



December 7, 2020

To: All Potential Bidders

From: Yvette Clausen, Issuing Officer

Subject: RFP11172000003 – Occupational Skills Training (OST) #2

Amendment One

Please amend the subject RFP to include answers to the following timely received questions. This Amendment One shall supersede, modify and/or change all requirements to the contrary in the RFP and associated documents.

1. **Question 1 (Q1):** Concerning RFP Section 2.8 *“Electronic mail and faxed Proposals will not be accepted.”* In the cover sheet it states digital submission. However, further in the instructions (2.8), it states we need to mail a copy. Looking to clarify do we do both?

Answer 1 (A1): No, due to COVID-19 only the electronic submission is required. Please follow the instructions on the cover sheet and at 3.1.1 and submit electronically through Iowa VSS at https://vss.iowa.gov/webapp/VSS_ON/AltSelfService.

2. **Question 2 (Q2):** Concerning RFP Sec. 3.1.5 Instructions. We are wondering about programs that we do not offer today, due to COVID impacts, but we may be able to have up and running mid to late 2021 so do we include them or ask for an amendment later?

Answer 2 (A2): Any programs that are proposed to run during the life of the contract should be outlined in the proposals. Programs that have run in the past and are currently paused due to COVID-19 impacts should be included in the proposals.

3. **Question 3 (Q3):** Concerning RFP Sec. 2.3 Downloading the RFP from the Internet. I'm wondering if there is a direct link to the OST pt 2 bid process? I want to be sure I have the submission date and other details correct.

Answer 3 (A3): The RFP document and any addenda to the RFP will be posted at <http://doopportunities.iowa.gov/>.