

**SECTION 00 4116**

**BID FORM**

**The Bid Form must be submitted online through the State' s [IMPACS Electronic Procurement System](#).**

RFB #940400-01

BID FORM for CONSTRUCTION CONTRACT  
For  
Newton Correctional Facility  
307 S 60th Ave W, Newton, IA 50208  
Project 9404.00

Iowa Department of Administrative Services  
Hoover State Office Building, Level 3  
1305 East Walnut Street  
Des Moines, Iowa 50319-0105

The following information is to be completed and submitted with your bid..

1. Bid Form - Completed and Signed (to be uploaded with bid submission)
2. Non Discrimination Clause Information
3. Contractor Targeted Small Business Enterprise Pre-Bid Contract Information
4. Bid Security – 5% of total Bid amount (to be uploaded with bid submission)

**Authorized Representative:**

The undersigned Bidder, in response to your Request for Bid for construction of the above project, having examined the Drawings, Specifications, and other Bidding Documents dated August 27, 2024 and Addenda issued and acknowledged below as received and being familiar with all the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, equipment and supplies to perform all work to construct the project in strict accordance with the proposed Contract Documents, within the time and at the prices stated below. Prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents and for which any effect on cost of the Work is included in the bid amounts indicated:

Number	_____	_____	_____	_____	_____
Dated	_____	_____	_____	_____	_____

Note that the State of Iowa is exempt from State and Local sales and use taxes (including local option and school option) for this project. Taxes on construction materials shall NOT be included in the bid amounts.

Amounts shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words shall govern.

BID PACKAGES:

**BID PACKAGE #01**

**Boiler Replacement:**

- Removal and Replacement of two (2) boilers and associated equipment in separate phases to keep one (1) boiler live during construction.
- Include removal and replace mechanical housekeeping pads. Reinforced, formed, cast in place concrete per specifications.

**Underground Storage Tank (UST) Removal:**

- Removal of Underground storage tank per DNR specifications including compacted backfill per SUDAS requirements for structural backfill.
- Include in bid removal and proper disposal of existing 8,600 gallons (plus or minus 100 gallons) of existing fuel contained in the existing tank.
- Include demolition and removal of existing concrete slab over existing underground storage tank.
- Include required DNR soil / water testing.
- Include compacted backfill of suitable material to existing grade elevation.

**Propane Tank:**

1. Provide and install complete 12K propane tank for back-up fuel source system for new boilers.
2. Used Propane tank is acceptable. "White" in color. Reconditioned tank with a minimum 20-year warranty.
3. Provide all labor, materials, and equipment for a complete and operational system meeting all applicable codes, State Fire Marshal recommendations, and approved structural review.
4. Include all code / State Fire Marshal required safety devices including but not limited traffic protections, fencing, etc.
5. Include minimum 5,000 gallons of liquid propane fill for startup and testing requirements.

Bidder proposes and agrees to perform all work as described in the Construction Documents for the sum of:

\_\_\_\_\_ Dollars  
(\$\_\_\_\_\_).

**Bid Alternates #01:**

Remove Control Systems from base bid:

System and Provider Name: \_\_\_\_\_ Dollars  
(\$\_\_\_\_\_).

**Bid Alternates #02:**

Liquid Propane Tank Size (Identify New or Used):

System and Provider Name: \_\_\_\_\_ Dollars  
(\$\_\_\_\_\_).

**UNIT PRICES:**

UNIT 01 – Replacement Valve

Description: Cost to include one (1) additional 4' diameter replacement valve

\_\_\_\_\_  
\_\_\_\_\_  
(\$ \_\_\_\_\_). \_\_\_\_\_ Dollars

UNIT 02 – Bollard

Description: Cost to provide and install additional bollard beyond quantity shown per bid documents.

\_\_\_\_\_  
\_\_\_\_\_  
(\$ \_\_\_\_\_). \_\_\_\_\_ Dollars

UNIT 03 – Structural Backfill

Description: Cost to include one (1) cubic yard of structural backfill material for new propane tank (as required).

\_\_\_\_\_  
\_\_\_\_\_  
(\$ \_\_\_\_\_). \_\_\_\_\_ Dollars

UNIT 04 – Removal of Contaminated Excavated Material

Description: Complete cost to include one (1) cubic yard of Contaminated Excavated Material removal / disposal.

\_\_\_\_\_  
\_\_\_\_\_  
(\$ \_\_\_\_\_). \_\_\_\_\_ Dollars

UNIT 05 – Liquid Propane

Description: Cost per gallon for liquid propane over initial 5,000 gallons.

\_\_\_\_\_  
\_\_\_\_\_  
(\$ \_\_\_\_\_). \_\_\_\_\_ Dollars

Bidder hereby certifies that:

1. This bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation;
2. Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner.
3. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner as a Contractor as required by Chapter 91C, Code of Iowa.
4. Bidder agrees to comply with all Federal and State Affirmative Action/Equal Employment Opportunity requirements concerning fair employment and will not discriminate between or among them by reason of race, color, religion, sex, national origin or physical handicap.
5. All construction under this Contract shall conform to the requirements of the *Iowa State Building Code*.
6. Bidder agrees that this bid shall remain valid and shall not be withdrawn for a period of thirty (30) calendar days after the date for receipt of bids.
7. Bidder agrees that if written notice of acceptance of this bid is mailed, emailed, or delivered to the undersigned within thirty (30) days after the date in which bids are due, or at any time thereafter before it is withdrawn, the undersigned will sign and return the Contract Agreement, prepared in accord with the Bidding Documents and this bid as accepted; and will also provide proof of insurance coverage and required surety bonds.
8. Bidder understands that the Owner reserves the right to reject any and all bids, and to waive irregularities or informalities and enter into a contract for the work, as the Owner deems to be in the best interest of the State.
9. Bidder understands that the Owner reserves the right to accept any, or no, Alternate Bid, if requested, and that the Alternate Bids may be considered in any order or combination, and the low Bidder shall be determined on the basis of the sum of the base bid and any Alternate(s) accepted.

**Subcontractors:**

The Trade Contractor must identify all Subcontractors and Suppliers within 48 hours of the published date and time for which bids must be submitted, in accordance with Iowa Code Section 8A311, as amended by House File 646 in 2011. Subcontractors and suppliers may not be changed without the approval of the Owner. Requests for changing a Subcontractor or supplier must identify the reason for the proposed change, the name of the new Subcontractor or supplier, and the change in the subcontractor or supplier price as a result of the change. Any reduction in subcontractor or supplier price as a result of the change, if the change is approved by the Owner, shall be deducted from the Trade Contract Price via a deductive Change Order. Any such changes, if approved by the Owner, which result in an increase in the Trade Contract Price shall be borne by the Trade Contractor.

**Enforcement of Reciprocal Resident Bidder Preference, per Iowa Code 73A.21.**

All bidders shall either check the box next to "Resident Bidder" or check the box next to " Nonresident Bidder" and by doing so and signing thereafter certifies and attests to the same. All information requested must be provided. Seek out the advice of an attorney if you have questions.

"Resident Bidder" means a person or entity authorized to transact business in of the State of Iowa and having a place of business for transacting business within the State of Iowa at which it is conducting and has conducted business for at least three years prior to the date of the first advertisement for the public improvement. Note, however, that if a nonresident bidder' s state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

Resident Bidder  
Name of Resident Bidder: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent and Signatory of Resident Bidder

**OR:**

Nonresident Bidder  
Name of Nonresident Bidder: \_\_\_\_\_

Name of State or Foreign Country of Nonresident Bidder: \_\_\_\_\_

Particularly identify and describe any preference, labor preference, or any other type of preferential treatment, in effect in the nonresident bidder's state or foreign country at the time of this bid:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTICE:** Nonresident Bidders domiciled in a state or country with a resident labor force preference shall make and keep, for a period of not less than three years, accurate records of all workers employed on the public improvement. The records shall include each worker's name, address, telephone number when available, social security number, trade classification, and the starting ending time of employment.

By: \_\_\_\_\_

Authorized Agent and Signatory of Nonresident Bidder

Bid Form shall be signed by an officer of the company with authority to bind in a contract.

Notice of acceptance of this bid, or request for additional information by the Department of Administrative Services, may be addressed to the undersigned at the address set forth below:

Legal Name of Firm: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Bidder: \_\_\_\_\_

Title: \_\_\_\_\_

Typed Name of Signatory: \_\_\_\_\_

Email: \_\_\_\_\_

Business Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Iowa Contractor Registration Number: \_\_\_\_\_

Bidder Safety Manager Name: \_\_\_\_\_

For an out-of-state Bidder, Bidder certifies that the Resident Preference given by the State or Foreign Country of Bidder's residence, \_\_\_\_\_, is \_\_\_\_\_%.

**END OF SECTION**