



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**23200A**

**EFFECTIVE BEGIN DATE:** 05-19-2025  
**EXPIRATION DATE:** 05-18-2026  
**PAGE:** 1 of 3

**VENDOR:**

**SHYFT Collective LLC**

**VS000000587**

**1300 WALNUT ST STE 100  
 DES MOINES, IA 50309-3401**

**VENDOR CONTACT:**

Eric Simon

**PHONE:** 515-249-5308

**EMAIL:** e.simon@shyftcollective.com

**FOB:** FOB Dest, Freight Prepaid

**ISSUER:**

Katelyn Howells

**EXT: PHONE:** 515-721-7856

**EMAIL:** katelyn.howells@iowa.gov

**Contract For:** Wall, Floor, and Ceiling Repair or Replacement

All purchase orders issued by the purchasing entities must include the State of Iowa MA # 23200.

Administrative Fee - In addition to the approved discounts or prices specified in the Contract herein, SHYFT Collective Construction shall pay to the Agency a 1.00% Administrative Fee on all sales made against this Contract. The fee shall be paid quarterly to the Iowa Department of Administrative Services, Central Procurement; Attn: Chief Operating Officer, Level 3, Hoover State Office Building, 1305 E. Walnut Street, Des Moines, IA 50319-0105.

Payment terms are NET 60.

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement. Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: 005-RFB-0452-2023 Wall Floor Ceiling Repair Replacement

Attachment 2: 005-RFB-0452-2023 SHYFT Collective Con Response

Attachment 3: 005-RFB-0452-2023 Bid Tab

Attachment 4: MA 23200 SHYFT Collective Con signed

**RENEWAL OPTIONS**

**FROM** 05-19-2026 **TO** 05-18-2027

**AUTHORIZED DEPARTMENT**

ALL

SUB Other Governmental Entities



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	HOUR	91075	\$ 85.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Wall and Ceiling Repair and Replacement (Including Drywallin  
 Wall, Floor, and Ceiling Repair or Replacement - Reg HR Rate  
 Wall, Floor, and Ceiling Repair or Replacement - Reg HR Rate

2	0.00000	HOUR	91075	\$ 125.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Wall and Ceiling Repair and Replacement (Including Drywallin  
 Wall, Floor, and Ceiling Repair or Replacement - PREM HR Rat  
 Wall, Floor, and Ceiling Repair or Replacement - PREM HR Rate

3	0.00000	EA	92958	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Material Handling Equipment Maintenance and Repair**  
**Material Mark up 20%**  
 Materials percentage mark-up 20% (Receipts for materials will be required by Purchasing Entity to be submitted with invoice)



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**TERMS AND CONDITIONS**

**Services Effective 1 May 16**

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement. General Terms and Conditions for service contracts are posted at: <https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20services.pdf>

**THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN “EFFECTIVE BEGIN DATE” IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.**

CONTRACTOR		STATE OF IOWA	
<b>CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.</b> SHYFT Collective Construction, LLC		<b>AGENCY NAME</b> Iowa Dept. of Administrative Services	
<b>BY (Authorized Signature)</b> 	<b>Date Signed</b> Apr 2, 2025	<b>BY (Authorized Signature)</b>  <small>Katelyn Howells (Apr 2, 2025 10:33 CDT)</small>	<b>Date Signed</b> Apr 2, 2025
<b>Printed Name and Title of Person Signing</b> Eric A. Simon                      Partner COO		<b>Printed Name and Title of Person Signing</b> Katelyn Howells                      Purchasing Agent III	
<b>Address</b> 740 18th Street, Des Moines, IA 50314		<b>Address</b> 1305 E. Walnut St., Des Moines, IA 50319	