

Attachment 02

SCOPE OF WORK

I. OVERVIEW AND DEFINITIONS

The purpose of this RFP is to establish a Master Agreement(s) with qualified Offerors to provide competitive pricing for Self-Contained Breathing Apparatus (SCBA) Equipment through their retail distribution networks to all Participating States and Political Subdivisions. Baxter (IA) Rural Fire & Rescue Department and the City of Fairfax, Virginia are requesting proposals from qualified Offerors to provide Self-Contained Breathing Apparatus (SCBA) Equipment to establish the inaugural RFXPremier contract for SCBA Equipment.

The intent of this portfolio is to provide nationwide coverage for these goods and services; however, Offerors are not required to provide nationwide coverage to be eligible for an award. Offerors are required to respond with areas they are able to cover if awarded on the Offeror Response Worksheet. The preference is for entities that provide coverage for larger regions or national coverage.

This RFP is designed to provide interested Offerors with sufficient information to submit Proposals meeting the requirements. It is not intended to be comprehensive. Each Offeror is responsible for determining all factors necessary for submission of a comprehensive Proposal. Offerors are encouraged to expand upon the specifications to add service and value consistent with state requirements. The objective of the RFP is to obtain best value, and in some cases, achieve more favorable pricing than is obtainable by an individual state and local government entities.

The Master Agreement(s) resulting from this RFP may be used by state governments (including departments, agencies, institutions), institutions of higher education, political subdivisions (i.e., colleges, school districts, counties, cities, etc.), the District of Columbia, and territories of the United States.

II. MASTER AGREEMENT OBJECTIVES

A. Required Capabilities

1. The Offeror shall be the Manufacturer for SCBA Equipment, Components, and Accessories.
2. The Offer shall have a minimum of five (5) years' experience as a manufacturer for SCBA Equipment.
3. The Offeror shall maintain an Authorized Dealer network that can service territories of the United States
4. The Offeror shall submit a minimum of three (3) reference letters from a government entity.

B. SCBA Pack Specifications

1. Compliance Requirements

- a. SCBA equipment shall comply with all applicable Federal and State standards and regulations, including current National Institute for Occupational Safety and Health (NIOSH), and the National Fire Protection Association (NFPA) standards.

2. Harness and Backplate Assembly

- a. Shall be within durability materials and weight requirements designed to distribute weight evenly across user's back and hips according to NFPA.

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- b. Harness assembly shall be machine washable without compromising integrity or safety features.
- c. Shall, at a minimum, have carrier with the standard seatbelt harness, and with the option for a rescue harness.
- d. Shall have buddy breathing capability as outlined in the latest NFPA standards.
- e. Shall come with any applicable maintenance or toolkits for operation and/or basic maintenance and adjustments.
- f. Shall include an applicable cylinder attachment system compatible with the SCBA system.

3. Cylinders

- a. Shall meet the Compressed Gas Association (CGA) standard threaded connection 347

4. Power Supply

- a. Each SCBA shall be provided a power supply

5. Facepiece

- a. Facepieces shall be available in multiple sizes to ensure proper fit for all personnel.
 - The Offeror shall have the capacity to conduct quantitative fit testing's to determine appropriate sizing.
- b. The lens shall be constructed of a material resistant to scratching, impact, and thermal damage.
- c. The facepiece shall include a speaking diaphragm, voice amplification, or similar system to facilitate clear communication. The communication system shall function effectively in high-volume environments.
- d. Shall fit firefighters with glasses
- e. All components shall be replaceable

6. Electronics

- a. All SCBA packs shall come with integrated electronics that meet NFPA standards
- b. Meet SCBA standards for interoperability with all types of radios
- c. PAA alarm shall also be integrated, complying with NFPA standards

7. Warranty

- a. All products shall have the standard Manufacturer's warranty.

C. Components and Accessories

The Offeror is required to provide a full catalog of SCBA components and accessories.

III. OFFEROR RESPONSIBILITIES AND TASKS

A. Participating Entity Terms and Conditions

The Offeror shall understand each Participating Entity reserves the right to negotiate additional terms and conditions in its Participating Addendum. Offeror shall submit a statement that they understand they may be required to negotiate these additional terms and conditions when executing a Participating Addendum.

B. Preserving, Recruiting and Education of Authorized Dealers

The Offeror shall provide the RFP Contact with a current Authorized Dealer list when a change is made to the Offeror's Authorized Dealer list. The Contractor's minimum discount off Manufacturer Price List (MPL) shall be provided by every Authorized Dealer on the Offeror's Authorized Dealer list. The Contractor shall further agree to continue outreach with regards to the training of Approved Dealers on the terms and requirements of the Master Agreement and relaying billing procedures for each respective Participating Entity.

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C. Manufacturer Catalog and Price Lists

The Contractor shall continuously provide the Contract Administrator with a current MPL as changes are made to the MPL.

D. Insurance

Offerors shall, during the term of this Master Agreement, maintain in full force and effect, the insurance described in this section. Offeror shall acquire such insurance from an insurance carrier or carriers licensed to conduct business in each Participating Entity's state and having a rating of A-, Class VII or better, in the most recently published edition of A.M. Best's Insurance Reports. Failure to buy and maintain the required insurance may result in this Master Agreement's termination or, at a Participating Entity's option, result in termination of its Participating Addendum.

1. Coverage shall be written on an occurrence basis. The minimum acceptable limits shall be as indicated below: (1) Commercial General Liability covering premises operations, independent Offerors, products and completed operations, blanket contractual liability, personal injury (including death), advertising liability, and property damage, with a limit of not less than \$1 million per occurrence/\$2 million general aggregate; Offeror must comply with any applicable State Workers Compensation or Employers Liability Insurance requirements.
2. Offeror / Offeror shall pay premiums on all insurance policies. Offeror shall provide notice to a Participating Entity who is a state within five (5) business days after Offeror is first aware of expiration, cancellation or nonrenewal of such policy or is first aware that cancellation is threatened or expiration, nonrenewal or expiration otherwise may occur.
3. Copies of renewal certificates of all required insurance shall be furnished within thirty (30) days after any renewal date to the applicable state Participating Entity. Failure to provide evidence of coverage may, at the sole option of the Lead State, or any Participating Entity, result in this Master Agreement's termination or the termination of any Participating Addendum.
4. Coverage and limits shall not limit Offeror's liability and obligations under this Master Agreement, any Participating Addendum, or any Purchase Order

E. Changes in Offeror Contact

The Offeror shall notify the Contract Administrator of any changes in the company status, such as mergers, sell-offs, discontinuation of equipment, addition of equipment lines and changes in the contact information of the Contract. The Contract Administrator shall be able to contact the Offeror at all times during business hours.

F. Quarterly Reporting

The Offeror shall submit a quarterly sales report directly to RFXPremier no later than thirty (30) days following the end of each quarter.

G. Administrative Fees

1. The Offeror shall pay RFXPremier, or its assignee, RFXPremier Administrative Fee of one percent (1.00%) no later than sixty (60) days following the end of each calendar quarter. The RFXPremier Administrative Fee shall be submitted quarterly and is based on all sales and services under the Master Agreement. The RFXPremier Administrative Fee is not negotiable. This fee is to be included as part of the pricing submitted with the proposal.
2. Additionally, a Participating Addendum may also require payment of an additional administrative fee by Offerors to a Participating Entity based on sales to Purchasing Entities within the jurisdiction of the Participating Entity. **Unless otherwise negotiated by the Participating Entity**, Offeror may adjust the Master Agreement pricing incorporated into the Participating Entity's Participating Addendum by an amount not to exceed the Participating

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Entity's fee. Such adjustments will have no effect on the RFXPremier administrative fee, pricing in the Master Agreement, or pricing offered to Purchasing Entities outside the jurisdiction of the Participating Entity.

IV. CO-LEAD ENTITIES RESPONSIBILITIES AND TASKS

A. Solicitation Process Management

1. Develop, issue, and manage the Request for Proposals (RFP) in compliance with applicable procurement laws and regulations.
2. Serve as the point of contact for questions, clarifications, and any modifications during the solicitation process.
3. Ensure transparency, fairness, and competition throughout the evaluation process, working in coordination with the cooperative's governance guidelines.

B. Evaluation and Award

1. Lead the evaluation of proposals in accordance with the established criteria.
2. Coordinate evaluation committee activities, including scoring and discussions, to recommend Offerors for award to RFXPremier.
3. Notify awarded Offerors.

C. Master Agreement Oversight

1. Ensure that all agreements reflect the scope of work, deliverables, Offeror responsibilities, pricing, and service levels as outlined in the RFP.
2. Manage any amendments of the Master Agreement(s) as needed.

V. CONTRACTOR ADMINISTRATOR RESPONSIBILITIES AND TASKS

A. Adjustment in Pricing

The Contract Administrator shall review the Offeror request for a price or rate adjustment at least forty-five (45) days prior to the effective date. The Contract Administrator shall notify the Offeror their requested price or rate adjustment was approved. If rejected the Contract Administrator shall request the Offeror to resubmit their price or rate adjustment for approval at least thirty (30) days prior to the effective date.

B. Participating Addendum Escalation Contact

The Contract Administrator shall be the escalation contact for a Participating Entity when the Offeror fails to respond to correspondence with the Participating Entity or if an issue or problem is not resolved in a timely fashion.