

## **ADDENDUM NO. 1**

Date: 08/12/2024

Project Name: DOC CBC Dist 1 WURF Mens Restroom Floor Repair

DAS RFB #: 938500-01

DAS Project #: 9385.00

BIDS DUE: 08/15/2024

The original Project Manual and Drawings for the project noted above are amended as noted in this Addendum. Included in this Addendum are Specification, Architectural, & Engineering items.

Please review all sheets and incorporate them into your set of Contract Documents.

The receipt of this Addendum shall be acknowledged by inserting its number and date in the space provided on the Bid Form.

### **This Addendum consists of:**

#### General Items:

1. Section 00 1113, Notice to Bidders – Revised Bid Opening teleconference number (1 Page)
2. Section 00 4116, Bid Form – Revised (Added alternate) (4 page)
3. Meeting Minutes: RFP Pre-Proposal Meeting held on 8/5/2024 (4 Pages)

#### Drawings and Specifications:

1. Replace sheet A-101 PLANS AND DETAILS with the attached (1 Page)

**END OF ADDENDUM NO. 1**

**SECTION 00 1113**

**NOTICE TO BIDDERS**

**RFB #938500 01**

The Iowa Department of Administrative Services will be receiving bids for Restroom Floor Repair at DOC CBC Dist 1 WURF 500 S. Pine St West Union, Iowa 52175.

The Iowa Department of Administrative Services anticipates construction to begin on August 26, 2024, and end on December 31, 2024.

Bids must be received no later than **2:00 pm, Thursday, August 15, 2024**. Late bids will not be considered. Bids shall be submitted on [IMPACS Electronic Procurement System](#). The Bid shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount. Each bid shall be accompanied by a bid bond, cashier's check or a certified check drawn upon a solvent bank chartered under the laws of the United States of America.

**Bid Opening**

The time and place of bid opening will be held via teleconference number 989-439-0189 Pin: 561 539 300# at 3:00 pm on August 15, 2024.

The Iowa Department of Administrative Services reserves the right to reject any and all bids, and to waive irregularities and to accept a bid that is deemed in the best interest of the State of Iowa.

Bidders must comply with all affirmative action/equal employment opportunity provisions of the State of Iowa and the Federal Government.

This project is exempt from Iowa Sales Tax. Davis Bacon Wages will not apply to this project.

Questions must be submitted by 2:00 pm, August 8, 2024, to the Issuing Officer.

Bidding documents may stipulate a specific product. Substitute product will be considered if a written request is received by 2:00 pm, August 8, 2024, prior to bid opening. Substitution requests will be considered for all products per Section 01 2500 Substitution Procedures, even if the specification does not include a statement such as "or equal," "equal to," "equivalent to," or "basis of design," unless otherwise noted.

An **optional** Pre-Bid meeting will be held on Monday, August 05, 2024 at 10:00 am at DOC CBC Dist 1 WURF 500 Pine St West Union, Iowa 52175. This meeting is not mandatory but is highly recommended. Join virtually at <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> Meeting ID: 274 444 129 149 Passcode: sfKdim.

Bidding Documents, including drawing sheets bearing the project name DAS Window Replacement, Dated 06/17/24 and the Project Manual prepared by Boyd Jones and Horizon Architecture (Technical Specifications) dated 06/17/24 may be obtained from Beeline and Blue by visiting [www.beelineandblue.com](http://www.beelineandblue.com) or by calling (515) 244-1611 on Monday, July 22, 2024.

For further information regarding this project contact:

Michael Bradbury– Issuing Officer

Phone: (515) 330-8702

E-Mail: [construction.procurement@iowa.gov](mailto:construction.procurement@iowa.gov)

**END OF SECTION**

**SECTION 00 4116**

**BID INFORMATION**

**This Section is for informational purposes only. All information will be submitted online through the State's [IMPACS Electronic Procurement System](#).**

RFB #938500 01

BID INFORMATION for CONSTRUCTION CONTRACT  
for  
DOC CBC Dist 1 WURF Mens Restroom Floor Repair  
500 S Pine St West Union, Iowa 52175  
Project 9385.00

Iowa Department of Administrative Services  
Hoover State Office Building, Level 3  
1305 East Walnut Street  
Des Moines, Iowa 50319-0105

The following information is to be completed and submitted with your bid.

1. Bid Information
2. Non-Discrimination Clause Information
3. Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
4. Bid Security – 5% of total Bid amount (to be uploaded with bid submission)

**Authorized Representative:**

The undersigned Bidder, in response to your Request for Bid for construction of the above project, having examined the Drawings, Specifications, and other Bidding Documents dated June 17, 2024, and Addenda issued and acknowledged below as received and being familiar with all the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies to perform all work to construct the project in strict accordance with the proposed Contract Documents, within the time and at the prices stated below. Prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents and for which any effect on cost of the Work is included in the bid amounts indicated:

Number	_____	_____	_____	_____	_____
Dated	_____	_____	_____	_____	_____

Note that the State of Iowa is exempt from State and Local sales and use taxes (including local option and school option) for this project. Taxes on construction materials shall NOT be included in the bid amounts.

Amounts shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words shall govern.

BID PACKAGES:

BP 01

Description: Restroom Floor Repair

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

\_\_\_\_\_  
\_\_\_\_\_  
Dollars  
(\$ \_\_\_\_\_).

ALTERNATES:

Alternate #01

Description: Add alternate to Remove and Re-Install (6) lavatories.

\_\_\_\_\_  
\_\_\_\_\_  
Dollars  
(\$ \_\_\_\_\_).

Alternate #02

Description: Add epoxy paint on walls behind urinals and toilets in lieu of standard paint.

\_\_\_\_\_  
\_\_\_\_\_  
Dollars  
(\$ \_\_\_\_\_).

Bidder hereby certifies that:

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation.
2. Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.
3. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner as a Contractor as required by Chapter 91C, Code of Iowa.
4. Bidder agrees to comply with all Federal and State Affirmative Action/Equal Employment Opportunity requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.
5. All construction under this Contract shall conform to the requirements of the *Iowa State Building Code*.
6. Bidder agrees that this bid shall remain valid and shall not be withdrawn for a period of thirty (30) calendar days after the date for receipt of bids.
7. Bidder agrees that if written notice of acceptance of this bid is mailed, emailed, or delivered to the undersigned within thirty (30) days after the date in which bids are due, or at any time thereafter before it is withdrawn, the undersigned will sign and return the Contract Agreement, prepared in

accord with the Bidding Documents and this bid as accepted; and will also provide proof of insurance coverage and required surety bonds.

8. Bidder understands that the Owner reserves the right to reject any and all bids, and to waive irregularities or informalities and enter into a contract for the work, as the Owner deems to be in the best interest of the State.
9. Bidder understands that the Owner reserves the right to accept any, or no, Alternate Bid, if requested, and that the Alternate Bids may be considered in any order or combination, and the low Bidder shall be determined on the basis of the sum of the base bid and any Alternate(s) accepted.

**Subcontractors:**

The Trade Contractor must identify all Subcontractors and Suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

**Enforcement of Reciprocal Resident Bidder Preference, per Iowa Code 73A.21.**

All bidders shall either check the box next to "Resident Bidder" or check the box next to "Nonresident Bidder" and by doing so and signing thereafter certifies and attests to the same. All information requested must be provided. Seek out the advice of an attorney if you have questions.

"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder's state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

Resident Bidder

Name of Resident Bidder: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent and Signatory of Resident Bidder

**OR:**

Nonresident Bidder

Name of Nonresident Bidder: \_\_\_\_\_

Name of State or Foreign Country of Nonresident Bidder: \_\_\_\_\_

Particularly identify and describe any preference, labor preference, or any other type of preferential treatment, in effect in the nonresident bidder's state or foreign country at the time of this bid:

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NOTICE: Nonresident Bidders domiciled in a state or country with a resident labor force preference shall make and keep, for a period of not less than three years, accurate records of all workers employed on the public improvement. The records shall include each worker's name, address, telephone number when available, social security number, trade classification, and the starting ending time of employment.

By: \_\_\_\_\_  
Authorized Agent and Signatory of Nonresident Bidder

Bid Form shall be signed by an officer of the company with authority to bind in a contract. Notice of acceptance of this bid, or request for additional information by the Department of Administrative Services, may be addressed to the undersigned at the address set forth below:

Legal Name of Firm: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Bidder: \_\_\_\_\_

Title: \_\_\_\_\_

Typed Name of Signatory: \_\_\_\_\_

Email: \_\_\_\_\_

Business Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Iowa Contractor Registration Number: \_\_\_\_\_

Bidder Safety Manager Name: \_\_\_\_\_

For an out-of-state Bidder, Bidder certifies that the Resident Preference given by the State or Foreign Country of Bidder's residence, \_\_\_\_\_, is \_\_\_\_\_ %.

**END OF SECTION**

## RFB Pre-Bid Minutes: Meeting #1

<b>Meeting Date</b>	Aug 5, 2024	<b>Meeting Time</b>	10:00 AM - 11:00 AM Central Time (US & Canada)
<b>Meeting Location</b>	500 S Pine St. West Union, Iowa 52175	<b>Video Conferencing Link</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzNhN2E3OTAtNDgzZi00Y2RiLWl3YjgtOGQ1MzQ5Yjk2ZTIi%40thread.v2/0?content=%7b%22id%22%3a%22705e7dc3-c582-4519-a026-3a1c9fd5fc88%22%2c%22oid%22%3a%22c105954f-766c-49c6-8c77-6c5b7e17bacc%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzNhN2E3OTAtNDgzZi00Y2RiLWl3YjgtOGQ1MzQ5Yjk2ZTIi%40thread.v2/0?content=%7b%22id%22%3a%22705e7dc3-c582-4519-a026-3a1c9fd5fc88%22%2c%22oid%22%3a%22c105954f-766c-49c6-8c77-6c5b7e17bacc%22%7d</a>

**Overview** Meeting to allow prospective bidders to visit the site, when possible, and learn more about the project.

**Notes**

**Attachments**

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Johnny Hill	DOC CBC #1	P: (319) 291-2087	johnny.hill@iowa.gov	Present
Scott McDonough	Horizon Architecture	P: (563) 506-4965	scott@horizon-architecture.com	Present
Michael Nolan	Horizon Architecture		michael@horizon-architecture.com	Absent
Jennie Elliott	State of Iowa - Department of Administrative Services		jennie.elliott@iowa.gov	Present

### Introduction

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
<p><b>Description</b></p> <p>DAS - Owner Representative</p> <ul style="list-style-type: none"> <li>Jennie Elliot</li> </ul> <p>Boyd Jones - Construction Manager</p> <ul style="list-style-type: none"> <li>Andrew Paleczny</li> <li>Adam Papesh</li> <li>Mike Hoover</li> </ul> <p>DOC CBC District 1 WURF</p> <ul style="list-style-type: none"> <li>Johnny Hill</li> </ul> <p>Horizon Architecture</p> <ul style="list-style-type: none"> <li>Michael Nolan</li> <li>Scott McDonough</li> </ul>						

**Project Overview**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
<p><b>Description</b>                      Bid Package #01 - Restroom Floor Repair</p> <p>Alternate #01 - Add alternate to Remove and Reinstall (6) lavatories</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Project Schedule				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Anticipated Notice of Intent of Award - 08/16/24</li> <li>• Anticipated Date of Commencement - 08/26/24</li> <li>• Substantial Completion by - 12/31/24</li> </ul> <p>A pull-plan session will be held with the successful bid package contractors to finalize the construction schedule.</p> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Site Rules				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.</li> <li>• Contractors shall provide daily logs for each day they are on site.</li> <li>• Construction progress meeting will be established once construction starts.</li> <li>• It is of the utmost importance to show respect and courtesy to all staff at all times.</li> <li>• Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.</li> <li>• No smoking, vaping or smokeless tobacco use onsite.</li> </ul> <p><b>{Add site specific rules}</b></p> <ul style="list-style-type: none"> <li>• Temporary facilities</li> <li>• Tool control</li> <li>• Cell phones</li> <li>• Background checks</li> <li>• Work hours</li> <li>• View Specification 01 1200 - Contract Summary for more information.</li> </ul> <p><b>Official Documented Meeting Minutes</b>                      Contactor will need to provide their own restroom facility for this project.                      Background checks along with PREA training will be required for this project.                      Work hours will be 7am-4pm</p>						

**RFB Overview**



No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Bid Submission				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Bids are due <b>Thursday, August 15, 2024 by 2:00 pm</b></li> <li>• The Bid shall be submitted to the Issuing Officer through the IMPACS Electronic Procurement System.                             <ul style="list-style-type: none"> <li>◦ Link and information is in the project manual</li> <li>◦ Contractors will need to register prior to bidding</li> <li>◦ Bidders will need to register regardless of whether it has already done business with the State of Iowa.</li> <li>◦ Bidders should complete the registration process and ensure the ability to log in as soon as possible to ensure Bids can be submitted on the due date.</li> <li>◦ Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.</li> </ul> </li> <li>• Bid Opening will be held via conference call on <b>Thursday, August 15, 2024 at 3:00 pm</b></li> <li>• Contractor shall reference section 00 0116 for the bid submittal checklist                             <ul style="list-style-type: none"> <li>◦ Bid Proposal Information</li> <li>◦ Non Discrimination Clause Information</li> <li>◦ Contractor Targeted Small Business Enterprise Pre-Bid Contract Information</li> <li>◦ Bid Security – 5% of total Bid amount</li> </ul> </li> <li>• Apparent low bidder will be required to submit subcontractor/supplier list 48hrs after the bid opening</li> </ul> <p><b>Official Documented Meeting Minutes</b> Please register for IMPACS as soon as possible so that if there are issues that Procurement can help with.</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.2	1	Bid Schedule				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Questions/Substitutions Due in Writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>: <b>Thursday, August 8, 2024 by 2:00 pm</b></li> <li>• Addendum Issued:</li> <li>• Bids Due: <b>Thursday, August 15, 2024 by 2:00 pm</b></li> <li>• Tentative NOI Issued: Friday, August 16, 2024</li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.3	1	Administrative Details				Open
<p><b>Description</b></p> <ul style="list-style-type: none"> <li>• Contractors will sign a modified ConsensusDocs 802. Example in the project manual.</li> <li>• Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.</li> <li>• Project-specific P&amp;P bonds must be provided prior to contract execution.</li> <li>• Successful contractor must turn in their list of subcontractors and suppliers within 48 hours of the bid.</li> <li>• DAS will provide tax exempt certificates upon request.</li> <li>• Procure will be used for all project management, at no cost to the trade contractor.                             <ul style="list-style-type: none"> <li>◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs</li> <li>◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use DocuSign</li> </ul> </li> <li>• Contractor Schedule of Values shall be broken out as specified in the project manual.                             <ul style="list-style-type: none"> <li>◦ SOV must contain a closeout line item for at least 1% of the total contract value.</li> </ul> </li> </ul>						

◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.4	1	Pre-Bid Site Visits				Open
<b>Description</b>						
Please contact CM (Boyd Jones) to set up any additional site visits.						

**Questions**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Questions				Open
<b>Description</b>						
Submit all questions in writing to <a href="mailto:construction.procurement@iowa.gov">construction.procurement@iowa.gov</a> .						
<b>Official Documented Meeting Minutes</b>						
How much time does the facility require for notice prior to start of work?						
- The facility will need a minimum notice of 2 weeks to prepare for the start of construction.						
How tall is the pipe column?						
- The pipe column will be roughly 90". Field verification will be required.						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.

**DOC 9385.00 CBC DIST 1 WURF  
MENS RESTROOM FLOOR  
REPAIR**

500 SOUTH PINE STREET WEST UNION IA 52175  
WEST UNION, IA 52175

ISSUED FOR CONSTRUCTION

BIDDING ADDENDUM 1	DESCRIPTION
8/8/2024	DATE
1	MARK

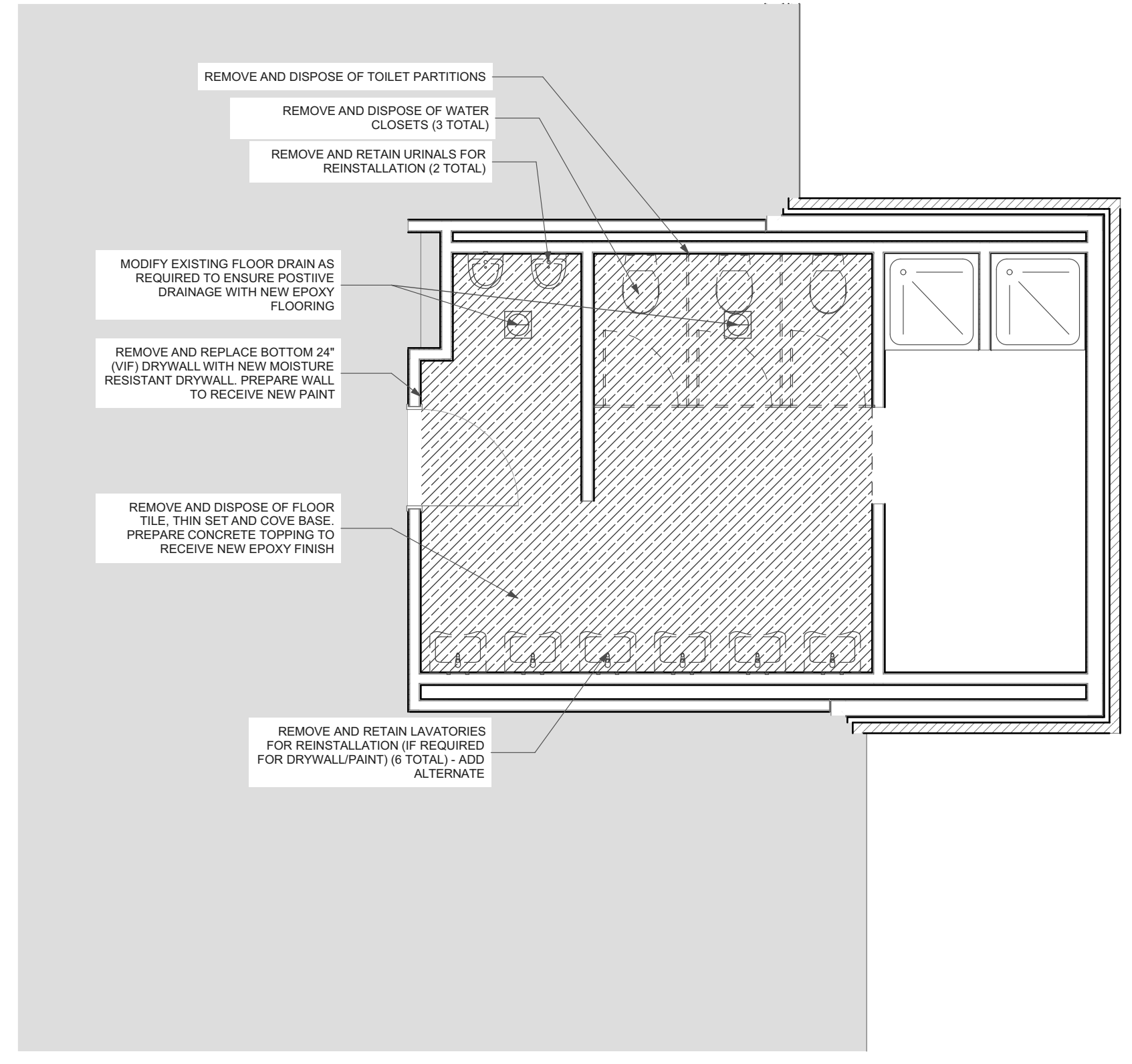
PROJECT NO: **G24-015**  
DATE: **8/8/2024**  
DRAWN BY: **MSN**  
COPYRIGHT

SHEET TITLE  
**PLANS AND  
DETAIL**

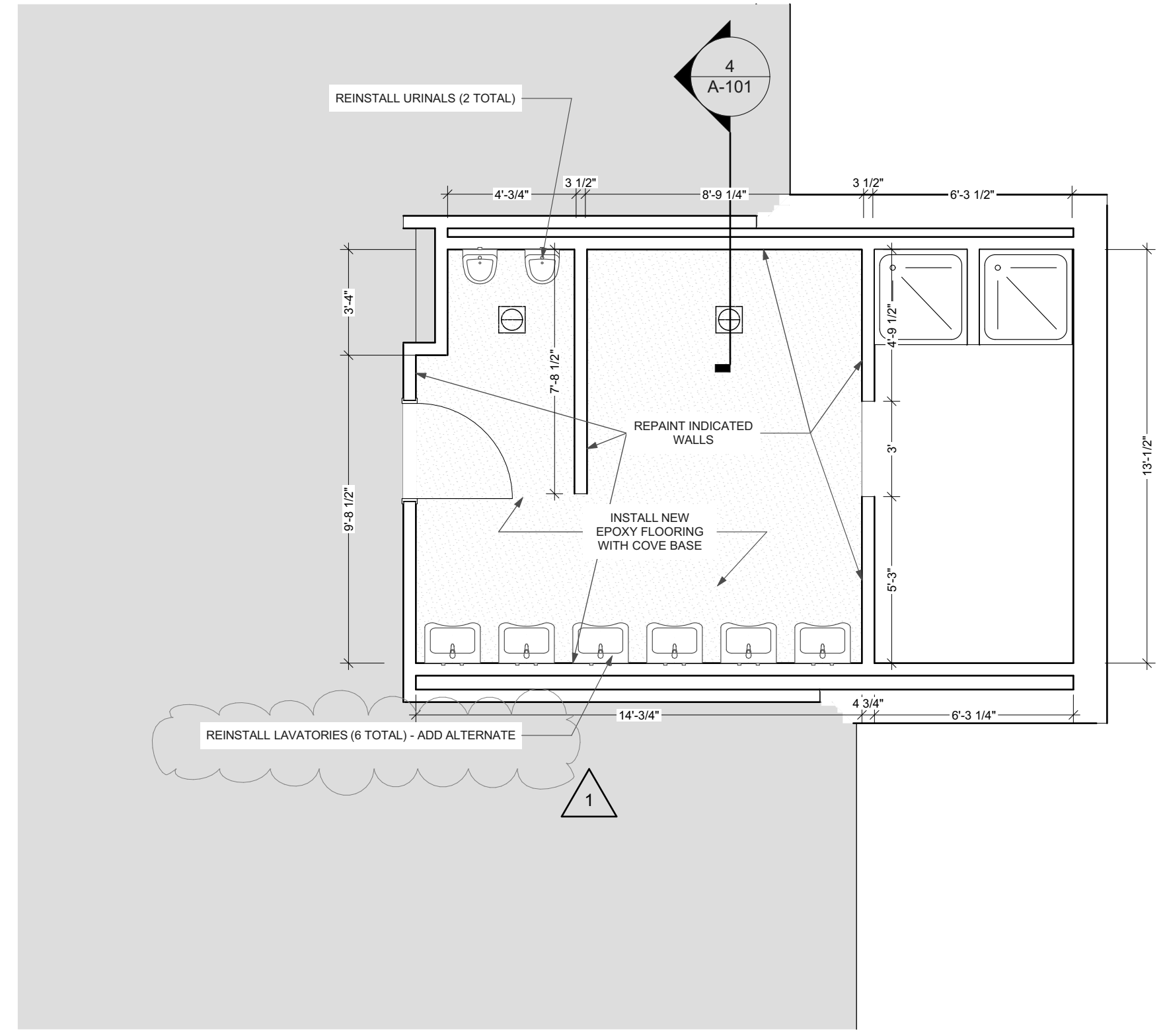
**A-101**

- DEMOLITION GENERAL NOTES:**
- 1) ALL DIMENSIONS TO BE FIELD VERIFIED.
  - 2) ASSEMBLIES BASED ON EXISTING PLANS - ACTUAL COMPOSITION MAY VARY FROM DRAWINGS.
  - 3) PROTECT ALL FIXTURES AND FINISHES TO REMAIN.
  - 4) PROVIDE FULL SCOPE OF SERVICES TO COMPLETE WORK AS DEPICTED INCLUDING PLUMBING AND OTHER SPECIALTIES.

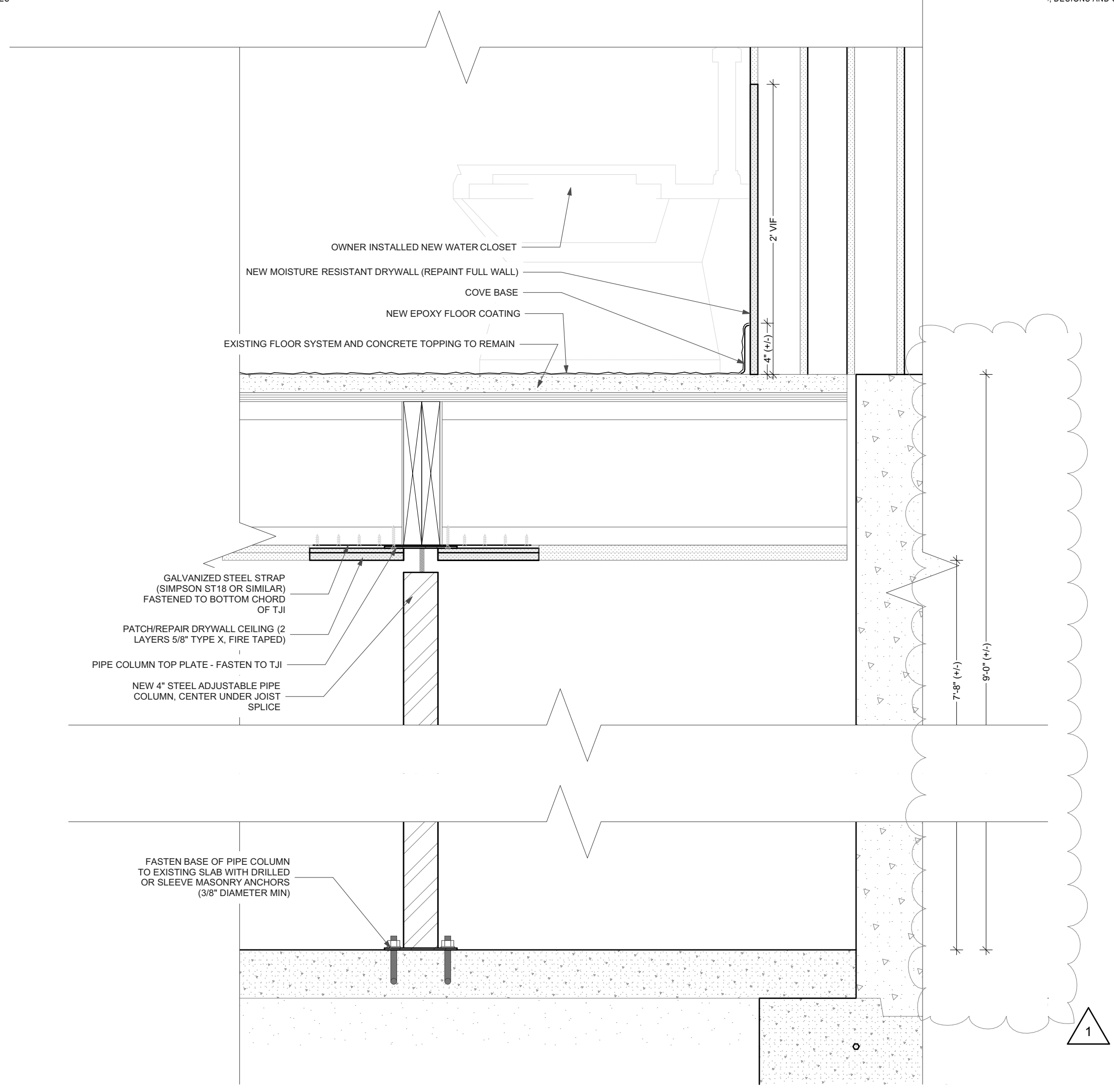
- NEW CONSTRUCTION GENERAL NOTES**
1. REMOVE, RETAIN AND REINSTALL ALL PLUMBING FIXTURES AS NOTED TO COMPLETE SCOPE OF WORK.
  2. ALL DIMENSIONS TO BE FIELD VERIFIED.
  3. UNLESS OTHERWISE NOTED, ALL INTERIOR FINISHES TO REMAIN. PROTECT FINISHES AND FIXTURES.
  4. PROVIDE MINOR PLUMBING MATERIALS AND MODIFICATION AS REQUIRED TO ACCOMMODATE REINSTALLATION OF FIXTURES FOLLOWING NEW FLOORING INSTALLATION.
  5. TERMINATE EPOXY FLOORING AT EXISTING THRESHOLD ON BATHROOM SIDE (SEE IMAGE THIS PAGE).
  6. REPAINT ALL INTERIOR WALLS OF BATHROOM EXCLUDING SHOWER AREA.



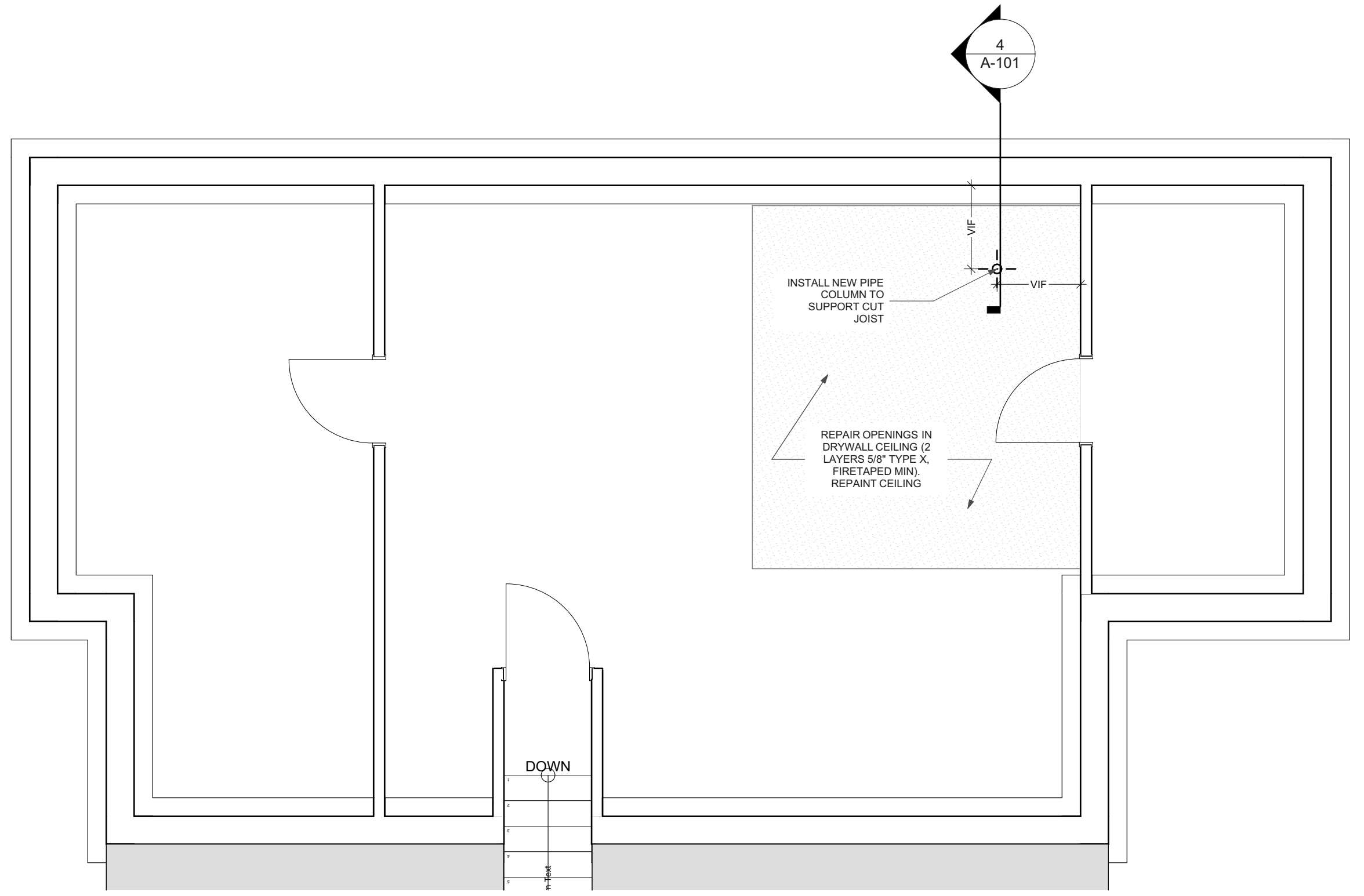
**2 DEMO PLAN**  
SCALE: 1/4" = 1'-0"  
0 2' 4' 8'



**3 1st FLOOR**  
SCALE: 1/4" = 1'-0"  
0 2' 4' 8'



**4 FLOOR JOIST REPAIR DETAIL**  
SCALE: 1 1/2" = 1'-0"  
0 6" 12" 18"



**1 LOWER LEVEL**  
SCALE: 1/4" = 1'-0"  
0 2' 4' 8'

**5 SHOWER ROOM THRESHOLD**