

24ESDLQBLRASM-0001 Questions and Answers

This RFP is one of three RFPs associated with DNR's recently awarded SWIFR grant funding (see attached Fact Sheet). Can you provide a schedule for the release of the other two anticipated RFPs?

DNR anticipates posting an RFP for a Food Waste Plan near the end of September 2023 and an RFP for Life Cycle Assessments Study near the end of 2023.

Can you provide DNR's work plan or other documentation submitted to EPA for the SWIFR grant funding?

DNR's workplan that was submitted to EPA in July 2023 is attached. The line item amounts in the budget description have been redacted since these amounts were estimates for the workplan and not a requirement of DNR's agreement with EPA for SWIFR.

Can the project's budget or anticipated cost be shared with respondents? Does each project have SWIFR grant funding limits and will DNR cost-share or fund above EPA funding?

DNR's allocation for SWIFR is \$511,502. No cost share from DNR is required. DNR anticipates to exclusively use SWIFR funds for eligible expenses for each of the three activities in the SWIFR workplan. Surveying ten or more parties for the same information is not an eligible expense under SWIFR.

The referenced attachment in the first bullet of Section 1.4 on page 3 [i.e., "Data and results for calculating the DEBC recycling rate in 2016 (see Attachment)"] was not attached. Will you provide that attachment?

This has been attached to posting on bid opportunities as well as this email.

Section 3.3.1.1 Credit card or ePayable on page 14 indicates "Respondents must abide by the State of Iowa's Terms of Pcard Acceptance, as provided in Section 7.7 of the RFP." Section 7.7 does not exist.

This never should have stated which subsection in section 7 should have been referenced, as those are never static. Please reference section 7, as the RFP has been updated.

The attachments are missing Attachment #4 (they are numbered 1-3 and 5).

- With the three above-noted errors, I am kindly asking if there's a possibility that an incomplete RFP was uploaded on the website.

There is no attachment 4 for this posting. They are titled what they are in the event all 5 are needed, and in this instance 1,2,3 and 5 are what were requested. Formatting edits are not considered "incomplete". We apologize and changes have been made, but all of the pertinent information is the same.

Can you provide the DNR Section or project team that respondents will work with during the execution of this project?

As of now Laurie Rasmus of the Land Quality Bureau is the acting project manager. This could change in the future. Please refrain from contacting anyone other than the issuing officer for the solicitation.

Section 5, p. 18 (said to contain a list of questions we need to answer in our submittal) appears blank. Are the questions listed somewhere else within the RFP?

Section 5 was marked "Reserved" as there was no additional criteria to be noted.

A couple areas of the RFP mention remitting our cost proposal to you in a sealed envelope, but aren't we to email everything to you? If so, do you want the 2 submittals sent in 2 separate emails with the subject line listing which is attached?

Please submit 2 separate documents via email. The format of the RFP the project manager used is out of date and those errors were not caught. Apologies.

The number of days in which we must honor the terms of proposal was said to be listed on the RFP cover sheet, but I am unable to locate it. Can you help?

Generally, this is at the will of the bidder if not noted, but we would like to request 90 days. The award shouldn't take that long, however we'd like that to be in place as insurance.