



May 19, 2025

To: All Potential Respondents  
From: Construction Procurement  
Subject: RFQ946400-01 DAS CC Parking Garage SE Stair Repair

### Request for Quote

The State of Iowa is conducting a Request for Quote for a contractor to remove, replace and/or repair various areas of concrete in and around the North and South stair towers at the Parking Garage, 650 East Grand Avenue, Des Moines, Iowa 50319. See Exhibit B, C, D, and E for additional details.

Construction shall be substantially completed no later than August 13, 2025 for the base quote work and by September 04, 2025, for work including the alternates.

The Project is located at 650 East Grand Avenue, Des Moines, Iowa 50319.

Please upload your quote on the Exhibit A pricing form of this solicitation utilizing the [Iowa IMPACS Procurement System](https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=DASlowa) (<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=DASlowa>) prior to **06/12/2025 at 2:00 PM (CT)**.

An **optional pre-quote meeting** will be conducted at 10:00 AM CST on Thursday, May 29, 2025. This meeting will take place onsite at 650 East Grand Avenue, Des Moines, Iowa 50319. Interested contractors shall meet at the southeast stairwell ground level.

All questions regarding this solicitation must be received by email by **2:00 PM (CT) ON 06/03/2025**.

#### Contract Terms and Conditions

This procurement will result in a Consensus 802 Agreement. By submitting a quote, respondent agrees to the contract terms and conditions available at:

<https://das.iowa.gov/sites/default/files/procurement/pdf/ConsensusDoc802.pdf>

#### Warranty

Respondents must provide a one-year warranty from the date of substantial completion.

#### Performance Bond

Respondents must provide a Performance and Payment Bond in accordance with Section 10.8 of Consensus 802 Agreement.

#### Insurance Requirements

See sample Certificate of Insurance attached as Exhibit D for required limits, additional insured requirements and waiver of subrogation.

**Exhibit A Pricing Form**  
DAS CC Parking Garage SE Stair Repairs  
650 East Grand Avenue, Des Moines, Iowa 50319  
Request for Quote RFQ946400-01

**Due Thursday, June 12, 2025, at 2:00 PM (CT)**

Please submit this completed form with your Quote to:

[Iowa IMPACS Procurement System](https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=DASlowa)

(<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=DASlowa>)

This form is to be completed in ink or typewritten.

Only pricing on this form or an exact copy of this form will be accepted.

Pricing Form shall be signed by an officer of the firm with authority to bind Respondent to Contract.

Respondent acknowledges receipt of the following Addenda (if issued) which are part of the RFQ documents:

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Freight Terms: FOB Destination, Freight Prepaid

The State reserves the right to reject any or all quotes without penalty and to waive minor deficiencies and informalities if, in the judgement of the State, its best interests will be served.

Respondents must submit pricing for all scope of work items indicated per the attached Exhibit B. The State reserves the right to evaluate pricing. The State intends to make one Award for this project.

**QP #01 - Lump Sum Price for stair repairs at the Capitol Complex Parking Garage**

Lump Sum (Labor and Material(s)) Total \$ \_\_\_\_\_

\*Please note all pricing is to be delivered price. That is why we are stating FOB Destination, Freight Prepaid.\*

**QP #01 - Add Alternate #01 for removing and replacing entire landing concrete topping**

ALT 01 Lump Sum Add (Labor and Material(s)) Total \$ \_\_\_\_\_

**QP #01 - Add Alternate #02 to provide and install surface sealant**

ALT 02 Lump Sum Add (Labor and Material(s)) Total \$ \_\_\_\_\_

\*Please note all pricing is to be delivered price. That is why we are stating FOB Destination, Freight Prepaid.\*

**Signature** \_\_\_\_\_

**Name (Print)** \_\_\_\_\_

**Title** \_\_\_\_\_

**Company** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, St., Zip** \_\_\_\_\_

**Phone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_

**E-mail** \_\_\_\_\_

## **Exhibit B Scope of Work**

DAS CC Parking Garage SE Stair Repairs  
650 East Grand Avenue, Des Moines, Iowa 50319  
Request for Quote RFQ946400-01

**Due Thursday, June 12, 2025, at 2:00 PM (CT)**

### **1.01 GENERAL WORK REQUIREMENTS**

- A. The Contractor's Work includes all labor, supervision, materials, equipment, services, supplies, tools, facilities, transportation, hoisting, storage, receiving, licenses, inspections, certifications, overhead, profit, or other items required or reasonably inferable to properly and timely perform and complete all work and services to be performed by the Contractor pursuant to this Agreement. Unless specifically stated otherwise, incidental work required to accomplish the work of this Request for Quote shall be included in the quote. This would include, but not be limited to, temporary facilities, protection of the work, security of equipment, materials, and work in progress, etc. Contractor's Work shall be performed in accordance with the Drawings, Specifications, and Request for Quote.
- B. Contractor is responsible for all labor and equipment to unload, account for all material delivered, stock, and delivery for this scope of work. Storage and delivery of materials and equipment at the Site shall be permitted only to the extent approved in advance by the Construction Manager, and if anything so stored obstructs the progress of any portion of the work, it shall be promptly removed or relocated by the Contractor without reimbursement.
- C. On site supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
- D. Provide all temporary facilities required for this scope of work including telephone, secured storage, temporary power for work, temporary and task lighting for work, etc. as determined necessary by the Contractor. Coordinate location of trailers, material storage and utility lines with Construction Manager. Limited space is available, and permission to bring any such facility or excess materials on to the site shall be approved by the Construction Manager. No job office trailers will be permitted onsite.
- E. Contractor shall provide all equipment and tools for Contractor's own cleanup. Clean up shall be done at end of every shift or more frequently if required for the Contractor to perform their work, for other Contractors to perform their work, as required by the Owner's operations, and at the discretion of the Construction Manager.
- F. All turf, landscaping, and subgrade disturbances caused by equipment traffic or other activities related to the Contractor's scope shall be repaired or restored to proper conditions by the Contractor.
- G. Protect adjacent existing building elements from damage from Scope of work. Repair existing building elements damaged during Contractor's Scope of work.
- H. All Contractors are responsible for on-the-job supervision of their work, or any subcontracted work. An onsite Superintendent or lead foreman is required during any time that work is being performed to coordinate their work and work with other trades. No superintendent or lead foreman may be replaced without approval of the Owner and DCI Group. Any work necessary to be performed after the regular working hours shall be supervised and shall be done at no additional cost to the Owner.
- I. Tools, materials, and equipment storage and security is the responsibility of each Contractor.
- J. All Authorities having Jurisdiction inspections shall be requested by the responsible contractor and coordinated through the Construction Manager. Attendance by contractors is mandatory as applicable to the work being inspected.
- K. The Contractor shall have personnel attending regular project meetings. These meetings will be held at intervals established by the Construction Manager. Contractors must have a representative attending when they are on the job or needed for coordination prior to having work start on the project. The representative attending must be able to adequately represent the Contractor and speak on the Contractors behalf providing valuable information to the meeting; specifically, things such as schedule, cost, production, manpower, etc.
- L. The Contractor will be required to attend all pre-installation conferences before commencement of related work.

- M. The Contractor shall complete a daily log for each workday on site and submit it to the Construction Manager. Content of the daily log will be directed by the Construction Manager.

## **1.02 SAFETY**

- A. The contractor shall comply with all local and federal, safety and health requirements.
- B. The contractor will provide a safety plan customized for the project to DCI Group.
- C. All prime contractors, subcontractors, and/or any second/third tier subcontractors must conduct weekly internal "toolbox safety" meetings and submit documentation of such to the Construction Manager.
- D. It is the contractor's responsibility to notify other contractors on the jobsite of any hazardous materials to which their employees may be exposed. This communication shall be defined as the ability to produce all material SDS information customized for the project. This documentation shall be available for the duration a prime contractor, subcontractor, and/or any second/third/etc. tier subcontractors are onsite.
- E. All Contractors shall inform their employees to immediately advise their supervisor of any unsafe conditions that are encountered. The supervisor shall promptly remediate such danger and/or contact the Construction Manager.
- F. Contractors performing hot work are to have a fire extinguisher in their work areas at all times as applicable.
- G. All Contractors are responsible for their own fall protection.
- H. Contractors are required to provide emergency phone numbers at the request of the Construction Manager. Emergency phone numbers are numbers where the Contractor can be reached during off hours.
- I. All floor edge, roof and similar openings, barricades, handrails, or cabling for fall protection will be installed by the Contractor that creates the hazard as part of that Contractor's scope of work. At no time shall an opening be left unprotected from fall hazard. All Contractors shall protect and maintain such devices per OSHA standards. When a device conflicts with the work of this bid package or when the work of this bid package replaces the need for such devices, this Contractor is responsible for removal. If the work of this Contractor requires additional holes/penetrations, this Contractor shall provide necessary protection until final materials are installed.
- J. No fire exit can be blocked at any time.

## **1.03 SITE MANAGEMENT**

- A. All contractors are responsible for all their own utility locates. This shall include both public and private locates. All Contractors shall coordinate locates with One Call Services.
- B. When active services are encountered in the Work, protect, brace and support existing active sewers, gas, electric or other services, where required for proper execution of the Work. If existing active services are encountered that require relocation, make a request in writing for determination. Do not proceed with Work until written directions are received. Do not prevent or disturb the operation of active services that are to remain.
- C. All contractors are required to protect their work. Provide proper protection for all existing work performed by others when performing your work next to, or around, other materials. Repair or replacement of any damaged material will be the responsibility of the contractor who damaged it.
- D. All contractors/vendors are responsible for their own cutting and patching unless otherwise specified.
- E. All contractors are responsible for maintaining dust control during their work. Contractor will provide a dust control plan customized for the project to DCI Group.
- F. Contractors shall be responsible for maintaining traffic control coordination with the Owner, DCI Group, and the Authority Having Jurisdiction.
- G. Public and private roadways will be maintained and cleaned as required by the contractor leaving debris, mud, excess gravel, etc. on roadways at their expense as defined in bid packages.
- H. No steel track mounted equipment will be allowed on finished paved surfaces. Any damage to the finished paved surfaces will be repaired at the cost to the contractor causing such damage.
- I. Bridging of finished pavement will be the responsibility of the contractor. This includes bridging curbs, pavement, sidewalks, etc. Any damage to the aforementioned including pavement markings, will be repaired or replaced at the cost of the contractor causing such damage.
- J. Contractors that have work that requires equipment off of the existing roadways are required to locate and protect from damage all under and above ground existing features such as utilities, tunnels, landscaping,

etc... The Contractor will be responsible to repair back to original condition any damages that occur, including but not limited to ruts and sod damage.

- K. Any areas disturbed or damaged by one's operation are to be repaired to Owner/Construction Manager's satisfaction.
- L. The Contractor shall clean their installed materials prior to the next successor activity.
- M. Any signs located on the jobsite must be approved by the Construction Manager. Signage will not be allowed in most cases unless it is required for safety or provides instructions.
- N. Receiving, unloading and handling of material provided by the contractor shall be included. Spotting location shall be coordinated with the Construction Manager. All deliveries shall be coordinated with other Contractors and Construction Manager in advance of the delivery. Provide freight to the jobsite for any material provided. If storage is not available onsite, each contractor shall include other means of secure storage. If the contractor is not onsite to unload delivery, the delivery will be rejected and will have to be rescheduled at the contractor's expense. Materials must be stored off the ground, out of the mud and on a solid surface. As required or needed, material should be stored on dunnage or pallets in order to keep it off the ground or surface below. Special storage is the responsibility of the respective contractor.
- O. Contractors shall not store materials within construction designated locations without approval from the Construction Manager. No materials storage will be allowed that may inhibit construction progress.
- P. The Contractors shall layout and correctly establish all lines, levels, grades, positions, walls, partitions, equipment and location of all Work on the Project and be responsible for their accuracy and proper correlation with control lines, monuments and data furnished. Such monuments and data shall be carefully preserved and, if displaced, reset at the expense of the persons displacing them.
- Q. All Contractors are responsible for the coordination of their work with the complete set of specifications, construction drawings, addenda, request for information (RFI's), Architect's Supplemental Instruction to Contractor (ITC/ASI), shop drawings, coordination drawings, and other contract modifications.
- R. The Contractor shall carefully inspect any work performed by others that is to receive, align, abut or similarly relate to the Contractor's work and shall immediately notify the Construction Manager in writing of any apparent defects or inconsistencies. The Contractor is responsible for coordinating and verifying the dimensions, measurements, and elevations at the project site relevant to the Contractor's work. If Contractor commences his work without such written notice, such commencement shall constitute acceptance of all such work performed by others and of all such field conditions, and all costs incurred in connection with the Contractor's work as a result thereof shall be borne by Contractor.
- S. Incorporate construction tolerances for the work of others into the design of the systems in this scope of work. Include field measurements of work by others and any necessary adjustments to systems prior to fabrication to accommodate such allowable tolerances, or accept all costs to correct materials, which do not fit job conditions.
- T. Any interior work that is scheduled to be completed while Owner is in normal operation must be sensitive to the Owner's continued use of the building. No workers are allowed to be in areas of the building that are not directly related to their scope of work. Hallways and general access paths to construction areas must also be kept clean at all times. The Owner has the right at any time to shut down any construction activities that they deem to be too much of a distraction to the occupants of the building.
- U. All contractors are responsible for familiarizing themselves with the coordination and sequencing requirements related to Owner furnished equipment.
- V. If not already required by the contract documents and reasonably requested by the Construction Manager, the Contractor shall prepare coordinated drawings in areas of congestion specifically noting and advising the Construction Manager of potential conflicts between the Contractor's work and other work at the project. Even with such cooperative and coordinated efforts should a conflict occur the Construction Manager will determine how such conflicts should be resolved and its decision in that regard will be final. The Contractor agrees to abide by such decisions and make any changes required to eliminate such conflict without additional costs or expense to the Owner.

#### **1.04 SCHEDULE MANAGEMENT**

- A. A Preliminary Construction Schedule as developed by the Construction Manager will be used as the basis of the overall Construction Schedule. In consultation with the Prime Contractor, the Construction Manager

shall incorporate the Prime Contract Work and work of other prime contractors into the overall Construction Schedule for the entire project. Critical Milestones and working hours as defined by the Construction Manager will not be altered.

- B. The Prime Contractor shall on a weekly basis (at a minimum) provide the Construction Manager with scheduling information with regards to progress and work to be performed in the next 4 (four) weeks. The Prime Contractor shall be bound by the Construction schedule. Nothing in the Prime Contract Agreement shall relieve the Prime Contractor of any liability for any unexcused failure to comply with the agreed upon overall Construction Schedule or any completion dates. The Construction Manager shall have the right to coordinate the Prime Contractors, including the right, if necessary, to change the time, order and priority in which the various portions of the Prime Contract Work and other work associated with the Project shall be performed.
- C. All prime contractors, subcontractors, and/or any second/third tier subcontractors on site shall participate in coordination meetings with the Construction Manager as well as weekly meetings as the project progresses.
- D. All Contractors shall cooperate with the Construction Manager and with other Contractors. The completion of the Work will depend upon a collective effort by all parties involved.

#### **1.05 GENERAL HOUSEKEEPING**

- A. No dumpster services are anticipated for this scope of work. Contractor shall remove debris from the jobsite on a daily basis.
- B. Daily cleanup (broom clean) of dust and debris from construction operation is part of each contractor's scope of work. If any contractor fails to keep the site clean and organized on a continuous basis, the Construction Manager will notify the contractor in writing only once. The contractor will then have 24 hours to correct the situation. If the contractor fails to correct the situation, the Construction Manager will hire another party for cleaning and charge the said contractor. The Contractor shall submit prior to beginning work a plan to the Construction Manager defining manpower and methods for achieving daily cleanup. If the Construction Manager deems necessary, each Contractor shall provide 1 employee for each 5 employees on the project to clean all work areas and/or staging areas to a broom clean condition. If the Contractor has less than 5 employees on site, the contractor will provide 1 employee to the necessary cleanup requirement. Cleanup duration will take as long as it takes to achieve the broom clean results.
- C. Daily cleanup shall include all applicable portions of a project including but not limited to the building, site, public streets, lay-down areas, and designated contractor parking areas.
- D. If rework is necessary to be performed by any contractor, that contractor shall be responsible for all associated cleanup and installation/removal of protection measures on all adjacent surfaces where rework took place including access to and from the area.

#### **1.06 CONSTRUCTION SCOPE REQUIREMENTS**

- A. QP #01 - Concrete Repairs
  - a. This quote will be for a single quote package. All scope necessary to meet the requirements of this quote document, project drawings, and contract documents will be the responsibility of this contractor unless specifically identified otherwise.
  - b. Contractor may shutdown one entire stairwell at a time. Access shall be maintained to the elevators throughout construction. The Construction Manager will provide a covered walkway via scaffolding at the elevated walkway from the stairwell to the parking ramp in order to protect pedestrian traffic. Scaffolding may be utilized as a work surface for overhead work.
  - c. Work associated with Alternate #02 shall be performed over a weekend. The entire stairwell will be shut down to pedestrian traffic over the weekend to allow for application and curing.
  - d. Contractor shall coordinate with the Owner supplied third-party consultant for all construction materials testing and observations as required in the project documents.

- e. Contractor shall provide product data and manufacturer installation instructions for all proposed products for review and approval by the design engineer. Substitution requests will be considered for equivalent products if submitted prior to the questions due date.
  - f. Contractor shall be responsible for providing temporary restroom facilities. Coordinate with the Construction Manager and State of Iowa on temporary restroom locations.
  - g. Where potential conflicts may occur with existing conduits, the contractor shall confirm and notify the Construction Manager a minimum of 5 business days in advance if work is required to temporarily relocate the conduit.
  - h. Contractor will be allowed to work on one level at a time. Stairs at levels below the current area of work will remain open to pedestrian traffic, unless shoring is required at that level for work above. Contractor shall provide provisions necessary to protect areas below where work is taking place to ensure tools, equipment, and debris does not fall to levels below.
  - i. This contractor shall be responsible for all concrete removals, patching, and repairs as identified on the contract documents. This shall include, but not be limited to, stair tread replacement, overhead spalling repair, and horizontal spalling repair.
  - j. Contractor shall clean exposed rebar and steel and coat prior to repairs. This shall include sandblasting of exposed steel where identified.
  - k. At the stair tread replacements, this contractor shall be responsible for all new rebar including concrete drilling, rebar, rebar ties, epoxy, and epoxy coating.
  - l. Contractor shall include shoring as deemed necessary by the installing contractor. Contractor shall provide engineered drawings as a submittal for review by the engineer prior to proceeding.
  - m. This contractor shall include providing and installing new waterproofing membrane coating. It shall be the responsibility of this contractor to ensure the substrate is prepared per the manufacturer's recommendations, including cleaning of concrete prior to application. Contractor shall submit and receive approval on product data and installation instructions prior to proceeding.
  - n. This contractor shall review any exposed steel and provide notification to DCI Group and Shive-Hattery if it is believed the corrosion is extensive enough to warrant additional reinforcing. The engineer shall review and provide direction.
  - o. This contractor shall be responsible for pedestrian traffic control throughout construction for this package's scope of work. This shall include barricades and caution tape, or similar, to block off areas of work and deter pedestrians from entering construction areas. Signage shall be provided at each landing identifying closures. All areas to be shutdown must be coordinated with DCI Group and the State of Iowa 5 business days in advance.
  - p. Contractor shall clean the area of work prior to mobilizing to the next phase.
  - q. Where called for in the plans, contractor shall notify the Construction Manager after concrete removals and repair preparation, but prior to patching, for engineer observations.
  - r. Contractors shall provide a dust control plan prior to beginning any removals. Precautions shall be taken to mitigate dust or debris mitigation from the work area.
- B. QP #01 - Add Alternate #01 for removing and replacing entire landing concrete topping
- a. This contractor shall be responsible for all concrete removals, patching, and repairs as identified as alternate on the contract documents.
  - b. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  - c. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate. Execute accepted alternates under the same conditions as other work of the Contract.

- C. QP #01 - Add Alternate #02 to provide and install surface sealant
  - a. This contractor shall be responsible for all surface sealant as identified as alternate #02.
  - b. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
  - c. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate. Execute accepted alternates under the same conditions as other work of the Contract.

## **Exhibit C Facility Work Requirements**

DAS CC Parking Garage SE Stair Repairs  
650 East Grand Avenue, Des Moines, Iowa 50319  
Request for Quote RFQ946400-01

**Due Thursday, June 12, 2025, at 2:00 PM (CT)**

### **1.01 WORK HOUR RESTRICTIONS**

- A. Work hours are from 7:00 AM to 5:00 PM, Monday through Friday unless arrangements are made in advance.

### **1.02 CONTRACTOR USE OF SITE AND PREMISES**

- A. Construction Operations: Limited to areas noted on Drawings.
- B. Provide access to and from site as required by law and Owner:
  - a. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
  - b. Do not obstruct roadways, sidewalks, or other public ways without permission of Owner and permit if required.
- C. Facility will be occupied at all times during the duration of work. Contractor personnel shall conduct themselves in an agreeable manner at all times. Failure to do so may result in removal from the work site.

### **1.03 OWNER OCCUPANCY**

- A. Owner intends to occupy the Project upon Substantial Completion.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner occupancy.

### **1.04 RULES FOR CONSTRUCTION WORKERS**

- A. The staff of the State of Iowa has a responsibility to protect the public by providing a secure environment. All work site rules must be followed to the letter, at all times.
- B. Hot Work Permit Processes and Fire Watch, when necessary, will be adhered to for this project.
  - a. Fire Watch: Written request will be required four days in advance of work. When the fire alarm system must be put in bypass or test, the contractor shall provide personnel at the fire alarm panel to continuously monitor the panel. The personnel shall be required to meet with the State prior to fire watch for training. Anticipate less than one hour for training. If the fire detection systems will be disabled, the contractor shall also provide sufficient personnel dedicated to fire watch only in the areas disabled and maintain a fire watch log. Template notifications, procedures, and logs are available for the contractor's use.
  - b. Hot Work: Hot work shall be conducted per OSHA guidelines. It will be the responsibility of the contractor to provide personnel for fire watch and to maintain a fire watch log.
- C. All State properties are tobacco free. No smoking will be permitted or tolerated on campus unless in designated areas.
- D. You are permitted access only to the work site and no other area of the institution.
- E. No drugs, alcohol, or firearms are allowed on the work site.
- F. Do not leave money, drugs, alcohol, or firearms in your personal vehicle.
- G. Company and personal vehicles are to be parked and locked in designated or authorized areas of the work. Contractors will be allowed to park in the ramp.
- H. Secure all tools at the end of the day.
- I. Maintain control of all tools, supplies, and debris at all times during the work.
- J. Any shutdowns to existing systems will need to be coordinated seven (7) business days in advance and will need to be reviewed with DCI Group and the States maintenance personnel.

**Exhibit D Sample Certification of Insurance**

DAS CC Parking Garage SE Stair Repairs  
650 East Grand Avenue, Des Moines, Iowa 50319  
Request for Quote RFQ946400-01

**Due Thursday, June 12, 2025, at 2:00 PM (CT)**

**1.01 Contractor Certification of Insurance**

- A. Contractor shall review the included sample certificate of insurance and ensure all requirements can be met.
- B. Contractor shall provide a copy of their certificate of insurance prior to contracting.
- C. Contractor shall ensure description of operations matches example below and includes project # 9464.00 in the description.



# SAMPLE

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
xx/xx/xxxx

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Agent's Name</b> <b>Agent's Address</b>	CONTACT NAME: <b>Agent's Information</b>	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE
		INSURER A: <b>Company A (AM Best Rated A/VI or Better)</b>
		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:
INSURED <b>Trade Contractor's Name</b> <b>Trade Contractor's Mailing Address</b>		NAIC # <b>Admitted Carriers</b>

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WRD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	Minimum
* A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	#TBD-CGL	3/1/17	3/1/18	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMPOB AGG \$ <b>1,000,000</b>	
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X	X	#TBD-AL	3/1/17	3/1/18	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$	X	X	#TBD-UMB	3/1/17	3/1/18	EACH OCCURRENCE \$ <b>2,000,000</b> AGGREGATE \$	
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	#TBD-WC	3/1/17	3/1/18	<input checked="" type="checkbox"/> PER-STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>500,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>	
* E	<b>Owners Contrators Protective Liability</b>			#TBD-OCF	3/1/17	3/1/18	*Limits equal to CGL (or) as required by owner (Note- Would be either CGL or OCP, not both)	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**Additional Insured on a Primary & Non-Contributory basis (CGL;AL;UMB/Excess) in favor of : (Owner) Iowa Department of Administrative Services (DAS), Officers, Directors, Members, Consultants, Agents, and Employees.**  
**Waiver of Subrogation (CGL;AL;WC/EL;UMB/Excess) in favor of: (Owner) Iowa Department of Administrative Services (DAS), Officers, Directors, Members, Consultants, Agents, and Employees.**  
**Project XXXX.XX (Number varies by project)**

CERTIFICATE HOLDER <b>Iowa Department of Administrative Services (DAS)</b> 109 SE 13th Street Des Moines, IA 50319	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <b>Signature</b>
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**Exhibit E Project Drawings**

DAS CC Parking Garage SE Stair Repairs  
650 East Grand Avenue, Des Moines, Iowa 50319  
Request for Quote RFQ946400-01

**Due Thursday, June 12, 2025, at 2:00 PM (CT)**