

RFP # 23CRDLWBMBALM-0003

RE: Written questions, requests for clarification, and suggested changes

Q1) Section 3.2.2, The Respondent must answer whether or not it will comply with each specification in Section 5 of the RFP. However, Section 5 is blank. Please clarify.

A1) Respondent does not have to address Section 5, given DNR intentionally left this section blank (reserved).

Q2) Page 13, Section 3.3 indicates that the cost proposal must be in a separately sealed envelope. However, top of page 2 and Section 1.3 on page 3 indicates that the proposal is to be submitted electronically. Please clarify.

A2) Respondent should provide the cost proposal electronically; however, as a separate document from the Technical Proposal.

Q3) The required proposal includes an email submission of the proposal. However, Section 3.3 states that the Respondent must provide its Cost Proposal in a separately sealed envelope for the proposed goods and/or services. If we are emailing our proposal, is there a procedure in place for submitting cost proposals digitally?

Section 3. Must provide its Cost Proposal in a separately sealed envelope for the proposed goods and/or services.

A3) Respondent should provide the cost proposal electronically; however, as a separate document from the Technical Proposal.

Q4) Page 33, attachment #5: Is the DNR looking for average hourly rate from all staff per task?

A4) Attachment #5 requires reporting the number of hours, a cost per hour, and a total cost for each task. As a result, the cost per hour is an average hourly rate of all involved team members.

In addition, the DNR would like the Respondent to provide a more detailed table that breaks out all team members (e.g. Jane Doe) or categories of team member (e.g. Engineer Senior) by number of hours, cost per hour and total costs for each task.

Note: The totals by task should be the same for both Attachment #5 and the more detailed breakouts of total costs.

Q5) Is DNR open to virtual participation in addition to in-person attendance for meetings in Task 1a?

A5) Two of the three meetings identified in Task 1a are expected to be in-person. Not all Respondent personnel are required to travel for the in-person meetings. The DNR does expect that key personnel for the project will be available in person, while support personnel may participate virtually.

Q6a) For Phase 2, does DNR intend to solicit bids for all three lakes as one package, or should Respondent assume separate bid packages and bidding support for each of the three lakes?

A6a) For the purposes of the RFP, the Respondent should assume separate bid packages for all three lakes.

Q6b) Does DNR have a budget in mind for this effort?

A6b) The DNR does not have a budget established for implementation of the P inactivation applications.

Q7) Please clarify whether the subcontractor proposal requirements outlined on page 11 of the RFP, see text below, would apply to an independent consultant who will be providing subject-matter expertise and guidance as part of our team:.

3.2.3.8 Name, contact information and qualifications of any subcontractors who will be involved with this project the Respondent proposes to use and the nature of the goods and/or services the subcontractor would perform.

A7) Yes, these requirements apply.

Q8) Please verify that the Responders bid is expected to provide a scope and cost for Phase 1 and Phase 2 of the project.

A8) The Respondent is expected to provide a scope and cost proposal for both Phase 1 and Phase 2 of the project.

Q9) Can GIS bathymetry files be provided for each lake in the study?

A9) Bathymetric maps and their corresponding bathymetry shapefiles were provide by the DNR for the nine lakes as part of additional Resource Information for the RFP.

See Section 2.1.1 Resource Information. Resource information regarding this RFP will be available via Google Drive by emailing the Issuing Officer at philip.payton@dnr.iowa.gov and requesting access to the files.

If you had difficulties accessing this information, please contact the Issuing Officer, Philip Payton.