



**STATE OF IOWA**  
**MASTER AGREEMENT**  
Contract Declaration and Execution

**MA 005**

**21103C**

**EFFECTIVE BEGIN DATE:** 09-14-2024  
**EXPIRATION DATE:** 09-13-2025  
**PAGE:** 1 of 4

**VENDOR:**

**Witham Auto Centers Inc**

**00002112221**

**2033 Laporte Rd**  
**Waterloo, IA 50702**

**VENDOR CONTACT:**

Angela Williams

**PHONE:** 319-236-7217

**EMAIL:** angie@withamautoservice.com

**FOB:** FOB Dest, Freight Prepaid

**ISSUER:**

Rick Tucker

**EXT:** **PHONE:** 515-360-9912

**EMAIL:** rick.tucker@iowa.gov

**Contract For:** Auto Body Repair Services

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation RFB1121005003.

Attachment 2: Contractor's Bid Response to RFB1121005003.

Attachment 3: Contractor's Cost (final pricing documentation) Response to RFB1121005003.

Sales Contact Information  
Angela Williams  
319-236-7217  
angie@withamautoservice.com

Payment Terms: Net 60 days

**RENEWAL OPTIONS**

**FROM** 09-14-2025 **TO** 09-13-2026

**AUTHORIZED DEPARTMENT**

ALL

SUB Other Governmental Entities



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
1	0.00000	HOUR	92824505504	\$ 75.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL REPAIR BODY DAMAGE, MINOR OR MAJOR Hourly labor rate for Metal/Glass and Refinishing Work  Hourly labor rate for metal & glass and refinishing work.				
2	0.00000	HOUR	92824505504	\$ 130.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL REPAIR BODY DAMAGE, MINOR OR MAJOR Hourly labor rate for Frame and Mechanical Work  Hourly rate for Frame and Mechanical Work.				
3	0.00000	HOUR	92824505504	\$ 135.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL REPAIR BODY DAMAGE, MINOR OR MAJOR Hourly labor rate for Painting, includes cost of materials  Hourly labor rate for Painting; includes cost of paint and other paint related materials.				
4	0.00000	EA	92824505504	\$ 0.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL REPAIR BODY DAMAGE, MINOR OR MAJOR Discount for OEM Domestic Replacement Parts  Discount offered on OEM Domestic Replacement Parts is 10%; Cost for parts must be approved through Creative Risk Solutions.				
5	0.00000	EA	92824505504	\$ 0.000000 \$ 0.000000
REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL REPAIR BODY DAMAGE, MINOR OR MAJOR Discount for OEM Import Replacement Parts  Discount offered on OEM Import Replacement Parts is 10%; Cost for parts must be approved through Creative Risk Solutions.				



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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6	0.00000	EA	92824505504	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

REPAIR BODY DAMAGE, MINOR OR MAJOR

Discount for Aftermarket or Quality Used Replacement Parts

Discount offered on Aftermarket or Quality Used Replacement Parts is 10%; Cost for parts must be approved through Creative Risk Solutions.

7	0.00000	MILE	9689044	\$ 2.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

TOWING SERVICES, VEHICLE AND TRUCKS

Towing - Per mile charge

Towing charge per running mile not to exceed 50 miles.

8	0.00000	EA	9689044	\$ 2.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

TOWING SERVICES, VEHICLE AND TRUCKS

Towing - Per Trip Charge

Towing per trip charge. Flat rate.

9	0.00000	EA	92824505504	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

REPAIR BODY DAMAGE, MINOR OR MAJOR

Invoice agrees to the approved quote.

For Accounting Purposes Only.  
Enter total invoice price which includes all parts and services invoiced.



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**TERMS AND CONDITIONS**

**Services Effective 1 May 16**

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement. General Terms and Conditions for service contracts are posted at: <https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20services.pdf>

**THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN “EFFECTIVE BEGIN DATE” IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.**

CONTRACTOR	STATE OF IOWA
<b>CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.</b> Witham Collision	<b>AGENCY NAME</b> Iowa Department of Administrative Services
<b>BY (Authorized Signature)</b> <b>Date Signed</b> <u>Angela Williams</u> May 31, 2024 <small>Angela Williams (May 31, 2024 08:22 CDT)</small>	<b>BY (Authorized Signature)</b> <b>Date Signed</b> <u>Rick Tucker</u> May 31, 2024 <small>Rick Tucker (May 31, 2024 08:45 CDT)</small>
<b>Printed Name and Title of Person Signing</b> Angela Williams Body shop Manger	<b>Printed Name and Title of Person Signing</b> Rick Tucker Purchasing Agent
<b>Address</b>	<b>Address</b>










# 21103C for signature

Final Audit Report

2024-05-31

Created:	2024-05-30
By:	Rick Tucker (rick.tucker@iowa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnIKRuHihu8557z3DI-YHeF2ZUUB_Ne6B

## "21103C for signature" History

-  Document created by Rick Tucker (rick.tucker@iowa.gov)  
2024-05-30 - 5:51:46 PM GMT- IP address: 165.206.169.150
-  Document emailed to angie@withamautoservice.com for signature  
2024-05-30 - 5:54:29 PM GMT
-  Email viewed by angie@withamautoservice.com  
2024-05-31 - 1:15:45 PM GMT- IP address: 18.222.251.101
-  Signer angie@withamautoservice.com entered name at signing as Angela Williams  
2024-05-31 - 1:22:00 PM GMT- IP address: 108.178.193.98
-  Document e-signed by Angela Williams (angie@withamautoservice.com)  
Signature Date: 2024-05-31 - 1:22:02 PM GMT - Time Source: server- IP address: 108.178.193.98
-  Document emailed to Rick Tucker (rick.tucker@iowa.gov) for signature  
2024-05-31 - 1:22:03 PM GMT
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2024-05-31 - 1:40:41 PM GMT- IP address: 74.125.215.97
-  Document e-signed by Rick Tucker (rick.tucker@iowa.gov)  
Signature Date: 2024-05-31 - 1:45:02 PM GMT - Time Source: server- IP address: 165.206.169.150
-  Agreement completed.  
2024-05-31 - 1:45:02 PM GMT