

THOMSON REUTERS

Westlaw, CLEAR, Print, and HighQ

for State of Iowa

RESPONSE TO REQUEST FOR BID
RFB # 1522005021
Online Legal Research
Cost Proposal and Package Descriptions

SUBMITTED TO

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SUBMITTED BY

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SUBMITTAL DATE

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Contractor Information

Any contract resulting from this proposal for Thomson Reuters Westlaw Edge or Thomson Reuters CLEAR will be with West Publishing Corporation, d/b/a West, a Thomson Reuters business:

| | |
|----------------------------------|--|
| Legal Contracting Entity: | West Publishing Corporation |
| Doing Business As (DBA): | West, a Thomson Reuters business |
| Corporate Address: | 610 Opperman Drive, Eagan, MN 55123 |
| Remittance Address: | P.O. Box 6292, Carol Stream, IL 60197-6292 |
| Federal Tax ID #: | 41-1426973 |
| DUNS #: | 14-850-8286 |
| Cage Code: | 89101 |
| Company Size: | Large |

PROCUREMENT SUPPORT

For any questions, forwarding of amendments or modifications, or if our response requires further clarification, contact Elizabeth Partington at 763.326.6496 or elizabeth.partington@thomsonreuters.com.

ALR, Am Jur, *Black's Law Dictionary*, CLEAR, *Corpus Juris Secundum*, Drafting Assistant, Graphical Statutes, KeyCite, KeySearch, Legal Tracker, Most Cited Cases, National Reporter System, Smart Tools, *Supreme Court Reporter*, ULA, *Uniform Laws Annotated*, *United States Code Annotated*, USCA, *U.S. Code Congressional and Administrative News*, West, WestClip, West Key Number System, Westlaw, Westlaw 50 State Surveys, Westlaw Profiler, and West's are registered trademarks of West Publishing Corporation.

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Introduction

Thomson Reuters (d/b/a West Publishing Corporation, hereinafter “West”) is pleased to provide the following response to the State of Iowa (hereinafter “Iowa”) Request for Bids Solicitation No. 1522005021 for Online Legal Research. Having previously participated in Iowa’s Master Agreement for Online Legal Research Subscription Services & Additional Materials (Master Agreement #17001), West has designed this new contract to be substantially similar to the contract currently in place between West and Iowa with the addition of some new options, such as legal practice management with Thomson Reuters HighQ and print products and programs. We are confident that the content, features, and services offered under the contract will continue to provide Iowa agencies with the highest quality online legal and investigative research services in the most cost-effective and efficient manner.

West’s offer is responsive to the solicitation specifications in Section 3 of the RFB. We have provided a variety of legal research plans, as detailed in the individual pricing/content plans that follow. The optional plans in our offer include legal research plans available on both our classic Westlaw platform and the innovative Westlaw Edge platform, plus a selection of add-on libraries and solutions available to supplement the core legal research plans; two varieties of West’s investigative research service, CLEAR; legal practice management options on HighQ, print products and programs, and custom packages to meet agency-specific legal or investigative research needs and other agency requirements.

In addition to our superior content offering, West is committed to the training and support of its customers. From customized training sessions to 24-hour customer support and legal research assistance, Iowa agency users will find the help they need to get the most out of their West products – at no additional charge.

West is confident that Iowa will find that our offer is responsive, complete, and flexible, allowing agencies to access premium legal research products at a cost-effective price. Every agency will find a solution that best fits their individual needs.

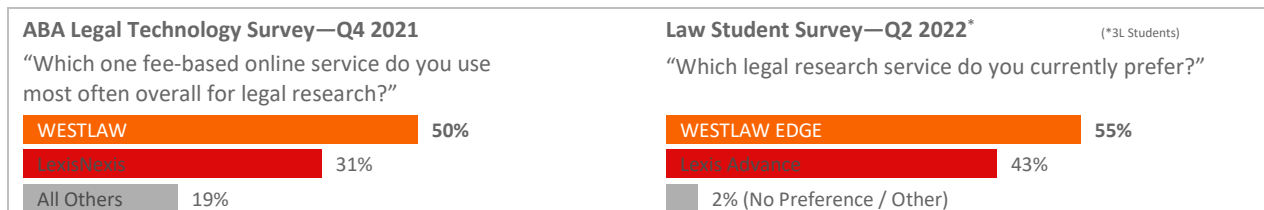
The following pages provide detailed information on the content, features, and services available to Iowa agencies under this contract.

Product Overviews

Westlaw

Westlaw is our online legal, news, and business information research service. Westlaw provides editorially enhanced legal research materials; unparalleled coverage of news, business, financial, and general information; and a comprehensive collection of public records.

- **Westlaw is comprehensive**—Coverage includes legal information, news and business information, and public records.
 - Legal information—Westlaw’s comprehensive legal resources include federal and state case law, statutes, regulations, and administrative codes, as well as law review articles, and journals.
 - News and business information—News and business resources include newspapers, newswires, magazines, networks, and other news publications.
 - Public records—Public records on Westlaw provide extensive and well-organized public records, courthouse documents, and private-vendor sources.
- **Westlaw is current**—Westlaw resources are updated frequently so that information is kept current. For example, full-text U.S. Supreme Court opinions, including concurrences or dissents, are generally available on Westlaw within five minutes of the time they are issued.
- **Westlaw is accurate and reliable**—We employ a rigorous editorial process to ensure that every opinion available on Westlaw is correct and properly classified. Our attorney-editors use consistent language when writing synopses and headnotes. They also add synonyms, acronyms, terms of art, names of acts, generic names, and other research terms to ensure that Westlaw searches retrieve relevant cases that might otherwise be missed by searching just the text of the court opinion.
- **Westlaw is powerful**—More than 650 million links are added every year to documents on Westlaw, and nearly every word in Westlaw documents is a possible search indexing term. WestSearch, a search engine designed specifically for law, incorporates more than a century of proprietary analysis of the law and exclusive tools like the West Key Number System, KeyCite, headnotes, Notes of Decisions, indexes, and secondary sources to deliver documents relevant to a search query.
- **Westlaw is intelligent**—Our latest innovation, Westlaw Edge, provides legal professionals with the next generation of AI-driven legal search, exclusive new warnings for law that is no longer valid, unrivaled litigation analytics, and sophisticated new research tools that help legal professionals deliver results to clients faster and more accurately.
- **Westlaw is preferred**—Thomson Reuters has earned highest accolades from the 2022 Best of *The National Law Journal* Readers Rankings, including first-place awards for Westlaw / Westlaw Edge in four legal research categories: Online Research Provider; Legal Research Provider, including software as a service, digital, and print products; Solo Firm / Solo Practitioner Research Provider; and Legal Research App / Service. Both current and future legal professionals prefer to conduct research using Westlaw.



Westlaw Exclusives

We are the foremost provider of integrated information solutions to the U.S. legal market and have been providing research materials to the legal and professional community for more than 150 years. During this time, our attorney editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations, we make legal information better organized and connected so that it’s easier for researchers to find, validate, and interpret the law. The following list describes a portion of the content, features, and services **available exclusively on Westlaw**. (Please see the Included Content section for the content included in your offer.)

EXCLUSIVE CONTENT

- **Iowa-Specific Materials**—West’s offer provides access to multiple state resources, including the Iowa Practice Series and Iowa Statutes Index.
- **Editorial Enhancements**—For more than a century, West attorney editors have been providing editorial enhancements to case law, statutes, and other legal materials, which includes providing the most exhaustive verification and correction process in the legal publishing and information industry. No other research service can match West’s editorial experience.
- **National Reporter System**—Since 1879, West’s National Reporter System has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions. West’s National Reporter System is available exclusively on Westlaw.
- **Graphical Statutes/Interactive Timeline**— Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, read important case law, and check for possible amendments. Graphical Statutes is available for USCA and the statutes for select states.
- **Uniform Laws Annotated (ULA)**—The ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, pinpoints state variations, and includes annotations to cases decided in adopting jurisdictions.
- **Corpus Juris Secundum (CJS)**—CJS helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, key numbers, restatements, and more. CJS covers the full breadth and depth of the law, is cited to tens of thousands of times by the courts and is fully integrated with the West Key Number System.
- **American Jurisprudence: Full Library**—Only Westlaw provides access to the full collection of AmJur resources, including *American Jurisprudence 2nd*, *American Jurisprudence Proof of Facts*, *American Jurisprudence Trials*, and *American Jurisprudence Pleadings and Practice Forms*. These resources provide fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law.

- **Practical Law**—Practical Law provides legal know-how that gives lawyers a better starting point. Attorney editors create and maintain thousands of up-to-date, practical resources. We go beyond primary law and traditional legal research to give lawyers the resources needed to practice more efficiently.

EXCLUSIVE FEATURES AND SERVICES

- **West Key Number System**—The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts and principals in any jurisdiction in the U.S. utilizing the West National Digest System, which contains editorial summaries commonly referred to as headnotes.
- **KeyCite Citator Service**—KeyCite is a full-service citator that helps users determine whether a proposition is good law by tracing the history of a case, statute, patent, or federal administrative decision. KeyCite also retrieves all citing references, which include cases, statutes, administrative materials, and secondary sources. KeyCite is also the only citator service that has the Federal Notice of Appeal flag which indicates when a case has an appeal pending in the U.S. Court of Appeals or the U.S. Supreme Court.
- **WestSearch**—WestSearch automates the research process by emulating the best practices of experienced legal researchers. By incorporating more than a century of Westlaw’s proprietary analysis of the law – enhancements like Key Numbers, KeyCite, and headnotes – WestSearch can retrieve relevant documents even if they contain phrasing different from your query. WestSearch draws connections between documents by examining your search terms, related legal concepts, and dozens of other document characteristics and, in seconds, places the most relevant documents at the top of the list of results.
- **Research Recommendations**—Westlaw makes recommendations by analyzing the documents a user interacts with in a single research session. Recommendations include additional relevant cases, statutes, secondary sources, and key numbers.
- **Snapshots**—Users can access basic information on legal professionals (i.e., attorneys, judges, and experts), companies, and popular statutes.
- **Folder Analysis**—Westlaw makes research suggestions by analyzing the legal issues present in cases and statutes stored in a user’s folder. Suggestions include additional recommended cases and statutes, as well as visual representations of the issues.
- **Research Report**—Westlaw assembles professional reports, summarizing research in users’ folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen. Reports can be emailed, printed, or downloaded.
- **Visual Indicators**—Westlaw helps researchers easily determine when they’ve already viewed or worked with a document. Icons for Already Viewed, Folders, and Notes help researchers to avoid retracing their steps.
- **Reference Attorneys**—Bar-admitted legal research experts are available to assist users with any stage of legal research by providing time-saving guidance.

WESTLAW EDGE EXCLUSIVE FEATURES

- **WestSearch Plus**—WestSearch Plus uses the power of artificial intelligence, combined with exclusive editorial enhancements to deliver responsive text to thousands of legal questions, helping deliver

answers quickly. Where available, WestSearch Plus assists with research by providing type-ahead suggestions and additional thesaurus terms that enable research to uncover additional questions and materials that may have otherwise been missed.

- **KeyCite Overruling Risk**—Instantly know whether a case contains an implicitly invalidated statement of law. Westlaw Edge warns researchers of implicitly overruled or abrogated cases even where the case does not cite to overruled authority. Westlaw Edge leverages state-of-the-art artificial intelligence, built upon more than 100 years of editorial enhancements, to provide significantly more accurate warnings on more bad law than any other legal research solution.
- **Quick Check Opposing Authority Analysis**—When analyzing an opponent’s brief, in addition to identifying highly relevant cases your opponent failed to cite, Quick Check will surface and identify highly relevant authority that contradicts your opponent’s cited authority.
- **Submit to Quick Check**—Jumpstart your research by running Quick Check on millions of state and federal appellate briefs and trial court filings without needing to download the document or interrupt your research.
- **Submit to Quick Check—Selected Text**—Locate relevant authority faster by highlighting significant text in the document you’re viewing and get recommendations for relevant authority without leaving your research process.
- **Compare Text Tool**—Compare the language of documents across many content sets.
- **Concurring and Dissenting Opinion Shading**—Instantly know if your search language is in the cases’ main opinion, or rather in the concurrence or dissent.
- **Procedural Posture**—Our attorney editors identify the procedural motions, requests, and objections made in a case, along with the appellate posture of the case, so you can filter and see opinions at your desired stage of litigation.

CLEAR

Thomson Reuters CLEAR is a powerful investigative platform that delivers a vast collection of public and proprietary records and brings all key content together into a single working environment to give you a more streamlined, efficient search.

CLEAR features a simple, intuitive interface that makes it easy to understand exactly what information you need to obtain and how to easily start and perform your search. Dive deep into your research and uncover hard-to-find data. Locate and make analytical connections for peoples, assets, businesses, incidents, and activities. Document your research with the ability to generate comprehensive reports on your party or organization of interest.

CLEAR provides access to key data that is:

- **Expansive**—data on people and businesses, including comprehensive cell phone, vehicle data, and much more.
- **Current**—with live gateways that connect you to real-time information.
- **Diverse**—sourced data from a variety of public records, proprietary sources, and publicly available information, including social networks, blogs, news, and more.
- **Versatile**—with dashboard tools, customizable reports, link charts, and mapping.

- **Trusted**—delivers source transparency through Source and Last Confirmed details to help you know when and where data was gathered and updated.

Key Features

SEARCH WITH GREATER CONFIDENCE IN LESS TIME

Our customizable dashboard and intuitive, easy-to-navigate interface help you save time by allowing you to search data and view results in a layout that makes the most sense for the way you work.

- Ability to search all databases in a single search—public, proprietary, and web
- Ability to search with partial information for the following: date of birth, Social Security number, license plates, and street names
- Soundex searching
- Entity resolution consolidates search results and eliminates duplicate records
- Relevant results appear at the top, where you can easily spot them
- Filter results based on date, age, “and/or,” and any other restrictions you choose to set

The increased search efficiency, streamlined workflow, and intuitive design mean you get more crucial, usable data with far fewer clicks. Users can get instant access to overview data that ties people and businesses together.

BUILD ON THE DATA ALREADY KNOWN ABOUT A SUBJECT

Users can start their search with just one piece of information and easily uncover more about a person or business; CLEAR pulls from a wide range of databases to help users find exactly what they need.

- Map subject addresses
- Immediately know possible risk associated with your subject using Quick Analysis Flags
- Access underlying source documents while you search
- Linked searches

ACCESS A COMPREHENSIVE COLLECTION OF REAL-TIME DATA

Live gateways give users access to real-time public records information.

- **Phone data**—comprehensive cell phone, VoIP (Voice over Internet Protocol), and landline, coverage of all 50 U.S. states, Puerto Rico, various territories, and Canada
 - Reverse lookup
 - Caller ID names
 - Carrier contact information for subpoena purposes
 - Ported flags to signal a previous cell phone company
- **Credit bureau data**—Header data from multiple major credit reporting agencies
- **Motor vehicle registration data**—live access to records in 44 U.S. states

GET INSTANT UPDATES IF KEY DATA CHANGES

When you want to be notified if any key information changes on the person you are investigating, CLEAR Alerts will:

- Automatically monitor the status of data you select at time intervals you choose.
- Send you Alert notices on a periodic basis, from daily up to monthly.
- Notify you of an Alert via email or upon your next CLEAR log-in.

WORKSPACE OFFERS YOU INSTANTANEOUS ANALYSIS

Workspace gives you a head start on analyzing your results. It allows you to:

- Save search results for as long as needed.
- Visualize data connections using link charts and Google Maps.
- Readily drag and drop or export link charts to i2 Analyst's Notebook for additional visualization and analysis.
- Export case folders to collaborate with coworker and other agencies.

HighQ

HighQ is an intelligent work platform where invited users can securely share information and collaborate on projects. HighQ provides document management and team collaboration, with this package agencies will receive: Essential security options, file storage and sharing, document management, customer support, limited solution templating. HighQ is extremely configurable to meet the unique needs of government legal departments, offering innovative features right out of the box.

In 2019, HighQ was named “Legal Technology Company of the Year” by the *Financial Times* - both in the publication’s annual ceremony and the FT Intelligent Business Report. The British Technology Awards honored HighQ as “Supplier of the Year” in November of 2019, an award that recognizes suppliers that are reshaping the future of law departments and legal businesses. As a result, HighQ, along with Thomson Reuters, is widely recognized as a top legal supplier in demonstrating excellence in legal technology and customer-focused services.

Key Features

MANAGING CORE WORKFLOWS IN A SINGLE SPACE

Transform your department with the integrated legal operations hub. Contract management, document management, legal intake, and self-service and vendor management all come together in one collaborative space. One platform is all you need.

BRINGING BOTH PEOPLE AND TECHNOLOGY TOGETHER

The HighQ intelligent work platform brings people together to collaborate on files, matters, and transactions. We know integration is essential, because, just like your team, your technology solutions need to work together. The HighQ platform excels at collaboration, task management, external vendor

engagement, critical workflows, and other capabilities that make daily routines more efficient. HighQ integrates with core productivity tools to make them easily accessible from within HighQ.

SAFEGUARDS SENSITIVE INFORMATION

The world's largest law firms, financial institutions, corporate legal departments, and governments trust HighQ to safeguard and share their most sensitive information. Out of the box, HighQ secure cloud follows NIST SP800-63b guidelines, delivers highly available 99.9% uptime, offers banking grade encryption, and is monitored by our team 24/7.

CONFIGURABILITY AND USABILITY

HighQ Collaborate Premium is more of a configurable rather than customizable solution. This model results in faster ability for customers to adopt new functionality and modify the platforms as their business needs change. In addition to adoption speed, our configurable model enables customers to make these changes at a lower cost than other solutions. The configurable approach also ensures customers do not have to worry about customizations preventing system upgrades, thereby improving long-term ease of use.

ACCESSIBLE ANYTIME, ANYWHERE

Built from the ground up to support the mobile nature of business, the HighQ platform enables your team to work together efficiently, regardless of where they are or what device they are using. Whether you are interacting with HighQ as part of a more efficient work process or delivering engaging content to customers, the platform automatically adjusts to whatever device, browser, or operating system is being used. From laptop to desktop to mobile device, you'll never have to think about how users are accessing your solution. It just works, flawlessly.

Thomson Reuters Offer for Iowa

We have thoroughly reviewed the requirements of this solicitation and are confident that Westlaw Edge, CLEAR, and HighQ provide solutions that will satisfy the needs of Iowa agencies.

Offer Summary

Thomson Reuters' offer includes multiple options, allowing agencies to select the services that best match the needs of their users. Our offer is comprehensive, providing excellent and cost-effective legal research solutions, including but not limited to the ability to search legal files, court decisions, case summaries, law references, and federal and state court records. We have also provided the option to access print materials and robust investigative research options.

OPTION 1 – LEGAL RESEARCH WITH WESTLAW

Option 1A – Westlaw

- **National Primary**—a deep base of foundational content offerings consistently identified by government agencies as must-have content
- **State Analytical**—a complete collection of Iowa legal guides, forms, and authorities

Option 1B – Westlaw

- **National Primary**—a deep base of foundational content offerings consistently identified by government agencies as must-have content
- **State Analytical**— a complete collection of Iowa legal guides, forms, and authorities
- **ALR/AMJUR/CJS**—*American Law Reports*, All American Jurisprudence library, *Corpus Juris Secundum*
- **PeopleMap Premier**—access to public records, including people locator resources; assets; adverse filings; licenses and registrations; and business and corporate records
- **All Briefs**—an extensive and exclusive collection of appellate briefs and petitions libraries at both the federal and state levels

Option 1C – Westlaw Edge

- **National Primary with Edge**—Westlaw Edge provides legal professionals with the next generation of AI-driven legal search, first of its kind new warnings for law that is no longer valid, unrivaled litigation analytics, and sophisticated new research tools that help legal professionals deliver results to clients faster and more accurately.

Separately Priced Add-On Libraries

- **State Analytical**—a complete collection of Iowa legal guides, forms, and authorities
- **ALR/AMJUR/CJS**—*American Law Reports*, All American Jurisprudence library, *Corpus Juris Secundum*
- **Trial Court Orders**—insight into judicial preferences, proclivities, and patterns
- **Criminal Analytical**—everything users need to develop winning strategies, evaluate and prepare criminal cases, facilitate plea bargaining, and stay current with developments in criminal law

OPTION 2 – INVESTIGATIVE RESEARCH WITH CLEAR

Option 2A – Investigations Basic

A straightforward investigative solution that delivers connections to live gateways, including the Experian credit header and Reverse Phone gateways

Option 2B – Investigations Advanced

All four real-time gateways available to users—TransUnion and Experian credit headers, Reverse Phone, and Motor Vehicle gateways

OPTION 3 – LEGAL PRACTICE MANAGEMENT WITH HIGHQ

This option provides access to HighQ, our contract management solution for government solution for government customers. HighQ provides online management resources to meet the State’s needs for contract, litigation, public records, document, and internal intake management.

OPTION 4 – PRINT PRODUCTS AND PROGRAMS

This option provides authorized agencies a discount off retail pricing for the purchase of eligible new print titles, existing print purchases, and eligible print programs. Agencies must work with their local West representative at the time of purchase to request the discount

OPTION 5 – CUSTOM PACKAGES

Custom Packages allow agencies whose needs differ from or extend beyond the pre-packaged legal, contract management, and investigative plans to create custom, agency-specific packages that are tailored to an individual agency’s research needs, number of users, and contract length. A custom package allows an agency to enjoy the best value, in terms of both price and content.

Response to Specifications

To help Iowa in evaluating our response, we are providing the following table that helps illustrate how our offer responds to each of Iowa’s identified requirements.

*Can be included as part of a Custom Package under Option 5.

| Bid Requirement | How We Meet It |
|---|---|
| Section 3.1 Services and Content | |
| a. Full-text coverage of opinions (both reported and unreported) issued by trial and appellate courts in all 50 states and the District of Columbia, including state, federal, and territorial, to include internal page references to official and unofficial report volumes and parallel citations for court reports and opinions for all federal courts of all jurisdictions and all levels as required by the most recent edition of The Bluebook: Uniform System of Citation, and the most recent edition of ALWD Manual: A Professional System of Citation, as well as citation formats required by the courts. | National Primary, see page 27. |
| b. Full-text annotated coverage of state, federal, and territorial statutes and court rules. | |
| c. Historical full-text annotated coverage of state, federal, and territorial statutes and court rules. | |
| d. Full-text annotated coverage of state, federal and territorial administrative rules and decisions. | |
| e. An automatic case history and citation verification service that shows notations to specifically numbered decisions. | KeyCite, see page 59. |
| f. Notations to specifically numbered topical headnotes organized by subject matter. | West Key Number Digest, see page 62. |
| g. Full-text coverage of state, federal and territorial legislative materials. | National Primary, see page 27. |
| h. Full-text coverage of state, federal and territorial attorneys general opinions. | |
| i. A legal dictionary with Latin and English phrases. | Black’s Law Dictionary, included with National Primary. |
| j. Briefs from State, federal and territorial courts in the United States. | Briefs, see page 39. |
| k. All United States law reviews, legal periodicals, and bar journals. | State Analytical, see page 31. Analytical Plus*, see page nn . |
| l. National and major Iowa periodicals and newspapers. | |
| m. National public records and filings. | PeopleMap Premier, see page 33. |
| n. State public records and filings, if available. | |
| o. Court dockets. | Court Dockets*, see page 40. |
| p. Investigative tools that can expedite the identification of people and their assets, addresses, relatives and business associates by providing instant access to comprehensive database of public records. | CLEAR Investigations Basic, see page 80. CLEAR Investigations Advanced, see page 84. |
| Section 3.2 Supplemental Services | |
| a. Treaties, forms and textbooks. | State Analytical, see page 31. |

| Bid Requirement | How We Meet It |
|--|--|
| b. General legal encyclopedia. | ALR/AMJUR/CJS, see page 32. Criminal Analytical, see page 40. |
| c. Electronic reporter images | National Primary, see page 27. |
| d. Iowa jury materials, including pattern jury instructions in civil and criminal cases and jury verdict reports and data. | State Analytical, see page 31. Litigation*, see page nn. |
| e. Expert databases with materials such as prior testimony, depositions, transcripts, etc., where such materials are searchable. | |

Section 3.3 Printing, Downloading, and Emailing

| | |
|--|---|
| a. Printing one more selected document(s) from a printer connected (either directly or as a shared network device) to the user's device. | <p>Westlaw</p> <p>Westlaw provides users with many online and offline printing and downloading features. Printing and downloading of retrieved documents are included in the fixed rate for no additional charge. If a user requests a document not included in the monthly fixed rate, a message will be displayed that gives the user an option to retrieve the document for an additional charge.</p> <p>Users can deliver documents to a printer or email address or download files. In addition, Westlaw delivery provides features such as printing Star Pages, highlighted search terms, KeyCite flags, and notes.</p> <p>Available print formats include:</p> <ul style="list-style-type: none"> ▪ Single Column—Statutes and law review articles are printed in a single column format similar to how they appear in print. ▪ Dual-Column—Case law documents are printed in two columns, similar to West reporters. (Printing can be single-column, as well.) |
| b. Downloading one or more selected documents to user's computer to store such document(s) in a user-specified storage media for later printing or manipulation through a word processing program. | |
| c. Emailing one or more selected document(s). | <p>CLEAR</p> <p>CLEAR provides users with many online and offline printing and downloading features. Printing and downloading of retrieved documents are included in the fixed rate for no additional charge. Documents can be delivered individually or as part of a complete report. Users will only see content to which they have access.</p> <p>Users can deliver documents to a printer or download files. CLEAR also allows documents to be saved to the user's Workspace, a personal folder system within their profile in the CLEAR platform. Users can utilize alerts on CLEAR to have notifications of new records emailed to them when they are loaded into CLEAR.</p> |

Section 3.4 Other Requirements

| | |
|---|-----------------------------------|
| Bidder must offer the capability to generate Tables of Authority from briefs and similar documents that can be cite-checked for accuracy and inserted into documents. Bidder responding to RFB may include additional features, databases, or benefits not specified and/or required that are considered desirable for better value for an Agency. If such additional features, databases, or benefits will be included in the bid for an additional charge, the bid should indicate the charge attributable to the additional feature, database, or benefit. | Drafting Assistant*, see page 42. |
|---|-----------------------------------|

| Bid Requirement | How We Meet It |
|--|---|
| Section 3.5 WestSearch Capabilities | |
| a. Word or phrase search. | Westlaw satisfies each of these search and retrieval requirements. Please see WestSearch Capabilities on page 55 for complete information. |
| b. Specification of proximity relationship between search terms. | |
| c. Field or segment searching. | |
| d. Root expansion and universal character symbols. | |
| e. Boolean searching. | |
| f. Option or browsing retrieved documents page by page or search term to search term. | |
| g. Highlighting of search terms in retrieved results. | |
| h. The ability to search all state databases at once. | |
| i. The ability to search all federal courts at once. | |
| j. The ability to search individual federal circuits. | |
| k. The ability to search only United States Supreme Court decisions. | |
| l. The ability to search individual states. | |
| m. Hypertext links within documents. | |
| n. Retrieval of documents by citation. | |
| o. The ability to print and download entire or selected portions of results. | Please response to Section 3.3 above |
| p. Common language searching. | WestSearch, see page 55. |
| q. Citation checking history and treatment. | KeyCite, see page 59. |
| r. The ability to extract cites from electronic documents for cite checking. | West Check, see page 61. Data transparency, see page 92. |
| s. Electronic Clipping Services. | Alerts, see page 64. |
| t. Search by set index terms and summary fields. | West Key Number Digest, see page 62. |
| u. An integrated indexing system with hyperlinks. | |
| v. Dual and single column printing in plain-text (ASCII) and common word-processing formats. | Please see response to Section 3.3 above. |
| w. The ability to track searches. | Westlaw |
| x. The ability to save a list of frequently used databases. | The History tab contains links to a user’s research history. Research history includes documents viewed, searches run, and other research events such as KeyCite events. Research history is saved for up to one year, but users can choose to display history for a specific time period (e.g., today, last 30 days). Users can also narrow a history category by choosing a filter such as Client ID or Content Type. |
| y. The ability to retrieve an individual’s research history for up to 14 days. | |
| Section 3.6 Methods of Access | |
| The primary access method will be via the Internet. Some users will have broadband access or may need access using devices such as Android, iPad and/or iPhone. Users will access the Bidder’s web page using a standard browser. Any secured information provided shall have the ability to use 128-bit or better encryption for all traffic, including the logon and the research session, if requested. | Westlaw and CLEAR are online products that require no additional hardware or software to use. They are also available on mobile devices. Please see Technical Specifications on page 75, Westlaw Mobile on page 76, and CLEAR Technical Requirements on page 94 for additional information. |

| Bid Requirement | How We Meet It |
|--|--|
| Section 3.7 Special Requirements | |
| a. Bidder must provide a method whereby; the user will be notified before trying to access a database that it is not included in the Bidder's flat rate or per password pricing plan. | We can provide access to excluded libraries, features, and services to agency users after first presenting users with a warning screen. Before users access a library that is outside of the agency's subscription agreement, the users will be automatically warned that charges will be incurred for use of that library. Please see Blocked Access/Warning Screens on page 19 for complete information. |
| b. Bidder may be required to block databases not included in the flat rate contract. | We can restrict or "block" access to excluded libraries, features, and services for all agency users. Under this option, no additional charges would be incurred because users are prevented from accessing excluded libraries, features, and services. Please see Blocked Access/Warning Screens on page 19 for complete information. |
| c. Bidder must provide two (2) additional master passwords, as part of the flat rate agreement, which will allow persons authorized by an Agency to access any database that is not included in the Bidder's flat rate password plan. | N/A – removed as per Addendum 3 |
| d. Bidder must update and have available online all judicial opinions, state statues, United States Code, regulations, administrative materials, and related information within 24-hours of release, clarification, and/or modification. | We are committed to providing our customers with the most current information in the legal industry. In support of this goal, Westlaw content is updated and enhanced on an ongoing basis. In fact, many individual libraries are updated daily. Please see Timely Legal Content on page 28 for complete information. |
| e. Bidder must provide monthly reports of all Agency's usage identified by password and individual. | QuickView+, see page 79. |
| f. <i>Where applicable (Addendum 3)</i> , Bidder must ensure that all legal materials posted to databases have been reviewed by attorney's with headnotes prepared by attorneys. | Editorial Enhancements, page 61. |
| g. Bidder must provide in-person training onsite at no charge as often as required for an Agencies to be proficient in use of the service. | Training is provided as part of our offer, see training pages for Westlaw on page 77, CLEAR on page 93, and HighQ on page 103. |
| h. Bidder must provide Agencies with reference documentation on use of the research software and tools in either paper or electronic format. | At legal.tr.com , customers can order print and online products, as well as download free Westlaw documentation and brochures. Customers can also use the website to view current promotions and to locate a sales representative. |
| i. Bidder must provide an Agencies with a list of discounts on current subscriptions for any printed materials. | Our offer to the State provides for print discounts. |
| j. Bidder must provide customer service assistance both online and by toll-free telephone. This must be available 24-hours each day. | We provide users with unparalleled customer and technical support. Our customer support, which has set the industry standard for response time and customer satisfaction, is available to customers at no additional charge. Please see Support on pages 77 (Westlaw), 93 (CLEAR), and 104 (HighQ) for more information. |
| k. Bidder must provide technical assistance both online and by toll-free telephone. This must be 24-hours each day. | |
| l. Bidder must provide manual or | N/A – removed as per Addendum Three |
| m. During the contract period, any new Iowa specific databases added by Bidder to its databases directory or catalog must be included in the contract and may be accessed at no additional cost to the Agencies. | If any new Iowa-specific content released during the term of this contract is made generally available to government subscribers as part of their fixed rate agreement, West will also make these same new content, features, services, or platforms available to the agency at no extra cost. Please see New Content, Features, Services, and Platforms on page 26 for complete information. |

| Bid Requirement | How We Meet It |
|--|---|
| n. Bidder must provide two (2) training passwords for an Agency’s training department at no cost to the agency. | N/A – removed as per Addendum Three |
| Section 3.8 Other Databases and Services | |
| Databases and services not indicated in the technical specifications must be provided at no more than the Bidder’s standard government rate. Bidders must provide a list of optional services and costs upon request. User guides must be provided free of charge, as requested. | In addition to Westlaw and CLEAR, Thomson Reuters is offering the option of purchasing HighQ in order to meet the management needs of government legal teams in the State of Iowa. See page 95. |

This table clearly demonstrates that Thomson Reuters not only provides a technically acceptable research solution for Iowa, but that our proposed solution exceeds many of the identified requirements. Complete details about the offer are provided in the following pages. Please refer to our Pricing Proposal for complete pricing information.

Cost Proposal

We propose to provide the State of Iowa with access to three purchasing options, including Thomson Reuters Westlaw Classic, Thomson Reuters Westlaw Edge, Thomson Reuters CLEAR, and Thomson Reuters HighQ. Our offer includes a comprehensive collection of content, features, and services that will meet the needs of Iowa users.

Our proposed pricing for State of Iowa the following options:

OPTION 1 – LEGAL RESEARCH WITH WESTLAW

Option 1A – Westlaw

- National Primary
- State Analytical

Option 1B – Westlaw

- National Primary
- State Analytical
- ALR/AMJUR/CJS
- PeopleMap Premier
- All Briefs

Option 1C – Westlaw Edge

- National Primary with Edge

Separately Priced Add-On Libraries

- State Analytical
- ALR/AMJUR/CJS
- Trial Court Orders
- Criminal Analytical

OPTION 2 – INVESTIGATIVE RESEARCH WITH CLEAR

Option 2A – Investigations Basic

Option 2B – Investigations Advanced

OPTION 3 – LEGAL PRACTICE MANAGEMENT WITH HIGHQ

OPTION 4 – PRINT PRODUCTS AND PROGRAMS

OPTION 5 – CUSTOM PACKAGES

Option 1—Legal Research with Westlaw

OPTION 1A

- Content:**
- National Primary
 - State Analytical

Research Platform: Thomson Reuters Westlaw

User Limit: Pricing provided is monthly per user, per agency location

| Number of Users | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|-----------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1-25 | \$108 | \$113 | \$119 | \$125 | \$131 | \$138 |
| 26-50 | \$106 | \$111 | \$117 | \$123 | \$128 | \$135 |
| 51-75 | \$104 | \$109 | \$114 | \$120 | \$126 | \$133 |
| 76+ | \$102 | \$106 | \$112 | \$118 | \$123 | \$130 |

OPTION 1B

- Content:**
- National Primary
 - State Analytical
 - ALR/AMJUR/CJS
 - PeopleMap Premier
 - All Briefs

Research Platform: Thomson Reuters Westlaw

User Limit: Pricing provided is monthly per user, per agency location

| Number of Users | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|-----------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1-25 | \$183 | \$192 | \$202 | \$212 | \$223 | \$234 |
| 26-50 | \$179 | \$188 | \$198 | \$208 | \$219 | \$229 |
| 51-75 | \$176 | \$184 | \$194 | \$204 | \$214 | \$225 |
| 76+ | \$172 | \$181 | \$190 | \$200 | \$210 | \$220 |

OPTION 1C

Content: National Primary with Edge

Research Platform: Thomson Reuters Westlaw Edge

User Limit: Pricing provided is monthly per user, per agency location

| Number of Users | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|-----------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1-25 | \$180 | \$189 | \$198 | \$208 | \$218 | \$229 |
| 26-50 | \$176 | \$185 | \$194 | \$204 | \$214 | \$224 |
| 51-75 | \$173 | \$182 | \$190 | \$200 | \$209 | \$220 |
| 76+ | \$169 | \$178 | \$186 | \$196 | \$205 | \$216 |

OPTION 1 ADD-ON LIBRARIES

Research Platform: Thomson Reuters Westlaw/Westlaw Edge

User Limit: Pricing provided is monthly per user, per agency location

| Library | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|---------------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| State Analytical | \$20 | \$21 | \$22 | \$23 | \$24 | \$26 |
| ALR/AMJUR/CJS | \$23 | \$24 | \$25 | \$27 | \$28 | \$29 |
| Trial Court Orders | \$20 | \$21 | \$22 | \$23 | \$24 | \$26 |
| Criminal Analytical | \$14 | \$15 | \$15 | \$16 | \$17 | \$18 |

BLOCKED ACCESS/WARNING SCREENS

Libraries, features, and services on Westlaw that are not included in the proposed content to the agency will be excluded from our offer. For this excluded content, we can offer the agency two options:

- **Total Block**—We can restrict or “block” access to excluded libraries, features, and services for all agency users. Under this option, no additional charges would be incurred because users are prevented from accessing excluded libraries, features, and services. If users attempt to access an excluded library, feature, or service, they will receive a message similar to the following:
 - “Your request to access [library name] cannot be processed because use of this library is not authorized under your subscription agreement.”
- **Warning Screens**—We can provide access to excluded libraries, features, and services to agency users after first presenting users with a warning screen. Before users access a library that is outside of the agency’s subscription agreement, the users will be automatically warned that charges will be incurred for use of that library. They will receive a message similar to the following:
 - **“Notice:** [Library name] is not included in your current plan. If you access [library name], you will incur an additional charge.”

If the agency chooses to allow users to access excluded libraries, features, and services, access to and usage of the excluded libraries, features, and services will be billed separately to the agency at the applicable hourly/transactional rates provided in Schedule A, Plan 2.

Option 2 – Investigations with CLEAR

OPTION 2A

Research Platform: Thomson Reuters CLEAR Investigations Basic

User Limit: Pricing provided is monthly per user, per agency location

| Number of Users | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|-----------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1-25 | \$125 | \$131 | \$138 | \$145 | \$152 | \$160 |
| 26-50 | \$123 | \$129 | \$135 | \$142 | \$149 | \$156 |
| 51-75 | \$120 | \$126 | \$132 | \$139 | \$146 | \$153 |
| 76+ | \$118 | \$124 | \$130 | \$136 | \$143 | \$150 |

OPTION 2B

Research Platform: Thomson Reuters CLEAR Investigations Advanced

User Limit: Pricing provided is monthly per user, per agency location

| Number of Users | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|-----------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1-25 | \$194 | \$204 | \$214 | \$225 | \$236 | \$248 |
| 26-50 | \$190 | \$200 | \$210 | \$220 | \$231 | \$243 |
| 51-75 | \$186 | \$196 | \$205 | \$216 | \$226 | \$238 |
| 76+ | \$183 | \$192 | \$201 | \$211 | \$222 | \$233 |

Option 3—Management with HighQ

OPTION 3

Management Platform: Thomson Reuters HighQ

User Limit: Pricing provided is monthly per user, per agency location

One-Time Implementation Fee: \$4,800 *(Per Agency Location)*

| Number of Users | Base Year 7/1/2022 | Option Year 1 7/1/2023 | Option Year 2 7/1/2024 | Option Year 3 7/1/2025 | Option Year 4 7/1/2026 | Option Year 5 7/1/2027 |
|------------------|-----------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| 1-5 | \$524 | \$540 | \$556 | \$573 | \$590 | \$620 |
| 100GB of Storage | \$149 | \$153 | \$158 | \$163 | \$168 | \$176 |

Option 4—Print Products and Programs

This option provides authorized agencies a discount off retail pricing for the purchase of eligible new print titles, existing print purchases, and eligible print programs. Agencies must work with their local West representative at the time of purchase to request the discount.

- Agencies will receive a minimum of a 10% discount off retail rates for the one-time purchase of eligible new print titles. Agencies that purchase eligible new print titles on subscription will receive a 10% discount at the time of the initial purchase, followed by a 20% discount when the titles are updated and new versions are released (i.e., 20% off then-current retail rates).
- Agencies that currently subscribe to eligible print titles on subscription will continue to receive a 20% discount off those titles when new versions are released (i.e., 20% off then-current retail rates).

Certain agencies may be eligible for additional discounting based on a multi-year commitment. These additional discounts/print programs can provide significant savings by locking in lower annual price increases as well as predictable billing for ease in budgeting. Please contact your local West representative for more information.

Option 5—Custom Packages

Research needs can vary dramatically from agency to agency, and not all agencies require access to the same content. Custom packages are offered in recognition that some State agencies have diverse and unique needs that cannot be met by the pre-packaged content sets provided by Options 1-3. This option provides agencies with maximum flexibility to purchase custom online legal, contract management, investigative, law enforcement, and other Thomson Reuters/West products and solutions that are specifically tailored to the research needs of individual agencies and end users (including content and features, number of users, and contract length). Offering customized packages allows an agency to enjoy the best value, in terms of both price and content.

Please note: A pricing schedule is not available under this option, as the custom agency-specific pricing will be negotiated with the individual agency based on its unique research subscription needs. Agencies will contact their local Thomson Reuters representative for information on these custom packages, and to obtain their discount.

LEGAL RESEARCH CUSTOM PACKAGES

If an agency's legal research needs differ from or extend beyond the pre-packaged content set offered under Option 1, we can customize a legal research package that is specific to the agency's needs.

In addition to Westlaw, Thomson Reuters offers additional legal products and solutions that may be of interest to State agencies, such as legal know-how/practical legal guidance, legal drafting assistance, continuing legal education (CLE), e-discovery, virtual hearings, digital evidence management, digital identity, public records, patron access, case management, and court management.

INVESTIGATIVE RESEARCH CUSTOM PACKAGES

When an agency's investigative research and law enforcement needs differ from or extend beyond the pre-packaged content sets offered under Option 3, we can work with individual purchasing agencies to create custom special packages that are specific to an agency's investigative research needs.

Please Note: All law enforcement agencies must purchase Investigative Research solutions under a Custom Package.

Under the custom packages option, agencies can enhance their investigative research subscription with premium tools, features, and services. For example, CLEAR offers the following additional resources:

- Real Time Incarceration & Arrests
- Healthcare Licenses/Sanctions
- World Check Risk Intelligence Data
- License Plate Recognition
- Real Property Reports
- Deed and Parcel Maps
- Business Credit Reports
- Vehicle History Data
- Delaware Corporate Gateway
- News
- Adverse Media

- SEC Filings
- Additional data delivery modes including batch processing for high-volume searching
- System-to-system capability (which integrates query and result retrieval directly into internal user applications)

Having numerous search options provides organizations with needed flexibility to meet unique search, retrieval, and integration requirements.

LEGAL PRACTICE MANAGEMENT CUSTOM PACKAGES

When an agency's data management needs go beyond that of basic document and case management, HighQ has customizable packages to meet the Contract, Matter, Intake, and Agreement Drafting needs of the agency. Whether it's managing Public Records requests to anonymous HR drop boxes, HighQ has the power to meet your needs. Examples of the customizations available with HighQ include the following:

- Document versioning
- Document Automation powered by Contract Express
- Redactions, auto-redact, and bulk redactions
- Bulk Storage needs
- Outside Counsel Litigation Sites
- Document Automation
- Multiple Instances for Multiple Agencies
- Native Integrations
- Social collaboration
- Solution templating
- APIs, Apps, and Add-ins
- Additional internal users and storage

Pricing Terms and Conditions

The following terms and conditions apply to any contract between Thomson Reuters (West Publishing Corporation, hereinafter "West") and State of Iowa, (hereinafter, "State") resulting from this proposal (hereinafter "contract").

- **Contract Term**—The proposed contract term is for one year: 7/1/2022 – 6/30/2023.
- **Renewal Option**—Any contract resulting from this proposal may be renewed for five (5) additional one-year periods (Option Years 1–5), subject to available funding.
- **Eligibility**—Available only to authorized state and local agencies as agreed upon by the terms of the Master Service Agreement negotiated between the State and West Publishing Corporation ("West"). The rates set forth hereunder are available only to government personnel accessing West products for government purposes.
- **Agency/Purchasing Entity Locations**—Each agency location must subscribe separately. Access is limited to the agency's personnel at that location. Purchasing agencies/entities with multiple locations may purchase under the Custom Packages.
- **Passwords**—Each Westlaw, CLEAR, or HighQ user must be assigned a separate Westlaw, CLEAR, or HighQ password. Westlaw, CLEAR, or HighQ passwords may only be used by the person to whom the password is issued. Sharing of passwords between or among users is STRICTLY PROHIBITED. West reserves the right to issue additional passwords to the State if West learns that Westlaw, CLEAR, or HighQ has been used by a person other than the person to whom the password has been issued.
- **Password Rates**—The Monthly Charge per User under the Per Password option will NOT be prorated. Requests for passwords by new Subscribers or requests for additional passwords by current Subscribers that are processed by West by the last day of a month will be billed the entire Monthly Charge per User for each password request during such month. The Monthly Charge per User for Subscribers that elect to change from one option to another will be effective on the first day of the month following receipt and approval of the appropriate documentation by West.
- **Included and Excluded Charges (Westlaw)**—The proposed content is included in West's proposed fixed monthly charge. Access to and usage of all other content, features, and services is excluded and will be billed separately as excluded charges. The excluded content, features, and services will be charged at the applicable rates (including applicable transaction, communications, and other associated charges, if any) for each library, feature, or service accessed according to the then-current terms and conditions as set forth in the then-current Schedule A, Plan 2 Westlaw Government Service West may, at its option, make certain content, features, and services excluded charges if West is contractually bound or otherwise required to do so by a contributor of data to West, or if the content, features, and services are enhanced or released after the effective date of any contract awarded to West pursuant to this proposal.
- **Non-FCRA Use (CLEAR)**—CLEAR is intended for due diligence and investigative purposes, activities not regulated by the Fair Credit Reporting Act (FCRA). Thomson Reuters is not a consumer reporting agency, and customers must not use any of the content, information, or services provided on our sites as a factor in establishing a consumer's eligibility for credit or insurance to be used primarily for personal, family, or household purposes; for employment purposes; in consumer debt-collection decisions, or for any other purpose authorized under section 1681b of the Fair Credit Reporting Act (15 USCA §1681b).

- **New Content, Features, Services, and Platforms**—West reserves the right to charge for any new content, features, services, or platforms released during the term of this contract (whether “third-party” content or not), and such charges may be separate from and in addition to the Fixed Monthly Charge. Such charges (if any) shall not be greater than the charges at which such content, features, services, or platforms are made available to West’s other government subscribers under West’s then-current Government Price Plan.

If, however, any new content, features, services, or platforms released during the term of this contract are made generally available to government subscribers as part of their fixed rate agreement, West will also make these same new content, features, services, or platforms available to the agency at no extra cost.

West may, at its option, make certain content, features, and services excluded charges if West is contractually bound or otherwise required to do so by a contributor of data to West, or if the content, features, and services are enhanced or released after the effective date of any contract awarded to West pursuant to this proposal.

- **Ordering Documents**—All access to and usage of Westlaw, CLEAR, or HighQ is governed by the then-current Thomson Reuters General Terms and Conditions, Product-Specific Terms, and applicable Order Form. These documents will be incorporated by reference into and made part of any contract awarded to West pursuant to this proposal.
- **Signature Requirements**—The applicable Order Form and all related documentation must be signed by an authorized representative.
- **Credentialing Documents**—Access to and usage of CLEAR/PeopleMap requires completion of the then-current Account Validation and Certification (AVC) Form.
- **Contractor Information**—Any contract resulting from this proposal will be with:

| | |
|---------------------------------|--|
| Legal Contracting Entity | West Publishing Corporation |
| Doing Business As (DBA) | West, a Thomson Reuters business |
| Corporate Address | 610 Opperman Drive, Eagan, MN 55123 |
| Remittance Address | P.O. Box 6292, Carol Stream, IL 60197-6292 |
| Federal Tax ID # | 41-1426973 |
| DUNS # | 14-850-8286 |
| Cage Code | 89101 |
| Company Size | Large |

- **Order Processing**—Westlaw, CLEAR, or HighQ service will begin 5 -7 days following receipt of a fully executed, clean, and process-able Order Form. To expedite the processing of an order, please ensure that the order references West’s Order Form (i.e., “This order incorporates by reference the attached West Order Form”).
- **Survivability**—At the time of expiration or cancellation of the Master Service Agreement, any existing multi-year agreement between West and a purchasing agency will remain in effect and continue to exist under the terms and conditions of the Master Service Agreement, including payment for services, until the term expires as set forth in the multi-year agreement.
- **Offer Acceptance Period**—The terms of this price proposal are valid for 120 days from the submittal date of this proposal.

Option 1: Legal Research with Westlaw

Descriptions of the content included in our offer are provided below:

- **National Primary (Page 27)**—Option 1A, 1B, and 1C
- **State Analytical (Page 31)**—Option 1A, 1B, and Add-On Libraries
- **ALR/AMJUR/CJS (Page 32)**—Option 1B and Add-On Libraries
- **PeopleMap Premier (Page 33)**—Option 1B
- **Briefs (Page 39)**—Option 1B
- **Trial Court Orders (Page 39)**—Add-On Libraries
- **Criminal Analytical (Page 40)**—Add-On Libraries
- **Court Dockets (Page 40)**—Custom Packages only
- **Drafting Assistant (Page 42)**—Custom Packages only
- **Analytical Plus (Page 44)**—Custom Packages only
- **All Litigation (Page 49)**—Custom Packages only

Included Westlaw Content

National Primary

National Primary provides a deep base of foundational content offerings consistently identified by government agencies as must-have content, including all state and federal cases and statutes; coverage of every reported appellate and trial court case from all 50 states and the District of Columbia; statutes from each state; and documents passed by state legislative bodies.

Primary Law

Primary Law on Westlaw provides access to editorially enhanced federal and state case law, statutes, regulations, and administrative materials in a single, integrated research tool.

- **Case and Judicial Materials**
 - **Federal.** Westlaw has complete coverage of all published federal case law, as well as many unpublished opinions. Cases appear as officially published and contain our editorial enhancements. Federal case law libraries include U.S. Supreme Court cases, U.S. Court of Appeals cases, U.S. District Court cases, Tax Court cases, and Bankruptcy Court cases.
 - **State.** Westlaw has complete case law coverage for all state court opinions published in West's National Reporter System. Westlaw also contains many unpublished state appellate court opinions and selected state trial court opinions.
- **Statutes and Legislative Materials**
 - **Federal.** Westlaw has complete coverage of current federal statutes and archival statutes back to 1990. Federal statutes libraries include the *United States Code Annotated*, which contains annotations to the *United States Code*, as well as court rules, appendices, and the Popular Name Table.

- **State.** Westlaw has annotated statutes for all 50 states, the District of Columbia, Guam, Puerto Rico, and the Virgin Islands. Statutes without annotations are also available.

- **Administrative Law and Regulations**

- **Federal.** Westlaw provides extensive coverage of federal administrative rules and regulations, including documents from all 50 titles in the *Code of Federal Regulations* and recent changes; documents from the *Federal Register*; and other administrative and executive materials such as comptroller general decisions, U.S. attorney general opinions, and presidential documents.
- **State.** Westlaw has the administrative codes for all 50 states and the District of Columbia and provides KeyCite information for all codes. Other available administrative materials include attorney general opinions, workers’ compensation decisions, and insurance and environmental regulations.

WESTLAW ADVANTAGE—Timely Legal Content

We are committed to providing our customers with the most current information in the legal industry. In support of this goal, Westlaw content is updated and enhanced on an ongoing basis. In fact, many individual libraries are updated daily.

Current information when you need it.

- Full-text U.S. Supreme Court opinions, including any concurrences/dissents, are typically available on Westlaw within five (5) minutes of their release.
- Statutes on Westlaw are updated as new legislation is received.
- Federal published case law is generally available on Westlaw within 4 hours of receipt.
- Federal Register material is generally available on the same day of publication.
- Regulatory materials are generally updated within 7 days of issuance.
- State published case law is generally updated within 4 hours of a decision’s release.
- State AG opinions are generally available on Westlaw within 3–5 days of receipt.
- KeyCite citing references are available when a case/statute is added to Westlaw.
- Direct history is added to KeyCite within 24 hours of a Reported opinion being loaded to Westlaw and within 48 hours of an unreported opinion loaded to Westlaw.

Legislative History

Legislative History on Westlaw provides access to the following resources:

FEDERAL

- Full text of all versions of available bills (introduced, amended, and enacted versions) from the current and past sessions
- Congressional committee reports
- Agendas and witness lists for U.S. congressional committee hearings, transcripts of oral statements, and written statements submitted to committees of Congress
- Congressional Record
- U.S. Code Congressional & Administrative News
- GAO Compiled Legislative Histories
- Presidential messages, executive orders, and proclamations
- Transcripts of political news, press briefings, speeches, and testimony from congressional committee hearings

STATE*

- Full text of all versions of available bills (introduced, amended, and enacted versions) from the current and past sessions
- State Legislative journals
- Fiscal notes
- Text of committee amendments
- Vote rolls
- Reports from legislative bodies that summarize the effect of the bill, describe floor amendments, and provide a history of the legislative path of a bill
- Floor consideration and testimony
- Governors’ messages providing the point of view of the executive branch as it relates to specific legislation, policies, and vetoes

*Coverage varies by state.

Graphical Statutes

Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, link to key case treatments, and check for possible amendments. Graphical Statutes shows:

- Prior, current, and future versions of statutes.
- Links to enacting and amending public laws.
- Relevant legislative history materials, e.g. bill drafts, reports, journals, and the Congressional Record.
- Cases that negatively impact a statute.
- Legislation that has been enacted but has not yet been codified.

The screenshot displays the 'Graphical Statutes Timeline' for § 1189, Designation of foreign terrorist organizations. At the top, there's a navigation bar with 'WESTLAW' and search options. Below that, the document title and effective date (December 17, 2004) are shown. A horizontal timeline from 1997 to 2015 is visible, with the current text highlighted in green. Underneath, there are expandable sections: 'Current Text - December 17, 2004 - Current (140)', 'Bill Drafts (4)', and 'Case Treatments (2)'. The 'Bill Drafts' section lists three drafts from 2004, and the 'Case Treatments' section lists three cases from 1996 to 2001.

The Graphical Statutes Timeline shows the effective dates for each version of the statute. Information for each version is provided in reverse-chronological order below the Timeline. Clicking within the Timeline will access the version in effect for the time period you select. Westlaw linking lets you jump to the referenced information with ease.

The Graphical Statutes timeline is organized by effective date and tracks prior, current, and future versions of the statute. Each prior version is linked to its enacting or amending public law(s), legislative history materials, and significant case law. Current versions of the statute are also displayed with their related public laws and legislative history materials, as well as proposed legislation. Legislation enacted but not yet codified is displayed on the timeline, as well as future text.

Regulations with Editorial Enhancements

Westlaw provides a comprehensive and efficient federal regulatory research system that provides researchers with the tools to complete their regulations research more efficiently and with complete confidence. Researchers can stay fully informed on any regulatory issue with editorial summaries of case law decisions, KeyCite notification of changing and proposed regulations, version history, citing references, and more.

For any regulation, researchers can:

- View any section of the *Code of Federal Regulations* as well as past versions, amendments, pending changes, and citing court documents.
- Read editorially created federal case law summaries, integrated *Federal Register* content, agency publications, and analyses from law reviews and other sources.
- Track agency activities and decisions and link directly to statutory authority documents and applicable regulations.

Versioning

Statute Versioning on Westlaw provides instant access to the statute version that was in effect on the date the legal matter actually occurred. Users can view prior versions of sections in the *United States Code Annotated* (USCA) and the annotated statutes for all 50 states and the District of Columbia.

Versions can:

- Immediately link you to the prior statutory version.
- Rebuild the Table of Contents and show how it existed on a particular date.
- Identify when a statute or amendment has a future activation date, or when a statute or amendment is due to lapse.

Bill and Regulation Tracking

Business and industry practices and policies are shaped daily by federal, state, and local government laws and regulations. Corporate legal, compliance, and government affairs professionals are responsible for ensuring their organizations are aware of the proposed changes to current legislation and regulations that could influence their business practices.

The Bill and Regulation Tracking resources on Westlaw provide a single comprehensive source for bill and regulation tracking across the 50 states and federal government.

FEATURES AND BENEFITS

- Identify key bills and regulations to track.
- Search for proposed legislation and regulations across the 50 states and federal government to quickly identify pertinent bills and regulations to track.
- Search by key terms, sponsor, chamber, date, and/or status.
- Up-to-date state administrative codes.
- Track pending state and federal legislation and state regulations to stay updated.
- Track bill status from introduction to final passage.
- Anticipate and effectively communicate emerging legal issues to an organization.
- Gain awareness of the latest changes to state and federal laws and regulations on all items from environmental regulation to employment.
- Identify trends in new legislation and regulations across the 50 states and federal government.

State Analytical Collection

Westlaw provides practice guides and analytical materials for all 50 states. These materials give quick and practical guidance on a range of state-specific practice areas. Our offer provides access to multiple states' resources, including Iowa-specific content.

Iowa Analytical Materials

West's offer provides access to multiple state resources, including the Iowa Practice Series. Written by Iowa experts, the Iowa Practice Series is the preeminent analytical law series in Iowa. It is a complete collection of Iowa legal guides, forms, and authorities that provides critical legal resource materials covering all available Iowa forms, treatises, and analytical materials. It includes the following:

- Business Organizations
- Civil and Appellate Procedure
- Civil Litigation Handbook
- Civil Practice Forms
- DWI Chemical and Field Testing
- Elder Law
- Estate Planning and Probate
- Real Estate Law and Practice
- Workers' Compensation

ALR, AMJUR, and CJS

The ALR, AMJUR, and CJS collection includes the following:

American Law Reports (ALR)

American Law Reports (ALR) is one of the leading case-finding tools in America. It is a continuing series of articles that collect and analyze every court case decided on a particular point of law.

Written by our attorney-editors, each ALR article provides a careful analysis of a specific legal issue, beginning with a detailed discussion of guiding legal principles, followed by distinctions, exceptions, applications, and contrary approaches. Each ALR article shows explicitly and impartially which cases are controlling and explains why. Cases from every jurisdiction that have taken a position on the point are cited, and these cases are arranged according to jurisdiction to make it easy to find local authority. Along with critical case citations, ALR provides references to statutes, digests, texts, treatises, law reviews, and legal encyclopedias. ALR articles also analyze factual distinctions among cases.

Only on Westlaw is ALR deeply linked to case law and related documents, including briefs and pleadings. One search in ALR yields comprehensive results with accuracy lawyers can trust, including related analysis through the West Key Number System and KeyCite.

The complete ALR on Westlaw includes ALR First, ALR Digest, and the new ALR Index, resources that aren't available on other online research services.

FEATURES AND BENEFITS

- ALR annotations cover a wide variety of practical, contemporary legal issues.
- ALR annotations collect and analyze all the case law on an issue providing the one on-point case needed from the relevant jurisdiction to prove a point.
- ALR annotations look at all sides of an issue to help prepare the best argument for a client—and for an opponent's arguments.
- ALR annotations are updated continually to ensure answers are always current.
- ALR articles are written by attorneys with demonstrated abilities to thoroughly research, analyze, and organize case law.
- The ALR Index, available exclusively on Westlaw, covers the complete ALR series. It provides a single source to identify all ALR annotations related to a specific issue.

All American Jurisprudence Library

The All American Jurisprudence (AMJUR) library provides fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law.

- **American Jurisprudence 2d** library contains the full text of *American Jurisprudence 2d* (Am Jur 2d), the leading law encyclopedia, which provides comprehensive and authoritative analysis of all fields of state and federal law. Am Jur 2d contains more than 430 separate titles on a broad range of legal topics.

- **American Jurisprudence Proof of Facts** library contains articles by legal, scientific, and medical experts that can help researchers prepare for a case.
- **American Jurisprudence Trials** library provides access to articles showcasing successful techniques and strategies, drawn from actual cases.
- **American Jurisprudence Pleadings and Practice Forms Annotated** library provides access to the full text of *American Jurisprudence Pleading and Practice Forms Annotated*, a comprehensive set of state and federal pleading and practice forms arranged alphabetically by titles that generally correspond to those found in Am Jur 2d.

Corpus Juris Secundum (CJS)

Corpus Juris Secundum (CJS) helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, Restatements of the Law, and more. CJS covers the full breadth and depth of the law and is cited to tens of thousands of times by the courts. It provides quick overviews of topics with Black Letter Summaries and is also fully integrated with the West Key Number System.

PeopleMap Premier and Company Investigator

PeopleMap Premier and Company Investigator provides researchers with access to public records, including people locator resources; assets; adverse filings; licenses and registrations; and business and corporate records, as well as notifications when any changes occur related to your person or business of interest.

PeopleMap Premier

When you're conducting a public records search, you're usually looking to do more than just locate or identify a subject. You're also looking to find assets, relationships, and other information to help connect the dots and give you the complete picture. Because PeopleMap has already made connections between people from billions of public records across the country, we can help deliver what you need quickly and efficiently.

PeopleMap Premier on Westlaw allows you to easily search for and find the person you are looking for, as well as determine specific relationships between your parties of interest; locate witnesses; find assets and connect them to people; and accumulate necessary information for litigation and other legal needs.

PeopleMap Premier provides you with access to all of the PeopleMap features, including reports, graphical displays, address maps, risk flags, Web analytics, and the ability to search and display full-text public records.

KEY FEATURES

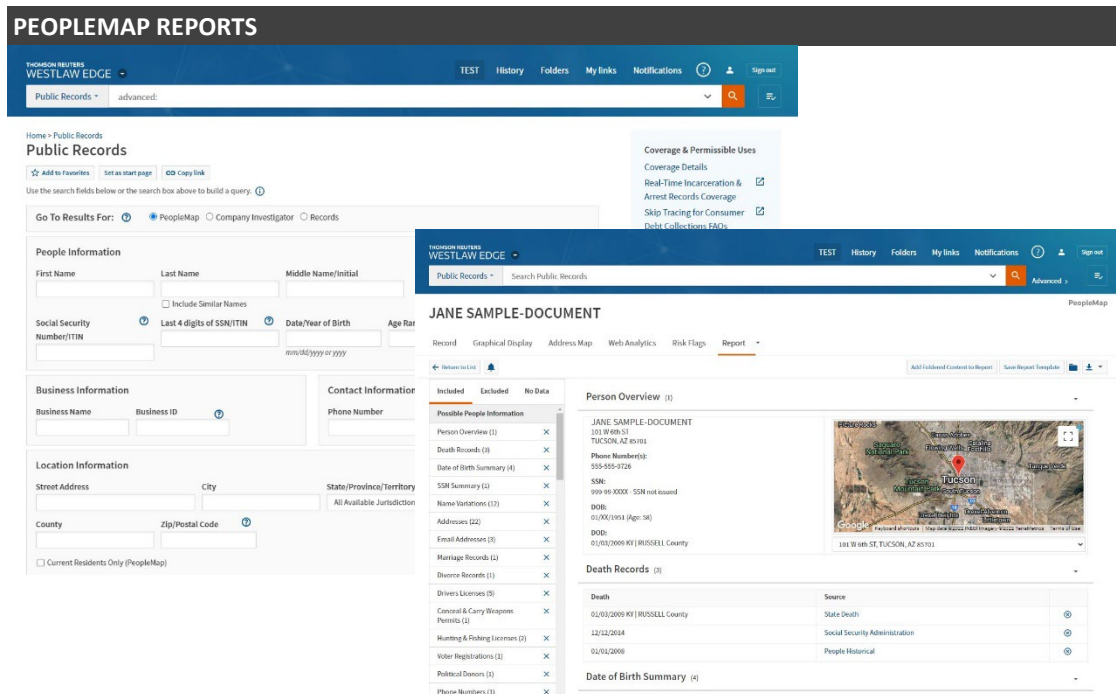
- Gain access to billions of public records – current, real-time, and historical – organized to provide optimal research efficiencies.
- Search on the most relevant fields for locating a person – name, address, Social Security number, date/year of birth, phone number, and email.
- Bring the most pertinent results to the top with filtering and relevancy ranking.

- Get the flexibility to create a tailored research experience with customized reports and searching.
- Clearly see connections faster with enhanced interactive and graphical interface.
- View current and historic addresses with Address Map functionality.
- Quickly surface areas of potential risk with risk flags.
- Bring together a subject’s Web and social media activity with Web analytics.

REPORTS

PeopleMap Reports include all available current and historical information about a person, including assets, adverse information, business and employment relationships, and licenses. Also included in the Report are sections for potential household associations, relatives, and neighbors.

- Pull together all records on your subject, including both current and historical records, as well as real-time Experian Credit Header information.
- Include the information relevant to your case and exclude the information that is not.
- Easily create and save customized reports and templates with drag-and-drop functionality.
- Share findings with colleagues in your office via multiple delivery options (print, download) of individual public records from within the report.



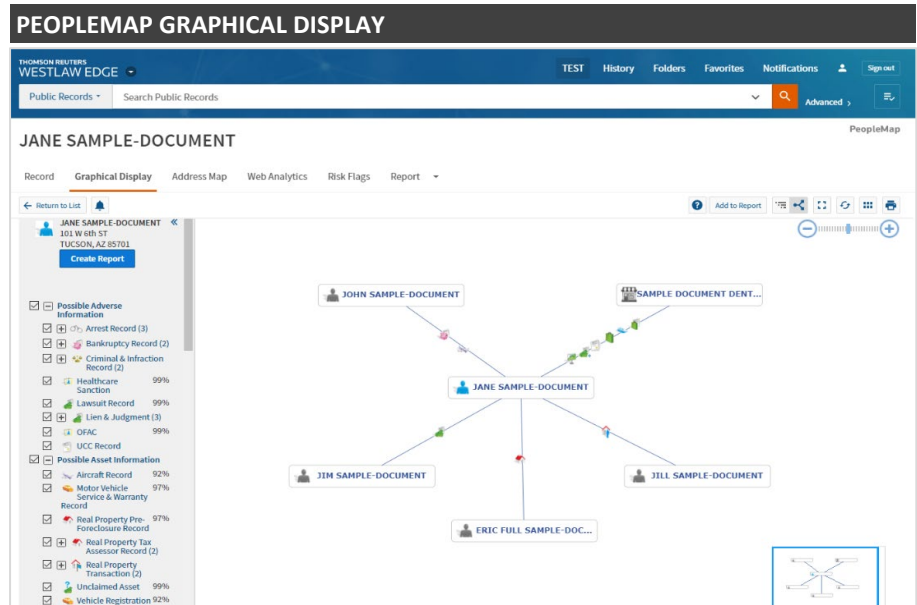
The screenshot displays the 'PEOPLEMAP REPORTS' interface. At the top, there is a navigation bar with 'Public Records' selected. Below this, a search bar contains 'advanced:'. The main content area is titled 'Public Records' and includes a search box with the text 'JANE SAMPLE-DOCUMENT'. To the left, there are several filter sections: 'People Information' (First Name, Last Name, Middle Name/Initial, Social Security Number/TIN, Last 4 digits of SSN/TIN, Date/Year of Birth, Age Range), 'Business Information' (Business Name, Business ID), 'Contact Information' (Phone Number), and 'Location Information' (Street Address, City, State/Province/Territory, County, Zip/Postal Code). A 'Go To Results For:' section has 'PeopleMap' selected. On the right, there is a 'Coverage & Permissible Uses' section with links for 'Coverage Details', 'Real-Time Incorporation & Arrest Records Coverage', 'Skip Tracing for Consumer', and 'Debt Collections FAQs'. Below the search bar, a 'Person Overview' section shows details for 'JANE SAMPLE-DOCUMENT', including address (181 W 4th ST, TUCSON, AZ 85701), phone number (555-555-4726), SSN (999-99-XXXX), DOB (01/02/2004), and BOD (01/02/2008). A 'Death Records' section shows a record for '01/02/2008' in 'RUSSELL County' with a source of 'State Death'. A 'Date of Birth Summary' section shows a record for '01/02/2008' with a source of 'People Historical'. A map on the right shows the location of the subject in Tucson, AZ. A table on the left lists various records with checkboxes for 'Included', 'Excluded', and 'No Data'.

GRAPHICAL DISPLAY

PeopleMap makes it easy to find connections with a graphical interface. Choose from a simplified, linear graphical display or an enhanced graphical display. Both provide an interactive view of your search results so you can see—at a glance—the connections associated with an individual.

From the Graphical Display tab, you can:

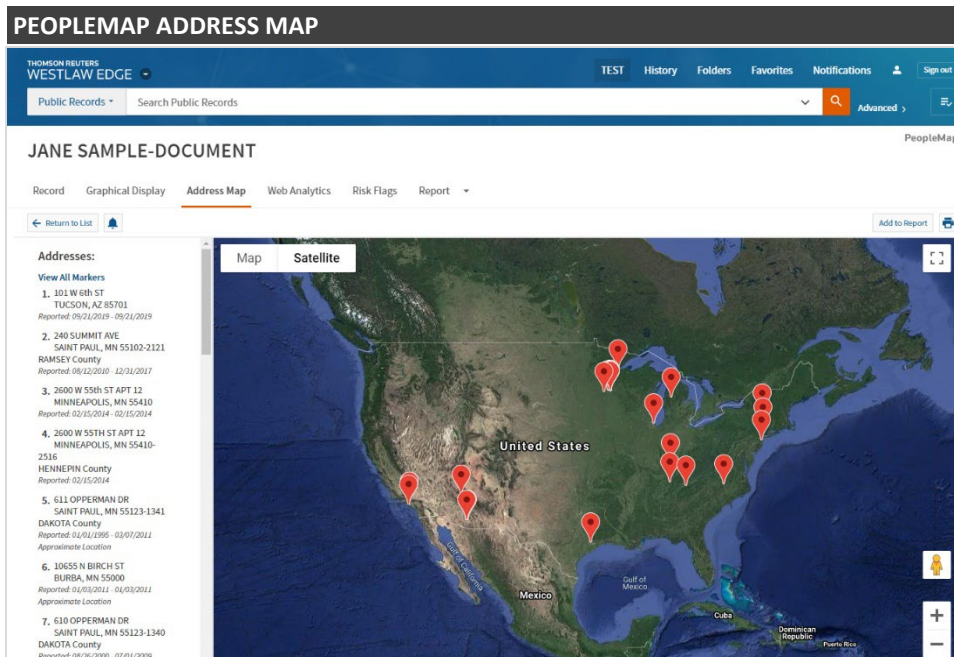
- Click on any of the connections to view more detailed information about them.
- Narrow your search results even further with advanced filtering options.
- Add the graphical view to your report with just a click.
- Click on the record icons to display the full text records or on other entities to switch to their graphical display.



ADDRESS MAP

PeopleMap integrates with Google Maps, allowing you to view a subject’s current and former addresses, all on one interactive map. On the Address Map tab, you can:

- Review the list of addresses, which are sorted in reverse chronological order.
- View a map of all of an individual’s known addresses.
- Zoom in on any location or see a Google Street View of the address.
- Easily print the address map or add snapshots of properties to your report.



The following content is included in PeopleMap Premier:

PEOPLE INFORMATION

Westlaw includes records from a variety of sources that researchers can use to search for people by name, address, social security number, date of birth, or phone number. This content can help users locate potential parties and witnesses and verify addresses and social security numbers. People Information content features easy-to-use search templates, though users can also search with Terms and Connectors as an alternative. Required search terms vary by content, as does the type of information contained in a particular record.

- Address Historical
- Bank Account Header Records
- Canadian White Pages
- Conceal & Carry Weapons Permits
- Death Records
- Divorce Records
- Driver's Licenses
- Email Records
- Equifax Credit Header Records
- Experian Credit Header Records
- Household Records
- Hunting and Fishing Permit Information
- Marriage Records
- New Movers
- Obituary Abstracts
- People Historical
- Phone Records Basic
- Phone Records Plus
- Political Donor Information
- TransUnion PeopleFind Records (Non-GLB)
- Voter Registration Records

ASSET INFORMATION

Asset records on Westlaw include tax assessor and real property records, motor vehicle records, aircraft records, and boat records. An Assets Template is available that allows researchers to search the combined asset content at one time.

- Aircraft Records
- Boat Registrations
- Motor Vehicle Registrations
- Motor Vehicle Service & Warranty Records
- Real-Time Motor Vehicles
- Real Property Pre-Foreclosure Records
- Real Property Tax Assessor Records
- Real Property Transactions
- Unclaimed Property
- Watercraft Records

ADVERSE INFORMATION

Adverse records on Westlaw include records of lawsuit filings, bankruptcy filings, and UCC, lien, and judgment filings. An Adverse Template is available that allows researchers to search the combined adverse content at one time.

- Arrest Records
- Bankruptcy Filings
- Criminal & Infraction Records
- Global Sanctions
- Healthcare Sanctions
- Lawsuits
- Liens & Judgments
- OFAC Records
- UCC Records
- Unlawful Detainers

BUSINESS INFORMATION

Westlaw provides access to business and corporate information such as corporate records, business registration records, executive profiles, and professional licenses. A Business Template is available that allows researchers to search the combined business content at one time.

- Business Finder -- United States and Canada
- Business Profiles
- Corporate Records & Business Registrations
- D&B® Executive Affiliations
- D&B® Executive Biographies
- D&B® Market Identifiers (DMI)
- D&B® WorldBase
- Executive Profiles
- FEIN Records
- Fictitious Business Names
- Healthcare Licenses
- Insider Stock Transactions
- Marijuana-Related Business Records
- National Provider Identifier (NPI Registry)
- Professional Licenses
- Work Affiliations

ADDITIONAL CONTENT AND FEATURES AVAILABLE IN PEOPLEMAP REPORTS

- Addresses Summary
- Associate Analytics Chart
- Business Associations
- Date of Birth Summary
- Dockets
- Household Records
- Name Variations
- Neighbors of Current & Previous Addresses
- Other Address Associations
- People Associations
- Person Overview
- Phone Number Summary + Real-Time Phones
- Relatives Analysis
- Risk Flags Analysis
- SSN Summary

Company Investigator

Company Investigator on Westlaw consolidates a wealth of business data to eliminate hours of research while helping you make informed decisions. Whether you need to access corporate filings, the latest news about the company, or adverse records, Company Investigator offers a full suite of business solutions, so you can get the job done quicker.

Company Investigator highlights include the following:

- **Legal Parent Identifier**—Clearly zero in on parent companies or headquarter locations when running a company search.
- **Expansive Search Coverage**—Search against more than 422 million U.S. and international entities, including global companies, subsidiaries, branches, divisions, and extensive coverage of private companies and sole proprietorships.
- **Expanded Search Functionality**—Search by company name, address, phone number, jurisdiction of incorporation; identifiers such as tax ID number, ticker symbol, and CIK; industry code (NAICS and SIC); and by officers, directors, and agents.
- **Flexible Alerts Functionality**—Set up notifications on companies covering a wide range of business categories.

- **Risk Flags**—Quickly see indicators of material issues that can be investigated further.
- **Interactive Family Tree View**—Access a dynamic graphical view of company affiliations, with the ability to search the tree, expand and contract levels, and follow links to information on any of the connected entities; print, email, or download the family tree data.
- **Private Company Information**—Access hard-to-find information on more than 395 million private companies.

Company Investigator reports include:

- Aircraft Records
- Arrest Records
- Associate Analytics Chart
- Bankruptcy Records
- Business Finder Records
- Business Profile
- Business Overview
- Company Fundamentals
- Corporate & Business Registrations
- Criminal Records
- D&B Records (DMI, Worldbase, Executive Affiliations, Executive Biographies)
- Dockets
- Federal Case Law
- FEIN Records
- Fictitious Business Name Records
- Financial Advisors
- Global Sanctions
- Legal Advisors
- Liens & Judgements
- Marijuana-Related Business Records
- Material Agreements from SEC Filings
- Mergers and Acquisitions Transactions
- Money Service Business Records
- NPI Records
- News
- OFAC Records
- People/Businesses with same Address/Phone
- Phone Number Summary
- Professional Licenses
- Quick Analysis Flags
- Real Property Records (Transactions, Tax Assessor Records, Pre-Foreclosure Records)
- Registrations and Prospectuses Transactions
- SEC Filings Lists
- SEC Filings Text Excerpts
- SEC No-Action Letters
- SEC Staff Review Letters
- SEDAR Filings
- State Case Law
- Subsidiaries Disclosed in SEC Filings
- UCC Filings
- Watercraft Records

Real Property Reports

The Real Property Reports library provides property information including comparable values, valuations, detailed descriptions, and ownership. The reports are available for 46 states and the District of Columbia. Users can also access parcel maps, which are available for 28 states and the District of Columbia.

- **Comparable Sales Report**—Includes information on up to 10 comparable properties. Coverage varies by state and by county.
- **Detail Report**—Includes owner information, location information, last market sale information, prior sale information, property characteristics, site information, and tax information. Coverage varies by state and by county.
- **Legal and Vesting Report**—Includes abstracted legal description, property information, and transaction history. Coverage varies by state and by county.

- **CoreLogic ValuePoint 4 Report**—Includes Automated Valuation Model (AVM) result, subject property information, and area market sales. Coverage varies by state and by county.
- **Comprehensive Report**—Includes all sections of the four real property reports listed above, as they apply to the subject property. Coverage varies by state and by county.
- **Parcel Maps**— Includes images of Real Property Parcel Maps accessed via a gateway connection. Coverage varies by state and by county.

Briefs

Westlaw provides access to an extensive and exclusive collection of appellate briefs and petitions libraries at both the federal and state levels. As of January 2022, Westlaw contains more than 4 million separate, fully searchable briefs, and the number of briefs is growing monthly. Many of the briefs libraries, such as U.S. Supreme Court Petitions for Certiorari, are added to Westlaw shortly after being filed with the court.

Briefs are fully integrated into Westlaw, with features such as full text searching, linking, Profiler, KeyCite, and more. Each brief includes a summary of the facts of the case, issues and arguments, the pertinent laws and case law, and an argument of how the law applies to the facts.

Briefs are linked to related documents, which helps users retrieve additional helpful information, such as:

- Additional briefs submitted in the case.
- The court's opinion.
- The full text of cited cases and statutes.
- Profiler information that provides background on participating attorneys and judges.

The immediate availability of briefs and petitions on Westlaw saves researchers time and the inconvenience of a trip to the courthouse or a call to the court clerk. Briefs are easily retrieved by issue, party name, or attorney, and cited authority connects directly to the source.

Trial Court Orders

Westlaw provides access to trial court orders from federal and select state trial courts. A trial court order provides researchers with insight into judicial preferences, proclivities, and patterns. Users can read pertinent court orders and identify what worked in similar cases, what law was cited, and how the judge reacted—how judges ruled in similar motions, as well as their reasoning behind the decision. Access to these orders allows researchers to make better informed evaluations about whether to accept a case, how to handle it, and what to tell the client to expect if litigation does go forward.

This resource saves the researcher valuable time by delivering the legal foundation for judges' decisions; the cases, statutes, and regulations cited; and other documents filed—including pleadings, motions, and briefs. Examples include Federal District Court criminal judgments of conviction, Federal Bankruptcy Court orders, and judges' orders in select state courts.

Criminal Analytical

Criminal analytical resources on Westlaw include everything users need to develop winning strategies, evaluate and prepare criminal cases, facilitate plea bargaining, and stay current with developments in criminal law, including the following:

- **Criminal Procedure**—This resource provides step-by-step direction from pre-arrest through appeal. Criminal Procedure covers search and seizure, including further limitations on exclusionary rule, dynamics affecting search warrant execution, and Fourth Amendment restrictions on use of force in arrest; confessions, including scope and application of Miranda Rule, Sixth Amendment right to counsel, and traditional voluntariness test; accusatory pleadings; sentencing; and habeas corpus.
- **Criminal Procedure Checklists, Fifth and Sixth Amendment**—Criminal Procedure Checklists provides quick access to critical information on court rulings. Supreme Court and federal court decisions are presented in a quotations format so black letter law can be quickly found.
- **Drinking/Driving Litigation: Criminal & Civil Trial Notebook**—Contains outlines, checklists, and forms that provide step-by-step guidance through every stage of criminal and civil drinking/driving cases. Organized to follow the typical chronology of a drinking/driving case, it gives you the procedural know-how to conclude any case successfully. Also includes sample arguments, motions, and cross-examinations.
- **Search and Seizure Checklists**—Get instant access to current search and seizure law developments with this timesaving guide. Provides basic definitions of search, seizure, and the exclusionary rule; identifies search warrant requirements; and presents thorough Fourth Amendment coverage.
- **Search Warrant Law Deskbook**—Burkoff’s quick reference outlines how to obtain a valid search warrant, explains execution of search warrants, provides return of evidence and records procedure, reviews search warrant problems, and details jurisdictional requirements. It covers the law as it applies to the federal level, all 50 states, the District of Columbia, and Puerto Rico.
- **Wharton’s Criminal Law**—Expert analysis of substantive criminal law in state and federal jurisdictions, including development, current status, and potential defenses. In addition to offering specific definitions of existing and emerging types of crimes, Wharton’s Criminal Law provides precise, structural analysis of each basic criminal law principle, including its roots, developments, and present status. Also illustrates provisions of the American Law Institute’s Model Penal Code.
- **Wharton’s Criminal Evidence**—This comprehensive treatise covers the Federal Rules of Evidence as they apply to criminal proceedings and related federal and state statutes, rules, and case law. It offers step-by-step guidance through evidentiary issues encountered in criminal cases, as well as direct-examination, cross-examination, and reexamination of witnesses, and procedures for objecting.

Court Dockets

Westlaw provides direct access to electronic court docket materials from courts throughout the United States. Dockets libraries on Westlaw provide access to case docket information that typically includes the names of the parties and their attorneys, the name of the presiding judge, the case number, the type of claim, the status of the case, a list of documents filed, and a schedule of appearances.

COURTS COVERED

Dockets libraries on Westlaw cover the U.S. District Courts, U.S. Bankruptcy Courts, U.S. Courts of Appeals, U.S. Supreme Court, and other specialty courts including the U.S. Court of Federal Claims, International Trade Commission, and U.S. Judicial Panel on Multidistrict Litigation., and state appellate and trial courts in 38 states and the District of Columbia. Westlaw provides combined libraries, allowing a user to search all federal courts of appeals, all federal district courts, and all federal and state court dockets.

DATES OF COVERAGE

Westlaw provides access to dockets materials from courts throughout the United States:

- U.S. Supreme Court—Coverage begins with January 2000.
- U.S. Courts of Appeal—Coverage begins with January 1997.
- U.S. District Courts—Full coverage begins with January 2000; selected full dockets and docket index records available to 1990 for most courts.
- U.S. Bankruptcy Courts—Coverage begins with January 1997.
- State Courts—Coverage begins with January 2000 for most courts.

FREQUENCY OF UPDATES

Most dockets libraries on Westlaw are updated daily with newly filed dockets; dockets are then systematically updated at key points in the litigation. With the Update Link feature, Westlaw goes to the court and retrieves the most current version of the docket, making dockets information on Westlaw as current as the courts.

SEARCHING CAPABILITIES

Users can search dockets on Westlaw in two ways, including:

- Entering the search terms in the search bar on the Dockets Category Page.
- Using the Advanced Search Template to enter specific terms like party or participant name, case type, or additional terms.

Westlaw dockets libraries let users type a free-text query with whatever information they have. For federal cases, the Westlaw dockets template gives a list of the Nature of Suit (NOS) to assist users in searching for specific types of cases. Westlaw dockets libraries are a vital resource for discovering the litigation history of legal opponents or prospective clients, and they are an important tool to enhance case management, allowing users to view case status as well as fees and payment records.

LINKING

Dockets on Westlaw provide links to trial documents, briefs, and court filings. Dockets also link to other important case filings, such as pleadings and motions, case law, statutes, and regulations.

DOCKET ALERT

A Docket Alert on Westlaw allows user to automatically monitor new case filings by party name, attorney, judge, Nature of Suit, and Key Nature of Suit. Docket Alerts are included within the Dockets offering on Westlaw.

Drafting Assistant

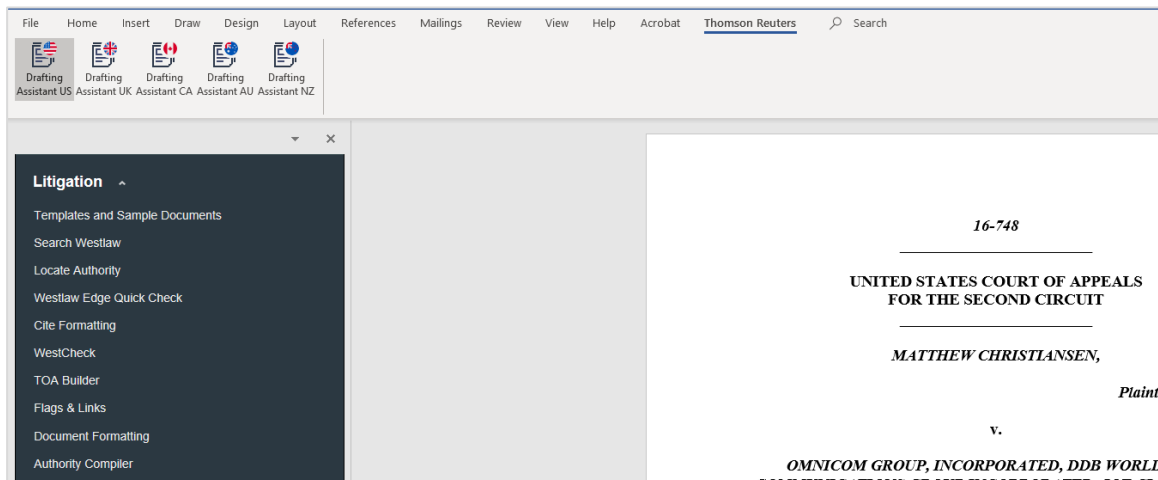
Drafting Assistant, which integrates seamlessly with Microsoft Word for Windows, provides tools to help draft litigation and transactional documents. Drafting Assistant provides users with access to exclusive tools that no other provider can offer. Drafting Assistant is also available at drafting.westlaw.com and as an add-in for Word Online.

Litigation Features

The litigation features on Drafting Assistant provide easy access to information, research, and tools to help draft legal documents. With Drafting Assistant, users can:

- **Format Citations** to comply with drafting rules including Bluebook, ALWD and 36 other specific rule formats.
- Quickly build a **Table of Authorities** with citations extracted from your document.
- Insert KeyCite **Flags and Links** directly into your document to identify potential negative treatment and provide quick access to legal authority on Westlaw.
- Find relevant legal authority to support your legal arguments directly from within your draft using **Locate Authority**.
- Access **Westlaw** easily to run searches and add research to a document.
- Westlaw Edge subscribers can run Quick Check directly from Microsoft Word to uncover recommended cases not already in the document.

A WORKSPACE THAT WORKS FOR YOU



Turn your word processor into an efficient drafting workspace, enabling you to create work product with the best form and substance. Easily access research tools, like Westlaw and Practical Law, from the tool ribbon.

Additional tools include:

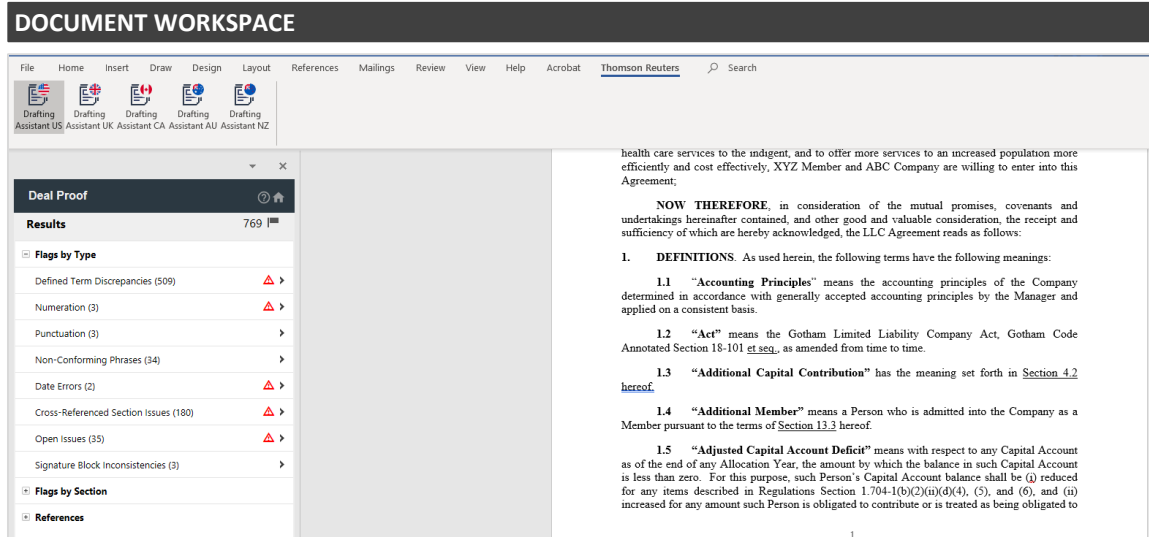
- **Document Formatting**—With one click, format documents and citations to comply with jurisdictional rules, and create a table of authorities.
- **WestCheck**—Verify the status of citations in your legal document.
- **Authority Compiler**—Compile the legal sources referenced in the document.
- **Sample Agreements**—Retrieve Sample Documents and Templates to help draft documents quickly.
- **PDF Converter**—Convert both text and image-based PDFs into Word format.

Attorneys without Drafting Assistant spend an average of one hour per page drafting a document, as the rhythm of good draft writing is interrupted by a variety of drafting, research, and analytical tasks. Drafting Assistant saves hours by providing seamless drafting, research, and analysis, so locating information, authority, and research won't interrupt the rhythm of drafting.

Transactional Features

Deal Proof in Drafting Assistant helps users locate errors and inconsistencies in a document, analyze references, and generate reports. When a document is analyzed, Deal Proof checks the following:

- Terms that appear to require definitions have been defined and those that are defined have been used elsewhere.
- Defined terms are located as stated in the document.
- Punctuation is properly paired.
- Similar phrases and expressions are stated with consistency.
- Numeration is correct at all levels in the document.
- Verify that cross-referenced sections are accurate after revisions have been made to the document.
- Highlight Open Issues in the document so they can be completed before finalizing.
- Color-coded high risk icons call out critical issues that require urgent attention.
- Date analysis extracts various date formats making it easy to identify any errors or potential errors.
- Verify that cross-referenced sections are accurate after revisions have been made to the document and make any necessary updates by selecting from a dropdown menu.
- Signature block flags bring attention to key parties unrepresented in the signature block.
- Custom flags allow users to designate terms to flag during analysis.



Additional tools include:

- Access to **Practical Law** Sample Documents and Clauses to use as a resource for clause language or to use as a template to begin your drafting. Drafting Notes provide clause-by-clause guidance directly in Word.
- **Locate Precedent** will search for similar documents and clauses against a database of real-world contracts and agreements submitted to the SEC as part of annual and quarterly filing requirements. Benchmark your clause text against current market standards.

Analytical Plus

Analytical Plus combines analytical materials in all the practice areas and jurisdictions, treatises, forms, law reviews and journals, jury instructions, and news. Users can access practice-focused analysis, guidance, treatises, forms, reporters, and more.

Treatises and Analytical Materials

A sample of titles includes:

- **American Law Reports (ALR)**—*American Law Reports* is one of the leading case-finding tools in America. It contains the full text of articles from the First, Second, Third, Fourth, Fifth, Sixth, and Federal Series.
- **All AMJUR Library**—The American Jurisprudence Library products provide fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law. This library provides access to *American Jurisprudence 2d* (AMJUR), *American Jurisprudence Proof of Facts*, *American Jurisprudence Trials*, and *American Jurisprudence Pleadings and Practice Forms* annotated.
- **Corpus Juris Secundum (CJS)**—*Corpus Juris Secundum* helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, Restatements of the Law, and more. CJS covers the full breadth and depth of the law and is cited to tens of thousands of times by the courts. It provides quick overviews of topics with Black Letter Summaries and is also fully integrated with the West Key Number System.

- **Federal Treatises**—Federal Treatises provides authoritative practice resources covering a wide range of federal practices such as admiralty law, bankruptcy, business and commercial law, criminal law, employment law, immigration, intellectual property, health care, personal injury, securities, and taxation. Key titles include *Wright & Miller Federal Practice and Procedure*, *Handbook of Federal Evidence*, *Federal Trial Handbook*, and more.
- **Topical Treatises**—The topical treatises collection provides a breadth and depth of expert content, including guidance and forms for a wide variety of practice areas highly relevant to the government practice such as: *McQuillin – Law of Municipal Corporations*, *Williston on Contracts*, *Employment Discrimination Coordinator*, and more.
- **CCH Publications**—Westlaw provides access to a large collection of CCH publications on topics such as labor and employment, pension and benefits, trade, and insurance.
- **Native American Law**—Native American Law resources include access to *American Indian Law Deskbook*, *American Indian Law Review*, *Environmental Law in Indian Country*, *Public Land and Resources Law Review*, *Native American Law—Law Reviews, Texts, and Bar Journals*, and more.
- **50 State Surveys**—50 State Surveys provide a solution for the difficult research task of finding and comparing multi-state statutes and regulations. Surveys are available on major legal topics, such as corporate liability, civil and criminal laws, employment, government and political activity, insurance, licenses, real estate, health care, COVID-19, and civil rights.
- **Emerging Areas of Practice**—This series helps practitioners stay informed on new, actively developing areas of law. Publications in the series feature attorney-authored analysis from leading practitioners in the field. Content is added to publications on a rolling basis and updated quarterly.

State Analytical Collection

Westlaw provides practice guides and analytical materials for all 50 states. These materials give quick and practical guidance on a range of state-specific practice areas. Our offer provides access to multiple states' resources.

Law Reviews and Journals

The Law Reviews and Journals library contains a collection of more than 1,000 law reviews and journals, providing incisive, authoritative, and professional insight. Coverage begins with the early 1980s for top law reviews. The *Harvard Law Review* contains full coverage of all content back to 1887. Links allow researchers to jump from an article to a cited case, statute, or other source, and move between text and footnotes. Users can also copy and paste text directly into a word-processing program.

Jury Instructions

Westlaw offers jury instructions for 37 states and nine federal circuits. The jury instructions collection includes civil and criminal instructions and covers a broad range of case types.

Jury Instructions Filings

Jury instruction filings are filed court documents that are proposed by counsel and read to the jury by the court. Coverage in the Jury Instructions Filings collection currently includes civil cases in state and federal courts in more than two dozen states.

Forms

West's Legal Forms on Westlaw includes thousands of practice-tested forms for almost all types of personal and business transactions, including the following:

- Detailed tax information for estate planning, employee benefits, and other tax-intensive areas.
- Easy-to-understand forms based on current law.
- Practical advice about selecting the correct form and adapting it to a client and transaction.
- Numerous optional and alternate clauses and selected state-specific forms for easy customization.
- Research-expanding references to the West Key Number System and West publications.

Current Awareness Services

NEWS

Westlaw, featuring content provided by NewsRoom, provides access to news and business information sources that offer reliable, comprehensive, and current and archival information from the United States and around the world. NewsRoom features Reuters news, with its 100-year legacy of providing high-impact global coverage. The world's largest international news agency, Reuters provides unparalleled coverage of business and political news, and each year is the first to report on hundreds of key breaking stories across the globe.

NEWS AND BUSINESS SOURCES

NewsRoom on Westlaw provides access to nearly 10,000 information sources from more than 148 countries. The news sources include:

- **Thomson Reuters News**—Reuters includes *Breakingviews*, *Investor Briefs*, and *Thomson Reuters Regulatory Intelligence*.
- **U.S. Newspapers**—Access to more than 4,000 full-text U.S. newspapers, including *Arizona Republic*, *Baltimore Sun*, *Boston Globe*, *Chicago Tribune*, *Houston Chronicle*, *Los Angeles Times*, *Miami Herald*, *Oregonian*, *Virginian-Pilot*, *Washington Post*, and *USA Today*.
- **International Newspapers**—Including *Daily Telegraph*, *El Pais*, *Globe & Mail*, *National Post*, *Reforma*, *South China Morning Post*, *The Australian Financial Review*, *The Guardian*, and *Times of India*.
- **Wires**—Including Action Economics Alerts, Associated Press, BBC Monitoring Services, Business Wire, EFE News Services, MarketLine Industry Newswire, and States News Service.
- **News Magazines**—Including *Newsweek*, *The Atlantic*, *The Economist*, *The Week*, and *U.S. News & World Report*.
- **Television and Radio Transcripts**—Including ABC, BBC, CNN, Fox, MSNBC, and National Public Radio.
- **Financial News**—Including *Acquisitions Daily*, *Inside US Trade's Daily Report*, *Investor's Business Daily*, *Euromoney*, and *Lloyd's Corporate Litigation Reporter*.
- **Business and Industry Publications**—Including *American Banker*, *American City Business Journals*, *Bond Buyer*, *Crain's*, *Forbes*, *Insurance Journal*, *JD Supra*, *Journal of Commerce*, and *TR Daily*.

NewsRoom resources are updated throughout the day as information is received from the publishers. Additionally, newswires provide near real-time coverage of top stories as they break.

For a complete list of NewsRoom sources, visit newsroom.tr.com.

NEWS AND BUSINESS SEARCH FEATURES

Westlaw offers many features that help users quickly retrieve, evaluate, and refine their search results, including the following:

- **Default Sort Order**—Results are returned by date with the option to sort by relevance, if desired.
- **Search by Word-Count**—Users can limit new searches by document word-count.
- **Case Sensitive Searching**—Users can search for terms appearing in all capital letters, partial capital letters, or no capital letters.
- **SmartTerms**—This proprietary indexing allows users to easily narrow search by subject, industry, company, or geographic region.
- **Specifying Term Frequency**—Users can specify the number of times that a term must appear in a document for that document to be included in search results. This technique is especially useful when searching resources that contain information from a variety of publications or when the search terms associated with the issue are relatively common or can be used in a variety of contexts.
- **Advanced Search**—Users can use Boolean Terms and Connectors to refine their searches to exact terms.
- **Identify Duplicate Documents**—Users can expose and identify duplicate documents in their search result.
- **Document Type Exclusion**—Users can exclude Obituaries, Personal Announcements, Sports, and Routine Market/Financial Data from their search.

WESTLAW TODAY

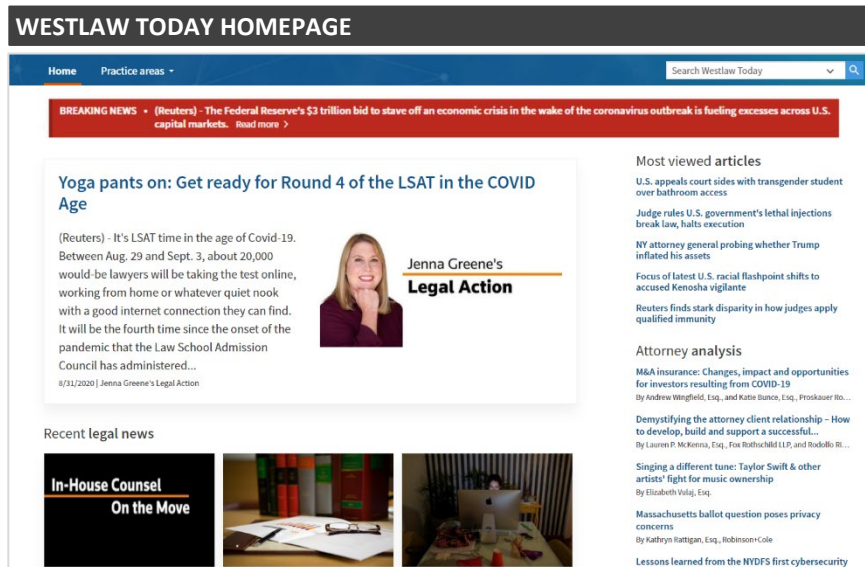
Westlaw Today is the premiere legal news and current awareness offering with exclusive news and analysis from Reuters, bringing together our best-in-class legal content and award-winning journalism. Westlaw Today provides you with:

- Exclusive news and analysis from Reuters with 150 years of journalistic expertise.
- Full access to all areas of coverage monitored by our team of attorneys and legal editors.
- Editorially curated alerts to get breaking news, follow your practice area, and track companies.

Westlaw Today provides a matter-of-fact approach to news with content from a variety of sources, including articles from CQ Roll Call, Wolters Kluwer, practitioner-authored attorney insights, and more. No other provider has the same analysis and expert sources, including:

- Practical Law legal practice area updates
- Daily Briefings written by Westlaw attorneys and subject matter experts
- Columnists Alison Frankel, Jenna Greene, and Hassan Kanu.

Our editorial teams consist of dedicated attorneys and legal editors who monitor each practice area. With this level of insight, you can trust your news is accurate and timely.



On the Westlaw Today homepage, see the top legal news for the day, including breaking news, most viewed articles, trending law firms, trending companies, and more.

Select any practice area from the dropdown to get relevant content from a single page.

NEWS YOU CAN USE

Westlaw Today provides extensive content and analysis across all coverage areas so you can get the information you need to know.

- Select any practice area from the dropdown to get relevant content from a single page.
- Know what content matters most to your peers with the most viewed content analytics.
- Link to the largest collection of cases on Westlaw right from the news story to get additional legal context.

See the latest news at today.westlaw.com or access right from Westlaw. Never miss an update with customizable alerts delivered directly to your mobile device or laptop.

- Stay informed and stay ahead with self-selected practice area alerts.
- Get notified with company alerts to track your client or your client's peers.
- Sign up to receive breaking news as it becomes available.
- Receive *The Daily Docket*, a morning briefing with a smart look at the day's most important legal news.

For research directors or knowledge managers, when Westlaw Today is paired with Alert Management Center on Westlaw, administrators can:

- Create and manage alerts across the enterprise
- Customize alerts for different practice groups within the firm or organization.

All Litigation

Litigation provides the following high-value litigation content:

Arbitration Materials

Westlaw provides a wide variety of relevant resources to improve preparation for arbitration proceedings, including Arbitration Awards, American Arbitration Association Rules, arbitrators' profiles, and international arbitration content.

Briefs

Westlaw provides access to an extensive and exclusive collection of appellate briefs and petitions libraries at both the federal and state levels. As of January 2022, Westlaw contains more than 4 million separate, fully searchable briefs, and the number of briefs is growing monthly. Many of the briefs libraries, such as U.S. Supreme Court Petitions for Certiorari, are added to Westlaw shortly after being filed with the court.

Briefs are fully integrated into Westlaw, with features such as full text searching, linking, Profiler, KeyCite, and more. Each brief includes a summary of the facts of the case, issues and arguments, the pertinent laws and case law, and an argument of how the law applies to the facts.

Briefs are linked to related documents, which helps users retrieve additional helpful information, such as:

- Additional briefs submitted in the case.
- The court's opinion.
- The full text of cited cases and statutes.
- Profiler information that provides background on participating attorneys and judges.

The immediate availability of briefs and petitions on Westlaw saves researchers time and the inconvenience of a trip to the courthouse or a call to the court clerk. Briefs are easily retrieved by issue, party name, or attorney, and cited authority connects directly to the source.

Case Evaluator

Case Evaluator helps users determine verdict and settlement trends or learn about experts and expert testimony for particular case types or injuries. With Case Evaluator's user-friendly search template, it's easy to generate a report that provides:

- Verdict and settlement trends for a particular case type or injury (such as average, median, and highest award per county or district).
- Information about experts who have testified in litigation of a particular case type or injury (such as the number of cases in which each expert has testified, and on whose behalf the expert testified).
- Excerpts of medical explanations and expert testimony.
- Links to jury verdict and settlement summaries, full-text court documents, appellate decisions, and medical illustrations and explanations.

Reports can be obtained by a broad or customized search by the following categories: jurisdiction, injury, award amount, company, industry, and other keywords. These reports evaluate trends, pinpoint potential settlement value, inform client expectations, and strategize negotiation and settlements. Case Evaluator can be accessed directly from the Tools page in Westlaw.

Court Dockets

Westlaw provides direct access to electronic court docket materials from courts throughout the United States. Dockets libraries on Westlaw provide access to case docket information that typically includes the names of the parties and their attorneys, the name of the presiding judge, the case number, the type of claim, the status of the case, a list of documents filed, and a schedule of appearances.

COURTS COVERED

Dockets libraries on Westlaw cover the U.S. District Courts, U.S. Bankruptcy Courts, U.S. Courts of Appeals, U.S. Supreme Court, and other specialty courts including the U.S. Court of Federal Claims, International Trade Commission, and U.S. Judicial Panel on Multidistrict Litigation., and state appellate and trial courts in 38 states and the District of Columbia. Westlaw provides combined libraries, allowing a user to search all federal courts of appeals, all federal district courts, and all federal and state court dockets.

DATES OF COVERAGE

Westlaw provides access to dockets materials from courts throughout the United States:

- U.S. Supreme Court—Coverage begins with January 2000.
- U.S. Courts of Appeal—Coverage begins with January 1997.
- U.S. District Courts—Full coverage begins with January 2000; selected full dockets and docket index records available to 1990 for most courts.
- U.S. Bankruptcy Courts—Coverage begins with January 1997.
- State Courts—Coverage begins with January 2000 for most courts.

FREQUENCY OF UPDATES

Most dockets libraries on Westlaw are updated daily with newly filed dockets; dockets are then systematically updated at key points in the litigation. With the Update Link feature, Westlaw goes to the court and retrieves the most current version of the docket, making dockets information on Westlaw as current as the courts.

SEARCHING CAPABILITIES

Users can search dockets on Westlaw in two ways, including:

- Entering the search terms in the search bar on the Dockets Category Page.
- Using the Advanced Search Template to enter specific terms like party or participant name, case type, or additional terms.

Westlaw dockets libraries let users type a free-text query with whatever information they have. For federal cases, the Westlaw dockets template gives a list of the Nature of Suit (NOS) to assist users in searching for specific types of cases. Westlaw dockets libraries are a vital resource for discovering the litigation history of legal opponents or prospective clients, and they are an important tool to enhance case management, allowing users to view case status as well as fees and payment records.

LINKING

Dockets on Westlaw provide links to trial documents, briefs, and court filings. Dockets also link to other important case filings, such as pleadings and motions, case law, statutes, and regulations.

DOCKET ALERT

A Docket Alert on Westlaw allows user to automatically monitor new case filings by party name, attorney, judge, Nature of Suit, and Key Nature of Suit. Docket Alerts are included within the Dockets offering on Westlaw.

Expert Materials

Westlaw provides thousands of court-filed resumes, more than 800,000 testimonial documents, affidavits, cases, and jury verdicts to help users thoroughly investigate and evaluate an expert.

Jury Verdicts

The Jury Verdicts Library provides up-to-date, easily accessible information from more than 704,000 federal and state jury verdict summaries from around the country. Jury Verdicts on Westlaw can help you:

- Negotiate from a position of strength for credible settlement amounts.
- Improve your litigation strategy by knowing what legal arguments have and have not worked well.
- Anticipate the tactics and actions of insurers, opposing counsel, and judges, based on their litigation histories.
- Locate and evaluate expert witnesses in cases similar to yours.
- Stay current on trends in verdicts and settlements.

Jury Verdicts compiles information about the type of case, jurisdiction, names of parties, attorneys and expert witnesses, key facts, and award amounts.

Litigation Reports

Litigation Reports contains the following:

- **Expert Reports**—Provide access to:
 - **Expert Evaluator Report**—Provides a year-by-year summary of a particular expert’s litigation experience. It includes an appearance summary; roles (e.g., plaintiff); number of available trial and testimony documents; the names of attorneys or parties who retained the expert; the names of presiding judges; case types; and damage awards.
 - **Expert Challenge Report**—Users can track legal challenges to the testimony of an expert witness. It provides the names and citations of cases in which the expert's testimony was challenged; the result of the challenge; whether the expert was retained by the plaintiff or the defendant; the

attorneys for the party for whom the expert testified; the type of case; the jurisdiction; the judge who heard the expert's testimony; and links to court documents relating to the expert's testimony. Expert Challenge Reports also includes access to the third-party provider, Daubert Tracker's expert challenges. Expert Challenge Reports are available for both experts and judges.

- **Testimonial History**—Lists and counts an expert's previous testimonial history as disclosed on a resume submitted in a litigation.
- **Publications**—Lists and counts an expert's publications as disclosed on a resume submitted in a litigation.
- **Judicial Reports**—Provide access to:
 - **Judicial Motion Report**—Offers the ability to determine success of different motions before a specific judge as well as time to issue a decision. Users can view trends by case type, motion type and other relevant criteria.
 - **Judicial Reversal Report**—Provides a judge's reversal rate with trends by case type, appellate panel, and other factors.
- **Litigation History Reports**—Allow researchers to:
 - Examine an attorney's or judge's experience by practice area, client, and other criteria.
 - Link directly to related opinions, dockets, and court documents, including those drafted by the attorney or judge.

Profiler

Profiler is a research tool within Westlaw that provides instant access to critical background information on attorneys, judges, and expert witnesses—all in one place. Profiles include links to published cases (e.g., cases decided by a particular judge), jury trials, and settlements in which the judges, attorneys, and expert witnesses have participated. Profiles also include links to briefs and articles they have written (e.g., law reviews written by an attorney).

With Profiler, researchers can easily learn about the professional experiences of key individuals by reviewing a full list of their cases, jury verdicts, depositions, and briefs, as well as articles in bar journals, law reviews, and other authored materials. Profiler lets researchers see

- The types of cases handled by opposing counsel and their outcomes.
- Jury verdicts won by opposing counsel in previous cases.
- Verdicts awarded by particular judges in past cases.
- How much experience expert witnesses really have.
- Which published documents have been authored by particular attorneys, judges, and expert witnesses.

PROFILER—EXPERT WITNESS

Profiler—Expert Witness is a directory of expert witnesses and contains listings from across the nation. With Westlaw Profiler, users are able to view an expert witness' profile and see a listing of links to trial court documents and testimony from the expert, jury-verdict summaries of cases in which that expert

testified; CVs and resumes filed for the expert, publications authored by that expert or that mention that expert; and additional information about the expert available in other expert witness directories.

Trial Court Documents

Trial Court documents on Westlaw provide access to actual court filings from select state trial courts, U.S. district courts and federal bankruptcy courts from across the United States. These documents help researchers to:

- Find new ideas and approaches.
- Develop winning pleading and motion strategies and arguments.
- Save time drafting.
- Gain a competitive edge by identifying actions the opposition might take.
- Better understand appellate opinions by reviewing underlying facts.

From one source, researchers get easy access to court-filed pleadings, motions, memoranda, and other trial filings. These filings are culled from court trials in the most populous counties in each jurisdiction. They include cases with heavily litigated topics, high-value cases, and cases with jury verdicts or settlements.

Trial Court Orders


Westlaw provides access to trial court orders from federal and select state trial courts. A trial court order provides researchers with insight into judicial preferences, proclivities, and patterns. Users can read pertinent court orders and identify what worked in similar cases, what law was cited, and how the judge reacted—how judges ruled in similar motions, as well as their reasoning behind the decision. Access to these orders allows researchers to make better informed evaluations about whether to accept a case, how to handle it, and what to tell the client to expect if litigation does go forward.

This resource saves the researcher valuable time by delivering the legal foundation for judges' decisions; the cases, statutes, and regulations cited; and other documents filed—including pleadings, motions, and briefs. Examples include Federal District Court criminal judgments of conviction, Federal Bankruptcy Court orders, and judges' orders in select state courts.

Inline KeyCite

The inline KeyCite feature allows users to check the authority cited in a case, trial court document, brief, trial court order, or secondary source at a glance. Additionally, the Table of Authorities can help users quickly determine whether the underlying authority the case, brief, or order relies on is still good law.

KEYCITE FLAGS

U.S. v. Siwek  United States Court of Appeals, Eighth Circuit. · July 17, 2006 · 453 F.3d 1079 (Approx. 11 pages)

Document Filings (4) Negative Treatment (1) History (0) Citing References (162) Table of Authorities Powered by KeyCite

XML Raw Meta AMPEX Summary


Synopsis


West Headnotes

Attorneys and Law Firms

Opinion

All Citations

 Distinguished by *Howell v. Moore, E.D.Va.*, September 30, 2017

 Original Image of 453 F.3d 1079 (PDF)

453 F.3d 1079

Severe negative treatment

Overruling risk

Appealed (Federal)

Negative treatment

Apply

Customize which warnings are displayed in a document. Hover over an inline KeyCite flag to view the most negative treatment. Go to the Table of Authorities to view all the case authorities for the document you are viewing.

Westlaw Features and Services

In addition to the content libraries included in our offer, we also provide a robust collection of features and services, including WestSearch, KeyCite Citator Service, and our exclusive editorial enhancements. See below for complete details.

Westlaw Platform

Westlaw provides legal researchers with access to exclusive resources, proprietary tools, and technology that no other research provider can offer, such as the following:

- **Authoritative content**—With the most trusted primary law resources and leading analytical titles that are cited most often in court—all in one place and always available—researchers have access to all of the relevant information they need to answer a legal question.
- **Attorney editor enhancements**—For more than a century, our attorney-editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations like the West Key Number System, KeyCite, headnotes, and Notes of Decisions, we make the content better organized and connected so it’s easier for researchers to find accurate answers quickly.
- **Industry-defining technology**—Our research innovations, such as WestSearch, an award-winning mobile app, Folder Analysis, Research Recommendations, Law Summaries, and Graphical Statutes connect content and our proprietary analysis of the law in unparalleled ways so that legal professionals can conduct research faster and with more accuracy. Advanced, yet intuitive, easy-to-use functionality also helps researchers be more efficient.

- **Best-in-class legal expertise**—With our long history of expertise and award-winning innovation in the industry, Westlaw is the gold standard of legal research, consistently preferred over all other legal research systems year after year.

With Westlaw, researching is more complete, accurate, and faster.

WestSearch

WestSearch, a search engine designed specifically for legal research, incorporates more than a century of proprietary analysis of the law and exclusive tools such as the West Key Number System, KeyCite, headnotes, notes of decisions, indexes, and secondary sources to deliver documents relevant to a search query.

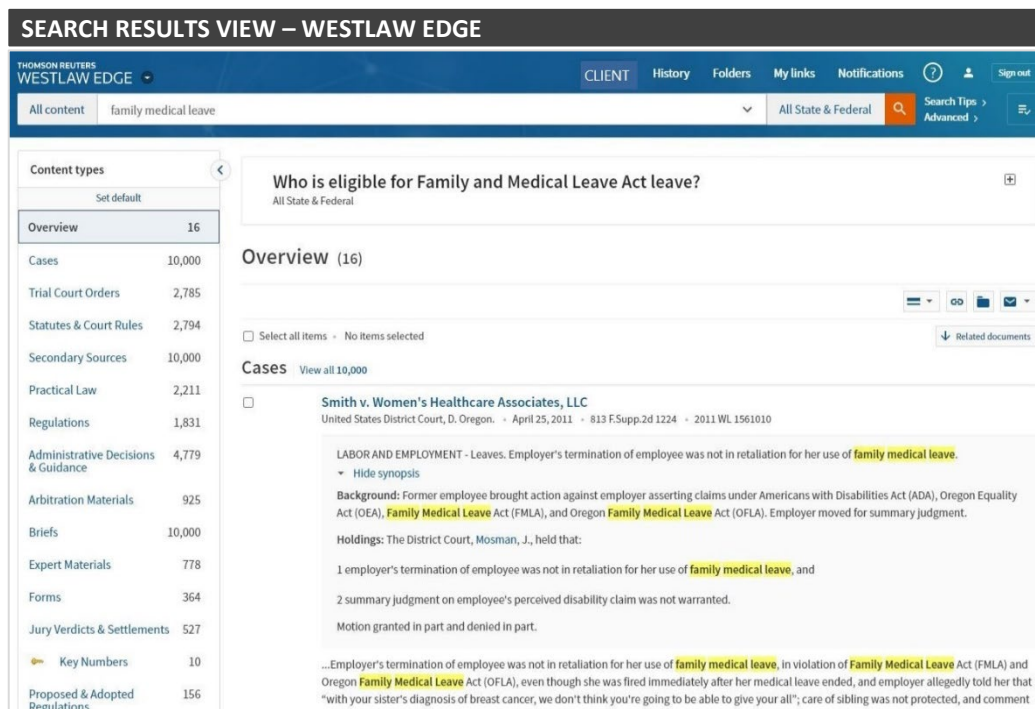
WestSearch provides easy-to-use features, including the following:

- **Language**—WestSearch addresses the legal research challenges of language variety and language commonality. Leveraging Westlaw’s proprietary editorial enhancements, WestSearch delivers relevant documents even when the legal term of art that is used to describe the particular legal concept, fact pattern, or issue in a jurisdiction is not known (language variety). WestSearch also helps researchers get relevant results even when the search contains common language (language commonality) by identifying legal issues, following connections between documents, and returning highly relevant documents—even if they use phrasing different from the query. No other search engine can do this as well without the editorial enhancements on Westlaw.
- **Research Recommendations**—Westlaw makes recommendations by analyzing the documents a user interacts with in a single research session. Recommendations include additional relevant cases, statutes, secondary sources, and key numbers.
- **Law Summaries (Westlaw Classic Only – Options 1A and 1B)**—Westlaw provides quick access to basic legal information including elements of a cause of action, statutes of limitations, and judicially defined terms. As search terms are typed into Westlaw, questions appear as clickable links. Law Summaries provides users with authoritative jurisdiction-specific case law relevant to the selected question.
- **Snapshots**—Users can access basic information on legal professionals (i.e., attorneys, judges, and experts), companies, and popular statutes.
- **Best Portion**—Westlaw provides a navigation tool when running a plain language search that identifies the “best” portion in up to four sections in a document. Researchers use Best Portion as a guide to determine the relevancy of a document.
- **Search Box**—The multi-functional search box at the top of every Westlaw page recognizes plain language, Terms and Connectors, citations, KeyCite commands, party names, and category page names. Researchers simply type their legal issue in the search box and select a jurisdiction. WestSearch delivers relevant results even if they don’t include the search terms entered in the search box.

A search on Westlaw searches all of the content included in Westlaw’s 16 categories of core content:

- Cases
- Statutes and Court Rules
- Regulations
- Administrative Decisions and Guidance
- Trial Court Orders
- Secondary Sources
- Forms
- Briefs
- Pleadings, Motions, and Memoranda
- Expert Materials
- Jury Verdicts and Settlements
- Proposed and Enacted Legislation
- Proposed and Adopted Regulations
- Key Numbers
- Practical Law
- Arbitration Materials

Westlaw also provides access to public records, dockets, news, business and company information, sample agreements, legislative history, trial and oral argument transcripts, patents, international materials, and directories.



SEARCH RESULTS VIEW – WESTLAW EDGE

THOMSON REUTERS WESTLAW EDGE

CLIENT History Folders My links Notifications Sign out

All content family medical leave All State & Federal Search Tips Advanced

Content types

| Content type | Count |
|-------------------------------------|--------|
| Overview | 16 |
| Cases | 10,000 |
| Trial Court Orders | 2,785 |
| Statutes & Court Rules | 2,794 |
| Secondary Sources | 10,000 |
| Practical Law | 2,211 |
| Regulations | 1,831 |
| Administrative Decisions & Guidance | 4,779 |
| Arbitration Materials | 925 |
| Briefs | 10,000 |
| Expert Materials | 778 |
| Forms | 364 |
| Jury Verdicts & Settlements | 527 |
| Key Numbers | 10 |
| Proposed & Adopted Regulations | 156 |

Who is eligible for Family and Medical Leave Act leave?
All State & Federal

Overview (16)

Select all items - No items selected

Cases View all 10,000

Smith v. Women's Healthcare Associates, LLC
United States District Court, D. Oregon. - April 25, 2011 - 813 F.Supp.2d 1224 - 2011 WL 1561010

LABOR AND EMPLOYMENT - Leaves. Employer's termination of employee was not in retaliation for her use of **family medical leave**.

Hide synopsis

Background: Former employee brought action against employer asserting claims under Americans with Disabilities Act (ADA), Oregon Equality Act (OEA), **Family Medical Leave Act (FMLA)**, and Oregon **Family Medical Leave Act (OFLA)**. Employer moved for summary judgment.

Holdings: The District Court, Mosman, J., held that:

- 1 employer's termination of employee was not in retaliation for her use of **family medical leave**, and
- 2 summary judgment on employee's perceived disability claim was not warranted.

Motion granted in part and denied in part.

...Employer's termination of employee was not in retaliation for her use of **family medical leave**, in violation of **Family Medical Leave Act (FMLA)** and Oregon **Family Medical Leave Act (OFLA)**, even though she was fired immediately after her medical leave ended, and employer allegedly told her that "with your sister's diagnosis of breast cancer, we don't think you're going to be able to give your all"; care of sibling was not protected, and comment

The **left column** provides the search results (including the number of documents found) for each of the core content categories from the jurisdiction selected. You can drill down into a category by clicking it.

The **main display** provides answers to common questions related to your search. It shows the most relevant documents for the core content categories. A quick link lets you see related documents to supplement your research. Search terms are highlighted to help you evaluate the relevance of the document.

Exploring Search Results

The left column of a search result provides the results for each of the content categories from the jurisdiction selected. Researchers can drill down further into a category by clicking it.

The screenshot shows the Westlaw Edge interface with a search for "family medical leave". On the left, a "Content types" sidebar lists various categories with their respective counts: Overview (16), Cases (10,000), Trial Court Orders (2,785), Statutes & Court Rules (2,794), Secondary Sources (10,000), Practical Law (2,211), Regulations (1,831), Administrative Decisions & Guidance (4,779), Arbitration Materials (925), Briefs (10,000), Expert Materials (778), Forms (364), Jury Verdicts & Settlements (527), and Key Numbers (10). The main area displays the search results for "Who is eligible for Family and Medical Leave Act leave?". A list of cases is shown, with the first case being "Smith v. Women's Healthcare Associates, LLC". A snippet of the case text is visible, discussing the Family Medical Leave Act (FMLA) and the Oregon Family Medical Leave Act (OFLA).

Clicking the **Cases** category in the left column shows just the results list for cases.

The **display** lists the cases along with the case summary and highlighted terms in context. By default, cases are sorted by relevance, but you can also sort by other factors such as date.

A quick link is also provided to let you see related documents that can supplement your research.

Viewing and Navigating Search Results

Westlaw lets researchers easily customize the type of information presented to them, including how much information is presented on the results page. Documents on Westlaw are presented in a full-page format. The addition of white space dramatically increases readability.

The screenshot shows the Westlaw Edge document viewer for the case "Hudson v. Tyson Fresh Meats, Inc.". The document is displayed in a full-page format with a clean, white background. The case title and court information are prominently displayed at the top. Below the title, the case number (787 F.3d 861) and the court (United States Court of Appeals, Eighth Circuit) are shown. The parties are listed as "Delbert E. HUDSON, Plaintiff-Appellant" and "TYSON FRESH MEATS, INC., Defendant-Appellee". The document number (No. 14-1852) and filing date (Submitted: Feb. 10, 2015; Filed: May 22, 2015) are also visible. A "Synopsis" section is provided at the bottom, summarizing the case background and the court's decision. The interface includes navigation tools like a search bar, a "Full Screen" button, and a "Quick Check" button.

The **tabs** provide easy access to information related to the document, such as filings and KeyCite citator information, including litigation history, negative treatments, and citing references.

The **tool bar** simplifies navigation within results. You can easily move between and within documents.

The **Full Screen Mode** icon lets you see the document in an easy-to-read, full-screen format.

With the navigation carousel, researchers can navigate all search term snippets or Select Highlighting terms without leaving the results.

NAVIGATING SEARCH RESULTS – WESTLAW EDGE

Using the carousel, you can navigate search term snippets from the document in both Boolean and Terms and Connectors search query results.

Navigation carousel is also available in Search within results.

Select up to five Select Highlighting terms to generate new snippets, and search results display new snippets generated only by chosen Select Highlighting terms.

Westlaw enables you to work smarter and faster with intuitive analytical and organizational tools.

ANALYTICAL AND ORGANIZATIONAL TOOLS – WESTLAW EDGE

Research History gives you quick access to your previous work up to one year later.





Research Folders allow you to drag-and-drop key documents and text snippets into folders, which you can share with team members across the office or across the country—in real time.

Annotation Tools let you highlight text online and add a note to a document or snippet of highlighted text for later reference.

KeyCite Citator Service





KeyCite is our online citation research service. It is a full-service citator that helps users trace the history of a case, statute, patent, trademark, administrative decision, or regulation to determine whether it is still good law. KeyCite also retrieves citing references, which include cases, statutes, regulations, practical law, court documents, administrative materials, and secondary sources.

KeyCite is also a case finder. KeyCite integrates editorially enhanced case law, the full text of headnotes, notes of decision, and topic and key numbers to provide maximum case-finding power. Search results can be limited using the topic and key number, the master classification system of U.S. law.

| Status Flags—A KeyCite status flag indicates that information for a document is available in KeyCite. | |
|---|---|
|  | Overruling Risk: Indicates that a document may no longer be good for at least one point of law based on its reliance on an overruled or otherwise invalid prior decision. |
|  | Case Law: Warns that a case/administrative decision is no longer good law for at least one of the points it contains. Statutes: Warns that a statute/regulation has been amended, repealed, or superseded, or that it has been found to be unconstitutional/preempted. |
|  | Case Law: Warns that a case/administrative decision has negative history, but that it hasn't been reversed or overruled. Statutes: Warns that a statute/regulation was renumbered or transferred, had its validity called into doubt, or is affected by pending legislation. |
|  | Case Law: Warns that a case has been appealed to the U.S. Court of Appeals or the U.S. Supreme Court (excluding appeals originating from agencies). |

- **KeyCite is accurate**—All Reported cases added to KeyCite undergo rigorous editorial analysis. Experienced attorney editors analyze all case history and negative references and describe the direct history in terms used by the citing court in its opinions—not arcane editorial codes.
- **KeyCite is comprehensive**—KeyCite is available for cases, statutes, regulations, patents, trademarks, and a vast collection of secondary sources and administrative material.
- **KeyCite is current**—The same day a Reported case appears on Westlaw, it is represented in KeyCite. Direct history, which traces a case through the appellate process and includes prior and subsequent history, is added to KeyCite within 24 hours of a reported opinion loaded to Westlaw and within 48 hours of an unreported opinion loaded to Westlaw. Overrulings and abrogations that are not in the direct appellate chain of Supreme Court and high priority court cases are identified by attorney editors and generally added to KeyCite within 24 hours of receipt of a case. Other indirect history for U.S. Supreme Court decisions is generally added within 24 hours of receipt and within a few days for Federal Court of Appeals and state high court decisions. Lower courts may take longer.
- **KeyCite is easy to use**—KeyCite uses visual elements to help users identify and evaluate information.

Depth of Treatment Bar—KeyCite uses the depth of treatment bar to reveal how one case discusses another.

-  **Examined:** The citing case contains an extended discussion of the cited case, usually more than a printed page of text.
-  **Discussed:** The citing case contains a substantial discussion of the cited case, usually more than a paragraph but less than a printed page.
-  **Cited:** The citing case contains a discussion of the cited case, usually less than a paragraph.
-  **Mentioned:** The citing case contains a brief reference to the cited case, usually in a string citation.

Quotation Marks—KeyCite uses quotation marks to show where one case quotes another. Users can jump to the quoted text within the citing reference.

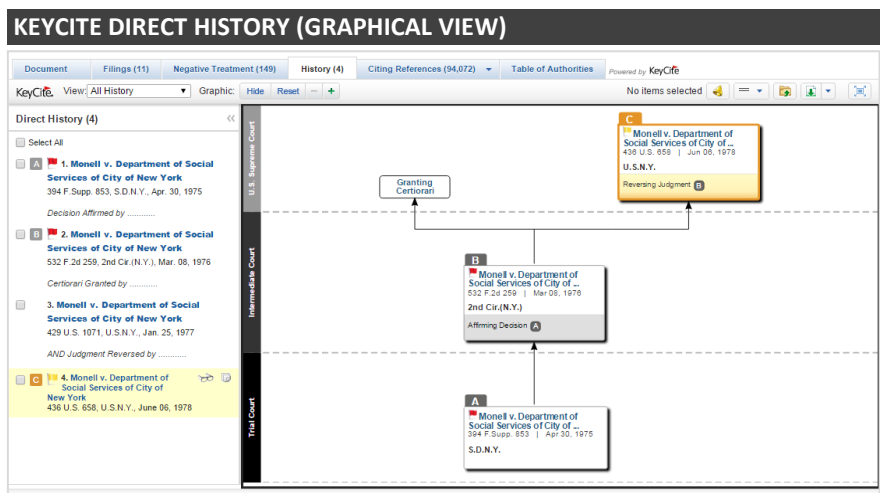
1. Brief of Plaintiff-Appellee 23
 UNITED STATES OF AMERICA, Plaintiff-Appellee, v. Armando AMIEVA-RODRIGUEZ,
 Defendant-Appellant.

KeyCite Coverage

KeyCite information is available for federal and state cases, including every case in West’s National Reporter System and many unpublished cases; federal statutes and regulations; state statutes, regulations, and administrative codes from all 50 states; patents and trademarks issued by the U.S. Patent and Trademark Office; *American Law Reports* (ALR) annotations; law review articles; and administrative decisions of selected federal and state agencies.

Direct Case History and Status—Graphical View

KeyCite provides comprehensive case history, showing the complete appellate history of a case and its final disposition on appeal. With KeyCite, users can display the direct history of a case, which traces the case through the appellate process, in an easy-to-read graphical view. With the graphical view of direct history, every reversal, rehearing, reconsideration, denial of certiorari, or other action in a case is placed in context. As a result, the graphical view can save users valuable time when they are checking the procedural history of a case.



The case you are checking in KeyCite is clearly marked.

Click the case name to view the full text of the case.

Click Granting Certiorari to view the full text of the case granting certiorari.

Navigate to other useful information, such as negative history or all citing references.

WESTLAW ADVANTAGE—Graphical KeyCite

Graphical KeyCite allows you to see a “picture” of the direct history of a case, so you can quickly determine how a case has moved through the court system. It is simply the fastest way to understand the direct history of a case. Everything you need to see is on one, easy-to-read display, so you save the time it takes to scroll through text.

A picture is worth a thousand words.

- Graphical KeyCite visually depicts how a case has moved through the court system; lowest courts are at the bottom and highest court at the top.
- Case opinions and court documents are linked directly to Westlaw; just click a case or court document link, view it, and click right back to the graphical view.
- Graphical KeyCite clearly labels the original case. A case's citation, title, jurisdiction, date, and history treatments are displayed in each case box.
- For a closer look at a procedural box, just point to it and the case title and cite information is displayed.

KeyCite Alert

KeyCite Alert helps users stay current on their research by monitoring the status of KeyCite information for cases, statutes, patents, trademarks, administrative decisions, regulations, and law reviews. KeyCite Alert automatically sends notices when the information in KeyCite changes. Users can specify how often they want KeyCite Alert to check for new information (e.g., daily, weekly, monthly), as well as how the updates are to be delivered (e.g., Word document, PDF, In-line HTML).

Other Citator Features and Services

In addition to KeyCite, the following citator features and services are available in Drafting Assistant:

- **WestCheck**—WestCheck is our citation-checking service on the web. In addition to verifying the accuracy of citations, WestCheck lets users retrieve KeyCite results, Table of Authorities results, and even Westlaw documents in full-text form. WestCheck can extract and verify federal and state statutes, federal and state court rules, federal and state regulations, select administrative decisions, select treatises, law reviews, and patents.
- **Cited Decisions**—The Cited Decisions service in WestCheck lists the cases cited by a case. It is a useful tool for finding hidden weaknesses in a case because it not only lists the cases on which the case relies, but also shows whether those cases have significant negative history.

Editorial Enhancements

In addition to providing our customers with access to the most comprehensive collection of legal resources, we also provide exclusive editorial enhancements and the certainty that the information available in our resources is accurate.

Our exclusive editorial enhancements have been relied upon for more than a century. These enhancements allow users searching for legal concepts to increase the number of relevant documents that are retrieved. The use of standardized terms in close proximity and terms describing legal relationships has a direct impact on the number of relevant cases retrieved in a Westlaw search.

The following are among the many editorial enhancements provided by our attorney-editors:

- **Synopses**—Each case synopsis (about 40,000 created annually) summarizes the main holdings of a case and brings into close proximity the legal principles, procedural history, and related facts in the case. At a glance, users can determine whether a case is potentially relevant to their research.
- **Headnotes**—Our attorney editors write headnotes for every distinct point of law in each case, resulting in more than 475,000 headnotes created annually. These headnotes, which are classified to the West Key Number System, help users find more relevant cases faster and include terms describing legal relationships and standard, consistent terminology.
- **Key Numbers**—The West Key Number System, available exclusively on Westlaw, is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. Key numbers are assigned to every point of law in every published case, and these key numbers help users to quickly find other cases that address the exact point of law being researched.
- **Procedural Posture (Westlaw Edge Only – Option 1C)**—Our attorney editors identify the procedural motions, requests, and objections made in a case, along with the appellate posture of the case, so you can filter and see opinions at your desired stage of litigation.
- **Added Search Terms**—Case synopses and headnotes contain terms that may not have been used by the authoring judge. These additional terms include synonyms, acronyms, terms of art, and the popular names of statutes, as well as words that describe the legally significant relationships between the parties (e.g., *landlord* and *tenant*, *husband* and *wife*). As a result, a Westlaw search can retrieve relevant cases that an opinion-only search would miss.

| Court's Terms | Terms Added by West Attorney Editors |
|-----------------------|--------------------------------------|
| Smith | Landlord |
| Defendant | Buyer |
| Bank | Mortgagee |
| Plaintiff was injured | Products liability |
| Firestone | Tire manufacturer |
| 42 U.S.C. § 12111 | Americans with Disabilities Act |

- **Statute Citations**—The *United States Code Annotated* (USCA) and annotated state statutes on Westlaw give users valuable assistance in applying and interpreting statutes. The annotations include statutory credits, historical and statutory notes, library references, and notes of decision.
- **Parallel Citations**—More than 500,000 parallel citations are added to Westlaw each year to help ensure accurate and convenient research.

Verification and Correction Process

Our attorney editors provide the most exhaustive verification and correction process in the legal publishing and information industry today, greatly improving the quality of our content. In fact, we are the only legal information provider to engage in these quality control steps to ensure the accuracy and reliability of the data; other legal research services and information providers merely put the raw opinions online and might never correct mistakes.

WESTLAW ADVANTAGE—Better Search Results

After an opinion is handed down by a court, a team of attorney editors is analyzing and dissecting it, trying to make it easy to find and easy to understand.

Better results faster.

Our editorial enhancements are used as a component of our sophisticated WestSearch algorithm to deliver users the most relevant case law. If you create a terms & connectors search the enhancements help you overcome the limitations imposed by opinion-only research and the inexactness of the English language.

- **Added search terms**—Headnotes and synopses often contain terms that do not appear in the opinion; without such additions, you could miss relevant cases.
- **Proximity of facts and legal terms**—Headnotes and synopses bring together facts and law that may be scattered throughout the opinion.
- **Corrected spelling**—Misspellings in raw text sources on the web can lead to missing relevant cases. Our attorney-editors correct 100,000+ case law mistakes annually.
- **Classification of ambiguous terms**—The presence of ambiguous terms in opinion-only libraries often leads to the retrieval of irrelevant documents. Editorial enhancements reduce the number of irrelevant documents that are retrieved.

Additional Research Capabilities

In addition to the features and services described above, Westlaw includes additional capabilities to further assist users in their legal research sessions.

Related Documents

Westlaw significantly improves the thoroughness and accuracy of online legal research by searching “behind the scenes” to present related information throughout a research session. When viewing the search results for a specific content category (e.g., cases), the most relevant documents from secondary sources, briefs, and other resources will show in the right column (Westlaw Classic) or at the bottom of the page (Westlaw Edge).

Westlaw’s search engine identifies the significant issues within the document being viewed and then captures additional results that are relevant to that issue. This makes it easy to probe more deeply into a specific issue identified from one of the on-point documents. Some of the key factors that assist in this powerful search tool are the key numbers and specific noun phrases in the document, documents cited within the document, and all citing references for the document.

Related Documents is included in our proposed pricing for included content only. Accessing content via Related Documents that is outside of the proposed content set will be billed as excluded charges.

Organizing Research

FOLDERS

Westlaw allows users to organize and manage their research by storing their documents and text snippets in dedicated folders by issue, client, or topic. Users have complete control of the folders on Westlaw, including the folder name. They can save the document they are viewing with a few mouse clicks, or they can highlight portions of a document and save that selected text to a folder. Users can even use drag-and-

drop to add documents to a folder. Folders can be quickly accessed on all pages of Westlaw by clicking the folder icon in the header. This simplifies the effort in returning to previous research.

Folders also provide the following:

- **Folder Analysis**—Westlaw makes suggestions by identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.
- **Research Report**—Westlaw assembles professional reports, summarizing research in users' folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen. Reports can be emailed, printed, or downloaded.
- **Quick Access Panel**—Pin your most used folders, documents, or snippets to the top of the folders page. Pinned items are displayed in all folders and subfolders to make accessing high-use items more efficient.

NOTES AND HIGHLIGHTING

Westlaw's Notes and Highlighting features allow users to mark, emphasize and annotate documents online. Users can capture their thoughts as they research by adding notes to specific document passages or by highlighting useful language.

Custom Pages

The Custom Pages feature on Westlaw, available under the My Content tab and My Links link, allows users to build a page tailored to their specific research needs. Custom Pages can include frequently searched content and tools, such as Find a Citation and Folders. Users can organize separate pages for all their frequently used content and set one of these pages as their Home page on Westlaw.

My Content also includes Folders, History, Favorites, and eLibraries, any of which can be selected as the Home page, along with Content types, Federal materials, State materials, Practice areas, or Tools. My Links also includes Favorites and eLibraries.

Alerts and Notifications

Users can easily set up, manage, and edit their alerts from one location. Alerts, which include WestClip, KeyCite Alert, Docket Alerts, and more, automatically run on a regular basis as determined by the user (e.g., daily, weekly) and deliver results to the user's selected destination (e.g., RSS, email). Alerts provide users with a competitive advantage by allowing them to stay abreast of the most current legal, political, legislative, and business developments. Alerts leverage Westlaw's powerful search engine to help users:

- Stay apprised of legal development and changes in the law.
- Monitor the press and media for references to their agency, a particular court, or specific case.
- Track new legislation, regulations, standards, and case law.
- Stay on top of issues or areas of law relevant to their practice.
- Search thousands of news and business sources for news and related information from around the world, including late-breaking, industry-specific news stories.
- Monitor litigation content relating to their practice.

- Create customized newsletter from selected alerts and have them delivered in one organized document.

Printing and Downloading

Westlaw provides users with many online and offline printing and downloading features. Printing and downloading of retrieved documents are included in the fixed rate for no additional charge. If a user requests a document that is not included in the monthly fixed rate, a message will be displayed that gives the user an option to retrieve the document for an additional charge.

Users can deliver documents to a printer or email address or download files. In addition, Westlaw delivery provides features such as printing Star Pages, highlighted search terms, KeyCite flags, and notes. Available print formats include:

- **Single Column**—Statutes and law review articles are printed in a single column format similar to how they appear in print.
- **Dual-Column**—Case law documents are printed in two columns by default, similar to West reporters. (Printing can be single-column, as well.)

Westlaw Edge (Option 1C Only)

THE MOST INTELLIGENT LEGAL RESEARCH PLATFORM EVER

Since 1872, our company has been collecting, analyzing, and organizing legal data to make legal research easier and faster for users. Westlaw Edge builds on the premium content and performance the legal industry has come to expect from Thomson Reuters in ways never before possible. By combining artificial intelligence (AI) and data with the experience, knowledge, and judgment of modern lawyers, legal departments can take their work to the next level.

The new, advanced features of Westlaw Edge allow legal professionals to practice with an unprecedented degree of certainty and confidence. Westlaw Edge provides legal professionals with the next generation of AI-driven legal search, first of its kind new warnings for law that is no longer valid, unrivaled litigation analytics, and sophisticated new research tools that help legal professionals deliver results to clients faster and more accurately.

Here are a few ways Westlaw Edge can elevate your legal research experience so you can work, think, and deliver results even faster:

BE PREPARED WITH QUICK CHECK



Westlaw Edge Quick Check securely analyzes your briefs to suggest highly relevant authority and ensure you haven't missed anything important. Rely on Quick Check to find authority that traditional research may have missed.

- Seamless integration with Westlaw Edge allows you to filter out citations you've viewed in the past 30 days and what you've already save to a folder.
- See time-saving details for why a suggested authority might be important.
- Review differences between case quotes in a document to the cited case language on Westlaw Edge.
- Receive recommendations from the largest collection of secondary sources, briefs, and memoranda.

QUICK CHECK JUDICIAL

Analyze multiple documents from a single matter at one time - your own and your opponent's. Quickly compare the citations you each relied on, plus gain an understanding of what relevant authority was omitted and how that may affect your argument.

BE RESPONSIVE WITH WESTSEARCH PLUS



WestSearch Plus leverages sophisticated type-ahead functionality to anticipate which topics users are searching and then delivers responsive text from relevant documents to the top of their result list. This helps decrease their time spent looking and researching for a given topic or answer and is an essential time-saver, especially when researching unfamiliar areas of law.

- Take advantage of the most powerful legal search engine, designed by attorneys for attorneys.
- Find answers to legal questions that can be answered in a sentence or two—within seconds.
- Connect directly to the relevant underlying authority.

BE STRATEGIC WITH **LITIGATION ANALYTICS**



Litigation Analytics leverages the most state and federal dockets to deliver clear, visual, and relevant data-driven insights and trends on judges, attorneys, law firms, courts, and case types to help you build your strongest case strategy.

- Set and manage client expectations for outcomes, timelines, and cost.
- Understand your assigned judge, including familiarity with a subject matter based on past cases, their record on appeal, approach to expert witnesses, and the authority they tend to cite.
- Assess how often your judge has admitted or excluded expert testimony and whether your expert has appeared before your judge.
- Evaluate opposing counsel's experience.
- Evaluate potential settlements and award with damages analytics.

PRECEDENT ANALYTICS

- Make stronger arguments and quickly uncover key insights based on topics, by seeing the cases a judge regularly relies on, and other judges frequently cited.

BE AWARE WITH **KEYCITE OVERRULING RISK**



KeyCite Overruling Risk builds upon the capabilities of our current KeyCite service, identifying cases that contain implicitly overruled or invalidated law. Quickly verify good law and find citing references to expand your research.

- Get warnings on implicitly overruled or abrogated points of law.
- See an orange warning icon, similar to red and yellow flags, integrated into your research.
- Avoid reviewing each case manually to determine whether it cites an implicitly overruled point of law.
- Leverage state-of-the-art AI to identify bad law that has no direct citations pointing to its validity.

BE INFORMED WITH **STATUTES COMPARE AND REGULATIONS COMPARE**



Statutes Compare and Regulations Compare are intelligent comparison tools that instantly show users precisely how a statute or regulation has changed over time, the authority behind the changes, and allow the users to compare two versions to show where they differ.

- Get coverage across all practice areas for all statutory and regulatory content with versions.
- Quickly see how any two versions of a statute and regulation have changed over time, right from the History tab.
- With the Compare Text tool, compare the language of documents across many content sets.

KEEP TRACK OF LAWS ACROSS THE US WITH **JURISDICTIONAL SURVEYS**



Jurisdictional Surveys allows you to quickly retrieve a customized and relevant compilation of laws across all US jurisdictions on virtually any topic. Jurisdictional Surveys accounts for variances of terminology needed to ensure a comprehensive and accurate starting point.

- Assess laws across jurisdictions to help establish a litigation strategy.
- Understand jurisdictional variances as they relate to compliance activities.
- Refine a legal argument based on how other jurisdictions have handled an issue.
- Identify new or emerging policy trends (e.g., immigration, cybersecurity).

Westlaw Edge Features and Services

An Artificial Intelligence platform for legal research is only as strong as the data, people, processes, and experience behind it.

How did we do it? We brought together a team of Thomson Reuters research scientists with expertise in AI and legal data; our attorneys who best understand our exclusive collection of law summaries, legal classifications, and legal citation relationships; and our most talented product designers to address the areas where both new lawyers and experienced practitioners want better tools.



EDITORIAL QUALITY

- Dedicated Attorney Editors with experience in 40 practice areas
- 100+ years of editorial enhancements



DATA QUALITY

- Leading taxonomy (Key Numbers) and secondary sources
- Sophisticated citation mapping with KeyCite



INNOVATIVE TECHNOLOGY

- Specialists in AI, machine learning, natural language processing, and data mining
- Experience with legal content, taxonomies, and citation networks

Quick Check

Westlaw Edge Quick Check quickly reviews user’s motions, briefs, or other legal documents to find highly relevant authority, secondary sources, and other related briefs and memoranda to ensure Westlaw Edge customers find what they may otherwise miss in traditional legal research.

WESTLAW EDGE - QUICK CHECK

THOMSON REUTERS
WESTLAW EDGE

Quick Check
 ATM-001
History
Folders
Favorites
Notifications
Sign out

☑ Recommendations
⚠ Warnings for cited authority
“ Quotation analysis
☰ Table of authorities
Select report ▾

Recommendation type

- Cases 10
- Briefs and memoranda 4
- Secondary sources 4
- All recommendations 18

Filter

Clear

Document headings +

Search within results

Recommendation tag +

Jurisdiction +

Date +

Cases (10)

Select all items 0 items selected Collapse all

I. No Article III Case Or Controversy Exists.

Cases (5) [See additional cases \(25\)](#)

1. **Spokeo, Inc. v. Robins**
 Supreme Court of the United States • May 16, 2016 • 2016 WL 2842447 • 136 S.Ct. 1540

Outcome: Consumer could not satisfy the injury-in-fact demands of Article III standing by alleging a bare procedural violation of the FCRA.

Article III standing requires a concrete injury even in the context of a statutory violation. U.S.C.A. Const. Art. 3, S 2, cl. 1.

Consumer could not satisfy the injury-in-fact demands of Article III standing by alleging a bare procedural violation of the Fair Credit Reporting Act (FCRA) by website operator, in allegedly publishing inaccurate information about consumer; a violation of one of the FCRA's procedural requirements could have resulted in no harm, as not all inaccuracies caused harm or presented any material risk of harm. U.S.C.A. Const. Art. 3, S 2, cl. 1; Fair Credit Reporting Act of 1970, S 602 et seq., 15 U.S.C.A. S 1681 et seq.

High court
Frequently cited

Discover a new level of confidence—feel confident you have found the strongest, most relevant authority for your argument.

Westlaw, CLEAR, Print, and HighQ for the State of Iowa

RFB #1522005021 | Online Legal Research

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6/1/2022

Quick Check leverages advanced artificial intelligence to examine the text, citations, and structure of your uploaded document to detect the legal issues covered. It then identifies recommendations that are highly relevant to the issues in the input document, but not otherwise cited. Often, you may see indicators for a specific recommendation, such as from a high court, cited frequently, and decided within the last two years. Plus, KeyCite is fully integrated to provide the information you need to verify the cases you cite are still good law.

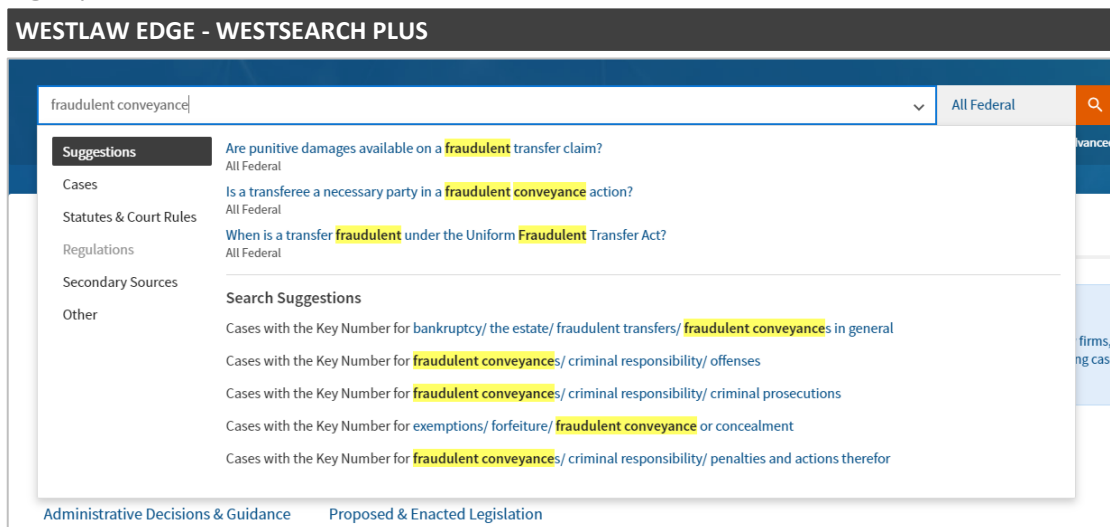
With Quick Check, you can review whether an opponent has cited an invalidated, overturned, or abrogated case and quickly see if the point of law that was impacted is at issue in your matter. You can also use the omitted authority tab to find cases that are highly relevant to the issues in your opponent’s document but that they chose not to cite.

Quotation Analysis provides an at-a-glance report that displays a side-by-side comparison highlighting missing, added, or changed language between case quotes in an uploaded document and cited case language on Westlaw Edge. The report also offers crucial content around the quotes for easily seeing when quotes have been taken too much out of context and allows users to jump into the quoted cases to see additional context. Secondary Sources and Administrative Decisions & Guidance content types within Quick Check provide a robust view of uploaded documents within the Table of Authorities and Quotation Analysis, an exclusive feature on Westlaw Edge. You also can filter on these content types in Quotation Analysis.

With Quick Check Judicial, you can analyze multiple filings from a single matter. Upload up to six documents and receive an easy-to-review report where you can compare the citations relied upon by each party. Uncover relevant authority that was omitted and quickly verify the accuracy of quotations and citations.

WestSearch Plus

WestSearch Plus is a next-generation legal search engine that uses state-of-the-art AI to guide users to answers to legal questions much faster. The first of its kind, WestSearch Plus uses machine learning, natural language processing, citation networks, and our exclusive West Key Number System to return the relevant documents researchers are seeking and quickly leads users to answers to thousands of types of legal questions.



Get the information you need faster—As you enter your legal query, predictive typeahead serves up the most relevant Search Suggestions for a more focused result.

Get superior predictive research suggestions across thousands of legal topics so users can find authoritative answers even faster. Predictive typeahead leverages state-of-the-art AI to reveal relevant queries in the global search box. When users select a suggested query, they will be directed to the most relevant text without needing to scan the entire results list and allowing them to directly address their question more quickly. Users can also filter their results further by selecting a specific content type, such as cases, statutes, regulations, and secondary sources.

Litigation Analytics

Integrated Litigation Analytics enables legal professionals to quickly view relevant insights on judges, courts, attorneys, and law firms to help guide the best trial strategy; inform litigation timelines, resource needs, and budgets; and allow for faster, more sophisticated legal research. No other analytics tool has as much data or as many practice areas across both state and federal courts as Westlaw Edge.

WESTLAW EDGE - LITIGATION ANALYTICS

THOMSON REUTERS WESTLAW EDGE
SMITH 001 | History | Folders | Favorites | Community | Notifications

Litigation Analytics | Search for judges, courts, attorneys, law firms, and case types

Hon. Marianne O. Battani - United States District Court, Eastern Michigan - Detroit, Michigan 48226 - <https://www.mied.uscourts.gov/>

Overview | Dockets | Outcomes | Motions | Precedent | Expert challenges | Appeals | References (10,000)

Motions (Civil)

| Top motion types | Percentage granted | Avg. time to rule |
|-----------------------------|--------------------|-------------------|
| Motion for Summary Judgment | 46% | 154 Days |
| Motion to Dismiss | 46% | 152 Days |
| Motion to Compel Discovery | 49% | 43 Days |
| Motion for Reconsideration | 8% | 40 Days |
| Motion in Limine | 31% | 23 Days |

Explore motions

Position

Senior Judge, since June 09, 2012

Career timeline

- 1994 - Honorary LL.D., Detroit College of Law, 1994
- 1991 - Michigan's Judicial Tenure Commission, Past Chair, 1991 - Present
- 1982 - Michigan Circuit Court, Third Judicial Circuit, Wayne County, Michigan, Judge, 1982 - 2000
- 1981 - Michigan District Court, Thirty-Sixth Judicial District, Judge, 1981 - 1982
- 1981 - Common Pleas Court of the City of Detroit [Michigan], Judge, 1981
- 1972 - Michigan, 1972
- 1972 - U.S. District Court Eastern District of Michigan, 1972
- 1972 - Private Practice, Attorney, 1972 - 1981

Contact

United States District Court, Eastern Michigan
Theodore Levin U.S. Courthouse
231 W. Lafayette Blvd., Room 277

U.S. District Court Outcomes (Civil)

| Top outcomes | Percentage of outcomes | Total |
|-----------------------|------------------------|-------|
| Uncontested Dismissal | 52% | 1,547 |

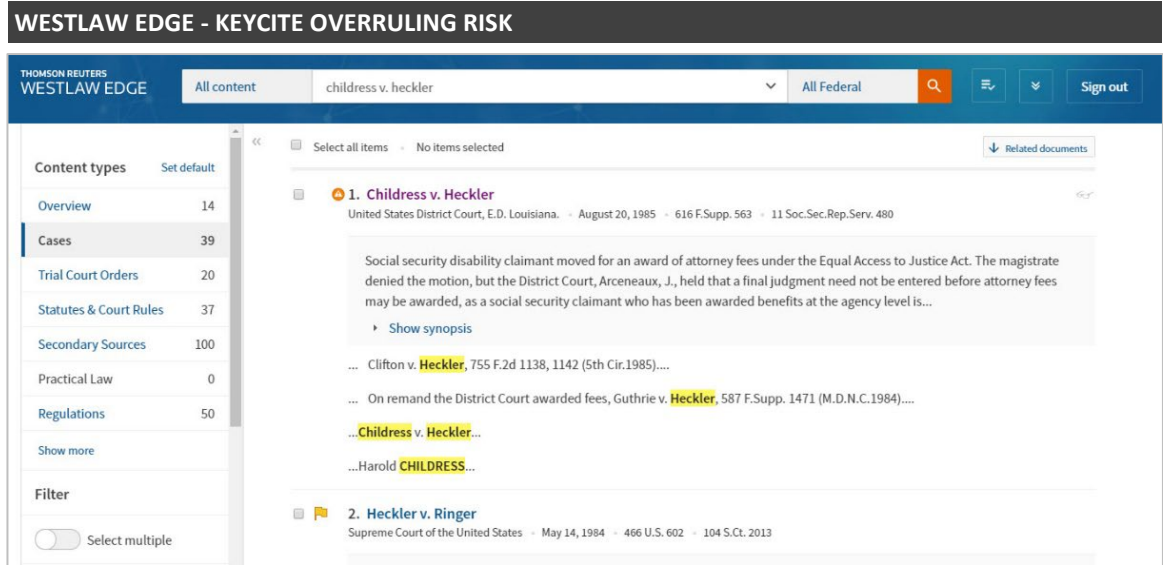
Sharpen your advantage with data-driven insights—Example shown is judge information; data-driven insights are similarly available for courts, attorneys, law firms, and case types.

Litigation Analytics covers dockets for every federal case type except bankruptcy. It also includes 8.6 million federal civil court dockets, over 4.5 million federal criminal court dockets, and 162 million state court dockets (civil and criminal), plus motion analytics for 28 types of federal motions. Litigation Analytics includes expert challenge reports and leverages over 400 million citing relationships to determine how judges rely on prior precedent. Quickly get up to speed on a prospective matter with granular filtering by motion type, as well as an exclusive "search within" option to enter your own custom filter within a filter. Build the most powerful case strategy and manage client expectations with relevant, timely insights on judges, courts, attorneys, law firms, and case types. State coverage varies by jurisdiction.

KeyCite Overruling Risk

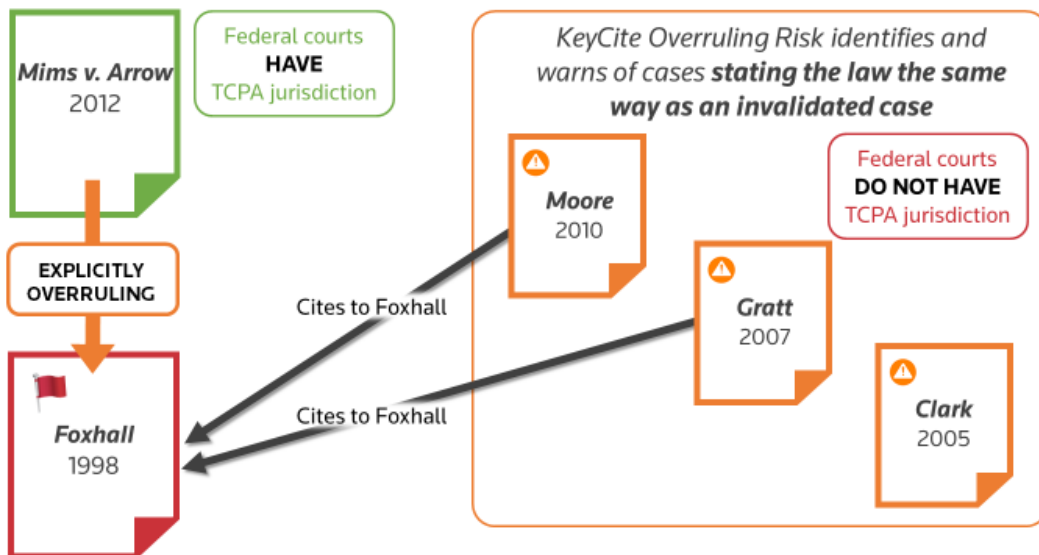
Trust your users are citing good law with KeyCite Overruling Risk, which cautions users when a point of law in their case has been *implicitly* undermined regardless of whether it relies on an explicitly invalidated prior decision. From the Negative Treatment tab, see links to cases that may have caused the Overruling Risk icon to appear, as well as cases they expressly overruled or abrogated.

Trust that you're citing good law—The orange Overruling Risk warning calls attention to cases within the results list



and from atop the document.

Know the current state of the law with artificial intelligence that automatically evaluates the risk that a case cites an implicitly overruled point of law. Legal professionals will be more confident in their research with keen insight into how the current state of law impacts their case.



Statutes Compare and Regulations Compare

Statutes Compare and Regulations Compare enable researchers to see statutory or regulatory language changes with just a click of a button, and it is available for both federal and state statutes with versions, as well as federal and most state regulations. Save time by eliminating the need to go through session laws or the Federal Register to understand how the law has changed and from what authority those changes came. Easily compare the text at the time of your cause of action to the current version to see what has changed.

WESTLAW EDGE - STATUTES COMPARE AND REGULATIONS COMPARE

Compare versions ✕

Showing differences between versions effective January 1, 2004 to June 23, 2004 and June 24, 2004 [current]

Total: 58 differences
30 deletions · 28 additions
Key: ~~deleted text~~ added text ⓘ

 Highlights
 ↓

West's Ann.Cal.Gov.Code § 22793 22853

§ 22793 22853. Contents of contracts

; exclusions based on status prohibited; option to convert to individual policy; grievance procedures; chiropractic services

(a) Each contract shall contain a detailed statement of benefits offered and shall include ~~the~~ maximums, limitations, exclusions, and other definitions of benefits as the board ~~may deem~~ **deems** necessary or desirable.

(b) Except as otherwise provided in **by** this part, ~~no~~ **a health benefit plan or** contract may ~~be made or plan approved that excludes~~ **not exclude** any person on account of ~~that person's~~ physical condition, age, race, or other status. Except as otherwise provided in **by** this part, transfer of enrollment ~~in any~~ **to a health benefit** plan shall be open to all employees and annuitants in accordance with ~~Section 22813~~ **Section 22841**.

(c) ~~No contract may be made or~~ **A health benefit** plan ~~approved that does not~~ **or contract shall** offer to each ~~annuitant whose enrollment in the plan is terminated other than by cancellation of enrollment, or each employee~~ **employee or annuitant** whose enrollment in the plan is terminated other than by cancellation of enrollment, voluntary separation from ~~state service~~ **employment**, or dismissal from ~~state service~~ **employment** for cause, the option to convert **to an individual health benefits policy**, without evidence of good **regard to** health and **status, but** within the time ~~limits that are prescribed by the carrier and~~ **limit** approved by the board, ~~to a nongroup contract providing health benefits~~. An employee or annuitant ~~who~~ **that** exercises this option shall pay the full periodic charges of the ~~nongroup contract, on~~ **individual policy according to** the terms or **and** conditions ~~that are~~ prescribed by the carrier and approved by the board.

(d) ~~No contract may be made or~~ **A health benefit** plan ~~approved that does not~~ **or contract shall** provide ~~for~~ grievance procedures to protect the rights of employees and annuitants.

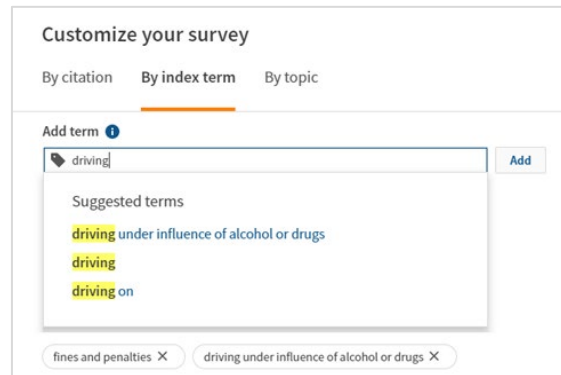
Stay informed of changes in the law—See the text that was deleted from the latest version in red strikethroughs, and text that was added to the latest version in blue with highlights.

Quickly understand how a statute or federal regulation has changed over time. With each change, our attorney-editors create new versions of statutes or federal regulations so your users can trust they are comparing the most accurate versions available. Statutes Compare and Regulations Compare on Westlaw Edge lets users easily see the most recent changes to a statute or federal regulation right from the document and allows you to compare any two versions; added text appears in blue highlight and deleted text in red strike-through. Statutes Compare provides coverage for all state statutory content with versions across all practice areas—coverage varies by jurisdiction. Regulations Compare provides coverage for all federal regulatory content and most state regulations with versions.

Jurisdictional Surveys

Jurisdictional Surveys on Westlaw Edge allows you to quickly retrieve a customized and relevant compilation of laws across all US jurisdictions to expedite the creation of your survey. The materials you need to build your survey are readily available. Simply start with:

- The citation of the statute you know
- Index terms that describe your topical target
- A predefined topic page



Jurisdictional Surveys provides a simplified search experience optimized for the task of compiling an inventory of related laws on a topic. The result is a curated list of statutory sections that accounts for varying terminology across all jurisdictions. Refine the list of statutory sections as you please and focus on identifying and analyzing statutory variances and similarities.

WESTLAW EDGE JURISDICTIONAL SURVEYS

THOMSON REUTERS WESTLAW EDGE
SAMPLE History Folders Favorites Community Notifications Sign out

Home > Jurisdictional Surveys

Survey report for "Fines And Penalties" AND "Driving Under Influence Of Alcohol Or Drugs"

[Edit](#)

Related terms

- Driving Under Influence Of Alcohol Or Drugs
 - Include all (13)
 - Deficiencies (104)
- Driving Under Influence Of Intoxicating Liquor Or Narcotic Drugs (18)
- Driving While Intoxicated (40)
- Drunk Driving (53)
- Dul (158)
- [show more](#)
- Fines And Penalties**
 - Include all (6)
 - Discipline (10)
 - Fines And Forfeitures (4)
 - Penalties (23)
 - Punishment (48)
 - Sanctions (4)

Overview

591 relevant results found in 49 states, District of Columbia and federally. [Hide Map](#)

| Top | Results |
|----------------|---------|
| Nevada | 32 |
| California | 31 |
| Illinois | 26 |
| North Carolina | 26 |
| Florida | 21 |

Survey Results (590)

1 - 20 >

[Collapse all](#)

Expedite the creation of accurate surveys—Customize your list of statutory sections by adding or excluding terms and filtering down to the jurisdictions of interest.

Jurisdictional Surveys leverages our editorially applied Index taxonomy, allowing you to avoid having to construct the perfect search query. You get a curated list of statutory sections from which you can expand or refine your survey.

User Interface Enhancements

Legal researchers have unique needs when it comes to software, and those needs extend to the user interface. Based on extensive research with hundreds of users, Westlaw Edge features a revamped user interface. New filters minimize scrolling, updated toolbars improve efficiency, and new document formatting makes content easy to scan. The new user interface also incorporates additional accessibility features to better serve more customers. Thomson Reuters plans to continue to enhance the user interface with further improvements based on customer feedback.

Westlaw Edge provides the legal research tools, answers to legal questions, and insight into litigation matters that will enable users to quickly and accurately conduct legal research, rapidly answer client questions, move through routine work much faster, and help even experienced practitioners avoid mistakes when working on something complex. The artificial intelligence behind Westlaw Edge and careful development by our experts make this innovation possible and help us deliver trusted answers and valuable insights to our customers at the precise moment they become available, making Westlaw Edge truly the most intelligent legal research platform ever.

Accessing Westlaw

Westlaw is accessible via standard web browser formats and mobile formats.

Technical Specifications

Westlaw is an online product that requires no additional hardware or software to use. It is also available on mobile devices. The table below provides the system requirements necessary to access Westlaw.

| Operating Systems | Internet Browsers | Other Requirements |
|--|---|--|
| <ul style="list-style-type: none"> Windows 7 Windows 8.1 Windows 10 Mac OS 10.5 or later | <ul style="list-style-type: none"> Chrome current version Safari 10.0 or later Mozilla Firefox current version or Extended Support Release version Microsoft Edge current version | <ul style="list-style-type: none"> 1024x768 or higher screen resolution recommended Adobe Acrobat Reader 9.0 or later (some print functionality is lost with older versions) |
| Mobile Apps | | |
| iPhone <ul style="list-style-type: none"> iOS 10.0 or later iPhone 5 or later | iPad <ul style="list-style-type: none"> iOS 10.0 or later iPad 4th generation or later | Android <ul style="list-style-type: none"> 4.0 or later Android 4.0 or higher |

Note: These system requirements are current as of May 2022.

System Reliability

Thomson Reuters is an industry leader in system availability. Westlaw is hosted in multiple independent data centers, each with redundant power, networking, and capacity to serve all customers. Westlaw is designed and tested to be resilient and scalable and is monitored and operated 24/7 by expertly trained staff in multiple global locations. Westlaw has an automated system configured to perform backups on an ongoing basis for production data as per business requirements. While no online legal research provider can guarantee 100% availability throughout the year, our expertly trained staff provides customers with unmatched system reliability, accessibility, and security, including Westlaw access every day of the year.

System Security

Thomson Reuters Westlaw was built on trusted expertise and core assets that separate us from other online legal research services. Thomson Reuters maintains its reputation for providing reliable and trustworthy information through a variety of means, including an information security management framework supported by a wide range of security policies, standards, and practices.

Mobile

Westlaw features award-winning mobile apps and systems that work on a variety of phones, tablets, and personal devices. A subscription to Westlaw provides access to the following:

- **iPad and iPhone App**—The award-winning Westlaw mobile app provides access to research—anytime, anywhere.
- **Android Tablet and Phone App**—The Westlaw Android app provides flexibility to work no matter where or when the need arises.
- **Westlaw Mobile**—Westlaw Mobile, available at m.next.westlaw.com, provides mobile access to Westlaw.

Westlaw Apps and Westlaw Mobile allow users to:

- Run searches with WestSearch and filter the results.
- Save, annotate, and view documents online or offline.
- Access KeyCite information, research history, favorites, and frequently used content.
- Organize and share research with folders.
- Add notes and highlighting to documents.
- Receive Westlaw Alerts within the app.

Accessibility

Thomson Reuters is committed to ensuring equal access for all people, including those with disabilities. To maintain this commitment, Thomson Reuters strives to comply with Web Content Accessibility Guidelines (“WCAG”) 2.1, level AA or better, or any subsequent equivalent standard as described in our [Digital Accessibility Policy](#).

Our accessibility efforts are ongoing, which means for new development, we strive to assign an Accessibility Specialist to the product, starting as early as product design. For existing products, we strive to complete a product audit, log and prioritize issues, and remediate to the extent practicable. Where appropriate, we create an Accessibility Conformance Report (ACR) based on the ITI’s Voluntary Product Accessibility Template (VPAT) form. The ACR for Westlaw is available upon request.

Additional information about our accessibility efforts can be obtained by contacting accessibility@thomsonreuters.com.

Training and Support

Training

To assist users in fully realizing their Westlaw research potential, we provide Westlaw training at no additional charge. Your account management and training teams will work with you to determine the options and schedules to meet your specific training needs.

Self-Paced Learning

Online videos and quick reference guides, which can help researchers get more from their Westlaw subscription, are available at <https://legal.thomsonreuters.com/en/support/westlaw>. These robust, modular courses with short lessons let users learn exactly what they want at their own pace, whenever it's convenient. Titles include:

- Find content included in your plan
- Retrieve and search for cases
- Search for regulations
- Research statutes
- Ensure you're citing good law (Check citations using KeyCite)
- Browse the Secondary Sources Library
- Search with Boolean Terms and Connectors

Webinar Training

Researchers have the ability to attend live instructor-led training sessions through our training webinar schedule. Classes are offered at various times to provide flexibility in scheduling for the researcher. Additionally, on-demand recorded webinars are offered. Live instructor-led webinars and on-demand webinars can be accessed at <https://answers.legalprof.thomsonreuters.com/training-webinars>.

Instructor-Led Training

Our trainers are attorneys who provide initial and advanced training to our customers on the use of Westlaw and our other products and services. Trainers can deliver customized training sessions, based on the organization's particular needs. To schedule training, contact your client manager or trainer.

Support

We provide users with unparalleled customer and technical support. Our customer support, which has set the industry standard for response time and customer satisfaction, is available to customers at no additional charge.

Technical Assistance

Technical assistance is provided by a team of highly trained professionals dedicated to quality customer support, customer advocacy, and product improvement. Our technical support experts:

- Answer questions pertaining to product technical issues and access.
- Document comments and suggestions regarding product enhancements.
- Provide other technical or administrative information regarding Westlaw.

Technical support representatives possess outstanding communication skills, customer support acumen, and a demonstrated level of experience troubleshooting technical and computers issues. They receive extensive on-going training and are capable of supporting Westlaw in a variety of hardware, network, and software environments.

Technical support representatives are available **24 hours a day, 7 days a week**, by calling 1.800.WESTLAW (1.800.937.8529) or via email at techsupport@thomsonreuters.com.

Research Support

Adding value to our unparalleled content, Reference Attorneys utilize their legal backgrounds to partner with our customers in effective use of Westlaw. Their diverse research experience and expertise allows them to provide guidance in a wide range of research situations and topics. Reference Attorneys receive extensive on-going training to ensure they stay current with our vast array of content and features.

Reference Attorneys enhance customers' use of our products, solutions, and services by providing efficient and knowledgeable guidance. They can be reached by calling 1.800.REF-ATTY (1.800.733.2889) and via Live Chat.

Online Assistance and Resources

In addition to the help available from the Customer Support and Reference Attorney staff, we also have online assistance resources.

- **Online Help Screens**—Our products include online help information that provides immediate assistance with the products. For example, help pages in Westlaw are accessible by clicking the Help link on the appropriate screen.
- **Customer Support Online**—Users can get fast, up-to-date, in-depth, searchable answers to their questions at legal.thomsonreuters.com/en/support/westlaw.
- **Product Information Online**—At legal.tr.com, customers can order print and online products, as well as download free Westlaw documentation and brochures. Customers can also use the website to view current promotions and to locate a sales representative.

WESTLAW ADVANTAGE—Maximum Efficiency, Productivity, and Greater Accuracy

We have been providing research materials to the legal and professional community for more than 150 years. Our close relationship with our customers over this time has allowed us to develop numerous research tools to assist them in their research tasks.

We are committed to helping researchers find reliable, accurate answers to their legal research questions in the most efficient way possible.

Make the most of your research sessions.

We know that your time is valuable and work to make your research as efficient as possible. To make the most of your research time, you can

- Use **key numbers** to quickly retrieve similar cases.
- Use **Search within Results** to browse for specific terms within your search result.
- Let **Research Recommendations** help you find additional relevant sources.
- Use **History** to return to your previous research.
- Consult a Reference Attorney.
- Download free **reference materials** at legalsolutions.com/support.

Additional Resources

To assist with contract administration, Iowa administrators will have access to the following account management tools:

QuickView+

QuickView+ is a free, online billing and reporting service that allows subscribers to estimate their Westlaw charges before they receive an actual monthly bill. Flexible reporting allows users to track usage and charges for a particular account, client, user, or billing date. Users can choose from 20 standard report formats, or they can customize their reports to include only the fields they want and sort the information in the order they specify.

Report information can be sent to subscribers automatically (e.g., daily, weekly) via email. QuickView+ reports are downloadable in five formats, including to a spreadsheet for modification and analysis. QuickView+ uses Secure Socket Layer (SSL) encryption to ensure that billing information remains confidential as it is sent from our servers to a customer's computer.

My Account

My Account is a secure, web-based feature that helps users manage their accounts with Thomson Reuters. Available at myaccount.thomsonreuters.com or from legalsolutions.com, My Account lets users perform routine account management tasks, such as managing users and print subscriptions.

State and local government customers can also utilize My Account to view account balances, make online payments, and check the status of recent payments. They can also review invoices and request billing summaries.

Option 2: Investigations with CLEAR

Our offer to Iowa includes access to the following investigation options:

- **Investigations Basic**—Option 2A
- **Investigations Advanced**—Option 2B

Descriptions of the content included in our offer are provided below.

Included CLEAR Content

Investigations Basic

CLEAR Investigations Basic is a straightforward investigative solution that delivers connections to live gateways, including the Experian credit header and Reverse Phone gateways, as well as CLEAR's comprehensive collection of data on individuals and businesses. Additional features include Quick Analysis Flags and Address Map—key dashboard tools for quickly adding context to search results—and Workspace for visualization of results using link charts or map views and for organizing results in case folders.

With this plan you can:

- Improve your searches with real-time data from live gateways
- Easily locate subjects using phone, credit header records, and bank account header data
- See all known associated addresses
- Quickly assess a subject for additional investigation
- Improve criminal records searching with the Criminal Analytics feature
- Obtain relatives, associates and neighbors, including scores regarding the strength of association
- Customize reports with pertinent information and save as templates for later use
- Review, save, and share your findings using Workspace

Access Real-Time Data with CLEAR's Live Gateways

With CLEAR, you have the ability to get real-time information about your subjects. This immediacy reduces your risk of making decisions based on outdated or missing data. And because CLEAR displays reported dates and source information with the results, you can easily evaluate the content's trustworthiness and currentness.

EXPERIAN GATEWAY

Experian's credit header data contains more than 300 hundred million individual records, covering all 50 states, the District of Columbia, Puerto Rico, and with limited coverage of various other U.S. territories.

These files are valued for typically providing identifying information such as Social Security number, date of birth, and aliases, as well as locator information, such as address and phone number.

REVERSE PHONE NUMBER GATEWAY

The Real-Time Reverse Phone Number Gateway provides information about an individual or business associated with a phone number. Most major phone carriers are included in the source data. In addition to providing information to link individuals or businesses to phone numbers, this gateway source provides information about the line itself, such as line type (wireless, landline, Voice-over Internet Protocol [VoIP]), line status (active, inactive), carrier (e.g., Sprint, AT&T) and detailed carrier contact information for subpoena purposes, as well as an indicator of a phone number having been ported (i.e., switched from the original carrier). Landline coverage can include all 50 states, the District of Columbia, and Puerto Rico. Wireless coverage can include all 50 states, the District of Columbia, Puerto Rico and various other U.S. territories, and Canada.

Passport Checker

With the Passport Checker Search in CLEAR, the user enters information from the passport (e.g., last name, first name, gender, date of birth, passport number, issuing state, nationality, date of expiry) and clicks to Generate MRZ, which shows the two lines of text in the passport's Machine-Readable Zone. Differences between the MRZ text generated by Passport Checker and the MRZ on the passport could indicate a forged document. Important characters in the MRZ when examining a passport for possible forgery will be highlighted.

Hyperlinks allow users to conduct further searches, such as the Person Search, and, if included in the CLEAR subscription plan, the Enhanced World-Check Search.

Passport Checker results, including the passport information entered by the user and the MRZ lines, can be printed, saved, or exported.

Report Types

CLEAR offers comprehensive reports for an individual or a company, as well as more streamlined reports. In addition to the content from all relevant data sets, each of these reports allows users to include information on relatives, associates, and neighbors, as well as information from the dashboard tools included in your subscription.

Following are descriptions of the report types available in CLEAR.

Individual Report

The Individual Report is a comprehensive report on an individual subject, including information from all the available search types, e.g., Person, Phone, News, Asset, License, etc. This report returns the subject's name, aliases, reported dates of birth, Social Security numbers associated with the subject, current and previous addresses, phone numbers, death records, work affiliations, credit header data (via live gateway access), businesses registered at the subject's address, driver's license information, infractions, information related to various assets (vehicles, including registrations, motor vehicle service and warranty data, etc.; real property, including deed transfers, tax assessor data and pre-foreclosures data; watercraft data from the USCG and selected states; FAA aircraft registrations; and unclaimed assets), criminal

records and traffic citations, arrests, infractions, UCC filings, bankruptcies, liens and judgments, lawsuits, dockets, professional licenses, other licenses, marijuana-related business data, business affiliations, significant shareholders, political donors, voter registrations, marriages, divorces, and licensed drivers at subject's address. The Individual Report also can be customized to include additional information regarding relatives, neighbors, and associates, and information from available dashboard tools, such as Web and Social Media, News, etc.

Company Report

The Company Report is a comprehensive report on a business subject, including information from all the available, pertinent search types, e.g., Business, Phone, Asset, License, etc. The Company Report sections include corporate record filings, information on private companies, small businesses, D&B records, business profile records, executive profile records, executive affiliations, executive bios, fictitious business names, employer ID numbers (FEIN), licenses, bankruptcies, liens and judgments, UCC filings, infractions, lawsuits, vehicles, real property, watercraft, people associated with the business, other businesses linked to the business address, and phone listings. Users also may choose to include information from available dashboard tools (e.g., Web and Social Media, News, etc.) in the Company Report.

The following report types are more streamlined presentations of data on individuals.

Contact Report

The Contact Report is streamlined to focus on information to assist in contacting an individual. In addition to the subject's name, aliases, date of birth, and Social Security numbers associated with the subject, the report returns the current address and the last two previous addresses (based on reported date), phone numbers, and work affiliations. Applicable death records also are included. The report also can be customized to include information regarding relatives, neighbors, and associates, and information from available dashboard tools.

Basic Report

The Basic Report contains subject information and related address information from the major consumer reporting bureaus, including live gateway calls (as available) that return the most up-to-date information available for the subject. Along with the information contained in the Contact Report, the Basic Report includes additional sections, such as businesses registered at the subject's address, driver's license information, and infractions. The Basic Report can also be customized to include additional information regarding relatives, neighbors, and associates, and information from available dashboard tools.

Dashboard Tools

On the Results page, CLEAR's Dashboard display allows users to view results using investigative tools that provide a better overview of the subject faster than simply viewing the results data. The dashboard provides a cohesive approach to searching and working with results.

These advanced tools give you access to hard-to-find data on your subject of interest. Thumbnail icons for the available dashboard tools provide easy access to this specialized data and functionality and allow users to customize reports with this information.

Address Map

The Address Map feature shows the addresses associated with the subject (and which appear in the Vital Statistics section of search results) on an interactive map, via Google Maps. Address Map will display the most localized area possible for the subject addresses. (For example, if all of the addresses are in one state, Address Map will show only that state.) Users may pan to move the map, zoom in/out, pinpoint a specific location, use the drag-and-drop pegman icon to view in street-level format (where available), or switch map views (i.e., map, satellite, terrain).

Quick Analysis Flags

The Quick Analysis Flags feature provides a checklist of data sets that can be potential red flags for a subject, to help users determine where to focus investigative efforts. Where records have been flagged “yes,” users may click on the link to access underlying documents or information associated with that flag.

Here are the data fields flagged for a Person and those flagged for a Business:

PERSON FLAGS

- Arrest record
- Real-Time Incarceration & Arrest Records*
- Criminal record
- Criminal record – Low-level Traffic Offense
- Criminal record – Uncategorized
- Sex Offender Records
- Bankruptcy
- OFAC listing
- World-Check listing*
- Global sanctions
- Residential address used as a business
- PO box as address
- Prison address
- Person associated with marijuana-related business
- Address first reported within 90 days
- Telephone number inconsistent with address
- Associate or relative with a residence address used a business
- Associate or relative with PO box address
- Associate or relative with prison address
- Associates with OFAC, PEP, or Global Sanctions
- Multiple SSNs
- SSN matches multiple individuals
- SSN recorded as deceased
- Age younger than SSN issue date
- SSN format is invalid
- SSN is an ITIN
- Healthcare sanctions (for healthcare plan subscribers)

BUSINESS FLAGS

- Arrest
- Criminal record
- Bankruptcy
- OFAC listing
- World-Check listing*
- Global sanctions
- Business address used as residence
- Prison address
- Marijuana-related business
- Other businesses linked to business address
- Other listings linked to business phone
- Pending class action
- Key nature of suit
- Change in principal leadership
- Going concern
- MSB listing
- Healthcare sanctions (for healthcare plan subscribers)

*Available when included in your subscription

Investigations Advanced

CLEAR Investigations Advanced delivers all four real-time gateways available to users—TransUnion and Experian credit headers, Reverse Phone, and Motor Vehicle gateways. By combining this information with the Quick Analysis Flags and Address Map dashboard tools and Web and Social Media, CLEAR will deliver valuable intelligence for a person or business.

With this plan you can:

- Search web sources – including social media sites – for information not typically found in public records
- Access vehicle registration data from the supplier in real-time for 43 states, the District of Columbia, and Puerto Rico.
- Improve your searches with real-time data from live gateways
- Easily locate subjects using phone, credit header records, and bank account header data
- See all known associated addresses
- Quickly assess a subject for additional investigation
- Improve criminal records searching with the Criminal Analytics feature
- Obtain relatives, associates and neighbors, including scores regarding the strength of association
- Customize reports with pertinent information and save as templates for later use
- Review, save, and share your findings using Workspace

Access Real-Time Data with CLEAR's Live Gateways

With CLEAR, you have the ability to get real-time information about your subjects. This immediacy reduces your risk of making decisions based on outdated or missing data. And because CLEAR displays reported dates and source information with the results, you can easily evaluate the content's trustworthiness and currentness.

MOTOR VEHICLES GATEWAY

CLEAR's real-time gateway to information that originates from the state departments of motor vehicles provides significantly more comprehensive and current information than any other provider in the market. The vehicles gateway provides real-time access to current vehicles registration data, covering 43 states, the District of Columbia, and Puerto Rico.

REVERSE PHONE NUMBER GATEWAY

The Real-Time Reverse Phone Number Gateway provides information about an individual or business associated with a phone number. Most major phone carriers are included in the source data. In addition to providing information to link individuals or businesses to phone numbers, this gateway source provides information about the line itself, such as line type (wireless, landline, Voice-over Internet Protocol [VoIP]), line status (active, inactive), carrier (e.g., Sprint, AT&T) and detailed carrier contact information for subpoena purposes, as well as an indicator of a phone number having been ported (i.e., switched from the original carrier). Landline coverage can include all 50 states, the District of Columbia, and Puerto Rico.

Wireless coverage can include all 50 states, the District of Columbia, Puerto Rico and various other U.S. territories, and Canada.

EXPERIAN GATEWAY

Experian's credit header data contains more than 300 hundred million individual records, covering all 50 states, the District of Columbia, Puerto Rico, and with limited coverage of various other U.S. territories. These files are valued for typically providing identifying information such as Social Security number, date of birth, and aliases, as well as locator information, such as address and phone number.

TRANSUNION GATEWAY

TransUnion's credit header data contains more than 460 million individual records, covering all 50 states, the District of Columbia, Puerto Rico, and various other U.S. territories. These files are valued for typically providing identifying information such as Social Security number, date of birth, and aliases, as well as locator information, such as address and phone number.

Passport Checker

With the Passport Checker Search in CLEAR, the user enters information from the passport (e.g., last name, first name, gender, date of birth, passport number, issuing state, nationality, date of expiry) and clicks to Generate MRZ, which shows the two lines of text in the passport's Machine-Readable Zone. Differences between the MRZ text generated by Passport Checker and the MRZ on the passport could indicate a forged document. Important characters in the MRZ when examining a passport for possible forgery will be highlighted.

Hyperlinks allow users to conduct further searches, such as the Person Search, and, if included in the CLEAR subscription plan, the Enhanced World-Check Search.

Passport Checker results, including the passport information entered by the user and the MRZ lines, can be printed, saved, or exported.

Report Types

CLEAR offers comprehensive reports for an individual or a company, as well as more streamlined reports. In addition to the content from all relevant data sets, each of these reports allows users to include information on relatives, associates, and neighbors, as well as information from the dashboard tools included in your subscription.

Following are descriptions of the report types available in CLEAR.

Individual Report

The Individual Report is a comprehensive report on an individual subject, including information from all the available search types, e.g., Person, Phone, News, Asset, License, etc. This report returns the subject's name, aliases, reported dates of birth, Social Security numbers associated with the subject, current and previous addresses, phone numbers, death records, work affiliations, credit header data (via live gateway access), businesses registered at the subject's address, driver's license information, infractions, information related to various assets (vehicles, including registrations, motor vehicle service and warranty

data, etc.; real property, including deed transfers, tax assessor data and pre-foreclosures data; watercraft data from the USCG and selected states; FAA aircraft registrations; and unclaimed assets), criminal records and traffic citations, arrests, infractions, UCC filings, bankruptcies, liens and judgments, lawsuits, dockets, professional licenses, other licenses, marijuana-related business data, business affiliations, significant shareholders, political donors, voter registrations, marriages, divorces, and licensed drivers at subject's address. The Individual Report also can be customized to include additional information regarding relatives, neighbors, and associates, and information from available dashboard tools, such as Web and Social Media, News, etc.

Company Report

The Company Report is a comprehensive report on a business subject, including information from all the available, pertinent search types, e.g., Business, Phone, Asset, License, etc. The Company Report sections include corporate record filings, information on private companies, small businesses, D&B records, business profile records, executive profile records, executive affiliations, executive bios, fictitious business names, employer ID numbers (FEIN), licenses, bankruptcies, liens and judgments, UCC filings, infractions, lawsuits, vehicles, real property, watercraft, people associated with the business, other businesses linked to the business address, and phone listings. Users also may choose to include information from available dashboard tools (e.g., Web and Social Media, News, etc.) in the Company Report.

The following report types are more streamlined presentations of data on individuals.

Contact Report

The Contact Report is streamlined to focus on information to assist in contacting an individual. In addition to the subject's name, aliases, date of birth, and Social Security numbers associated with the subject, the report returns the current address and the last two previous addresses (based on reported date), phone numbers, and work affiliations. Applicable death records also are included. The report also can be customized to include information regarding relatives, neighbors, and associates, and information from available dashboard tools.

Basic Report

The Basic Report contains subject information and related address information from the major consumer reporting bureaus, including live gateway calls (as available) that return the most up-to-date information available for the subject. Along with the information contained in the Contact Report, the Basic Report includes additional sections, such as businesses registered at the subject's address, driver's license information, and infractions. The Basic Report can also be customized to include additional information regarding relatives, neighbors, and associates, and information from available dashboard tools.

Dashboard Tools

On the Results page, CLEAR's Dashboard display allows users to view results using investigative tools that provide a better overview of the subject faster than simply viewing the results data. The dashboard provides a cohesive approach to searching and working with results.

These advanced tools give you access to hard-to-find data on your subject of interest. Thumbnail icons for the available dashboard tools provide easy access to this specialized data and functionality and allow users to customize reports with this information.

Address Map

The Address Map feature shows the addresses associated with the subject (and which appear in the Vital Statistics section of search results) on an interactive map, via Google Maps. Address Map will display the most localized area possible for the subject addresses. (For example, if all of the addresses are in one state, Address Map will show only that state.) Users may pan to move the map, zoom in/out, pinpoint a specific location, use the drag-and-drop pegman icon to view in street-level format (where available), or switch map views (i.e., map, satellite, terrain).

Quick Analysis Flags

The Quick Analysis Flags feature provides a checklist of data sets that can be potential red flags for a subject, to help users determine where to focus investigative efforts. Where records have been flagged “yes,” users may click on the link to access underlying documents or information associated with that flag.

Here are the data fields flagged for a Person and those flagged for a Business:

PERSON FLAGS

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- Criminal record
- Criminal record – Low-level Traffic Offense
- Criminal record – Uncategorized
- Sex Offender Records
- Bankruptcy
- OFAC listing
- World-Check listing*
- Global sanctions
- Residential address used as a business
- PO box as address
- Prison address
- Person associated with marijuana-related business
- Address first reported within 90 days
- Telephone number inconsistent with address
- Associate or relative with a residence address used a business
- Associate or relative with PO box address
- Associate or relative with prison address
- Associates with OFAC, PEP, or Global Sanctions
- Multiple SSNs
- SSN matches multiple individuals
- SSN recorded as deceased
- Age younger than SSN issue date
- SSN format is invalid
- SSN is an ITIN
- Healthcare sanctions (for healthcare plan subscribers)

BUSINESS FLAGS

- Arrest
- Criminal record
- Bankruptcy
- OFAC listing
- World-Check listing*
- Global sanctions
- Business address used as residence
- Other businesses linked to business address
- Other listings linked to business phone
- Pending class action
- Key nature of suit
- Change in principal leadership
- Going concern
- MSB listing

- Prison address
- Marijuana-related business
- Healthcare sanctions (for healthcare plan subscribers)

*Available when included in your subscription

Web and Social Media

CLEAR's Web and Social Media goes much deeper than standard search engines. This allows you to quickly find, categorize, and organize text and images from numerous sources, including:

- Social networks.
- Blogs and chat rooms.
- Business and corporate data, including business network sites.
- News references.

Web results are grouped by person, so instead of having to peruse a long list of results for items about an individual, users quickly see the items pertaining to the same person. Web results can be filtered, which allows users to identify results of interest more rapidly. The application identifies categories and keywords that occur across the results, and users can filter the Web and Social Media results to match only selected categories or keywords.

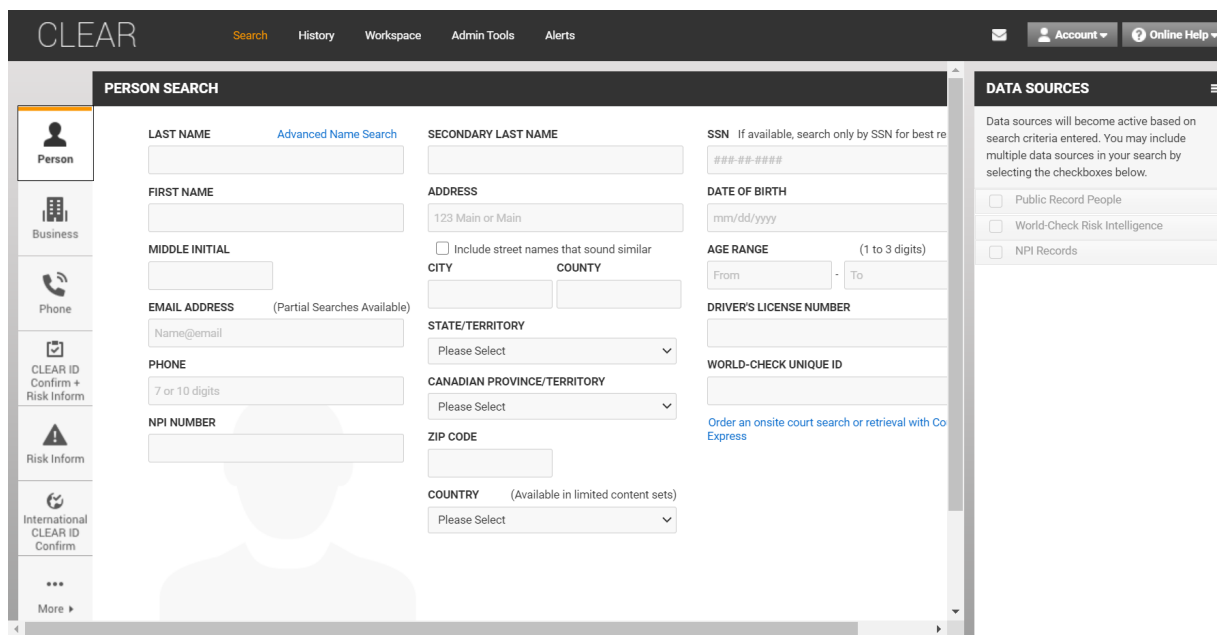
CLEAR Features and Services

Searching in CLEAR

Search Pages

A simple user interface and intuitive navigation make it easy to search public, proprietary, and web sources in one search. With CLEAR Favorite Searches feature, CLEAR now displays the search options more prominently on the left-hand pane of the search pages, and users can change the order of the options to make it easy to select the searches that they use most frequently. CLEAR includes functional features that allow users flexibility in their search criteria, including allowing users to conduct searches with partial data, such as date of birth, Social Security number, license plate number, and street names; and leveraging Name Variations options and Soundex.

EXAMPLE CLEAR SEARCH PAGE



The screenshot displays the CLEAR search interface. At the top, there is a navigation bar with 'CLEAR' logo, 'Search', 'History', 'Workspace', 'Admin Tools', and 'Alerts'. On the right, there are links for 'Account' and 'Online Help'. The main content area is titled 'PERSON SEARCH' and contains a form with the following fields:

- LAST NAME:** Includes an 'Advanced Name Search' link.
- SECONDARY LAST NAME:** Text input field.
- SSN:** Text input field with a note: 'If available, search only by SSN for best results'. Format: ###-##-####.
- FIRST NAME:** Text input field.
- ADDRESS:** Text input field with a placeholder '123 Main or Main'. Includes a checkbox: 'Include street names that sound similar'.
- DATE OF BIRTH:** Text input field with format 'mm/dd/yyyy'.
- MIDDLE INITIAL:** Text input field.
- CITY:** Text input field.
- COUNTY:** Text input field.
- AGE RANGE:** Text input field with format '(1 to 3 digits)'. Includes 'From' and 'To' sub-inputs.
- EMAIL ADDRESS:** Text input field with format 'Name@email' and a note '(Partial Searches Available)'. Includes a checkbox: 'CLEAR ID Confirm + Risk Inform'.
- STATE/TERRITORY:** Dropdown menu with 'Please Select'.
- DRIVER'S LICENSE NUMBER:** Text input field.
- PHONE:** Text input field with format '7 or 10 digits'. Includes a checkbox: 'Risk Inform'.
- CANADIAN PROVINCE/TERRITORY:** Dropdown menu with 'Please Select'.
- WORLD-CHECK UNIQUE ID:** Text input field.
- NPI NUMBER:** Text input field.
- ZIP CODE:** Text input field.
- COUNTRY:** Dropdown menu with 'Please Select' and a note '(Available in limited content sets)'. Includes a checkbox: 'International CLEAR ID Confirm'.

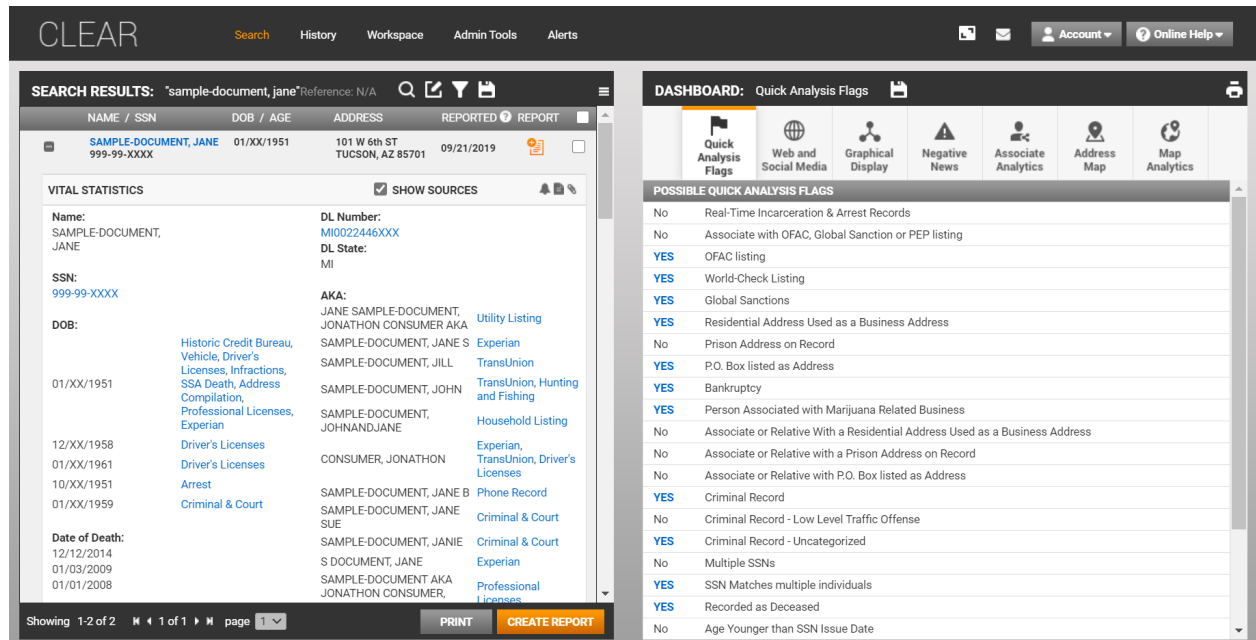
On the right side, there is a 'DATA SOURCES' sidebar with a list of checkboxes: 'Public Record People', 'World-Check Risk Intelligence', and 'NPI Records'. A note above the list states: 'Data sources will become active based on search criteria entered. You may include multiple data sources in your search by selecting the checkboxes below.' At the bottom of the sidebar, there is a link: 'Order an onsite court search or retrieval with Co Express'.

Search Results

CLEAR uses Entity Resolved Database (ERD) technology to efficiently find all public records pertaining to a subject. CLEAR's ERD technology uses multiple data elements and identifiers to pre-pin records to an individual. The technology is optimized to overcome partial and incomplete data, misspellings, and other errors often found in public data. CLEAR's ERD technology also factors demographic statistics into the matching process (such as name rarity in a geographic area) and ensures that users obtain the full complement of available data on a subject.

Results are presented as result groups, with the closest match presented at the top of the list. Once the user selects a result, the results page provides detailed search results and dashboard options.

EXAMPLE CLEAR SEARCH RESULTS



The screenshot shows the CLEAR search results page for the query "sample-document, jane". The interface includes a navigation bar with "SEARCH", "History", "Workspace", "Admin Tools", and "Alerts". The search results are displayed in a table with columns for NAME / SSN, DOB / AGE, ADDRESS, and REPORTED. A "VITAL STATISTICS" section provides a detailed summary of the individual's information, including name, SSN, DOB, date of death, and various licenses and records. A "DASHBOARD" section on the right offers "Quick Analysis Flags" for various categories like "Real-Time Incarceration & Arrest Records", "Associate with OFAC, Global Sanction or PEP listing", etc.

From the Search Results page, users can access the following features that help point them to relevant information:

- **Vital Statistics**—Convenient summary of the unique versions of attributes such as name, AKAs, Social Security number (SSN), date of birth, date of death, email address, employer, physical characteristics, addresses, and phone numbers.
- **Search Filtering**—Easily applied to narrow the search results. Filtering options include relevance, name, SSN, date of birth, age, address, and reported date. Filter operators include quotation marks for exact phrasing, Boolean logic, and wildcards.
- **Linked Searching**—Allows users to dive deeper into returned data by searching on selected attributes that are hyperlinked within the returned data. Clicking the link launches the appropriate search on that attribute, making follow-up searching convenient and efficient. Users can define and save their preferences for the default search type used for each linked data element.

Customizing Reports

When users order reports, they have several options available for customizing a report. In addition to being able to select which sections to include in the report being ordered, users have options related to the scope of the following report sections (sections may vary with the type of report being ordered):

- **Include Relatives**—Users choose degree of separation and whether to display full details.
- **Include Associates**—Users choose whether all addresses or 3 most current, time frame, and whether to display full details.
- **Neighbors**—Users choose whether all addresses or 3 most current, and time frame.

- **Addresses Associated with the Subject**—Users choose all addresses or 3 most current.
- **Businesses Registered at Subject's Address**—Users choose all addresses or 3 most current.
- **Licensed Drivers at Subject's Addresses**—Users choose all addresses or 3 most current + time frame.
- **Property Owners at Subject's Addresses**—Users choose all addresses or 3 most current.
- **Vehicles Registered at Subject's Addresses**—Users choose all addresses or 3 most current + time frame.

Users also can choose whether to display:

- Only the current property owners for each subject address.
- Only the current owners for each vehicle registered at the subject's address.

Users also may choose to include data from available dashboard tools.

Customizing the Report Display

CLEAR provides easy report navigation and options that allow the user to rearrange the sequence of report sections in order to highlight selected areas of a report, and to remove sections of a report when those sections are not meaningful or would be distracting. Removed sections can be easily restored.

Creating Report Templates

As one of their Preferences in CLEAR, users can create report templates, selecting the report sections to include and their sequence and saving those selections as a template for future use. Users may save up to 10 report templates.

Exporting/Printing Results and Reports

Search results can be printed or exported in CSV format for easy upload into a spreadsheet or database. Reports can be exported in Word, PDF, or XML format. Users may print reports and can select specific sections of reports for printing.

Using the Workspace Feature

Results and report data can be saved to the Workspace feature within CLEAR. Workspace allows data to be visualized in a link chart, and in map view, which provides users with a richer context for selected data. Data is also displayed in tabular format. Data saved to Workspace is saved indefinitely, until the user chooses to delete the data. Users can select entire reports or choose to save only a portion of a report to Workspace. Working with results from multiple subjects in Workspace allows users to discern connections more readily than would be possible simply by reviewing discrete results. Data in Workspace can be exported in Microsoft Word or PDF.

WORKSPACE OFFERS INSTANT ANALYSIS

For further analysis of CLEAR results, Workspaces allows you to:

- Save search results—automatically for seven days and longer if you choose.
- Visualize results and report data from multiple subjects in a single view with Link Charts.

- Visualize addresses in map view powered by Google Maps.
- Export a CLEAR-generated link chart to VLX file format and then use this file type to import the visualization data directly into IBM i2 products such as Analyst Notebook or Chart Reader. Customize reports with the content you want, in the order you choose.
- Print or email your complete report or sections of it to share information with coworkers, supervisors, and other agencies.

Alerts

The CLEAR Alerts feature monitors the user-selected attributes or data types for a subject and notifies the user if any of the selected data is modified or if new data is added. Alerts may be created for persons or companies. Users select the time interval (e.g., daily, weekly, or monthly) for monitoring the status of selected attributes or subjects. Alerts are categorized in the following types: specific attributes, person information, business information, potential assets, potentially adverse information, and licenses. When new information is added or information changes for a selected attribute or category, CLEAR sends a notification to keep the user updated with the most current information. Users may choose to be notified by email or upon their next login to CLEAR.

Each customer account is allowed five active alerts per user, included in the monthly rate. For additional alerts, a customer must purchase the add-on plan for this feature, which allows for a specified number of active alerts (e.g., 100) across the entire account.

Creating a CLEAR alert allows users to be automatically notified when new information on a subject is found in CLEAR's public records data. There is no need to re-run searches to check for changes in information.

Data Transparency/Display Reported Dates

In CLEAR, sources and their corresponding "reported dates" are provided with search results to provide maximum transparency to the user. The reported dates shown on records indicate the dates of the transaction or activity associated with the record at the source. On CLEAR reports, dates are also provided to indicate the last update to the records contributing to the report where applicable. Information regarding update frequencies of the various data sets is also available in CLEAR Online Help.

Many providers of investigative research services provide dates associated with information available in searches. In most cases, however, those providers list the date that the information was most recently updated in their database, and not when it was updated at the source. CLEAR shows the actual date of update in the source data. For example, if a credit bureau header record was initially updated in June 2015, but included in a data refresh from the source in December 2016, most providers will show December 2016 as the date of 'update.' CLEAR will show June 2015, giving users a much more accurate and transparent view of an individual or business's historical information trail and behavioral patterns. The transparency and precision in date reporting offers users increased confidence that the information they retrieve from CLEAR is accurate and represents the most current available from the source.

Training and Support

Training

While CLEAR is designed to be navigated easily and intuitively, we believe strongly that training and support are integral aspects of good customer experience with our products. Therefore, we provide training and support to our customers' authorized users at no charge for the term of the contract.

Training Options

We offer instructor-led online training and in-person training. In addition to initial training, we can tailor training to meet specific customer needs, such as refresher training, new user training, advanced training on best practices or specific functionalities or use cases, etc. Our client management team will work with the customer to schedule appropriate training based on the customer's needs.

Training Resources

Training resources are readily available online, including user manuals, video tutorials, quick reference guides, and webinars on topics from fundamentals of using CLEAR to advanced CLEAR tools and searching social media through CLEAR.

Support

Thomson Reuters understands IA's need to provide support for all of its investigators. We provide the highest level of customer service in the industry and routinely support geographically dispersed departments and agencies. We have long recognized that comprehensive account management and customer support is as important to the success of an investigative program as our delivery of technology.

Customer Support

Live assistance is available 24/7 at our toll-free phone number for CLEAR support (877.242.1229). This CLEAR support team is specially trained to provide research assistance for CLEAR.

Client Management Support

We provide a dedicated client management team to assist each customer with technical and general support. Members of the client management team assist initially with onboarding and configuring of preferences and parameters in applicable CLEAR products, and they remain the go-to resources for assistance throughout the contract, such as account management, notification of CLEAR enhancements, scheduling ongoing training, and other assistance as needed.

Support Features in CLEAR

The top menu in CLEAR provides links to History and Admin Tools as well as drop-down menus for Account and Online Help.

HISTORY

The History link allows users to access the following information regarding their CLEAR activity:

- **Session Query History**—Allows users to view a history of their searches and reports for the current user session, and to select an item to see the corresponding search results or report
- **Session Search Results**—Allows users to access results of any searches run during the current session
- **Results (Last 7 days)**—Allows users to access any reports run during the last 7 days
- **Current Report**—Allows users to access a report run during the current session
- **Session Summary**—Provides a listing of all the searches and reports conducted during a single session. Users may print or export the summary of their session activity. (Detailed usage reports and billing information are not included in the session summary, but can be obtained through the Account Tools, described below.)

ADMINISTRATIVE TOOLS

CLEAR's Administrative Tools allows account administrators to monitor usage activity and manage their users' accounts.

- **Manage Account**—Allows account supervisors and administrators to manage user access, such as by activating and deactivating users, adding new users, and resetting by issuing temporary passwords when users have forgotten theirs.
- **QuickView**⁺—Allows supervisors and administrators to generate usage reports for a specified time period. Usage reports can be sorted by user, date, or reference. Reports can be downloaded in multiple file formats, including Excel.

ACCOUNT

The Account link allows users to:

- Manage their **Preferences** in CLEAR (regarding several functions and features, e.g., linked searching, dashboard tool display, news searching, Quick Analysis Flags, report templates, batch, etc.)
- Update the **OnePass Profile** (login credentials)
- **Sign out** of CLEAR

ONLINE HELP

- CLEAR's **Online Help** feature provides useful information regarding features, data, and functionality, as well as a link to training information.
- The **Training** link takes the user to the CLEAR Training and Support page, for access to resources such as numerous CLEAR how-to guides, quick-reference guides, contact numbers, and other useful links.
- The **Improve CLEAR** link provides messaging space for providing feedback directly to the CLEAR team.

TECHNICAL REQUIREMENTS

CLEAR is an online product that requires no additional hardware or software to use. Authorized users access CLEAR through login at www.clear.thomsonreuters.com. CLEAR is compatible with all major browsers. The recommended minimum setting for monitor resolution is 1024 x 768.

Option 3: Legal Practice Management with HighQ

Thomson Reuters HighQ is an intelligent legal operations hub, designed for government legal departments to manage documents and contracts, collaborate internally and with outside counsel, and automate workflows like self-service NDAs. HighQ is cloud-based, quick to deploy, and end-user friendly.

INTAKE AND MATTER MANAGEMENT



Automate and streamline the matter intake process to ensure your information is organized in one central repository and everything that comes through the legal departments is captured with full visibility. Understand the status of every item throughout the matter intake process – providing visibility, insight, and transparency.

DOCUMENT MANAGEMENT



Collaborate on documents using HighQ connections to Microsoft Word, Outlook and G-Suite. Manage the files that surround Iowa's work with capabilities that include version control, document assembly, date tracking and updates, and mark-up comparison.

CONTRACT MANAGEMENT



Manage and report on all phases of the contract lifecycle. Features include: contract drafting, storage, routing, and eSignature integration. Conduct due-diligence, contract analysis, and risk assessments with the HighQ AI Hub.

OPEN RECORDS ACT REQUEST MANAGEMENT



Handle all the major steps inherent in an open records act request including: intake, tracking, secure document collaboration, redaction, production, and performance reporting.

WORKFLOW AUTOMATION



Automate manual processes by building configurable workflows. Use the flexible tools within HighQ to build processes that result in work that is repeatable and reportable. Direct contracts, agreements, and other documents to the right people, streamlining review, negotiations, and approvals for quicker documents turnaround.

PRODUCTIVITY INTEGRATIONS



HighQ offers enhanced collaborative capabilities around work product, particularly for documents related to your legal matters. Create and edit documents in Google Workspace and Microsoft Office, manage emails and attachments in Outlook, synchronize documents from Sharepoint, and sign documents with e-signature integrations. With the Legal Tracker integration, seamlessly tie matters to HighQ workspaces for foldering, sub-foldering, and document compare functionality.

Included HighQ Features and Functionality

HighQ is packed full of innovative features right out of the box. Each HighQ workspace includes Files, Wiki, Blog, Tasks, Events, iSheets, and People modules, amongst many other features, to keep you working and communicating effectively with outside counsel and partners for a dynamic and engaging experience.

Intake and Matter Management

HighQ can automate and streamline the matter intake process and ensure your information is organized in one central repository so you can capture everything that comes through your legal department with full visibility.

HIGHQ LEGAL REQUEST INTAKE PORTAL

Legal Service Request Portal

Welcome to the Legal Service Request Site. You can use this site to submit requests for legal support to the legal team. The legal team will assess your requests and allocate them to the most appropriate resource. You will be able to use this site to track the status of your requests.

New Legal Request

Request New Contract

Ask a Question

MY OPEN REQUESTS

29 requests in progress

MY COMPLETED REQUESTS

17 requests completed

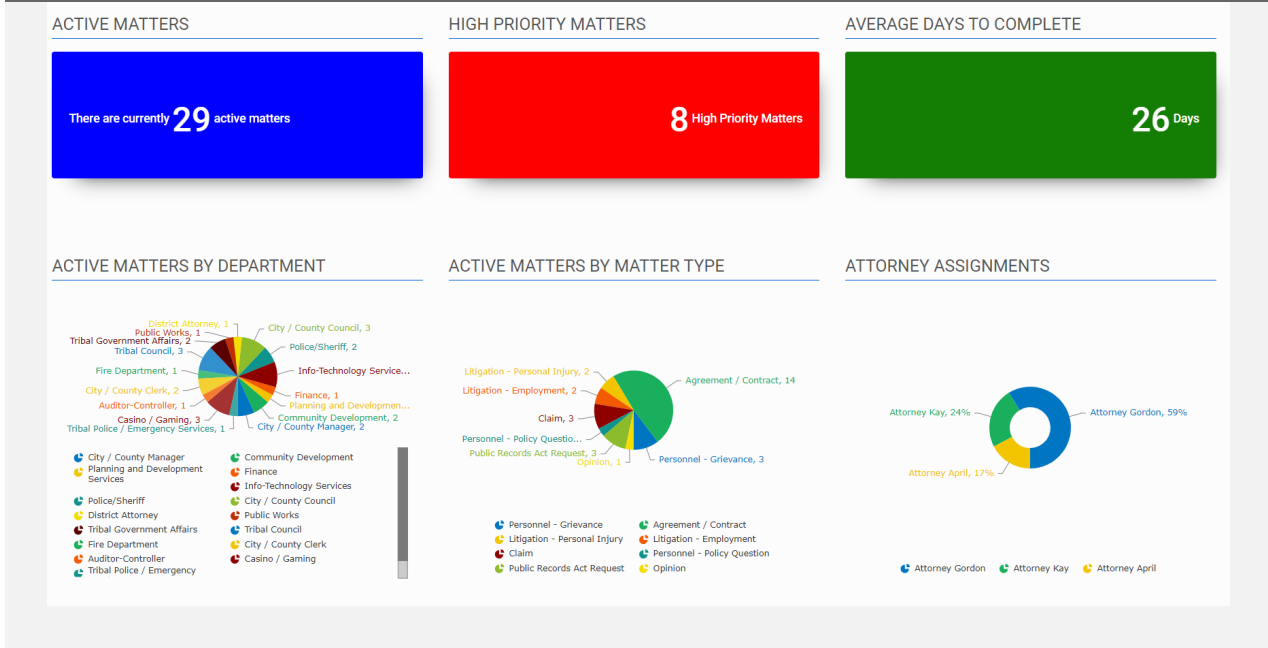
MY QUESTIONS

2 question(s) submitted

Immediately upon intake, automated workflows can assign the correct attorney, send an email back to the requester, and set up tasks based on the request. In addition, you can easily run reports to view the information you need.

Key features include: Legal Intake, Workflow Automation, Robust Tracking and Reporting, Matter Collaboration, and Secure Repository.

HIGHQ MATTER MANAGEMENT



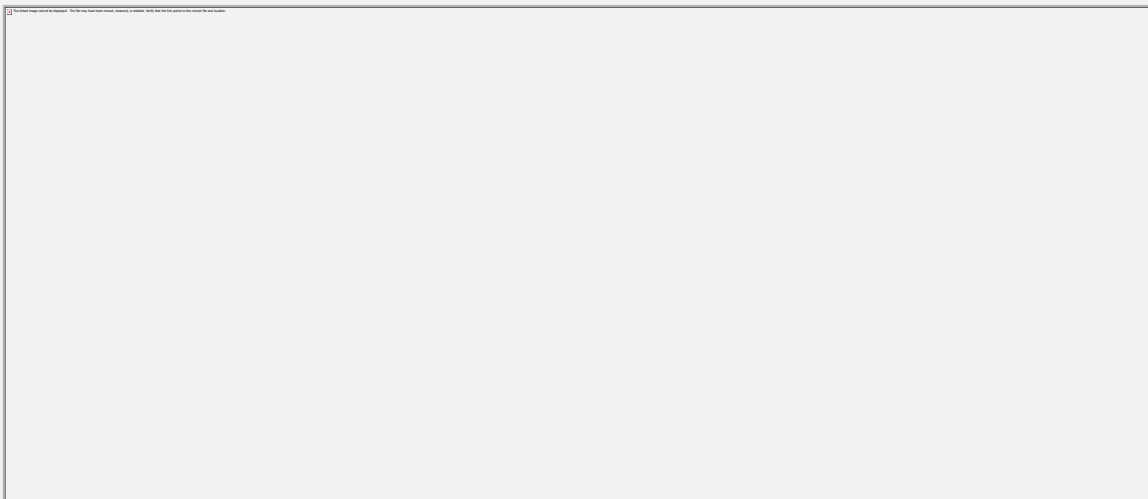
Document Management

Whether Iowa requires a comprehensive system of record to secure all electronic documents in the cloud or just wants to add new value to existing document management system (DMS), HighQ delivers exactly what Iowa users need.

With HighQ, upload documents and share them instantly while maintaining full access and auditing control. Files can be added quickly using drag-and-drop, Microsoft Office integration, email, bulk import, or by attaching them to a wiki page, blog, or task.

HighQ's enterprise-grade document management features:

HIGHQ DOCUMENT REPOSITORY



Whenever you collaborate, HighQ manages the files that surround your work. Integrate powerful document management capabilities seamlessly into your business processes.

Integrate and Synchronize

If Iowa uses iManage, SharePoint, NetDocuments, or another document management system (DMS), HighQ can help you get more value from that system through continuous, secure integration. For example, if you need to share and collaborate on sensitive files, HighQ is the ideal solution. All of those documents can be synchronized and automatically saved in HighQ in real-time. They will even include mapped metadata, full version history, and an audit trail.

Contract Management

We know that it is vital to manage the contract lifecycle effectively to maximize value for the State of Iowa. HighQ provides a central hub for end-to-end contract management, enabling automated contract creation and approval, risk management, and obligations and compliance monitoring.

AUTOMATED DOCUMENT ASSEMBLY

Self-service contracts improve responsiveness and reduce time-to-value with self-service contracts. Users generate contracts from automated templates and clause libraries, ensuring speed, accuracy, and compliance. Customizable escalation workflows involve the legal team whenever appropriate.

CONTRACT APPROVAL

Every executed contract has oversight and consent through HighQ's configurable contract approval workflows. Agreements are properly approved and efficiently executed through electronic signatures.

Use multiple AI tools, including HighQ's own AI engine, to review and categorize contracts, extract key terms, and monitor risk more efficiently.

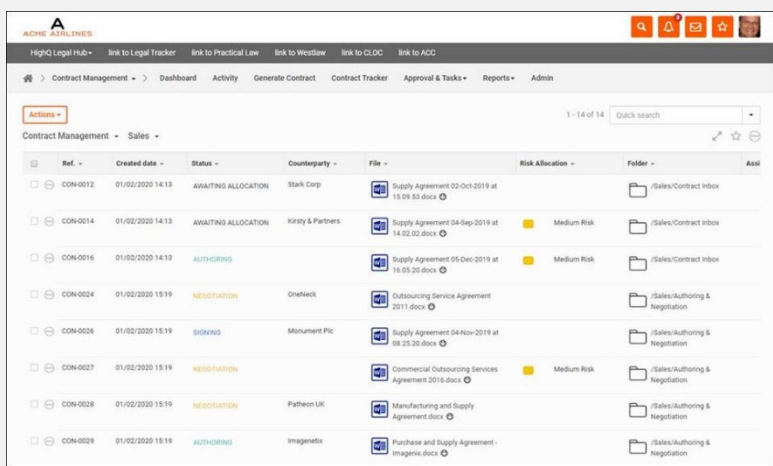
COLLABORATION AND PROCESSING

HighQ includes annotations, redlines, comments, and coauthoring. Seamlessly work with others to protect against risk and complete contracts as swiftly as possible, all while maintaining a full audit trail.

Application Integrations

Contract workflow can be further improved by integrations with IA's current technology solutions. For example, create and edit contracts in Google Workspace and Microsoft 365, generate redlines with

CONTRACT MANAGEMENT



Implementing a more effective contract management approach requires dozens of moving parts coming together at the right time. HighQ helps your legal team manage all activities, processes, and documents in unison.

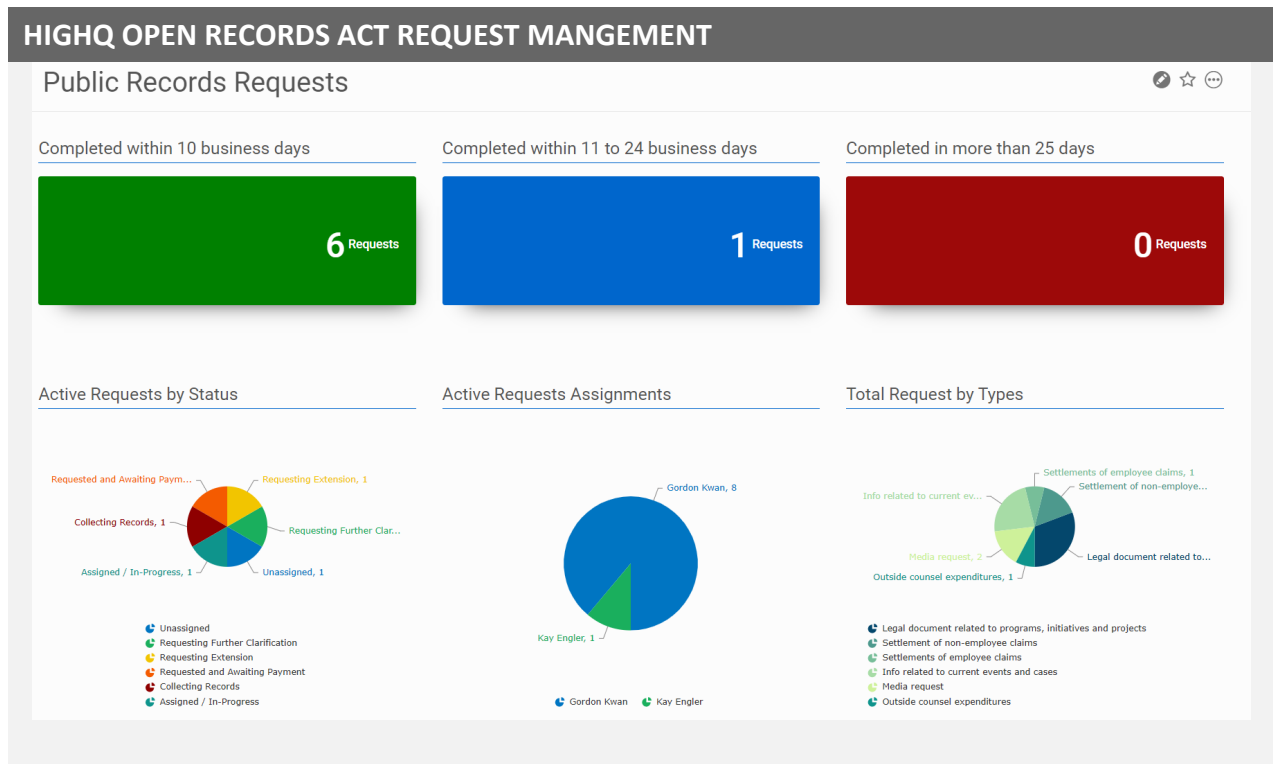
Workshare, and electronically sign contracts with DocuSign. Please speak to your dedicated account team to discuss integration options and pricing.

Open Records Act Request Management

Simplifying and streamlining the Open Records Act request process is vital for the members of the public and for Iowa agencies that must deliver the information. HighQ takes the laborious and time-sensitive process of responding to Open Records Act requests and turns it into a simple and efficient process.

HighQ works to solve the major pain points of the process:

- Public Intake – HighQ enables intake forms configured for your agency to be placed on official webpages. Once a member of the public fills out the intake form, the information is automatically delivered into HighQ and alerts the relevant people that a request has been made.
- Track and Manage Requests – HighQ can track and manage the request, including timely reminders to ensure that all-important deadlines are not missed.
- Production, Collaboration, and Redaction – HighQ acts as a central repository for all data and documents required. Everyone involved in gathering information for the request and producing the response can collaborate together in HighQ. Documents can be reviewed, redacted in bulk, bundled, and delivered securely to the requestor.
- Performance Reporting – Dashboards can be customized to keep track of key metrics including how many requests were received, how much data had to be collated, how long did it take to respond to a request, how many were late, and what type of requests were received.



Workflow Automation

Automate manual processes by building configurable workflows. Use the flexible tools within HighQ to build processes like legal self-service and automated NDAs, resulting in work that is repeatable and reportable. Move out of spreadsheets and emails to take full control of legal operations.

| ALL YOUR LEGAL OPERATIONS IN ONE, CONNECTED SYSTEM | |
|--|---|
| Intake and Self-Service | Simplify and standardize the legal intake process and provide easy access to self-service contracts, tools, and guidance |
| Contract Management | Centrally manage contracts throughout their lifecycle, capture key terms, dates, and values to gain insight and mitigate risk |
| Document Management | Create, update, share, and collaborate on legal documents anywhere while managing them all in a secure, auditable repository |
| Vendor Management | Collaborate with outside counsel, monitor, track performance against KPIs, and manage vendor relationships |
| NDA Requests | Enable the business to quickly generate standard NDAs, manage their approval and execution, and track them throughout their lifecycle |
| Risk Mitigation | Proactively monitor legal risk and manage the organizational response to protect the business against critical emerging threats |
| Knowledge Management | Capture, find, and share legal know-how in one central place, reducing duplication and improving productivity and decision-making |
| Board Management | Allow board members to coordinate activities, collaborate with each other, and securely access and share board documents |
| IP Management | Centralize, manage, track, and protect your organization's patents, trademarks, licenses, and other intellectual property rights |
| Project Management | Manage and visualize all workstreams, tasks, deadlines, and resources associated with key legal projects to ensure seamless delivery |
| Data Visualization | Build customizable dashboards that turn your legal operations data into insightful, dynamic charts, graphs and KPI panels |
| Artificial Intelligence | Integrate data from multiple AI engines into HighQ, making processes like document analysis more intelligent and automated |
| Data Collection | Capture the data that surrounds matters, claims, contracts, risk, and IP to automate steps and improve decision-making |
| Task & Event Management | Plan, organize, and track legal work and internal projects more efficiently with agile task management tools and custom metadata |
| Collaboration & Productivity | Capture, manage, and share knowledge and empower your team to efficiently collaborate, complete tasks and stay organized |
| Document Repository | Create, manage, and collaborate on legal documents securely in one place and coauthor them using Google Workspace or Microsoft 365 |
| Document Automation | Build dynamic templates without programming, so users can quickly generate standard, error-free legal documents |

Integrations and Solutions

Integration is essential because there is no one technology that can solve every problem. HighQ can help engage vendors and their complementary features to better help our customers. Working with partners, we integrate with a range of systems and make their benefits easily accessible from within HighQ.

DOCUMENT MANAGEMENT

Unifying the documents and data that are generated in different systems is critical to creating efficiencies and managing information properly. HighQ and **SeeUnity** offer an integrated solution that enables seamless archiving, publishing, and bidirectional syncing of content and metadata between HighQ and more than 20 systems of records, including **Microsoft SharePoint, iManage, NetDocuments,** and **OpenText**.

ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING

Innovative firms are deploying several AI solutions to address different needs. Our integration with leading providers, such as **Kira Systems, Levertor, Eigen, Luminance, Neota Logic,** and **RAVN,** enhances and automates your HighQ-driven processes using enriched data from these sources

We also created the AI Hub to aggregate insight from multiple AI platforms, including our own AI engine that provides intelligence about documents stored in HighQ.

DIGITAL RIGHTS MANAGEMENT

We've teamed up with **Seclore** to provide the most advanced, secure, and connected digital rights management (DRM) functionality available – delivering an additional, persistent layer of protection for shared and downloaded files. Files are encrypted and protected in their original format so that people can work with them in the applications with which they are most familiar.

PRODUCTIVITY APPLICATIONS

MICROSOFT OFFICE

Our seamless Office add-in and advanced **Microsoft 365** integration enables Iowa users to view, create, and collaboratively edit Word, Excel, and PowerPoint files in real-time and save them in HighQ. You can also file emails and save attachments directly from Microsoft Outlook.

GOOGLE WORKSPACE

Integration with **Google Workspace** is as simple as connecting your Google account in HighQ. Then, with just a few clicks, IA's legal team can collaborate on Google Docs, Sheets, and Slides that are saved concurrently in HighQ. This integration makes it easier to collaboratively create and manage content in one place.

ELECTRONIC SIGNATURES

HighQ's signature integrations with **DocuSign** and **Adobe Sign** empowers Iowa to complete approvals, agreements, and transactions faster by making it simple to select one or more files and send them to multiple recipients for signing. As you send them, you can indicate exactly where the documents need to be signed for greater clarity

DOCUMENT COMPARISON

If the Iowa legal team licenses **Workshare Compare Everywhere**, you can access their leading functionality directly from HighQ, without the need to launch separate applications. This integration enables users to quickly, accurately, and securely review differences in documents using Workshare's online comparison capabilities, wherever you are, from any device.

CUSTOMER PLATFORMS

Our XML/RSS connector allows news and other updates that can be exposed as XML, RSS, or iCalendar to be imported into Blog and Events modules from other sources. We also offer an SQL database connector that pulls structured data in from other sources by mapping SQL tables to our **iSheets** module and publishing your structured data in the cloud.

ACCESS AND AUTHORIZATION CONTROL

Synchronize users and groups from **Azure Active Directory** or LDAP servers to that you can streamline user management and leverage security groups to reduce administration time and minimize risk. We also fully support the industry-standard SAML 2.0 protocol for single sign-on (SSO), including integration with **ADFS, Oracle Identity Federation, Okta, and Onelogin** to ensure the log-in process is seamless and simple for users.

WEB-BASED APPLICATIONS

The navigation bar of a HighQ site is completely customizable and flexible, making it possible to link to any external web-based site or application. Authorized site users could instantly access another core system, like human resource management and other ERP solutions, directly from HighQ.

If Iowa is interested in using integrations to find their most effective and seamless workflow, please speak to your dedicated account manager to scope the necessary professional services and pricing.

Training and Support

HighQ is easy to use, quick to deploy, and does not require IT resources to configure the system. Our implementation team will help you maximize your speed to value.

Training

Our training support model is “train-the-trainer,” where the administrators are welcomed into the design and build of the solution. This allows Iowa to easily scale the solution without additional professional services costs.

Standard training is provided for all users as part of the implementation of HighQ and is conducted mainly via virtual conference and phone.

A visual overview of Thomson Reuters HighQ Implementation is provided below.

Thomson Reuters HighQ implementation overview

Three critical factors for a successful implementation

1. Executive sponsorship

The executive sponsor is a member of the agency who has the authority to make configuration decisions, provides committed support and a consistent team message, and drives the implementation forward.

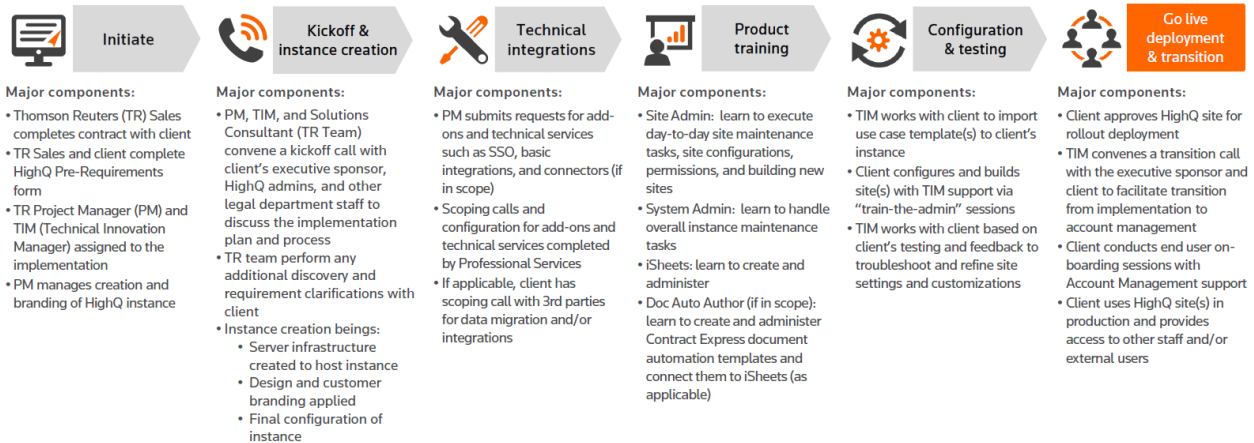
2. HighQ system and site admins

The HighQ system admin takes primary responsibility for gathering feedback and contributions from team members and configuring the HighQ platform accordingly. HighQ site admins create and manage individual HighQ sites within the platform.

3. End-users

End-users support and cooperate with the system and site admins to execute essential action items.

IMPLEMENTATION SEQUENCE



TR = Thomson Reuters PM = Thomson Reuters Project Mgr
 TIM = Thomson Reuters Technical Innovation Mgr Client = Government Agency / Academic Institution

Support

Thomson Reuters has HighQ customers across the globe and provides localized support via several methods described below.

Technical Assistance

Customer support specialists are available from 24/7 and be reached by phone, email (support@highq.com), or through IA's Client Success Manager. Technical support is available multiple languages, including English, Dutch, German, French, and Spanish.

The Client Success Manager is responsible for ensuring Iowa users are seeing the expected value from your solution as well as suggesting ways to expand the value using the platform you already own. The Client Success Manager's primary responsibility is to ensure all aspects of the project run smoothly. After implementation, IA's Client Success Manager works with you to ensure that HighQ continues to deliver value to your organization and keeps up with your growing business needs.

Online Assistance and Resources

In addition to the help available from the Support and Client Success Management team, every HighQ customer is also invited to the HighQ Client Community:

- **Request New Features**—let us know what would make HighQ an even better solution for your company's changing and growing needs.
- **Ask Questions**—pose your own questions, and browse a collection of answers to questions asked by other customers.
- **Network**—see how other customers benefit from and use the system.

Professional Services

Our Professional Services team is involved in the initial implementation and training phase to ensure the solution you are looking for is delivered correctly. While HighQ is a non-technical platform, additional training or services are always available as needed.

The Professional Services team handles designs and integrations at an additional cost.

Account Management

Thomson Reuters strongly believes in developing and maintaining a customer-centric focus. Several departments within the Thomson Reuters management and organizational structure work in a coordinated effort directly dedicated to quality control and working with State Government customers.

Iowa's Dedicated Team

Your account management team will be responsible for the day-to-day management of any contract awarded pursuant to this RFB. Your team includes a designated Client Manager and Account Executive who will work closely with personnel from Iowa to provide consultation and training involving all aspects of account service.

Iowa's dedicated account management team includes:

| Westlaw (Option 1) | CLEAR (Option 2) |
|---|--|
| <p>Joseph Amos Client Executive – Government Legal</p> <p>Phone: 763.326.3143 Email: joseph.amos@thomsonreuters.com</p> | <p>Gregg Angell Account Executive – Government Investigative</p> <p>Phone: 202.843.6652 Email: gregg.angell@thomsonreuters.com</p> |
| <p>Michael Johnson Account Executive – Government Legal</p> <p>Phone: 763.326.0144 Email: michael.johnson@thomsonreuters.com</p> | <p>Aaron Marks Client Manager – Government Investigative</p> <p>Phone: 763.326.4766 Email: aaron.marks@thomsonreuters.com</p> |
| <p>Dan Wozniak Regional Manager – Government Legal</p> <p>Phone: 763.326.6624 Email: daniel.wozniak@thomsonreuters.com</p> | <p>Wendy Schwab Field Sales Manager – Government Investigative</p> <p>Phone: 612.210.8623 Email: wendy.schwab@thomsonreuters.com</p> |
| HighQ (Option 3) | Print Programs (Option 4) |
| <p>Gordon Kwan Cloud Based Solutions Consultant</p> <p>Phone: 7633263137 Email: gordon.kwan@thomsonreuters.com</p> | <p>Kevin McGillicuddy Inside Sales Manager – Global Print</p> <p>Phone: 763.326.6683 Email: kevin.mcgillicuddy@thomsonreuters.com</p> |
| <p>Sherry Baytion National Manager, Government Solutions</p> <p>Phone: 7633266605 Email: sherry.baytion@thomsonreuters.com</p> | <p>Jason Speratos Director of Sales and Retention – US Print</p> <p>Phone: 763.326.6611 Email: jason.speratos@thomsonreuters.com</p> |

About Us

West Publishing Corporation, a Thomson Reuters business, is a leading provider of integrated information solutions to the U.S. legal market. We have been providing the highest quality legal, regulatory, and business information, and the most innovative tools to manage it, for more than 150 years. Many of our innovations, such as KeyCite, the National Reporter System, and the West Key Number System, have become synonymous with the successful practice of law. In addition to Westlaw, we annually publish millions of books for legal and compliance professionals and law students. More information about West can be found at legalsolutions.com.

THOMSON REUTERS

The intelligence, technology, and human expertise you need to find trusted answers.

Thomson Reuters is a leading provider of business information services. Our products include highly specialized information-enabled software and tools for legal, tax, accounting, and compliance professionals, combined with the world's most global news service—Reuters. Our company purpose is to *Inform the Way Forward*, which reflects our commitment to serve professionals, advance critical institutions, and build trust through our products and with our actions.

The business has operated in more than 100 countries for more than 150 years. In 2021, we employed a global team of more than 24,400 professionals, and our revenues were US \$6.348 billion. More information on Thomson Reuters can be found at tr.com.

INTELLIGENCE



Our businesses integrate our core data and information with trusted, must-have decision support tools and workflow solutions for professionals working in information-intensive and highly regulated businesses. We operate at the fast-changing intersection of regulations and commerce, where intelligence, technology, and human expertise are required to achieve success in the digital economy. We leverage our deep and broad industry knowledge to develop products and services tailored for professionals; armed with the trusted answers only we can provide, you can take action, quickly and confidently.

TECHNOLOGY



We are constantly experimenting, innovating, and applying cutting-edge technologies to customer challenges. We believe we can make information more relevant, more personal, and deliver it faster to our customers through the smart use of technology. We are focused on securing our customer data and global systems as we implement and enhance our security programs. We believe we are uniquely positioned to combine these technologies with the intelligence and human expertise that our customers need to find trusted answers.

EXPERTISE



As a connected global network of subject matter experts, we help customers capitalize on our solutions, understand emerging insights, and move forward. With headquarters in Toronto and major operations in Dallas and Minneapolis/St. Paul, our global team of professionals brings together crucial information and authoritative insight to unravel complex situations.

Values and Trust Principles

At Thomson Reuters, our values shape our culture and are embedded throughout the business, forming an important aspect of how we deliver for all our stakeholders, both internal and external.

- **Trust**—We act with integrity and independence by holding ourselves and each other accountable, ethical and reliable in all that we do.
- **Innovation**—We innovate to serve our customers, drive our growth, and win in dynamic business environments.
- **Partnership**—We work together, with each other, with our customers, and with industry partners to deliver superior results and experiences.
- **Performance**—We deliver results, and we excel at work that positively affects the world.

We are proud to be a business that is built on responsible values. Our [Trust Principles](#), established in 1941, demonstrate our commitment to independent and unbiased news, information, and data.

Awards and Recognition

As a company built for the Information Age, our products and services help foster a more transparent, connected, and empowered world. Year after year, we are proud to be recognized by some of the most important and influential publications and organizations around the world. Please visit the [Awards & Recognition](#) page on our website.

Bidder Licensing Agreements and Ordering Documents

The following contracting documents govern the access to and usage of various products that are offered under this proposal. These agreements will be incorporated by reference and made part of any contract awarded to us pursuant to this proposal.

LICENSE AGREEMENT TERMS

Governing terms applicable to all products offered herein.

Document 1 [General Terms and Conditions](#)

Product-specific terms that may be applied to select orders.

Document 2 [Product-Specific Terms](#)

ORDERING AND CREDENTIALING DOCUMENTS

Ordering documents applicable to certain products/packages offered herein.

Document 3 [West Order Form](#)

Document 4 [West Order Form – CLEAR](#)

Document 5 [ProFlex Order Form](#)
(for agencies with multiple locations)

Document 6 [ProFlex Order Form – CLEAR](#)
(for agencies with multiple locations)

Document 7 [Special Offer Order Form](#)
(for select Westlaw, CLEAR, or other custom packages)

Document 8 [Account Validation and Certification \(AVC\) Form](#)
(account credentialing form required by law for access to Westlaw Public Records and CLEAR)

Document 9 [Addendum to AVC Form – Multi-Location](#)

Document 10 [Addendum to AVC Form – Unmasked Data Request](#)
(account credentialing form required by law for access to Social Security Numbers, Date of Birth, and/or Driver's License information for CLEAR)

TRANSACTIONAL RATE SCHEDULES

Transactional rates for access to and usage of excluded content, features, and services.

Document 11 [Schedule A Plan 2 Westlaw Government Service](#)
(transactional rates for access to and usage of excluded content, features, and services)

Document 12 [CLEAR Services Schedule A](#)
(transactional rates for access to and usage of excluded content, features, and services)