

## ADDENDUM #1

**Project Name:**

**DOC IMCC Hot Water Piping Replacement**

**DAS#9180.01**

**RFQ918001-01**

**Addendum #1**

**Dated: March 25, 2024**

This Addendum forms a part of the Request For Quotes documents. This Addendum supersedes and supplements all portions of the original Request For Quotes with which it conflicts.

ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE REQUEST FOR PROPOSAL. FAILURE TO DO SO MAY SUBJECT TO DISQUALIFICATION.

### 1. Questions:

- a. Q1. Do the valves and pipe have to be the same manufacturer?  
*A1. No, there can be different manufacturers as long as they fit well.*
- b. Q2. Any idea the length of pipe between tie-ins and pumps? Is it in the same room?  
*A2. Yes, it is all in the same room and is likely under 30' per line, but the contractor will need to verify the lengths.*
- c. DQ3. What is called out as 1-1/2" MF on M700?  
*A3. That is intended to show the insulation. Refer to the insulation spec for actual material requirements.*
- d. Q4. Is any of the equipment being replaced or just the piping?  
*A4. Just the piping and the circuit setters will be replaced. The project is not replacing any pumps or other valves.*
- e. Q5. Is it okay to lose the recirculation capability during the construction period, as long as the hot water stays active?  
*A5. Yes.*

**2. Specifications: NONE**

**3. Substitution Requests: NONE**

**4. Drawings: NONE**

Attachments: Pre-Quote Meeting Minutes.

**END OF ADDENDUM**

## RFQ Pre-Quote Minutes: Meeting #1

**Meeting Date** Mar 19, 2024 **Meeting Time** 9:00 AM - 10:00 AM Central Time (US & Canada)

**Meeting Location** Virtual Meeting

**Overview** Meeting to allow prospective quoters to visit the site, when possible, and learn more about the project.

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

Click here to join the meeting

Meeting ID: 291 878 408 166 Passcode: mW6H5S

Download Teams | Join on the web

**Or call in (audio only)**

+1 515-598-7333,,608205447# United States, Iowa City

Phone Conference ID: 608 205 447#

#### Notes

#### Attachments

#### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Steve Bickford	Iowa Medical Classification Center		steve.bickford@iowa.gov	
Christopher Varo	Karges-Faulconbridge Inc	P: (319) 284-3005	cjvaro@kfi-eng.com	
Jeff Curtis	Samuels Group, Inc.	P: (515) 288-0467	jcurtis@samuelsgroup.net	
Brian Polzin	Samuels Group, Inc.	P: (715) 841-1982	bpolzin@samuelsgroup.net	
Bill Reynolds	Samuels Group, Inc.	P: (515) 288-0467	breynolds@samuelsgroup.net	
Chitrangi Shastri	Samuels Group, Inc.		cshastri@samuelsgroup.net	
Jennifer Kleene	State of Iowa - Department of Administrative Services	P: (515) 725-0454	jennifer.kleene@iowa.gov	

#### Introductions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	Introductions				Open
		<b>Description</b> Attendees				
		<b>Official Documented Meeting Minutes</b> S&S and Modern Piping were on the pre-quote meeting today				

#### Project Overview

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Project Description				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Base bid - Remove and replace hot water piping and insulation at the Iowa Medical and Classification Center (IMCC), Coralville, Iowa 52241.</li> <li>• Alternates - None</li> <li>• Unit prices - None</li> </ul>						
<b>Official Documented Meeting Minutes</b> no questions						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.2	1	Quote Schedule				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Questions/Substitutions Due in Writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>: March 21, 2024 by 2:00 PM</li> <li>•</li> <li>• Addendum Issued: March 26, 2024</li> <li>•</li> <li>• Quotes Due: March 28, 2024 by 2:00 PM</li> <li>•</li> <li>• Tentative NOI Issued: Week of April 1, 2024</li> </ul>						
<b>Official Documented Meeting Minutes</b> no questions						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.3	1	Quote Submission				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• <b>Email Quotes are due March 28, 2024 at no later than 2:00 pm</b></li> <li>• Quotes shall be submitted through email to the Issuing Officer at <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a>.               <ul style="list-style-type: none"> <li>◦ Please make sure the electronic documents submitted contain any required signatures. Digital signatures will be accepted.</li> </ul> </li> <li>• Submit subcontractor/supplier list within 48hrs</li> </ul>						
<b>Official Documented Meeting Minutes</b> no questions						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.4	1	Project Schedule				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Contract(s) Issued: - Week of April 1, 2024</li> <li>• Submittals: April 15 - April 26</li> <li>• Construction: April 26, 2024</li> <li>• Closeout: Substantially complete May 17, 2024</li> </ul> <p>State Holidays: New Year's Day, Martin Luther King Day, Memorial Day, 4th of July, Labor Day, Veterans Day, Thanksgiving and day after Thanksgiving, Christmas Day</p> <p><b>Official Documented Meeting Minutes</b> no questions</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.5	1	Administrative Details				Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Contractor(s) will sign a modified ConsensusDocs 802. Example is linked in the RFQ.</li> <li>• Project-specific Certificate of Insurance must be provided prior to contract execution. Follow example in the project manual and limits in the 802.</li> <li>• Project-specific P&amp;P bonds must be provided prior to contract execution.</li> <li>• Successful contractor must turn in their list of subcontractors and suppliers within 48 hours.</li> <li>• DAS will provide tax exempt certificates upon request.</li> <li>• Procore will be used for all project management, at no cost to the trade contractor. <ul style="list-style-type: none"> <li>◦ Submittals, Invoicing, RFIs, ASIs, PRs, RFQs</li> <li>◦ Contracts, Change Orders and Certificates of Substantial and Final Completion will also use Docusign</li> </ul> </li> <li>• Contractor Schedule of Values shall be broken out as specified in the project manual. <ul style="list-style-type: none"> <li>◦ SOV must contain a closeout line item for at least 1% of the total contract value.</li> <li>◦ This line item can only be invoiced once the certificate of final completion has been signed by all parties.</li> </ul> </li> </ul>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.6	1	Site Rules				Open
<b>Description</b> <ul style="list-style-type: none"> <li>Onsite supervision by Prime Contractor is required at all times when work by that contractor or their subcontractors/suppliers is taking place.</li> <li>Contractor(s) shall provide daily logs for each day they are on site.</li> <li>Construction progress meeting will be established once construction starts.</li> <li>It is of the utmost importance to show respect and courtesy to all staff at all times.</li> <li>Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.</li> <li>No smoking, vaping or smokeless tobacco use onsite.</li> </ul> <ul style="list-style-type: none"> <li>Temporary facilities - Use of Facility bathroom</li> <li>Demolished equipment - Must be removed from the project site</li> <li>Tool control - By the facility</li> <li>Cell phones -</li> <li>Background checks -</li> <li>Work hours - 7:00 am to 3:00 pm, Monday through Friday</li> <li>View RFQ for more information</li> </ul> <ul style="list-style-type: none"> <li><b>Water Line can only be shut down for a maximum of 4 hours.</b></li> <li><b>Contractor should plan to work on one line at a time to avoid night work</b></li> </ul>						
<b>Official Documented Meeting Minutes</b> Per Steve B. the facility will work with the contractor when it comes time to the water shut down. This can be discussed during the construction.						

## Questions

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	Questions				Open
<b>Description</b> Submit all questions in writing to <a href="mailto:Construction.Procurement@iowa.gov">Construction.Procurement@iowa.gov</a> .						
<b>Official Documented Meeting Minutes</b> Q1. Do the valves and pipe have to be the same manufacturer? A1. No, there can be different manufacturers as long as they fit well.  Q2. Any idea the length of pipe between tie-ins and pumps? Is it in the same room? A2. Yes, it is all in the same room and is likely under 30' per line, but the contractor will need to verify the lengths.  Q3. What is called out as 1-1/2" MF on M700? A3. That is intended to show the insulation. Refer to the insulation spec for actual material requirements.  Q4. Is any of the equipment being replaced or just the piping? A4. Just the piping and the circuit setters will be replaced. The project is not replacing any pumps or other valves.						

Q5. Is it okay to lose the recirculation capability during the construction period, as long as the hot water stays active?  
A5. Yes.

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.  
Please contact State of Iowa - Department of Administrative Services if there are any discrepancies or questions with the content of these minutes.