

**SECTION 00 1113**

**NOTICE TO BIDDERS**

**RFB #0919335019**

The Iowa Department of Administrative Services – Central Procurement Bureau, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, Iowa 50319 will be receiving bids for Iowa Labs Security Camera Upgrades at Iowa Labs, Ankeny, Iowa 50023.

The Iowa Department of Administrative Services anticipates construction to begin on November 13, 2018 and end on March 1, 2019.

Bids must be received no later than **2:00 pm, local time, Thursday, September 13, 2018**. Late bids will not be considered. Bids are to be delivered to the Office of the Department of Administrative Services – Central Procurement Bureau, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, Iowa, 50319. Bids under \$135,000.00 may also be delivered via e-mail to Steve Oberbroeckling at [steve.oberbroeckling@iowa.gov](mailto:steve.oberbroeckling@iowa.gov). Bids shall be submitted on the Bid Form and shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount. Scanned and emailed bids must be legible. For emailed bids, the bidder must include a scanned image of a bid bond prepared by a bonding company licensed to transact business in the State of Iowa. Each bid shall be accompanied by a bid bond, cashier's check or a certified check drawn upon a solvent bank chartered under the laws of the United States of America. If providing bid security in forms other than a bid bond, then the bid must be hand delivered and not emailed.

The Iowa Department of Administrative Services reserves the right to reject any and all bids, and to waive irregularities and to accept a bid that is deemed in the best interest of the State of Iowa.

Bidders must comply with all affirmative action/equal employment opportunity provisions of the State of Iowa and the Federal Government.

This project is exempt from Iowa Sales Tax. Davis Bacon Wages **will not** apply to this project.

An **optional** Pre-Bid meeting will be held on Tuesday, September 4, 2018 at 1 pm at Iowa Labs at 2220 S. Ankeny Blvd, Ankeny, Iowa 50023. This meeting is not mandatory but is highly recommended.

Bidding Documents may be obtained from Action Reprographics by visiting [www.actionrepro.com](http://www.actionrepro.com) or by calling (515) 288-2146 on or after Monday, August 27, 2018.

For further information regarding this project contact:  
Steve Oberbroeckling – Issuing Officer  
Iowa Department of Administrative Services – Central Procurement Bureau  
1305 East Walnut Street  
Des Moines, Iowa 50319  
Phone: (515) 725-2090  
E-Mail: [steve.oberbroeckling@iowa.gov](mailto:steve.oberbroeckling@iowa.gov)

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