



Iowa Department of Human Services

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First Amendment to the Iowa Department of Human Services Iowa Child Abuse Prevention Program (ICAPP) Administrative Services

This Amendment to RFP Number ACFS 18-004 is effective as of February 17, 2017.

The RFP is amended as follows:

Revision 1. Section 3.2.4 Information to Include Behind Tab 4: Bidder's Approach to Meeting Deliverables (pg. 41), is amended to clarify the specific deliverables to be covered within the work plan, by adding the following underlined language:

Information Bidders Must Submit That is Specific to This RFP.

- **Comprehensive Needs Assessment and Strategic Plan – Work Plan**
 - Bidder must include, in this section, a draft work plan for the deliverables specifically outlined in Section 1.3.1, Comprehensive Assessment of Child Maltreatment Prevention Efforts in Iowa and Development of a Strategic Plan, which must include, but is not necessarily limited to:
 - A timeline of activities
 - Specific activities to complete and who will be responsible for each
 - Specific data needs from the Agency and other state agencies and/or stakeholders
 - Target dates for completion of all activities to meet identified performance measures

Revision 2. Section 4.3 Proposal Scoring and Evaluation Criteria (pg. 45) is amended to correct a typo in the Technical Proposal Components chart on the last item to be included behind Tab 4: "Comprehensive Needs Assessment and Strategic Plan – Work Plan", by adding the underlined language to cite the correct location in the RFP Scope of Work as 3.2.4:

<u>Technical Proposal Components</u> <u>(location in Proposal or Scope of Work)</u>	<u>Weight</u>	<u>Points Possible</u>	<u>Potential Maximum Points</u>
<u>Bidder's Approach to Meeting Deliverables (Tab 4)</u>			
Comprehensive Statewide Assessment (1.3.1.2, Subsection A)	5	4	20
Statewide Strategic Plan for the Prevention of Child Maltreatment (1.3.1.2, Subsection B)	5	4	20
Establishment or expansion of Community-Based Volunteer Coalitions or Councils (1.3.2.2, Subsection A)	3	4	12
Program Development Support and Technical Assistance (1.3.2.2, Subsection B)	4	4	16
General Contract Administration and Project RFP (1.3.2.2, Subsection C)	5	4	20

Ongoing Contract Management and Monitoring (1.3.2.2, Subsection D)	5	4	20
CBCAP State Lead Agency Activities (1.3.2.2, Subsection E)	3	4	12
Administrator Service Reporting Requirements (1.3.2.2, Subsection F)	1	4	4
Child Maltreatment and Prevention Research (1.3.3.2, Subsection A)	3	4	12
Developing a Research/Data Driven RFP (1.3.3.2, Subsection B)	5	4	20
Program Evaluation (1.3.3.2, Subsection C)	4	4	16
Research and Evaluation Support for all Grantees (1.3.3.2, Subsection D)	2	4	8
Support for Emerging and Promising Practices (1.3.3.2, Subsection E)	2	4	8
Annual Evaluation Report (1.3.3.2, Subsection F)	4	4	16
Comprehensive Needs Assessment and Strategic Plan – Work Plan (3.2.4)	3	4	12
<u>Bidder's Background (Tab 5)</u>			
Bidder's Experience (3.2.5.1)	4	4	16
Personnel (3.2.5.2)	2	4	8
<u>Total Points Possible for Technical Proposal</u>			240
<u>Cost Proposal</u>			240
<u>TOTAL POINTS</u>			480