

Addendum #01 for RFB 0919335091

Project Name: Capitol Complex BAS upgrades

RFP #: 0919335091

Date 2/18/2019

The Addendum contains written information that modify, supplement, or replace information contained in the Project Specifications and Drawings issued February 1, 2019

Acknowledge receipt of this Addendum on the proposal response. Failure to do so may subject contractor to disqualification.

Addendum #1:

- Cover Page– (2 page)
- Attachment #01 – Pre-Bid Meeting Minutes with sign-in sheet (4 pages)

Revisions

BIDDERS SHOULD NOTE THAT NO EMAILED BIDS WILL BE ACCEPTED. ALL REFERENCES TO EMAILED BIDS SHOULD BE DELETED FROM SPECIFICATIONS. Bids are to be delivered to the Office of the Department of Administrative Services – Central Procurement Bureau, Hoover State Office Building, Level 3, 1305 East Walnut Street, Des Moines, Iowa, 50319. Bids shall be submitted on the Bid Form and shall be accompanied by a Bid Security as set forth in the Instructions to Bidders in the amount of 5% of the total bid amount.

Clarifications

1. There are no points on the first 2 MPUs on Node 23 Lucas (FLN 1 drops 1 & 2) and the MPU on Node 32 Capitol (FLN2 drop 4). Can these be excluded from the Alternate #2 scope, as I believe the State intends to abandon these devices?

- A. Sheet M0 – General Notes- For Alternate #2 in the General Control Notes Box: REMOVE the first (2) MPUs on Node 23 at Lucas (FLN 1 drops 1 & 2) as well as the MPU on Node 32 at the Capitol (FLN 2 drop 4). This takes the total MPU(s) to be replaced to (24) instead of (27).
- 2. The Substantial Completion Project Checklist included in the bid package does not seem applicable to the scope of work. Can a new checklist be provided or this be excluded to better meet the scope?
 - B. No. The Substantial Completion Project Checklist that is in the documents will be used. Any items not applicable to this bid package will be noted as such at that time the checklist is completed.
- 3. 1.1.1.5 A states an operational system “that will perform the sequences of operation as described herein”, but we see no sequences of operation included. Can we assume that since there are no sequence of operations changes to any equipment required to execute the scope of work that the existing sequence of operation shall remain?
 - A. The sequence of operations will remain the same.
- 4. Are any additional reports required by the State other than those outlined in 23 09 00 Section G. 3?
 - A. All existing reporting features will need to be maintained. All reports listed in the specification 23 0900 Section G.3 will need to be provided as well.
- 5. Will remote access be allowed for graphics deployment? Database migration would still be done locally.
 - A. No remote access of any kind will be allowed.
- 6. Is a per project aggregate insurance actually required for this project as indicated in the bid docs?
 - A. The requirements in the bidding documents for insurance are correct and will be required for this bid package.

End of Addendum #1



Pre-Bid Meeting: February 7th – 11:00 AM CDT

Owner/DAS/CM Team Introductions:

Construction Manager – DCI Group

Designer – KCL

Iowa Department of Administrative Services (DAS)

DAS Purchasing Agent – Steve Oberbroeckling

General Project Description/Overview:

Building Automation System Upgrades

Target date for substantial completion is January 1, 2020

Bid Packages:

- 1) BP #1 – BAS Upgrades

Alternates:

- 1) Alt #01- Additional Year of Software Subscription
- 2) Alt #02- Replace existing DPU(S) and MPU(S)

Unit Costs:

- 1) N/A-

Bid Package Process:

Overview of Instructions to Bidders – DCI Group

PROPOSALS DUE: February 28th, 2019 at 2:00 pm CST

DCI Group stated that all proposals must be hand delivered, no emailed bids will be accepted.

MAKE SURE IT IS SUBMITTED TO DAS AS THE REQUEST FOR PROPOSALS READS

1. Proposal Process
 - a. All questions after this meeting and prior to February 13th, 2019 at 2:00 PM to be submitted to Steve Oberbroeckling at steve.oberbroeckling@iowa.gov. Do not contact DAS, KCL or DCI Group directly for questions.
2. Schedule
 - a. Meeting Minutes will be issued in an addendum (possibly a final addendum) no later than February 26th, 2019 by 2:00 PM CST or no later than 48 hours prior to proposals being due
 - b. Proposals February 28th, 2019 at 2:00 pm CST
 - c. Tentatively an NOI will be issued no later than March 1st, 2019
 - d. Anticipated construction work to take place March 16th, 2019 to January 1, 2020.

- i. A scheduling meeting (Pull Plan Schedule) will be held shortly after execution of contracts to further develop the construction schedule. All prime contractors, subcontractors, and key suppliers shall attend.
- ii. One week prior to this meeting, contractors shall provide a preliminary schedule of their activities and activities of their subcontractors with durations and sequencing.
- iii. It was noted that bidders should review the section 01 1200 for the allowed downtimes.

Scope of Work:

3. Administrative
 - a. This RFB will result in one successful proposal per bid package.
 - b. EADOC – State of Iowa project management software
 - c. Pre-construction meetings and submittals.
 - i. Prime contractors shall submit a submittal schedule within five business days of receipt of Owner/Prime Contractor Agreement. See section 01 1200.16 for requirements. A template with A/E identified submittals will be provided to contractors.
4. Construction
 - a. All areas shall be cleaned and put back to existing conditions prior to substantial completion.
 - b. Staging and storage of materials will need to be coordinated with DCI Group/DAS
 - c. Contractor shall maintain accurate as-built construction records throughout the project.
 - d. Daily logs/Weekly Report/Safety Meetings and meeting requirements.
 - e. Onsite supervision by Prime Contractor at all times work by that contractor or their subcontractors/suppliers is taking place.
 - f. Other work will be taking place on the Capitol Complex. All contractors shall coordinate with the CM and the other projects to avoid interfering with schedule or the work being put into place.
5. Close Out
 - a. Provide complete, clean, and legible copies of the as-built construction records to DCI Group upon completion of work. Electronic and hard copies of all O&M's and as-built drawings to be submitted. Refer to spec. section 01 7700 – Closeout Procedures for more details.

Capitol Complex Worksite Rules:

1. All personnel who will work on-site will be required to perform background checks.
2. Michael Steen and Kelsey Johnson Eveland with DCI Group will be your main point of contact.
3. It is of the utmost importance to show respect and courtesy to all staff at all times.
4. Clean all debris, materials, and bring all finishes back to existing conditions in the area they were working in prior to moving to the next area.
5. No smoking or smokeless tobacco use onsite

Open Discussion:

Q. Three of the MPU/DPU panesl covered by alternate #2 have zero point counts associated with them. Should those panels be included?

A. No. Reference Addendum #1.

Q. Will there be liquidated damages if the substantial completion date is not met?



A. NO, but it is a hard deadline and missing it would trigger the notice to cure process. Contractors should plan their resources to get all the work done by the substantial completion deadline.

Q. Will DAS grant remote access to the server for installation

A. No

Q. Does the contractor need to commission and perform point to point checkouts if they are not changing hardware

A. No.

