



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**26074**

**EFFECTIVE BEGIN DATE:** 11-01-2025  
**EXPIRATION DATE:** 10-31-2026  
**PAGE:** 1 of 4

**VENDOR:**

**DEAF SERVICES UNLIMITED**

**00002122690**

**6925 Hickman Rd  
 Urbandale, IA 50322-4805**

**VENDOR CONTACT:**

Tiffany Wilber

**PHONE:** 515-410-9387

**EMAIL:** bids@deafservicesunlimited.com

**ISSUER:**

Carlos Fuentes

**EXT: PHONE:** 515-240-2698

**EMAIL:** carlos.fuentes1@iowa.gov

**FOB:**

**Contract For:** ASL Interpreting Services

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement. Attachments are on file with the Department of Administrative Services - Central Procurement.

Attachment 1: Competitive Solicitation 005-RFB-1966-2026

Attachment 2: Contractor's Response to Competitive Solicitation 005-RFB-1966-2026 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing)

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document 005-RFB-1966-2026.

**Sales Contact:**

Tiffany Wilber  
 515-410-9387  
 bids@deafservicesunlimited.com

Without affecting the approved Goods or Service prices or discounts specified in the Contract, the State of Iowa shall receive one percent (1.00%) administrative fee on all sales made within the State of Iowa against this agreement. The administration fee due to the State of Iowa shall be paid quarterly by the Contractor directly to the State of Iowa, made payable to the Iowa Department of Administrative Services.

**RENEWAL OPTIONS**

<b>FROM</b>	11-01-2026	<b>TO</b>	10-31-2027
<b>FROM</b>	11-01-2027	<b>TO</b>	10-31-2028
<b>FROM</b>	11-01-2028	<b>TO</b>	10-31-2029
<b>FROM</b>	11-01-2029	<b>TO</b>	10-31-2030
<b>FROM</b>	11-01-2030	<b>TO</b>	10-31-2031

**AUTHORIZED DEPARTMENT**

ALL  
 SUB Other Governmental Entities



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	1.00000	HOUR	96167	\$ 95.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Sign Language Services for the Hearing Impaired  
 ASL On-Site Interpreting**

On-Site ASL Interpreting(All Territories)

Two hour minimum billed in 15-minute increments thereafter.

Travel time for portal to portal paid at the same rate of interpreting. Travel time is determined based on the actual time it takes the interpreter to travel portal-to-portal that is, from the interpreters home or previous assignment to the assignment location (and back, if applicable).

2	1.00000	MIN	96167	\$ 2.150000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Sign Language Services for the Hearing Impaired  
 ASL Video Remote Interpreting (VRI)**

ASL Video Remote Interpreting (VRI) (All Territories)

One hour minimum billed in 15-minute increments thereafter.

3	1.00000	HOUR	96167	\$ 145.000000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Sign Language Services for the Hearing Impaired  
 Legal ASL On-Site Interpreting**

Legal ASL On-Site Interpreting(All Territories)

Two hour minimum billed in 15-minute increments thereafter.

Travel time for portal to portal paid at the same rate of interpreting. Travel time is determined based on the actual time it takes the interpreter to travel portal-to-portal that is, from the interpreters home or previous assignment to the assignment location (and back, if applicable).

4	1.00000	MIN	96167	\$ 3.150000 \$ 0.000000
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REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Sign Language Services for the Hearing Impaired**



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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Legal ASL Video Remote Interpreting (VRI)

Legal ASL Video Remote Interpreting (VRI)  
(All Territories)

One hour minimum billed in 15-minute increments thereafter.



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**TERMS AND CONDITIONS**

**Referenced Terms**

The parties agree to comply with the terms and conditions pursuant to the bid process which are by this reference made a part of the Agreement.

**THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.**

<b>CONTRACTOR</b>		<b>STATE OF IOWA</b>	
<b>CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.)</b> Deaf Services Unlimited, Inc.		<b>AGENCY NAME</b> DAS Central Procurement	
<b>BY (Authorized Signature)</b> 	<b>Date Signed</b> 10/21/2025	<b>BY (Authorized Signature)</b>  <small>Carlos Fuentes (Oct 21, 2025 15:54:40 CDT)</small>	<b>Date Signed</b> 10/21/2025
<b>Printed Name and Title of Person Signing</b> Tiffany Wilber, President & Owner		<b>Printed Name and Title of Person Signing</b> Carlos Fuentes, Statewide Procurement Officer	
<b>Address</b> 6925 Hickman Road Des Moines, IA 50322		<b>Address</b> Hoover State Office Building, 1305 East Walnut Street Des Moines, IA 50319	