

January 4, 2022

To: All Potential Respondents
From: Michael Gulick, Issuing Officer

Subject: RFP1622542001

Addendum #1

Please amend the subject RFP to include answers to the following timely received questions:

- Q1. Is a copy of the nomination to the National Register for Fort Atkinson available from the client? Electronic version at NPS Website is not processed or available.
- A1. A copy of the National Register nomination is available and attached. There is also a Multiple Property Documentation Form, "Ho-Chunk Removal from the Neutral Ground" that is associated with the Fort Atkinson Historic District National Register nomination. That Multiple Property Documentation form is also attached.
- Q2. Are copies of historical documentation that were consulted during previous studies available at the site? This would include copies of relevant materials from the archives at the State Historical Society of Iowa at De Moines and Iowa City and those at the Office of the State Archaeologist of Iowa.
- A2. There are not copies of historical documentation available on site. While some materials may be available at the Fort Atkinson Public Library, Respondents should assume that research trips to the State Historical Society offices in Iowa City and Des Moines and at the Office of the State Archaeologist of Iowa may be necessary.
- Q3. Regarding Section 4 RFP page 15 - would a proposed revision to Section 4.1.3 Part One Architectural History be acceptable, as long as all the required content is covered? We Propose to not begin Historic overview with detailed discussion of existing conditions instead move this discussion to 4.1.3.7 Physical Recordation of Building or 4.1.3.8 Condition Assessment. We propose to establish chronology that begins with initial establishment and construction of the site and moves onto describe current conditions as the bulk of report.
- A3. Any proposed revisions must be in line with Attachment #8 Department of the Interior National Park Service 43 Preservation Briefs – The Preparation and Use of Historic Structures Reports and Attachment #9 Historic Structure & Preservation Plans: A Preparation Guide – Second Edition.
- Q4. There appears to be redundancy in the outline concerning the description of existing conditions and presentation of recommendations. Would a proposed outline revision be submitted as part of: 4.5 Research Update and Historic Structures Report and Condition Assessment Outline page 17 be acceptable?

- A4. Section 4.5 is a deliverable that is included in the cost proposal and will be line itemed out on the resulting Contract. Section 4.1 are the report content requirements that will be included with Section 4.5 deliverable.
- Q5. Regarding Section 4.1.3.7.1.3 page 16 - is there flexibility for formatting reproductions of historic photographs? Meeting the copy requirements specified may be a challenge, depending on the source (ownership), availability and formatting of historic photographs.
- A5. Any proposed revisions must be in line with Attachment #8 Department of the Interior National Park Service 43 Preservation Briefs – The Preparation and Use of Historic Structures Reports and Attachment #9 Historic Structure & Preservation Plans: A Preparation Guide – Second Edition.
- Q6. What will be the process for determining Historic Preservation Objectives? Should recommendations from past studies/reports be reconsidered? What about Client and Community input? Concerning the interpretive component, should research bring forward Ho-Chunk perspective?
- A6. Recommendations from past studies should be reconsidered. Client and Community input should take place as the Historic Structures Report is developed. The existing exhibit inside the North Barracks building dates from the late 1950s/early 1960s and reflect museum practices at that time. Interpretive components prepared in 2022 should reflect modern standards which must include the Ho-Chunk perspective.

Please acknowledge receipt of this addendum by signing in the space provided below, and return this letter with your offer (do not send back separately).

I hereby acknowledge receipt of this addendum.

Signature

Date

Typed or Printed Name