



5/1/2023

23CRDFRBEHANI-0001 Questions & Answers

Question: If submitting multiple proposals, would it be helpful to include a description on the cover page and file name? Example: Company Name Proposal Option #1.

Answer: RFP requires all Tasks to be completed, a cost proposal, and experience. Please provide the best proposal meeting all requirements outlined in the RFP..

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Question: When presenting the urban forest management plan to each community, is there a preference for in-person or virtual presentations, or could there be a mix of both?

Answer: There is no preference, presentations can be a mix of in person and virtual presentations.

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Question: Could you please provide us with a copy of the “DNR Standard Contract Conditions”? I keep getting a Directory Not Found error message and not able to find it via the search function of the website.

Answer: DAS General Terms and Conditions. Except as otherwise stated in this DNR Standard Contract, the General Terms and Conditions for this Contract are the DAS General Terms and Conditions for Services, which may be found at <https://das.iowa.gov/procurement/terms-and-conditions>.

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Question: You mention in Section 1.3 “Background Information” that the urban forest management plan must be presented to each community. Then, under Section 4.1 “Scope of Work” this item is not present in the table breakdown of all deliverables. However, it shows up again as an item on the Cost Proposal table.

Is presenting the UFMP required for each community? And, if so, what does “present” mean? Will there be an in-person formal presentation to a group within the community, can a virtual meeting be arranged, or does “present” in this context mean just sending it to them in an email or file transfer?

Answer: A formal presentation to city staff or a city appointed board is required. The presentation should show, describe and explain the forest management plan. The presentations can be in person, virtual, or a mix of both.

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