

June 13, 2023

To: All Potential Respondents  
From: Construction Procurement  
Subject: RFQ934700-01 IMHI Laundry Roof Repairs  
**Request for Quote**

The State of Iowa is conducting a Request for Quote for a contractor to remove the existing EPDM roofing membrane and replace with new asphalt shingles. Work includes replacing underlayment, sheet metal flashings and new continuous gutter and downspouts. See Exhibit B for additional detail.

All work must be done on-site at Independence Mental Health Institute (IMHI) and all personnel must pass a background check. Information required for the background check includes full name, birthdate, state driver's license # or State id#, and social security number.

**The work shall be substantially completed by August 31, 2023.**

The Project is located at 2277 Iowa Avenue, Independence, IA 50644.

**Please email your quote using the Exhibit A pricing form to [construction.procurement@iowa.gov](mailto:construction.procurement@iowa.gov) prior to July 6, 2023 @ 2:00 PM (CT).**

**All questions regarding this solicitation must be received by email by 2:00 PM (CT) June 23, 2023  
There will be an optional Pre-Quote call in meeting scheduled for June 22, 2023 @ 10 AM.**

Microsoft Teams meeting

**Join on your computer, mobile app or room device.**

Meeting ID: 265 964 814 613      Passcode: BP3UPS

**Or call in (audio only)**

[+1 515-598-7333](tel:+15155987333), [739857447#](tel:+15155987333) United States, Iowa City    Phone Conference ID: 739 857 447#

### **Contract Terms and Conditions**

This procurement will result in a Consensus 802 Agreement. By submitting a quote, respondent agrees to the contract terms and conditions available at:

<https://das.iowa.gov/sites/default/files/procurement/pdf/ConsensusDoc802.pdf>

### **Performance Bond:**

Respondent must provide a Performance and Payment Bond in accordance with Section 10.8 of Consensus 802 Agreement.

### **Insurance Requirements:**

See sample Certificate of Insurance attached as Exhibit D for required limits, additional insured requirements and waiver of subrogation.

**Exhibit A Pricing Form**  
IMHI Laundry Roof Repairs  
Independence Mental Health Institute (IMHI)  
Request for Quote RFQ934700-01

**Due Thursday, July 6, 2023 at 2:00 PM (CT)**

Please submit this completed form with your Quote to:

Attention: Jeff Just

Iowa Department of Administrative Services - Central Procurement

[construction.procurement@iowa.gov](mailto:construction.procurement@iowa.gov)

This form is to be completed in ink or typewritten.

Only pricing on this form or an exact copy of this form will be accepted.

Pricing Form shall be signed by an officer of the firm with authority to bind Respondent to Contract.

Respondent acknowledges receipt of the following Addenda (if issued) which are part of the RFQ documents:

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Freight Terms: FOB Destination, Freight Pre-Paid

The State reserves the right to reject any or all quotes without penalty and to waive minor deficiencies and informalities if, in the judgement of the State, it's best interests will be served.

Respondents must submit pricing for all scope of work items indicated per the attached Exhibit B. The State reserves the right to evaluate pricing. The State intends to make one Award for this project.

**BP 001 – IMHI Laundry Roof Repairs**

Quote: Total \$ \_\_\_\_\_

**Unit Cost 001 – Replacement of (1) 4'x8' sheet of ½" ext. plywood with "H" clips between trusses.**

Quote: Total \$ \_\_\_\_\_

\*Please note all pricing is to be delivered price. That is why we are stating FOB Destination, Freight Pre-Paid.\*

**Signature** \_\_\_\_\_

**Name (Print)** \_\_\_\_\_

**Title** \_\_\_\_\_

**Company** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, St., Zip** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_

**E-mail** \_\_\_\_\_

## **Exhibit B Scope of Work**

IMHI Laundry Roof Repairs  
Independence Mental Health Institute (IMHI)  
Request for Quote RFQ934700-01

**Due Thursday, July 6, 2023 at 2:00 PM (CT)**

SCOPE OF WORK (Drawings and specs, as required)

### **BID PACKAGE INSTRUCTIONS**

- A. **BP 001** – IMHI Laundry Roof Repairs: Trade Contractor shall include all the following, but not limited to, as part of the contract (Substantial Completion August 31, 2023)
1. All construction associated with construction of the roof repairs.
  2. Drawing numbers Cover Sheet, A0.1, A1.1, A1.2
  3. There is no specifications book for this project. An outline Spec is provided on the last sheet of the drawings.
  4. Include 7 sheets of roof sheathing replacement in the base bid. Any additional roof sheathing replacement will be handled with the unit cost.
- B. **Unit Cost 001** – Provide a unit cost to replace any damaged sheathing. Unit cost is for (1) 4'x8' sheet of ½" exterior grade plywood with "H" clips between trusses.
1. All construction associated with construction of roof replacements.
  2. Drawing numbers Cover Sheet, A0.1, A1.1, A1.2,



**DAS - General Services Enterprise**

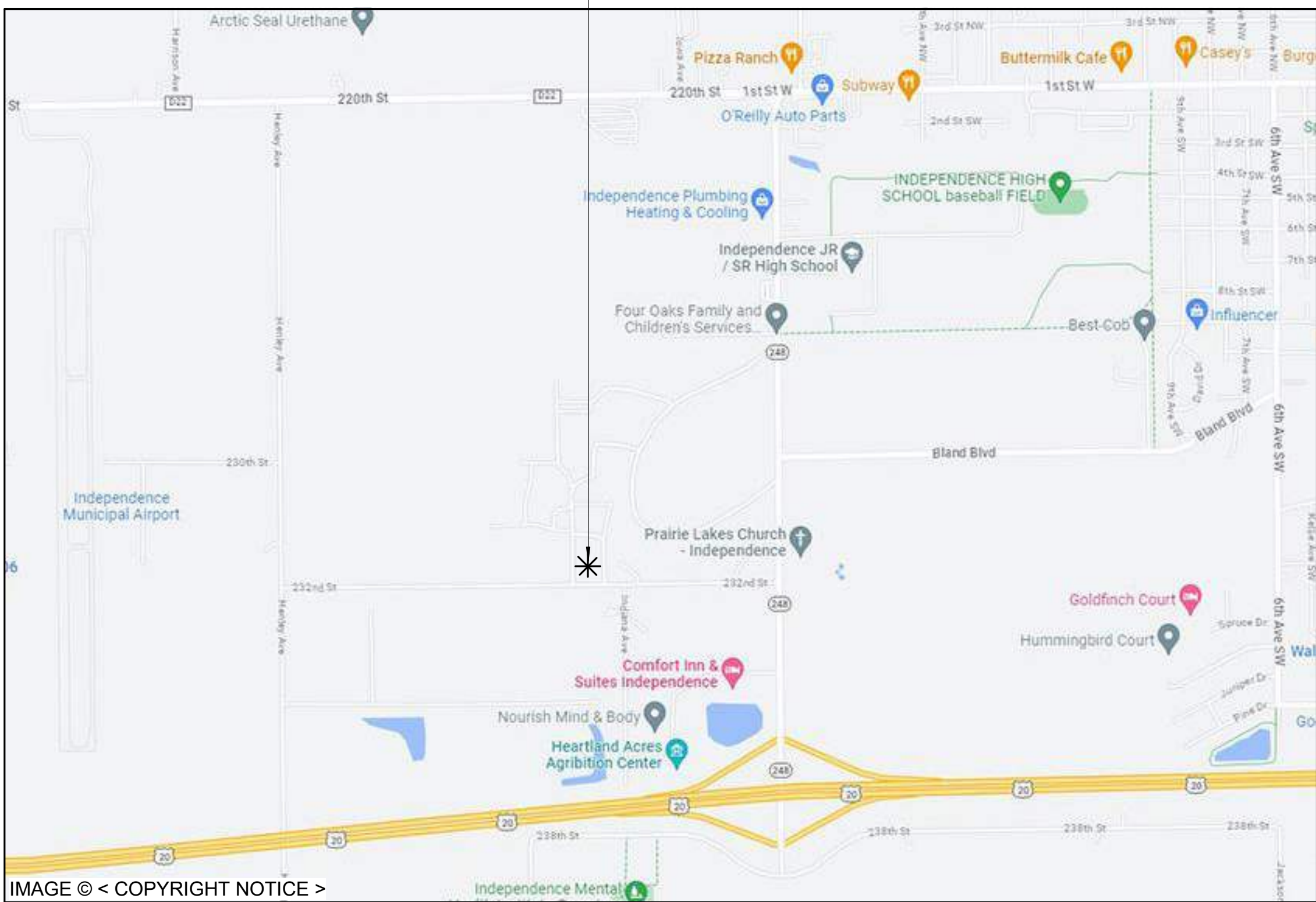
# Independence Mental Health Institute Laundry Roof Replacement

**2277 Iowa Avenue  
Independence, IA 50644**

QUOTE SET  
Independence Mental Health Institute Laundry Roof Replacement

DAS - General Services Enterprise

LOCATION MAP



PROJECT IMAGE



PROFESSIONAL REGISTRATIONS

	I hereby certify that the portion of this technical submission described below was prepared by me or under my direct personal supervision and responsible charge. I am a duly licensed architect under the laws of the state of Iowa.	
	Signature:	06/08/2023 Date
	License Expires: 06/30/2025	
	Pages or sheets covered by this seal: ALL SHEETS	

DRAWING LIST	
ARCHITECTURAL	
A0.1	GENERAL INFORMATION AND SPECIFICATIONS
A1.2	ROOF DETAILS
A1.1	ROOF PLANS

DAS RFQ NO.: 934700-01  
DAS PROJECT NO.: 9347.00  
FG PROJECT NO.: 0230573.00

DATE: 06/14/2023



SYMBOLS LEGEND

NOTE: NOT ALL SYMBOLS ARE USED IN CONSTRUCTION DOCUMENTS

1

A8.1

DETAIL #

WALL SECTION

1

A8.1

SHEET #

1

A8.1

DETAIL #

BUILDING SECTION

1

A8.1

PAGE #

1

A8.1

DETAIL #

DETAIL SECTION

1

A8.1

SHEET #

1

A8.1

DETAIL #

INTERIOR ELEVATION

1

A8.1

SHEET #

1

A8.1

DETAIL #

EXTERIOR ELEVATION

1

A8.1

SHEET #

1

A8.1

ENLARGED CALLOUT

0'-0"

ELEVATION

ELEVATION

0"

-6"

CHANGE IN LEVEL

MAT'L

1'-0"

CEILING/ SOFFIT HEIGHT

XX.X

COLUMN GRID

XX.X

WALL GRID (REPRESENTS FACE OF EXISTING WALL)

#.#

TYPICAL KEYNOTE

D#.#

DEMOLITION KEYNOTE

ROOM NAME

101

ROOM DESIGNATION

1

0

1

DOOR NUMBER

#

WALL TYPE

#

WINDOW TYPE

T#

TOILET ACCESSORY

12

ROOF PITCH

SLOPE: 1/4"

SLOPE/ROOF SLOPE

BREAK LINE

?

REVISION NOTE

ABBREVIATIONS

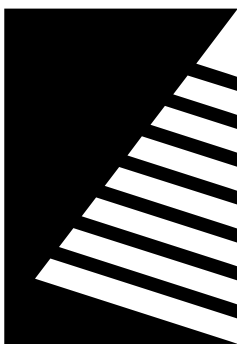
AFF	ABOVE FINISHED FLOOR	ID	INSIDE DIAMETER
ACP/APC	ACOUSTIC CEILING PANEL/	IN	INCH
ACT	ACOUSTIC PANEL CEILING	INCL	INCLUDING
ADJ	ADJUSTABLE	INSUL	INSULATION
ADTL	ADDITIONAL	INT	INTERIOR
AGG	AGGREGATE	JAN	JANITOR
ALT	ALTERNATE	JT	JOINT
AL	ALUMINUM	LAV	LAVATORY
APPROX	APPROXIMATE(LY)	LB(S)	POUND(S)
ASPH	ASPHALT	L/S	LANDSCAPE
AUTO	AUTOMATIC	LT	LIGHT
B/O	BOTTOM OF	LTTR	LONG-TERM THERMAL
BD	BOARD		RESISTANCE
BLDG	BUILDING	MO	MASONRY OPENING
BLKG	BLOCKING	MAS	MASONRY
BOT	BOTTOM	MAT'L	MATERIAL
BRG	BEARING	MAX	MAXIMUM
C	CENTERLINE	MECH	MECHANICAL
C/C	CENTER TO CENTER	MFR	MANUFACTURER
CJ	CONTROL JOINT	MIN	MINIMUM
CLL	CONTRACT LIMIT LINE	MISC	MISCELLANEOUS
CEM	CEMENT(ITIOUS)	MTD	MOUNTED
CMU	CONCRETE MASONRY UNIT	MTL	METAL
CLG	CEILING	N	NORTH
CLR	CLEAR	NIC	NOT IN CONTRACT
COL	COLUMN	NTS	NOT TO SCALE
CONC	CONCRETE	NOM	NOMINAL
CONST	CONSTRUCTION	OC	ON CENTER
CONT	CONTINUOUS	OD	OUTSIDE DIAMETER
CPT	CARPET	O TO O	OUT TO OUT
CT	CERAMIC TILE	OPNG	OPENING
CTR	CENTER(ED)	OPP	OPPOSITE
DF	DRINKING FOUNTAIN	OVHD	OVERHEAD
DS	DOWNSPOUT	PEB	PRE-ENGINEERED BUILDING
DBL	DOUBLE	PJF	PREFORMED JOINT FILLER
DEG	DEGREE	PT	PRESSURE TREATED
DEMO	DEMOLITION	PERIM	PERIMETER
DET/DTL	DETAIL	PL	PLATE
DIA	DIAMETER	PLAM	PLASTIC LAMINATE
DIM	DIMENSION	PLBG	PLUMBING
DN	DOWN	PLYWD	PLYWOOD
DWG(S)	DRAWING(S)	PNT	PAINT
E	EAST	PR	PAIR
EC	ELECTRICAL CONTRACTOR	PTD	PAINTED
EHO	ELECTRICAL HOLD OPEN	PWR	POWER
EJ	EXPANSION JOINT	RB	RUBBER BASE
EW	EACH WAY	RD	ROOF DRAIN
EA	EACH	RO	ROUGH OPENING
EIFS	EXTERIOR INSULATION	RAD	RADIUS
EL	FINISH SYSTEM	REC	RECESSED
ELEC	ELECTRIC(AL)	REINF	REINFORCED
ELEV	ELEVATOR	REQ'D	REQUIRED
EMER	EMERGENCY	REV	REVISED (REVISION)
EQ	EQUAL	RM	ROOM
EQUIP	EQUIPMENT	S	SOUTH
EXIST	EXISTING	SB	SPLASH BLOCK
EXT	EXTERIOR	SF	SQUARE FEET
EWC	ELECTRIC WATER COOLER	SS	STAINLESS STEEL
FD	FLOOR DRAIN	SIM	SIMILAR
FE	FIRE EXTINGUISHER	SPEC	SPECIFICATIONS
FFE	FINISH FLOOR ELEVATION	SQ	SQUARE
FV	FIELD VERIFY	STD	STANDARD
FEC	FIRE EXTINGUISHER CABINET	STL	STEEL
FDN	FOUNDATION	STOR	STORAGE
FIN	FINISH	STRUCT	STRUCTURAL
FLSHG	FLASHING	SUSP	SUSPENDED
FLR	FLOOR	T&G	TONGUE AND GROOVE
FRMG	FRAMING	T/O	TOP OF
FT	FOOT/FEET	TELE	TELEPHONE
FTG	FOOTING	TRTD	TREATED
GC	GENERAL CONTRACTOR	TS	TUBE STEEL
GA	GAUGE	TYP	TYPICAL
GALV	GALVANIZED	UNFIN	UNFINISHED
GEN	GENERAL	UNO	UNLESS NOTED OTHERWISE
GYP	GYPSUM	VCT	VINYL COMPOSITION TILE
HM	HOLLOW METAL	VIF	VERIFY IN FIELD
HDWR	HARDWARE	VERT	VERTICAL
HOL	HOLLOW	W	WEST
HOR	HORIZONTAL	W/	WITH
HT	HEIGHT	W/O	WITHOUT
HVAC	HEATING/VENTILATION/AIR	WC	WATER CLOSET
	CONDITIONING	WWF	WELDED WIRE FABRIC
		WD	WOOD
		WH	WATER HEATER
		WT	WEIGHT

GENERAL NOTES

- A. REFER TO GENERAL INFORMATION SHEETS FOR SYMBOLS AND ABBREVIATIONS.
- B. DO NOT SCALE DRAWINGS TO DETERMINE DIMENSIONS. IF A REQUIRED DIMENSION IS NOT INDICATED, CONTACT THE ARCHITECT FOR DETERMINATION.
- C. THE CONTRACTOR SHALL NOT CUT STRUCTURAL MEMBERS/ELEMENTS IN A MANNER RESULTING IN A REDUCTION OF LOAD CARRYING CAPACITY OR LOAD/DEFLECTION RATIO.
- D. EXISTING CONDITION INFORMATION SHOWN WITHIN THE PROJECT AREA IS BASED ON FIELD OBSERVATION AND EXISTING DRAWING DOCUMENTATION. ALL EXISTING CONDITION INFORMATION SHOWN OUTSIDE THE PROJECT AREA IS PROVIDED FOR REFERENCE ONLY AND HAS NOT BEEN FIELD VERIFIED. CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL EXISTING CONDITIONS PRIOR TO BEGINNING ANY NEW WORK AND SHALL BRING AND DISCREPANCIES TO THE ATTENTION OF THE DESIGN PROFESSIONAL PRIOR TO DEMOLITION AND CONSTRUCTION.
- E. STORAGE OF ANY FLAMMABLE OR COMBUSTIBLE LIQUIDS IS UNDERSTOOD TO NOT BE WITHIN THE BUILDING. STORAGE OF ANY MATERIAL IS TO BE IN COMPLIANCE WITH ALL APPLICABLE CODES AND AUTHORITIES HAVING JURISDICTION.
- F. CONTRACTOR TO PROVIDE ALL ADDITIONAL FRAMING NECESSARY FOR ALL OPENINGS AND SUPPLEMENTAL FRAMING ABOVE PARTITIONS.
- G. CONTRACTOR SHALL COORDINATE WITH OTHER TRADES FOR SYSTEM RELATED PENETRATIONS NOT SHOWN.
- H. CONTRACTOR SHALL MAINTAIN THE BUILDING IN A WEATHERPROOF CONDITION AT ALL TIMES.
- I. PROJECTS SHALL REMAIN IN COMPLIANCE WITH ALL ASPECTS OF ALL GOVERNING CODES AND ORDINANCES DURING THE COURSE OF CONSTRUCTION INCLUDING, BUT NOT LIMITED TO, EXITING, FIRE ALARM SYSTEM(S) SMOKE/FIRE DETECTION SYSTEM(S), SPRINKLER SYSTEM(S).
- J. TEMPORARY BARRICADES AS PERTAINING TO CONTRACTOR'S ACTIVITIES SHALL BE INSTALLED TO PREVENT POSSIBLE INJURY TO PERSONS IN AND AROUND DEMOLITION AND CONSTRUCTION AREAS IN ACCORDANCE WITH OSHA REQUIREMENTS. COORDINATE WITH OWNER.
- K. ALL AREAS TO BE DEMOLISHED OR DISTURBED BY ANY DEMOLITION ARE TO BE PATCHED AND PAINTED (OR PREPARED FOR OTHER SCHEDULED FINISH). IF PAINTING IS REQUIRED, ENTIRE WALL SHALL RECEIVE PAINT TO AVOID MISMATCH OF COLOR.
- L. ALL OPENINGS AND VOIDS LEFT BY THE REMOVAL OF EXISTING CONSTRUCTION, EQUIPMENT, PIPING, DUCTS, ETC. SHALL BE PROPERLY PATCHED AND CLOSED OFF TO MAINTAIN PROPER FIRE RATING IN AFFECTED WALL, FLOOR, OR ROOF. PREPARE PATCHED AREAS TO RECEIVE NEW FINISHES AS SCHEDULES (OR MATCH EXISTING FINISHES IF NOT OTHERWISE IDENTIFIED).
- M. AT CONSTRUCTION ACCESS, CONTRACTOR TO PROVIDE LABOR AND MATERIALS TO REPAIR ALL DISTURBED ELEMENTS.
- N. IT IS THE RESPONSIBILITY OF EACH CONTRACTOR TO PROVIDE COMPLETE WORKING SYSTEMS FOR ALL NEW ELEMENTS AND TO COORDINATE THEIR WORK WITH ALL OTHER TRADES.
- O. ALL CONTRACTORS SHALL PROVIDE NEW, UNDAMAGED MATERIALS UNLESS OTHERWISE SPECIFIED.
- P. STORE MATERIALS IN SUCH A MANNER AS NOT TO OVERSTRESS, OVERLOAD, OR OTHERWISE PUT AN UNSAFE LOAD ON ANY STRUCTURE DURING CONSTRUCTION.
- Q. INSTALL ALL WORK IN ACCORDANCE WITH CURRENT APPLICABLE CODES, PUBLISHED STANDARDS, AND ACCEPTABLE CONSTRUCTION STANDARDS.
- R. DETAILS ARE GENERALLY TYPICAL AND ARE NOT TO BE CONSTRUED AS LIMITED TO THOSE AREAS SPECIFICALLY INDICATED. REVIEW ANY QUESTIONS OR CONFLICTING INFORMATION WITH THE DESIGN PROFESSIONAL PRIOR TO FABRICATION OR INSTALLATION.
- S. CONTRACTOR SHALL VERIFY DIMENSIONS IN FIELD PRIOR TO BEGINNING CONSTRUCTION.
- T. THIS PROJECT IS EXEMPT FROM STATE FIRE MARSHAL REVIEW.

SPECIFICATIONS

- 07 3113 - ASPHALT SHINGLES
- Asphalt Shingles: ANSI/ASTM D3018, Class A label - Self Sealing UL Rating of A and Wind Resistance Label, mineral granule surface type; 230 lb./square, self-sealing laminated type; hail resistant, with a minimum 40 year warranty. Color to be selected.
- a. CertainTeed – Landmark or equal  
b. Equivalent products as approved by Architect prior to submitting quote.
- Underlayment: ANSI/ASTM D226, No. 30 unperforated synthetic felt as recommended for use in waterproofing and in construction of built-up roofs.
- a. CertainTeed – DiamondDeck or equal  
b. Equivalent products as approved by Architect prior to submitting quote.
- Eave Protection: Provide one layer of 60 mil ice and water shield self-adhering under 30 lb. felt underlayment at eave.
- a. CertainTeed Corp. WinterGuard or equal.  
b. Equivalent products as approved by Architect prior to submitting quote.
- Sheet Flashings: 24 gauge galvanized steel, color to match shingles.
- 07 4100 - METAL WALL PANELS
- Aluminum Wall Panels - Exposed Fasteners: Provide 30-year finish warranty. Matching screws and rivets - Color to be selected.
- a. Pac-Clad – 1/2" Corrugated or equal  
b. Equivalent products as approved by Architect prior to submitting quote.
- 07 6000 - FLASHING AND SHEET METAL
- a. Flashing shall meet ASTM A525, and shall be mill-phosphatized, 1.25 oz. coated, 24 or 26 ga. Zincgrip Paintgrip, manufactured by Armco Steel Corp., unless otherwise shown on the Drawings or specified herein.  
b. Prefinished Galvanized Sheet: Vincent Brass & Aluminum Color-Klad, 24 ga. primed and finished one side. Color as selected. Use as detailed where roofing meets existing masonry wall
- 13 3419 - METAL BUILDING SYSTEMS
- Eave, Gutters, Downspouts and Trim: Roll-formed 26 gauge steel sheet, with gutter straps, fasteners and joint sealant; color selected from manufacturer's standard.
1. Three Downspouts: 3" x 4" in maximum possible lengths, with downspout elbows and downspout straps; same color as adjacent masonry wall.



Farnsworth GROUP

14225 UNIVERSITY AVENUE, SUITE 110  
WAUKEE, IOWA 50263  
(515) 225-3469 / info@f-w.com

www.f-w.com  
Engineers | Architects | Surveyors | Scientists

ISSUE:  
# DATE: DESCRIPTION:

QUOTE SET  
06/14/2023



DAS - General Services Enterprise

Independence Mental Health Institute  
Laundry Roof Replacement

2277 Iowa Avenue  
Independence, IA 50644

DATE:	06/14/2023
DESIGNED:	BR
DRAWN:	ND
REVIEWED:	LS
RFQ NO.:	934700-01

SHEET TITLE:  
GENERAL INFORMATION AND SPECIFICATIONS

SHEET NUMBER:

A0.1

PROJECT NO.: 0230573.00



EXISTING ADJACENT LOWER  
ROOF PARAPET - N.I.C.  
EXISTING ADJACENT LOWER  
MEMBRANE ROOF - N.I.C.  
EXISTING GUTTER AND  
DOWNSPOUT TO REMAIN

DEMOLISH EXISTING ROOF  
MEMBRANE FROM BACK SIDE  
OF PARAPET WALLS - TYPICAL

DEMOLISH EXISTING PREFINISHED  
METAL COPING CAP - TYPICAL

DEMOLISH EXISTING ROOF  
MEMBRANE FROM ALL EXISTING  
ROOF PENETRATIONS - TYPICAL

EXISTING VENTILATOR -  
TO REMAIN

EXISTING VENT -  
TO REMAIN

EXISTING INTAKE VENT -  
TO REMAIN

EXISTING VENT PIPES -  
TO REMAIN

DEMOLISH EXISTING RAIN  
DIVERTER IN ITS ENTIRETY  
PATCH EXISTING SHEATHING  
AS REQUIRED

RIDGE

EXISTING VENT PIPES -  
TO REMAIN

EXISTING VENTILATOR -  
TO REMAIN

EXISTING VENT PIPES -  
TO REMAIN

EXISTING GUTTER AND  
DOWNSPOUT TO REMAIN

DEMOLISH EXISTING ROOF  
MEMBRANE FROM BACK SIDE  
OF PARAPET WALLS

DEMOLISH EXISTING PREFINISHED  
METAL COPING CAP - TYPICAL

DEMOLISH ROOF MEMBRANE  
DOWN TO EXTERIOR  
SHEATHING - TYPICAL

REMOVE AND REPLACE ANY  
DAMAGED EXTERIOR  
SHEATHING BEFORE BEGINNING  
NEW WORK - TYPICAL  
(SEE DEMO NOTE 'J')

DEMOLISH EXISTING COPPER  
GUTTER AND DOWNSPOUT

## DEMOLITION GENERAL NOTES

- EXISTING CONSTRUCTION SHOWN DASHED IS TO BE DEMOLISHED – COORDINATE WITH NEW CONSTRUCTION.
- ALL ITEMS INDICATED TO BE DEMOLISHED SHALL BE REMOVED AS TO FULLY ALLOW FOR THE PROPER FURNISHING AND INSTALLATION OF ALL SCHEDULED NEW WORK. THIS SHALL INCLUDE DEMOLITION OF ADJACENT ITEMS, ACCESSORIES, AND APPURTENANCES AS NECESSARY.
- DEMOLITION DRAWINGS ILLUSTRATE MAJOR ITEMS TO BE REMOVED. CONTRACTOR SHALL COORDINATE THESE DRAWINGS WITH NEW WORK DRAWINGS AND SHALL BE RESPONSIBLE FOR OTHER ITEMS REQUIRED TO BE DEMOLISHED TO ACCOMMODATE NEW WORK.
- THE CONTRACTOR IS RESPONSIBLE FOR RETAINING AND RELOCATING ALL SALVAGE AS DESIGNATED BY THE OWNER'S REPRESENTATIVE.
- THE CONTRACTOR IS RESPONSIBLE FOR STORAGE AND PROTECTION OF ALL SALVAGE ITEMS.
- EXISTING ITEMS, EQUIPMENT, PLUMBING FIXTURES, ETC. TO REMAIN IN PLACE SHALL BE PROTECTED FROM DIRT AND DAMAGE DURING DEMOLITION AND CONSTRUCTION.
- PROTECT ALL FINISHES AND EQUIPMENT TO REMAIN FROM DAMAGE DURING DEMOLITION AND CONSTRUCTION.
- PRIOR TO DEMOLITION, ENSURE THE STABILITY OF ANY WALLS TO REMAIN.
- HAZARDOUS MATERIALS INCLUDING, BUT NOT LIMITED TO: ASBESTOS AND/OR LEAD PAINT, IS ENCOUNTERED ON THE PROJECT SITE, THE OWNER SHALL ENGAGE A TESTING COMPANY TO IDENTIFY AREAS AND PROVIDE APPROPRIATE ABATEMENT. DEMOLITION CONTRACTOR SHALL COORDINATE ALL ACTIVITIES WITH ABATEMENT CONTRACTOR.
- INCLUDE ALLOWANCE IN QUOTE FOR ANY POTENTIAL PLYWOOD SHEATHING REPAIR THAT IS REQUIRED FOR NEW CONSTRUCTION. SEE RFQ FRONT END FOR MORE INFORMATION.
- IN ADDITION, PROVIDE UNIT PRICE PER SHEET FOR POTENTIAL PLYWOOD SHEATHING REPAIR BEYOND ALLOWANCE.

## 2 ROOF DEMOLITION FLOOR PLAN

SCALE: 1/8" = 1'-0"



EXISTING ADJACENT LOWER  
ROOF PARAPET - N.I.C.  
EXISTING ADJACENT LOWER  
MEMBRANE ROOF - N.I.C.

PREFINISHED METAL PANEL TO  
CLAD EXISTING MASONRY WALL.  
INSTALL FLASHING BELOW  
SHINGLE, 8" MIN UP WALL. METAL  
PANEL TO BE INSTALLED WITHIN  
COPING CAP

PREFINISHED METAL COPING CAP -  
PROFILE TO MATCH BUILDING TO  
THE NORTH - TYPICAL

± 60'-0"

INSTALL RAIN DIVERTER

PREFINISHED METAL  
DOWNSPOUT

5  
A1.2  
TYP

6  
A1.2  
TYP

4  
A1.2

1  
A1.2

3  
A1.2

ICE DAM UNDERLAYMENT - MIN 36" UP  
SLOPE FROM EXTERIOR WALL FACE

ICE DAM UNDERLAYMENT - OVERLAP AND  
EXTEND MIN 36" UP SLOPE FROM  
OVERLAP - TYPICAL

RIDGE SHINGLE - TYPICAL

PREFINISHED METAL PANEL TO  
CLAD EXISTING MASONRY WALL.  
INSTALL FLASHING BELOW  
SHINGLE, 8" MIN UP WALL. METAL  
PANEL TO BE INSTALLED WITHIN  
COPING CAP

ASPHALT SHINGLES OVER  
30# SYNTHETIC UNDERLAYMENT -  
TYPICAL

PREFINISHED METAL COPING CAP -  
PROFILE TO MATCH BUILDING TO  
THE NORTH - TYPICAL

PREFINISHED METAL  
GUTTER

PREFINISHED METAL  
DOWNSPOUT

## ROOF GENERAL NOTES

- COORDINATE ALL ROOF PENETRATION REQUIREMENTS, INCLUDING THOSE THAT MAY NOT BE SHOWN, WITH ROOFING CONTRACTOR.
- ALL ROOF PENETRATIONS TO BE IN COMPLIANCE WITH MANUFACTURER AND NRCA REQUIREMENTS.
- ROOFING COMPONENTS MAY VARY DEPENDING ON ROOFING MANUFACTURER. CONTRACTOR SHALL INSTALL A COMPLETE CODE COMPLIANT AND WARRANTED ROOFING SYSTEM BASED ON THE SPECIFIED ROOFING MANUFACTURERS WRITTEN INSTRUCTIONS AND INSTALLATION GUIDELINES.
- ONCE ROOF WORK BEGINS, THE CONTRACTOR IS ACCEPTING ALL CONDITIONS AND WILL BE RESPONSIBLE FOR ALL DEMOLITION AND NEW WORK REQUIRED TO PROVIDE A WATERTIGHT ROOF SYSTEM.
- THE CONTRACTOR SHALL ENSURE THAT UPON COMPLETION OF ROOF WORK, ALL GUTTERS AND DOWNSPOUTS ARE CLEAN AND CLEAR OF DEBRIS TO PROVIDE AN UNOBSTRUCTED, FREE FLOW OF WATER.

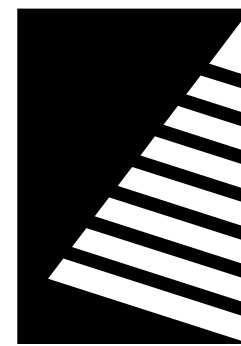
## ROOF PLAN LEGEND

ASPHALT SHINGLES

INDICATES ROOF SLOPE

## 1 ROOF PLAN

SCALE: 1/8" = 1'-0"



**Farnsworth**  
GROUP

14225 UNIVERSITY AVENUE, SUITE 110  
WAUKEE, IOWA 50263  
(515) 225-3469 / info@f-w.com

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Engineers | Architects | Surveyors | Scientists

ISSUE:  
# DATE: DESCRIPTION:

**QUOTE SET**  
06/14/2023



DAS - General Services Enterprise

**Independence Mental  
Health Institute  
Laundry Roof  
Replacement**

2277 Iowa Avenue  
Independence, IA 50644

DATE: 06/14/2023

DESIGNED: BR

DRAWN: ND

REVIEWED: LS

RFQ NO.: 934700-01

SHEET TITLE:

**ROOF PLANS**

SHEET NUMBER:

**A1.1**

PROJECT NO.: 0230573.00

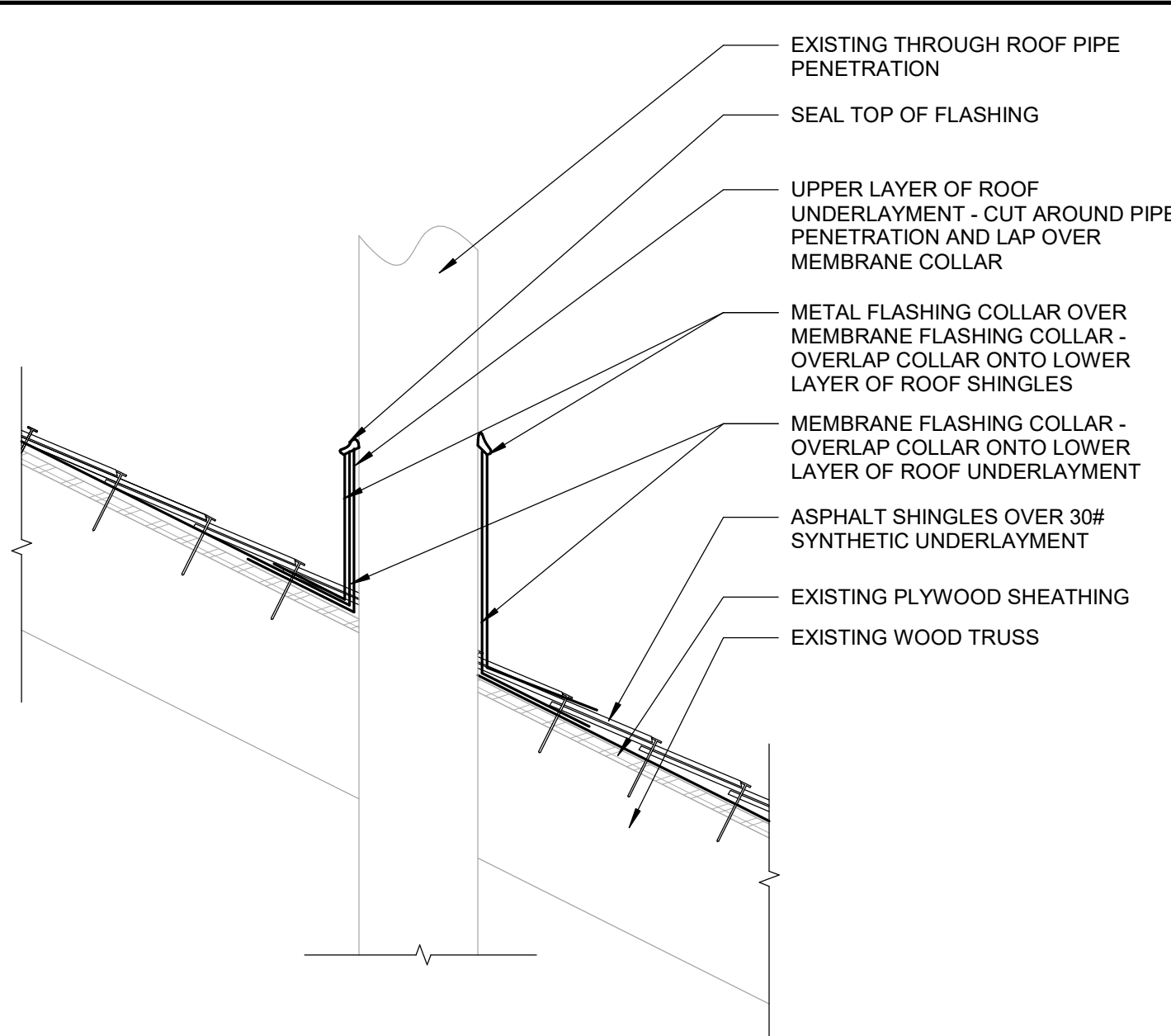




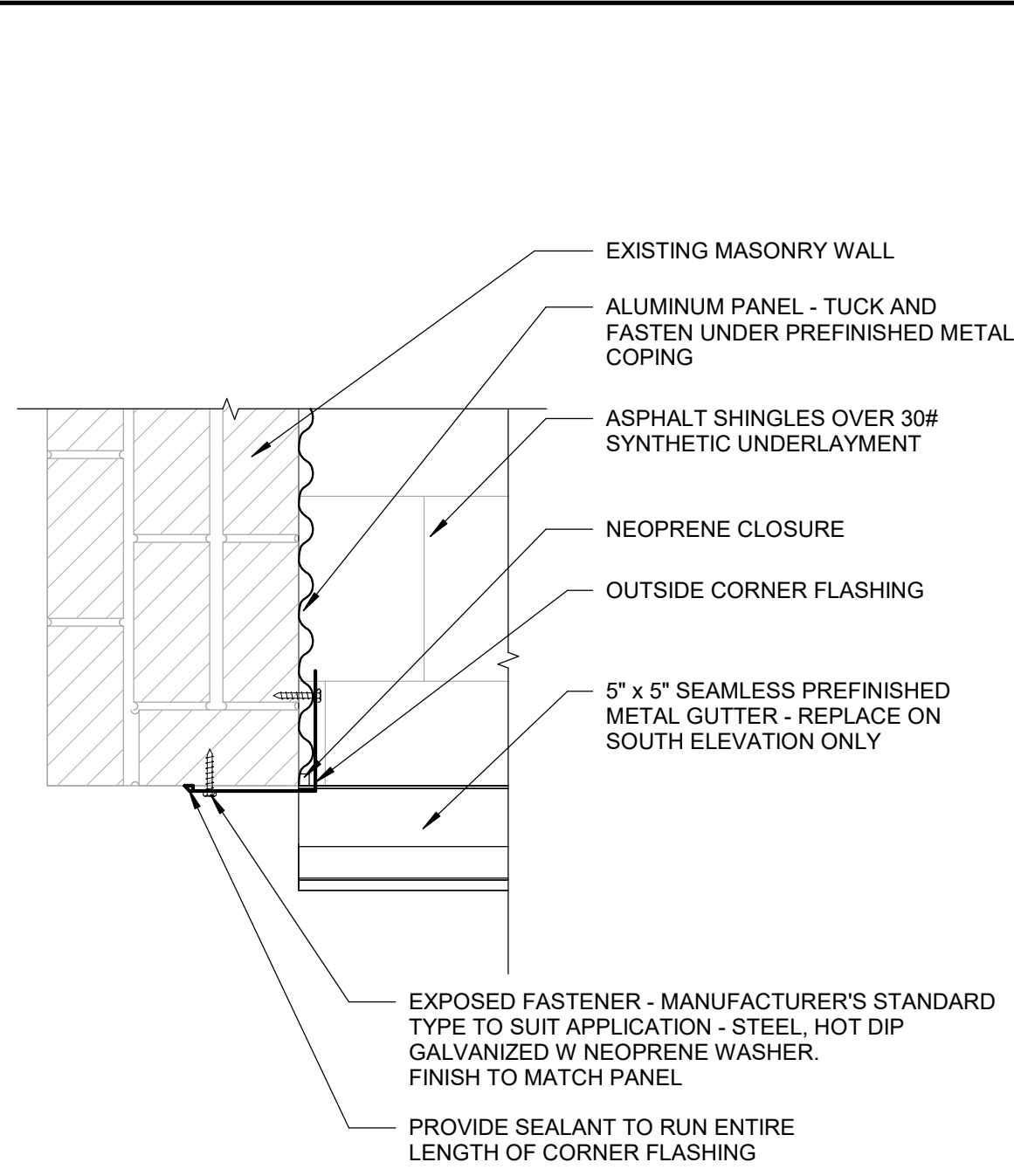
12 EXISTING VENTILATOR  
SCALE: 12" = 1'-0"



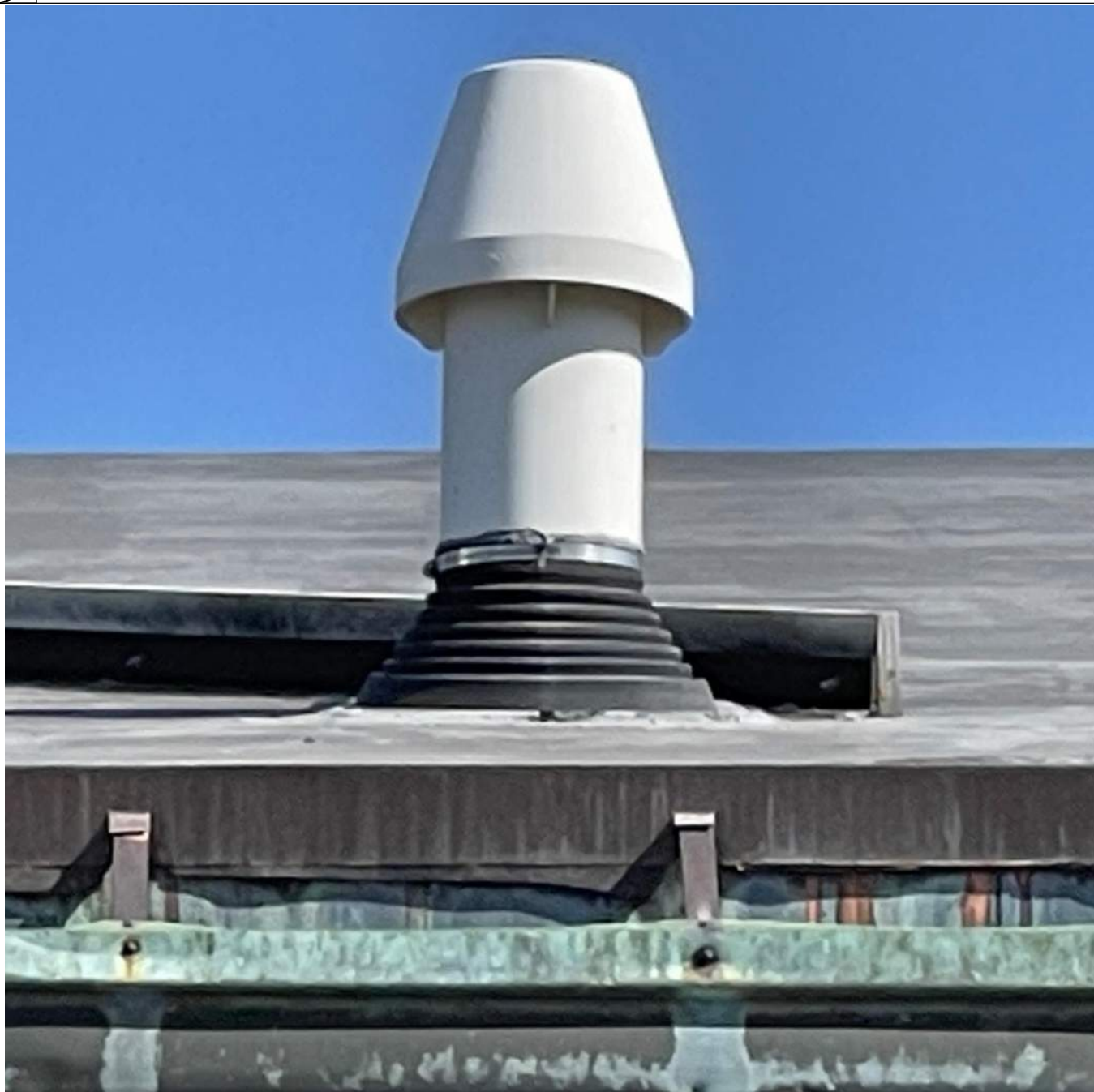
9 EXISTING VENT  
SCALE: 12" = 1'-0"



6 PIPE PENETRATION DETAIL  
SCALE: 1 1/2" = 1'-0"



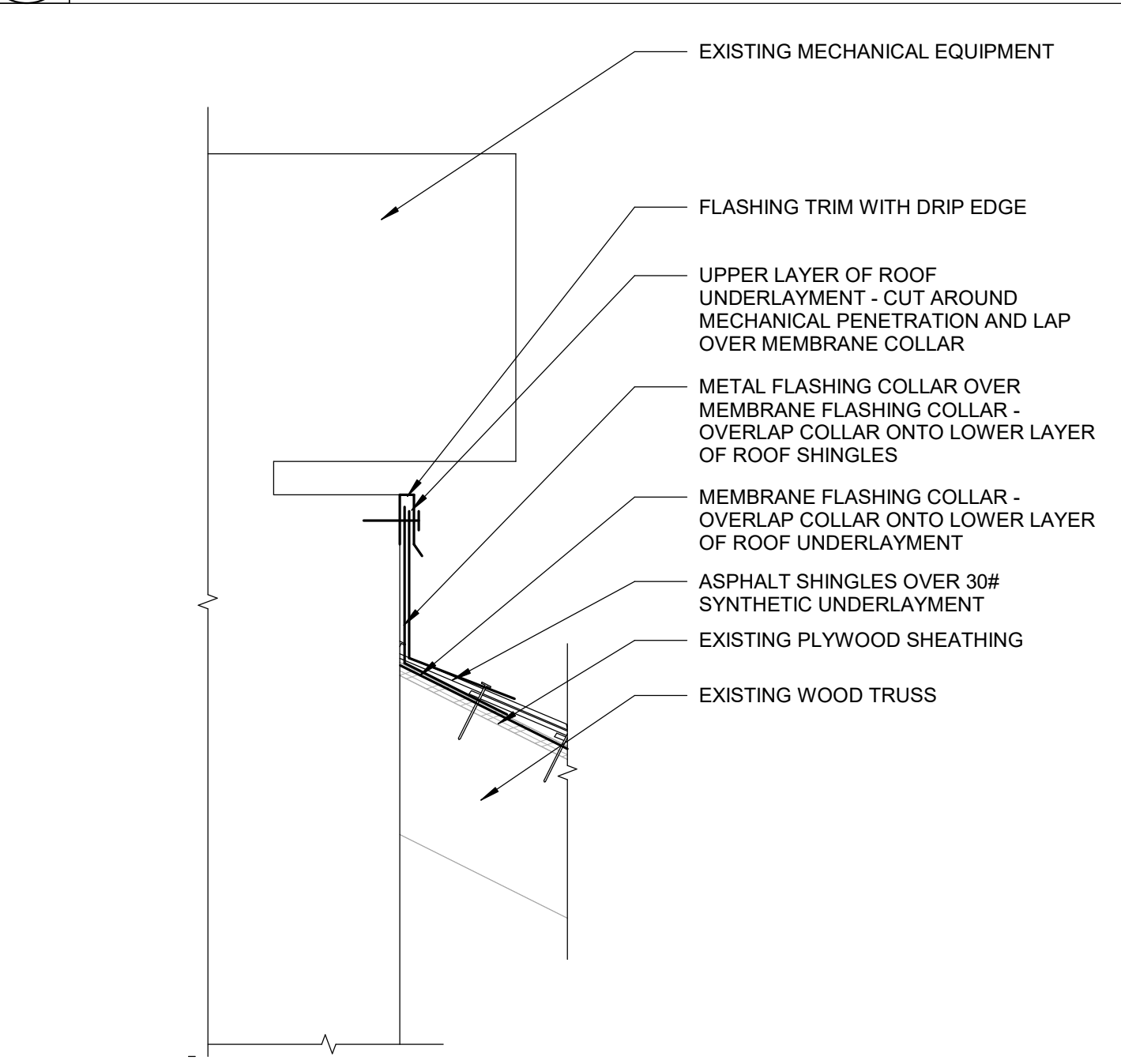
3 END OF SIDE WALL DETAIL  
SCALE: 1 1/2" = 1'-0"



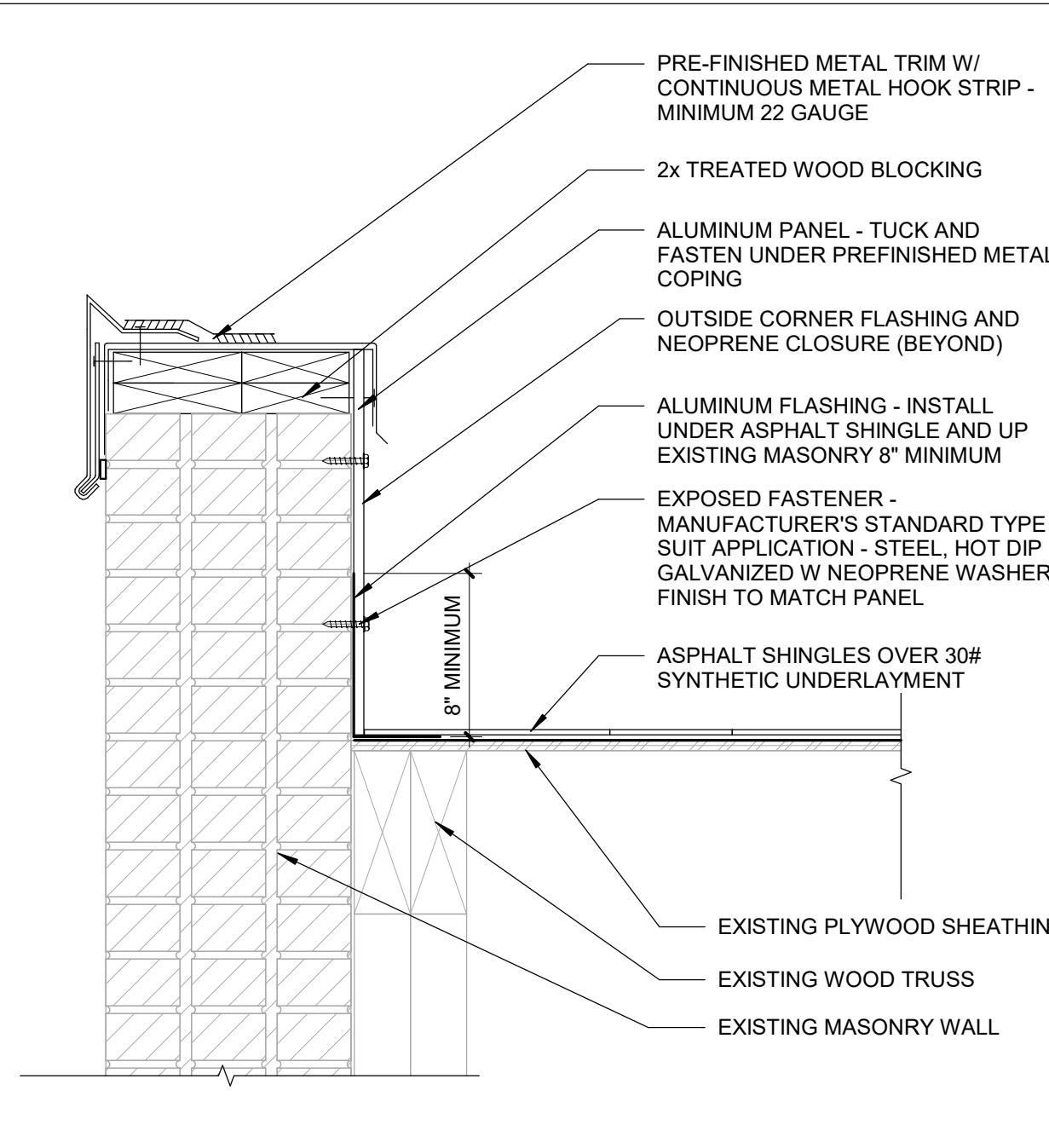
11 EXISTING VENT PIPE  
SCALE: 12" = 1'-0"



8 EXISTING MEMBRANE @ SIDE WALLS  
SCALE: 12" = 1'-0"



5 MECHANICAL UNIT FLASHING DETAIL  
SCALE: 1 1/2" = 1'-0"



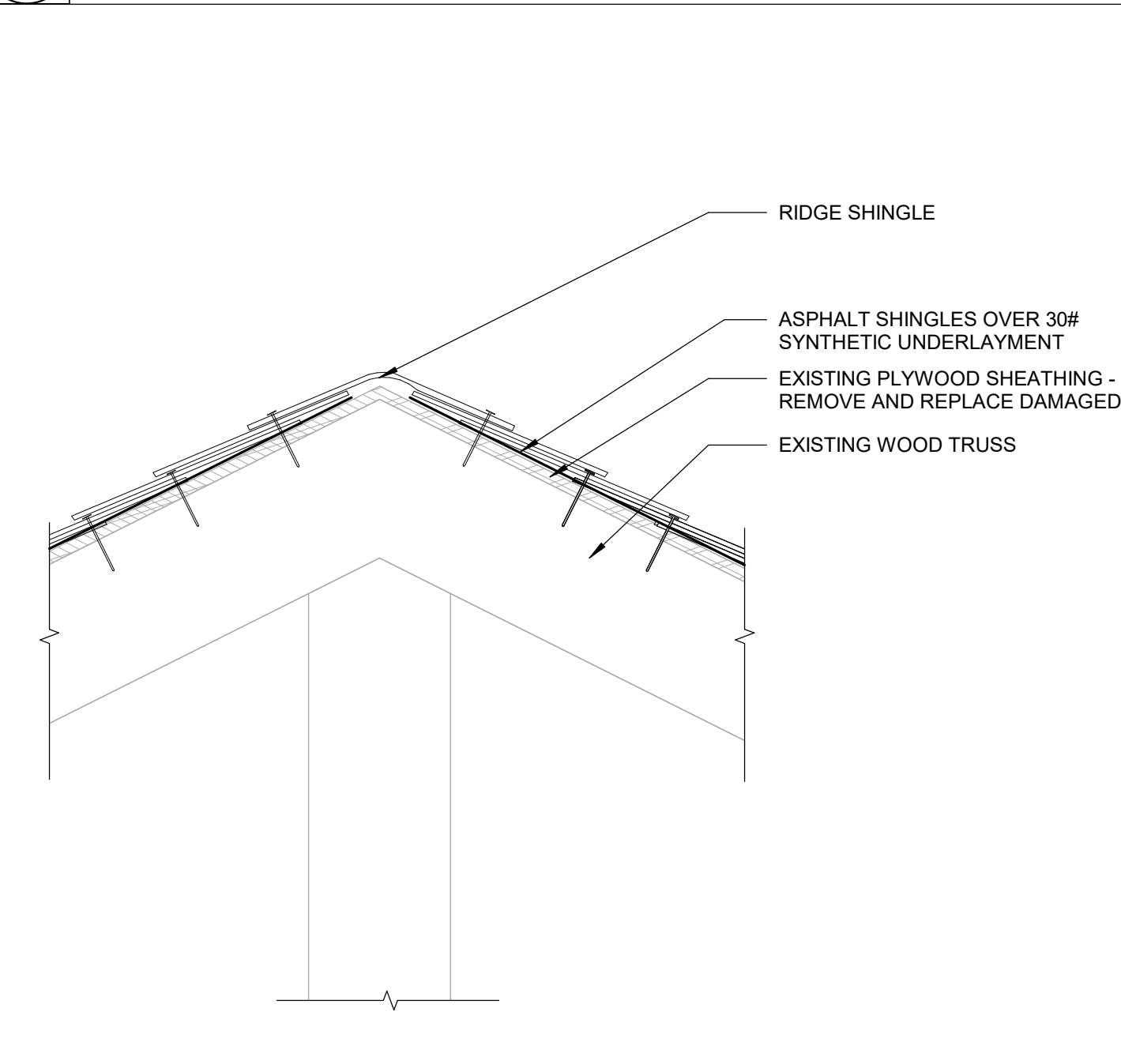
2 WALL TRANSITION DETAIL  
SCALE: 1 1/2" = 1'-0"



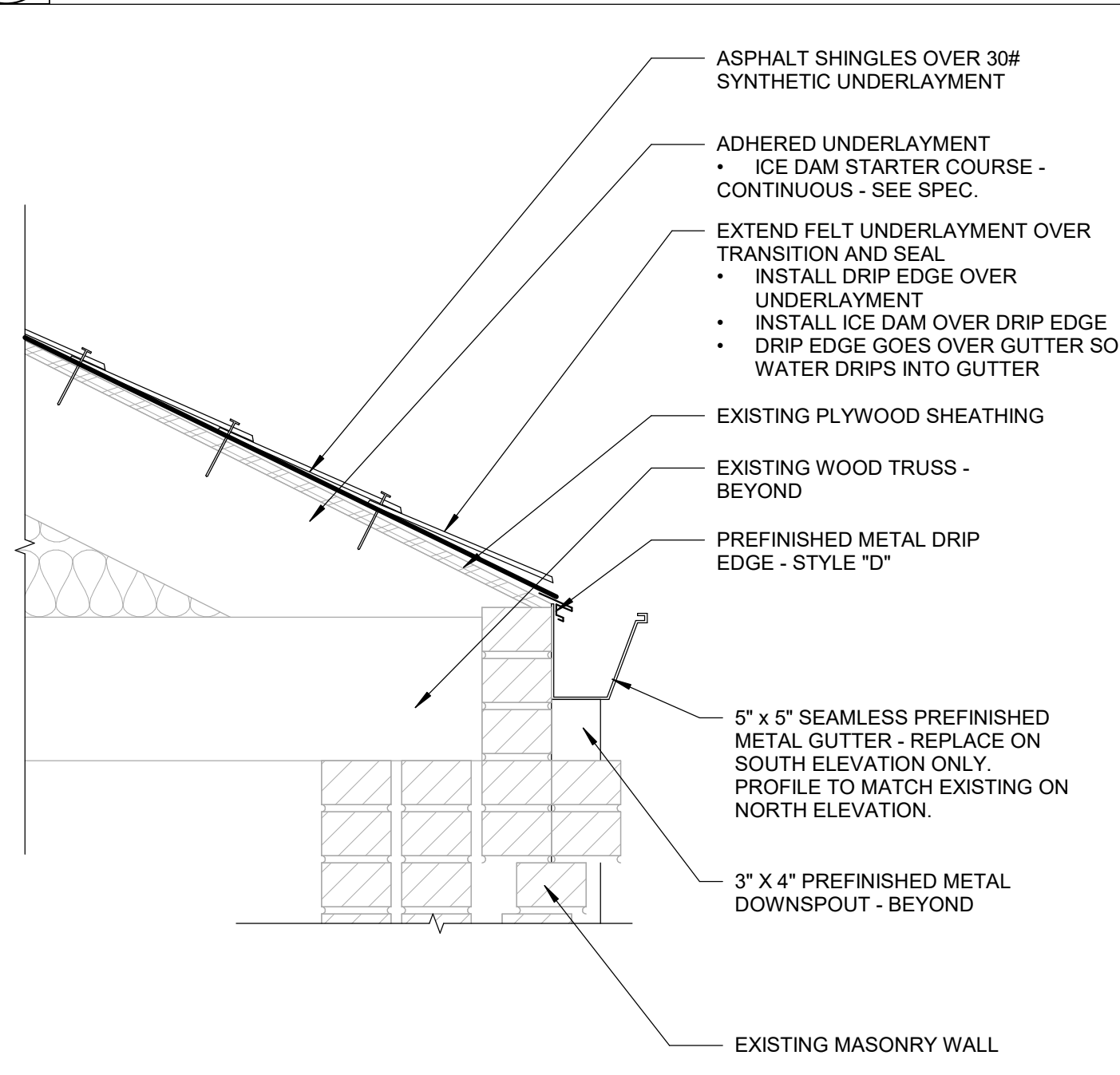
10 EXISTING INTAKE VENT  
SCALE: 12" = 1'-0"



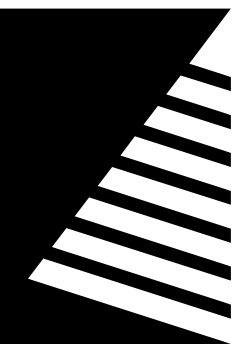
7 END OF EXISTING SIDE WALL  
SCALE: 12" = 1'-0"



4 RIDGE DETAIL  
SCALE: 1 1/2" = 1'-0"



1 GUTTER DETAIL  
SCALE: 1 1/2" = 1'-0"



# Farnsworth GROUP

14225 UNIVERSITY AVENUE, SUITE 110  
WAUKEE, IOWA 50263  
(515) 225-3469 / info@f-w.com

www.f-w.com  
Engineers | Architects | Surveyors | Scientists

ISSUE:  
# DATE: DESCRIPTION:

## QUOTE SET 06/14/2023



DAS - General Services Enterprise

## Independence Mental Health Institute Laundry Roof Replacement

2277 Iowa Avenue  
Independence, IA 50644

DATE: 06/14/2023

DESIGNED: BR

DRAWN: ND

REVIEWED: LS

RFQ NO.: 934700-01

SHEET TITLE:

## ROOF DETAILS

SHEET NUMBER:

# A1.2

PROJECT NO.: 0230573.00



## **Exhibit C Facility Work Requirements**

IMHI Laundry Roof Repairs  
Independence Mental Health Institute (IMHI)  
Request for Quote RFQ934700-01

**Due Thursday, July 6, 2023 at 2:00 PM (CT)**

### **PROJECT INFORMATION**

- A. Facility Name/Location: Iowa Mental Health Institute (IMHI), 2277 Iowa Ave, Independence, Iowa 50644
- B. DAS Project #: 9322.00
- C. Owner: State of Iowa, Department of Administrative Services, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, IA 50319
- D. Owner's Representative: Jennie Elliott, Iowa Department of Administrative Services, 109 SE 13th Street, Des Moines, IA 50319
- E. Construction Manager: Brian Polzin, The Samuels Group, 2929 Westown Parkway, West Des Moines, IA 50266

### **WORK HOUR RESTRICTIONS**

Work hours are from 07:00 AM to 05:00 PM, Monday through Friday unless arrangements are made in advance. No work shall be allowed on days recognized by the State of Iowa as holidays.

#### **1.02 CONTRACTOR USE OF SITE AND PREMISES**

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
  - 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  - 2. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during duration of work. Contractor personnel shall always conduct themselves in an agreeable manner. Failure to do so may result in removal from the work site.

#### **1.03 OWNER OCCUPANCY**

- A. Owner intends to occupy the Project upon Substantial Completion.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

#### **1.04 RULES FOR CONSTRUCTION WORKERS**

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. All construction workers must have a background check completed prior to entering the campus to perform work.
- C. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
- D. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- E. You are permitted access only to the work site and no other area of the institution.
- F. No drugs, alcohol, or firearms are allowed on the work site.



- G. Do not leave money, drugs, alcohol, or firearms in your personal vehicle.
- H. Company and personal vehicles are to be parked and locked in designated or authorized area of the work.
- I. Secure all tools at the end of the day.
- J. Maintain control of all tools, supplies, and debris at all times during the work.
- K. Never leave keys in any vehicle. If a security officer finds keys in a vehicle, they are under orders to turn them in to a security supervisor.
- L. Do not give anything to residents or take anything from residents; if they offer, inform your supervisor.
- M. Secure all tools at the end of each day. Never leave tools unattended. All tools shall be checked in at the beginning of the day and checked out at the end of the day. If security officers find loose tools, they are under orders to turn them in to their supervisor.
- N. All delivery vehicles must go directly to the job site. Extra time should be anticipated for all deliveries. Provide 24-hour notice to the facility of deliveries.
- O. During an emergency, follow the instructions of the security staff.
- P. Contractor shall wear clothing of a different color, pattern, fashion, etc. as to distinguish themselves from inmates.



**Exhibit D Sample Certification of Insurance**

IMHI Laundry Roof Repairs  
Independence Mental Health Institute (IMHI)  
Request for Quote RFQ934700-01

**Due Thursday, July 6, 2023 at 2:00 PM (CT)**





# SAMPLE

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
xx/xx/xxxx

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Agent's Name</b> <b>Agent's Address</b>	CONTACT NAME: <b>Agent's Information</b> PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: <b>Company A (AM Best Rated A/VI or Better)</b> INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # <b>Admitted Carriers</b>
-----------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	Minimum
* A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	#TBD-CGL	3/1/17	3/1/18	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMPOP AGG	\$ 1,000,000 \$ \$ \$1,000,000 \$2,000,000 \$1,000,000
B	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRED AUTOS SCHEDULED AUTOS NOW-OWNED AUTOS	X	X	#TBD-AL	3/1/17	3/1/18	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$ 1,000,000 \$ \$ \$
C	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	X	X	#TBD-UMB	3/1/17	3/1/18	EACH OCCURRENCE AGGREGATE	\$ 2,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A <input type="checkbox"/>	#TBD-WC	3/1/17	3/1/18	PER STATUTE E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	\$ 500,000 \$500,000 \$500,000
* E	Owners Contrators Protective Liability			#TBD-OCF	3/1/17	3/1/18	*Limits equal to CGL (or) as required by owner (Note- Would be either CGL or OCF, not both)	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Additional Insured on a Primary & Non-Contributory basis (CGL;AL;UMB/Excess) in favor of : (Owner) Iowa Department of Administrative Services (DAS), Officers, Directors, Members, Consultants, Agents, and Employees.  
Waiver of Subrogation (CGL;AL;WC/EL;UMB/Excess) in favor of: (Owner) Iowa Department of Administrative Services (DAS), Officers, Directors, Members, Consultants, Agents, and Employees.  
Project XXXX.XX (Number varies by project)

CERTIFICATE HOLDER Iowa Department of Administrative Services (DAS) 109 SE 13th Street Des Moines, IA 50319	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Signature
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