

Event Summary - Preventative Maintenance and Calibration of Lab Pipettes

Vendor:	Yalist Labs	Type	RFB - Request for Bids
Number	005-RFB-2603-2026	Organization	DASlowa
Currency	US Dollar	Exported on	5/12/2026
Exported by	Carlos Fuentes	Payment Terms	0% 0, Net 60
Sealed Bid	Yes	Intend to Submit	Yes
Bid Total	300.00 USD		

Event Dates

Time Zone	CDT/CST - Central Standard Time (US/Central)
Released	-
Open	4/5/2026 4:30 PM CDT
Close	5/8/2026 10:00 AM CDT
Submission Date	4/28/2026 5:45 PM CDT
Sealed Bid	5/8/2026 10:00 AM
Question Submission Close	4/24/2026 2:00 PM CDT

Event Users

Contacts

Carlos Fuentes
carlos.fuentes@das.iowa.gov

Background Information

Description

This RFB is designed to provide Bidders with the information necessary for the preparation of competitive Bids. The RFB process is for the Lead Agency's and Participating Agencies' benefit and is intended to provide the Lead Agency with competitive information to assist in the selection process. It is not intended to be comprehensive. Each Bidder is responsible for determining all factors necessary for submission of a comprehensive Bid.

The Iowa DCI Crime Laboratory located at 2240 S. Ankeny Blvd., Ankeny, IA 50023, desires to contract with a vendor to provide **annual** on-site calibration and preventative maintenance on the pipettes used by the laboratory normally in the Fall with exception of about 20 toxicology pipettes that need calibration normally in the Spring (April/May). The Iowa DCI Crime Lab currently has approximately 215 single channel pipettes and 27 multichannel pipettes. Please note that the number of pipettes that the laboratory has is subject to change.

The following service is required: A vendor who is ISO/IEC 17025:2005 accredited that can provide services to an ANAB/ASCLD Lab accredited crime laboratory. The laboratory requires that the calibration be **ISO/IEC 17025 accredited, requires the pipettes to be certified with As-Found and As-Left data and requires a vendor-provided, ISO/IEC 17025 compliant certificate of calibration.** Certificates must document the environmental conditions present at the time of calibration and provide a statistical analysis of the pipette's performance. The process uncertainty associated with the calibration, and the final pass/fail status must be expressed in terms of imprecision. The inaccuracy and K=2, must be equal to or greater than a 95% confidence interval.

- For the single channel pipettes the laboratory requires the following level of calibration.
 - o As Found: 3 volumes (low, medium, and high) with a minimum of 10 repetitions per volume/ per pipette.
 - o As Left: 3 volumes (low, medium, and high) with minimum of 10 repetitions per volume per pipette.
- For the multichannel pipettes the laboratory requires at a minimum
 - o As Found: 3 volumes (low, medium and high) with a minimum of 10 repetitions at each volume per channel for each pipette.
 - o As Left: 3 volumes (low, medium and high) with a minimum of 10 repetitions at each volume per channel for each pipette.

Please see the Mandatory Requirements & Specifications document under "BUYER ATTACHMENTS" for all the mandatory requirements & specifications.

Contract Term

The term of the contract will begin **6/1/2026** and end on **5/31/2027**.

The Agency shall have the sole option to renew the contract upon the same or more favorable terms and conditions for up to **5** annual extensions. The resulting contract will be available to all State Agencies.

Prerequisites

★ Required to Enter Bid

1 ★ Instructions To Vendor :

Bidder shall read and make certifications of the their Bid.

Certification

Bidder certifies that they have read and agree to the terms.



Vendor Must Also Upload a File:

No

Prerequisite Content:

Bidder certifies that the contents of this Bid submitted are true and accurate. Bidder also certifies that Bidder has not knowingly made any false statements in its Bid.

Certification of Independence

I certify that I am a representative of Bidder expressly authorized to make the following certifications on behalf of Bidder. By submitting a Bid in response to the RFB, I certify on behalf of the Bidder the following:

1. The Bid has been developed independently, without consultation, communication or agreement with any employee or consultant to the Agency or with any person serving as a member of the evaluation committee.
2. The Bid has been developed independently, without consultation, communication or agreement with any other Bidder or parties for the purpose of restricting competition.
3. Unless otherwise required by law, the information found in the Bid has not been and will not be knowingly disclosed, directly or indirectly prior to Agency's issuance of the Notice of Intent to Award the contract.
4. No attempt has been made or will be made by Bidder to induce any other Bidder to submit or not to submit a Bid for the purpose of restricting competition.
5. No relationship exists or will exist during the contract period between Bidder and the Agency or any other State agency that interferes with fair competition or constitutes a conflict of interest.

Certification Regarding Debarment

I certify that, to the best of my knowledge, neither Bidder nor any of its principals: (a) are presently or have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal Agency or State Agency; (b) have within a five year period preceding this Bid been convicted of, or had a civil judgment rendered against them for commission of fraud, a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes; commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property; (c) are presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in (b) of this certification; and (d) have not within a three year period preceding this Bid had one or more public transactions (federal, state, or local) terminated for cause.

This certification is a material representation of fact upon which the Agency has relied upon when this transaction was entered into. If it is later determined that Bidder knowingly rendered an erroneous certification, in addition to other remedies available, the Agency may pursue available remedies including suspension, debarment, or termination of the contract.

Certification Regarding Registration, Collection, and Remission of Sales and Use Tax

Pursuant to *Iowa Code sections 423.2(10) and 423.5(8) (2013)* a retailer in Iowa or a retailer maintaining a business in Iowa that enters into a contract with a state agency must register, collect, and remit Iowa sales tax and Iowa use tax levied under *Iowa Code chapter 423* on all sales of tangible personal property and enumerated services. The Act also requires Bidders to certify their compliance with sales tax registration, collection, and remission requirements and provides potential consequences if the certification is false or fraudulent.

By submitting a Bid in response to the (RFB), the Bidder certifies the following:

- Bidder is registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by *Iowa Code chapter 423*; **OR**
- Bidder is not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in *Iowa Code subsections 423.1(47) and (48)*.

Bidder also acknowledges that the Agency may declare the Bidder's Bid or resulting contract void if the above certification is false. The Bidder also understands that fraudulent certification may result in the Agency or its representative filing for damages for breach of contract in addition to other remedies available to Agency.

2 ★ **Instructions To Vendor :**

Bidder shall read and authorize to release information for their Bid.

Certification

Bidder certifies that they have read and agree to the Authorization to Release Information.



Vendor Must Also Upload a File:

No

Prerequisite Content:

Bidder hereby authorizes the Iowa Department of Administrative Services ("Agency") or a member of the Evaluation Committee to obtain information regarding its performance on other contracts, agreements or other business arrangements, its business reputation, and any other matter pertinent to evaluation and the selection of a successful Bidder in response to this Request for Bids (RFB).

The Bidder acknowledges that it may not agree with the information and opinions given by such person or entity in response to a reference request. The Bidder acknowledges that the information and opinions given by such person or entity may hurt its chances to receive contract awards from the State or may otherwise hurt its reputation or operations. The Bidder is willing to take that risk.

The Bidder hereby releases, acquits and forever discharges the State of Iowa, the Agency, their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the undersigned that it may have or ever claim to have relating to information, data, opinions, and references obtained by the Agency or the Evaluation Committee in the evaluation and selection of a successful Bidder in response to the RFB.

The Bidder authorizes representatives of the Agency to contact any and all of the persons, entities, and references which are, directly or indirectly, listed, submitted, or referenced in the Respondent's Bid submitted in response to RFB.

The Bidder further authorizes any and all persons, and entities to provide information, data, and opinions with regard to its performance under any contract, agreement, or other business arrangement, its ability to perform, business reputation, and any other matter pertinent to the evaluation of the Bidder's Bid. The Bidder hereby releases, acquits and forever discharges any such person or entity and their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the Bidder that it may have or ever claim to have relating to information, data, opinions, and references supplied to the Agency in the evaluation and selection of a successful Bidder in response to RFB.

Buyer Attachments

005-RFB-2603-2026 Mandatory Requirements & Specifications.docx	005-RFB-2603-2026 Mandatory Requirements & Specifications.docx	../Attachments/005-RFB-2603-2026 Mandatory Requirements & Specifications.docx
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Vendor Attachments

1_Accreditation Yalist _Labs.pdf	1_Accreditation Yalist _Labs.pdf	../../SupplierAttachments/SupplierAttachments/1_Accreditation Yalist _Labs.pdf
2_Sample Cert Level4SC100.pdf	2_Sample Cert Level4SC100.pdf	../../SupplierAttachments/SupplierAttachments/2_Sample Cert Level4SC100.pdf
3_Yalist LLC Capability Statement.pdf	3_Yalist LLC Capability Statement.pdf	../../SupplierAttachments/SupplierAttachments/3_Yalist LLC Capability Statement.pdf
4_References+MLH.txt	References+MLH.txt	../../SupplierAttachments/SupplierAttachments/References+MLH.txt
5_Calibration Label Ex.jpg	5_Calibration Label Ex.jpg	../../SupplierAttachments/SupplierAttachments/5_Calibration Label Ex.jpg

Questions

★ Vendor Response Is Required

Page1

Group 1: Form of Bid

- 1.1 Enter the Bidder's contact name, telephone number, email address, and shipping address for questions regarding this solicitation. ★
Text (Multi-Line)
Thomas Stiglic thomas@yalistlabs.com 1-781-999-0084 Yalist 318 Bear Hill Rd. Suite 9 Waltham MA 02451
- 1.2 Enter the Bidder's State or Foreign Country of Residence. ★
Text (Single Line)
Massachusetts
- 1.3 Bidder shall enter the Resident Preference given by the State or Foreign Country of the Bidder's residence. Enter the resident preference in the text box or indicate "no preference". ★
Text (Single Line)
Massachusetts
- 1.4 Enter the number of years the Bidder has been in business in the text box. ★
Numeric Text Box
8.00
- 1.5 Enter the number of years of experience the Bidder has with providing the types of goods and/or services sought by the solicitation. ★
Text (Single Line)
8
- 1.6 Describe the level of technical experience in providing the types of goods and/or services sought by the solicitation. Enter the information in the the text box or upload a document to the Vendor Attachments Section and enter "see attached" in the text box. ★
Text (Multi-Line)
Our level of expertise for pipette calibration is far superior to major calibration companies. Each of our technicians have over 20 years of experience in pipette calibration. Compared to a larger company we focus and prioritize experience for our technicians rather than cost cutting or hiring inexperienced techs. I have also attached a capability statement.
- 1.7 List all goods and/or services similar to those sought by this solicitation that the Bidder has provided to business or government entities. Fill out the text box or upload a document to the Vendor Attachments Section and enter "see attached" in the text box. ★
Text (Multi-Line)
Balance calibration, spectrometer calibration, HPLC maintenance.
- 1.8 The Bidder shall provide references from three (3) previous customers or clients knowledgeable of the Bidder's performance in providing goods and/or services similar to the goods and/or services described in this solicitation. Enter a contact person, telephone number and email address for each reference. Fill out the text box. If the Bidder wants to upload reference letters to the Vendor Attachments Section, enter "see attached" in the text box. ★
Text (Multi-Line)
See attached
- 1.9 Bidder shall read, fill-out and upload the Terminations, Litigation and Debarment document. ★
File Upload
4_Terminations.pdf - ./SupplierAttachments/QuestionAttachments/4_Terminations.pdf
Terminations, Litigation and Debarment Document -

1.10	Is the Bidder requesting confidential treatment of specific information? Yes/No No	★
1.11	A Bidder requesting confidential treatment of specific information shall fully complete the form attached. In the Items Section, mark each good or service upon which the Bidder believes confidential information appears. File Upload No response. Form 22 - ../../Attachments/QuestionAttachments/Form 22 -11.22.pdf	★
1.12	The State of Iowa requires shipping to be FOB Destination, Freight Prepaid. Does the Bidder agree to the terms? Dropdown List (Pick One) Bidder agrees Bidder does NOT accept the Terms & Conditions (submit exceptions question) Bidder agrees	★
Group 2: Terms and Conditions		
2.1	Bidder shall read the RFB Definitions and enter a response. Dropdown List (Pick One) Bidder agrees Bidder does NOT agree to the Definitions (submit exceptions question) Bidder agrees Definitions - ../../Attachments/QuestionAttachments/RFB - Definitions.pdf	★
2.2	Bidder shall read the Administrative Terms and enter a response. Dropdown List (Pick One) Bidder agrees Bidder does NOT accept the Terms & Conditions (submit Exceptions question) Bidder agrees Administrative Terms - ../../Attachments/QuestionAttachments/Administrative Terms 11.22.pdf	★
2.3	Bidder shall read the Contract Terms & Conditions and enter a response. Dropdown List (Pick One) Bidder agrees Bidder does NOT accept the Terms & Conditions (submit exceptions question) Bidder agrees Contract Terms & Conditions - ../../Attachments/QuestionAttachments/Contract Terms and Conditions	★
2.4	Bidder shall read the Specification Terms and enter a response. Dropdown List (Pick One) Bidder agrees Bidder does NOT accept the Terms & Conditions (submit exceptions question) Bidder agrees Specifications - ../../Attachments/QuestionAttachments/Specifications 11.22.pdf	★
2.5	Bidder shall read the Terms and Conditions for GOODS and enter a response. Dropdown List (Pick One) Bidder agrees Bidder does NOT accept the Terms & Conditions (submit exceptions question) Bidder agrees Terms and Conditions for GOODS - ../../Attachments/QuestionAttachments/GOODS Terms and	★
2.6	Bidder shall read the Terms and Conditions for SERVICES and enter a response.	★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

Terms and Conditions for SERVICES - ../Attachments/QuestionAttachments/SERVICES Terms and

2.7 Bidder shall read the Federal Terms and Conditions and enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

Federal Terms and Conditions - ../Attachments/QuestionAttachments/FEDERAL Terms and

2.8 Bidder shall read the Insurance Requirements and enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Insurance Requirements (submit exceptions question)

Bidder agrees

Insurance Requirements - ../Attachments/QuestionAttachments/Insurance Requirements RFB.pdf

2.9 Public Entities (Political Subdivisions) - The resulting Contract will be made available to Political Entities, i.e. cities, counties, and schools. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

2.10 Nonprofit Entities - The resulting Contract will be made available to nonprofit entities that qualify under I.R.S. § 501 (c) provisions. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

2.11 Quarterly Sales Report - The Bidder shall provide a detailed quarterly report in Microsoft Excel on ALL sales made under the resulting Contract via e-mail to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

2.12 Administrative Fee - In addition to the approved discounts or prices specified in the solicitation herein, the Bidder shall pay to the Agency a 1.00% Administrative Fee on all sales made against the resulting Contract. The fee shall be paid quarterly to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

2.13 The State reserves the right to add additional items or manufacturers to the Contract during the life of the Contract, if it is to the best advantage to the State to do so. Items or manufacturers may only be added upon the agreement of the Department of Administrative Services, Procurement and the Contracted Supplier. ★

Dropdown List (Pick One)

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

Group 3: Payment Terms

- 3.1 Payment Terms - Per Iowa Code § 8A.514 the State of Iowa is allowed sixty (60) days to pay an invoice submitted by a Bidder. Does the Bidder agree to the terms? ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

- 3.2 What discount will the Bidder give for payment in 30 days? Enter the discount in the text box. If none, enter zero. ★

Numeric Text Box

2.00

- 3.3 Terms of Pcard Acceptance - The State of Iowa prefers to pay Bidders using its Purchasing Card Program (Pcard) whenever possible. Bidders accepting Pcard payments shall comply with the Terms of Pcard Acceptance. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Bidder agrees

P-Card Acceptance - ../../Attachments/QuestionAttachments/Terms of Pcard Acceptance 11.22.pdf

Group 4: Mandatory Specifications/Requirements

- 4.1 Contractor agrees to meet all the mandatory requirements & specifications listed on "Mandatory Requirements & Specifications" attached under Buyer Attachments ★

Yes/No

Yes

Product Line Items

Group P1: Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder

#	Item Name, Commodity Code, Description	Allow Alternates	Qty.	UOM	Requested Delivery	Unit Price (USD)	Total Price (USD)	Estimated Delivery
P1.1	MISCELLANEOUS/CATALOG ITEMS		1	EA - Each	-	0.00	0.00	5/8/2026
Comment	Provide product catalog and/or other of similar/related products along with the percentage discount you would offer(if applicable)							
Total Price (USD)							0.00	

Service Line Items

Group S1: Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder

#	Item Name, Commodity Code, Description	Allow Alternate s	Qty.	UOM	Requested Service Delivery	Unit Price (USD)	Total Price (USD)	Estimated Service Delivery
S1.1	Single Channel Pipettes - DNA and Toxicology		1	EA - Each	-	45.00	45.00	5/8/2026 to -
-								
Comment								
S1.2	Single Channel Electronic/repeaters Pipettes - DNA and Toxic		1	EA - Each	-	45.00	45.00	5/8/2026 to -
-								
Comment								
S1.3	8 Channel Multi - DNA and Toxicology		1	EA - Each	-	105.00	105.00	5/8/2026 to -
-								
Comment								
S1.4	12 Channel Multi - DNA and Toxicology		1	EA - Each	-	105.00	105.00	5/8/2026 to -
-								
Comment								
S1.5	Other Services Provided		1	-	-	-	-	-
Please provide listing of other services provided along with the percentage discount you would offer(if applicable)								
S1.6	Other Fees(if applicable)		1	-	-	-	-	-
Provide other fees/charges not listed on other line items.								
You can list them or provide a document that provides all the various fees/prices.								
Total Price (USD)							300.00	

Q&A Board

Subject = Items section		Public Thread
Q: There is an option for product line item price and then another tab for service line items. Did you want the total bid price of contract to be on the product line item? Or did you want the service line item to include the cost per type of pipette, in which case that can be multiplied by the quantity that you enter? A: Please provide the cost/price of the services on the respective line under the "SERVICE LINE ITEMS" section as the main intent for this solicitation is for maintenance and services. We do add a "PRODUCT LINE ITEMS" portion in the event you do offer products that are also related so we ask that vendors submit a document(PDF, Excel, Word) with a list of the items they offer along with a discount applicable. Please provide the price to service the respective Pipette size/type for a unit of (1) each as the contract will be awarded as "EACH" pricing since the pipette amounts can increase/decrease at any given time. If there are some services that we didn't list submit those under the S1.5 on which you can list/provide the various other services you offer(hourly rate, etc).	Question added by: Danny Joe	4/20/2026 6:31 AM CDT
	Answered by: Carlos Fuentes	4/28/2026 4:21 PM CDT