DATE  
09/15/2023

REVISED DRAWING

R1