



April 13, 2022

To: All Potential Respondents
From: Jonathan Koele, Accountant 2
Subject: 2022 - 011

Addendum Three

Please amend the subject RFQ to include answers to the following timely received questions:

- Q1. To be saddlestitched, the number of pages has to be divisible by 4. Should it be quoted at 52 pages?
A1. Yes, please update the specifications to be 52 pages.
- Q2. Are the covers printed both sides as before?
A2. That is correct.
- Q3. Are the PDF's for all of the pages at the 5.5x8.5 size that is already formatted (copy ready)?
A3. The interior pages will be provided in the format of a word document and formatted by the vendor to the final requirements for printing. The cover pages will be provided in pdf ready to print format.