

Event Summary - Cargo Van Upfitting Conversion to Mobile Office

Type	Request for Bids	Number	005-RFB-0634-2024
Stage Title	-	Organization	DASlowa
Currency	US Dollar	Event Status	Under Evaluation
Department	Administrative Services - DAS	Exported on	10/4/2023
Exported by	David Kundid	Estimated Value	-
Payment Terms	-		

Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	No
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No	Confidential Pricing	No

Visibility and Communication

Visible to Public Yes


Enter a short description for this public event

Iowa DAS is seeking an eligible Respondent(s) to provide upfitting services for the conversion of a cargo van compartment into a mobile office.

Commodity Codes

Commodity Code	Description
92833	Customizing Services, Vehicle, Including Armoring of Vehicles, Handicapped and Van Conversions, etc.

Event Dates

Time Zone	CDT/CST - Central Standard Time (US/Central)
Released	-
Open	9/24/2023 10:00 AM CDT
Close	10/4/2023 9:00 AM CDT
Sealed Until	10/4/2023 9:00 AM
	 Show Sealed Bid Open Date to Vendor
Q&A Close	9/30/2023 9:00 AM CDT

Event Users

Event Creator

David Kundid

david.kundid@iowa.gov

Phone +1 515-745-2796

Event Owners

David Kundid

david.kundid@iowa.gov

Phone +1 515-745-2796

Julie Janssen

julie.janssen@iowa.gov

Phone +1 515-240-2698

Randy Bennett

randy.bennett@iowa.gov

Phone +1 515-322-1210

Jocelyn Brincks

jocelyn.brincks1@iowa.gov

Phone +1 515-499-3659

Rachel Friedlander

Rachel.Friedlander@iowa.gov

Phone +1 515-724-3700

Tami Skadeland

tami.skadeland@iowa.gov

Phone +1 515-281-4774

Laura Shannon

laura.shannon@iowa.gov

Phone +1 515-330-7325

Sara Grier

sara.grier@iowa.gov

Phone +1 515-823-9083

David Kundid

david.kundid@iowa.gov

Phone +1 515-745-2796

Karl Wendt

Karl.Wendt@iowa.gov

Phone +1 515-281-7073

Contacts**David Kundid**

david.kundid@iowa.gov

Phone +1 515-745-2796

Stakeholders

There is no user added to group

Kathy Harper

kathy.harper2@iowa.gov

Phone +1 515-321-7686

Craig Trotter

craig.trotter@iowa.gov

Phone +1 515-322-8593

Michael Bradbury

michael.bradbury@iowa.gov

Phone +1 515-823-9327

Description

The purpose of this Request for Bids (RFB) is to solicit bids from qualified providers to provide the goods and/or services described further in this RFB to the Lead Agency and any Participating Agencies. The Lead Agency intends to award a contract(s) beginning and ending on the dates listed in the solicitation, and the Lead Agency may extend the contract(s) for up to the number of annual extensions identified in the solicitation at the sole discretion of the Lead Agency. Any contract(s) resulting from the RFB shall not be an exclusive contract.

This RFB is designed to provide Bidders with the information necessary for the preparation of competitive Bids. The RFB process is for the Lead Agency's and Participating Agencies' benefit and is intended to provide the Lead Agency with competitive information to assist in the selection process. It is not intended to be comprehensive. Each Bidder is responsible for determining all factors necessary for the submission of a comprehensive Bid.

It is advised to "Save Progress" often and especially after uploading documents.

NOTE: Anytime the Bidder opens their bid after the initial submission, they MUST certify and resubmit. No information will be lost from the initial submission.

NOTE: Bidder must approve and resubmit their bid after an amendment has been posted by the Issuing Officer. If the bid was submitted before the amendment, all information will be saved. The Bidder only needs to read and acknowledge the amendment.

Instructions for Amendments: Answer the newly posted question in the Questions Section, and CERTIFY and SUBMIT your bid again (if previously submitted).

The Iowa Department of Administrative Services (DAS) is seeking to enter into master agreement(s) with qualified and eligible Respondent(s) for vehicle body and equipment installation and fabrication services ("upfitting"). The upfitting services will be primarily used to upfit the cargo compartment on a cargo van. The upfitting service are, but not limited to, interior finishes, HVAC, electrical, and technology & connectivity.

The awarded Respondent shall have the necessary and considerable experience with upfitting projects similar to the scope of work listed in the Scope of Work section (See Questions tab). Respondent shall be knowledgeable in the design, fabrication, and installation of a mobile office. A Respondent shall provide material, labor, installation, and service for vehicles own and operated by the State of Iowa.

Contract Term

The term of the contract will begin on upon award. The initial term of the contract shall be for a two (2) year period.

Stage Description

No description available.

Prerequisites

★ Required to Enter Bid

- F ★ Instructions To Vendor :
- Á
- Á Óãâ^!Á @||Á^ã/Áç áÁ æ^Á&!cãBæ!}•Á-Á@Á@a/ÓãÈ
- Á
- Á
- Á Certification
- Á Óãâ^!Á&!cã•Á@Á@^Á@ç^Á^ã/Áç áÁæ!^^ÁÁ@Á!{•È
- Á Vendor Must Also Upload a File:
- Á Þ[
- Á Prerequisite Content:

Bidder certifies that the contents of this Bid submitted are true and accurate. Bidder also certifies that Bidder has not knowingly made any false statements in its Bid.

Certification of Independence

I certify that I am a representative of Bidder expressly authorized to make the following certifications on behalf of Bidder. By submitting a Bid in response to the RFB, I certify on behalf of the Bidder the following:

1. The Bid has been developed independently, without consultation, communication or agreement with any employee or consultant to the Agency or with any person serving as a member of the evaluation committee.
2. The Bid has been developed independently, without consultation, communication or agreement with any other Bidder or parties for the purpose of restricting competition.
3. Unless otherwise required by law, the information found in the Bid has not been and will not be knowingly disclosed, directly or indirectly prior to Agency's issuance of the Notice of Intent to Award the contract.
4. No attempt has been made or will be made by Bidder to induce any other Bidder to submit or not to submit a Bid for the purpose of restricting competition.
5. No relationship exists or will exist during the contract period between Bidder and the Agency or any other State agency that interferes with fair competition or constitutes a conflict of interest.

Certification Regarding Debarment

I certify that, to the best of my knowledge, neither Bidder nor any of its principals: (a) are presently or have been debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal Agency or State Agency; (b) have within a five year period preceding this Bid been convicted of, or had a civil judgment rendered against them for commission of fraud, a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of antitrust statutes; commission of embezzlement, theft, forgery, falsification or destruction of records, making false statements, or receiving stolen property; (c) are presently indicted for or criminally or civilly charged by a government entity (federal, state, or local) with the commission of any of the offenses enumerated in (b) of this certification; and (d) have not within a three year period preceding this Bid had one or more public transactions (federal, state, or local) terminated for cause.

This certification is a material representation of fact upon which the Agency has relied upon when this transaction was entered into. If it is later determined that Bidder knowingly rendered an erroneous certification, in addition to other remedies available, the Agency may pursue available remedies including suspension, debarment, or termination of the contract.

Certification Regarding Registration, Collection, and Remission of Sales and Use Tax

Pursuant to *Iowa Code sections 423.2(10) and 423.5(8) (2013)* a retailer in Iowa or a retailer maintaining a business in Iowa that enters into a contract with a state agency must register, collect, and remit Iowa sales tax and Iowa use tax levied under *Iowa Code chapter 423* on all sales of tangible personal property and enumerated services. The Act also requires Bidders to certify their compliance with sales tax registration, collection, and remission requirements and provides potential consequences if the certification is false or fraudulent.

By submitting a Bid in response to the (RFB), the Bidder certifies the following:

- Bidder is registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by *Iowa Code chapter 423*; **OR**
- Bidder is not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in *Iowa Code subsections 423.1(47) and (48)*.

Bidder also acknowledges that the Agency may declare the Bidder's Bid or resulting contract void if the above certification is false. The Bidder also understands that fraudulent certification may result in the Agency or its representative filing for damages for breach of contract in addition to other remedies available to Agency.

2 ★ **Instructions To Vendor :**

Bidder shall read and authorize to release information for their Bid.

Certification

Bidder certifies that they have read and agree to the Authorization to Release Information.

Vendor Must Also Upload a File:

No

Prerequisite Content:

Bidder hereby authorizes the Iowa Department of Administrative Services ("Agency") or a member of the Evaluation Committee to obtain information regarding its performance on other contracts, agreements or other business arrangements, its business reputation, and any other matter pertinent to evaluation and the selection of a successful Bidder in response to this Request for Bids (RFB).

The Bidder acknowledges that it may not agree with the information and opinions given by such person or entity in response to a reference request. The Bidder acknowledges that the information and opinions given by such person or entity may hurt its chances to receive contract awards from the State or may otherwise hurt its reputation or operations. The Bidder is willing to take that risk.

The Bidder hereby releases, acquits and forever discharges the State of Iowa, the Agency, their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the undersigned that it may have or ever claim to have relating to information, data, opinions, and references obtained by the Agency or the Evaluation Committee in the evaluation and selection of a successful Bidder in response to the RFB.

The Bidder authorizes representatives of the Agency to contact any and all of the persons, entities, and references which are, directly or indirectly, listed, submitted, or referenced in the Respondent's Bid submitted in response to RFB.

The Bidder further authorizes any and all persons, and entities to provide information, data, and opinions with regard to its performance under any contract, agreement, or other business arrangement, its ability to perform, business reputation, and any other matter pertinent to the evaluation of the Bidder's Bid. The Bidder hereby releases, acquits and forever discharges any such person or entity and their officers, directors, employees and agents from any and all liability whatsoever, including all claims, demands and causes of action of every nature and kind affecting the Bidder that it may have or ever claim to have relating to information, data, opinions, and references supplied to the Agency in the evaluation and selection of a successful Bidder in response to RFB.

Buyer Attachments

There are no Buyer Attachments added to this event.

Questions

★ Vendor Response Is Required

Page1

Group 1: Form of Bid

- | | | |
|-----|---|---|
| 1.1 | Enter the Bidder's contact name, telephone number, email address, and shipping address for questions regarding this solicitation.
Text (Multi-Line) | ★ |
| 1.2 | Enter the Bidder's State or Foreign Country of Residence.
Text (Single Line) | ★ |
| 1.3 | Bidder shall enter the Resident Preference given by the State or Foreign Country of the Bidder's residence. Enter the resident preference in the text box or indicate "no preference".
Text (Single Line) | ★ |
| 1.4 | Enter the number of years the Bidder has been in business in the text box.
Numeric Text Box | ★ |
| 1.5 | Enter the number of years of experience the Bidder has with providing the types of goods and/or services sought by the solicitation.
Text (Single Line) | ★ |
| 1.6 | Bidder shall read, fill-out and upload the Terminations, Litigation and Debarment document.
File Upload
Terminations, Litigation and Debarment Document - | ★ |
| 1.7 | Is the Bidder requesting confidential treatment of specific information?
Yes/No | ★ |
| 1.8 | A Bidder requesting confidential treatment of specific information shall fully complete the form attached. In the Items Section, mark each good or service upon which the Bidder believes confidential information appears.
File Upload
Form 22 - ../Attachments/QuestionAttachments/Form 22 -11.22.pdf | ★ |
| 1.9 | The State of Iowa requires shipping to be FOB Destination, Freight Prepaid. Does the Bidder agree to the terms?
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question) | ★ |

Group 2: Terms and Conditions

- | | | |
|-----|---|---|
| 2.1 | Bidder shall read the RFB Definitions and enter a response.
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT agree to the Definitions (submit exceptions question)
Definitions - ../Attachments/QuestionAttachments/Definitions 11.22.pdf | ★ |
| 2.2 | Bidder shall read the Administrative Terms and enter a response.
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit Exceptions question)
Administrative Terms - ../Attachments/QuestionAttachments/Administrative Terms 11.22.pdf | ★ |
| 2.3 | Bidder shall read the Contract Terms & Conditions and enter a response.
Dropdown List (Pick One) | ★ |

Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Contract Terms & Conditions - ../Attachments/QuestionAttachments/Contract Terms and Conditions

- 2.4** Bidder shall read the Specification Terms and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Specifications - ../Attachments/QuestionAttachments/Specifications 11.22.pdf
- 2.5** Bidder shall read the Terms and Conditions for GOODS and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Terms and Conditions for GOODS - ../Attachments/QuestionAttachments/GOODS Terms and Conditions
- 2.6** Bidder shall read the Terms and Conditions for SERVICES and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Terms and Conditions for SERVICES - ../Attachments/QuestionAttachments/SERVICES Terms and
- 2.7** Bidder shall read the Federal Terms and Conditions and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
Federal Terms and Conditions - ../Attachments/QuestionAttachments/FEDERAL Terms and
- 2.8** Bidder shall read the Insurance Requirements and enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Insurance Requirements (submit exceptions question)
Insurance Requirements - ../Attachments/QuestionAttachments/Insurance Requirements RFB.pdf
- 2.9** The Bidder hereby explicitly authorizes the Agency to conduct criminal history and/or other background investigation(s) of the Bidder, its officers, directors, shareholders, or partners and managerial and supervisory personnel retained by the Bidder for the performance of the resulting Contract. Bidder shall enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
- 2.10** Public Entities (Political Subdivisions) - The resulting Contract will be made available to Political Entities, i.e. cities, counties, and schools. Bidder shall enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
- 2.11** Nonprofit Entities - The resulting Contract will be made available to nonprofit entities that qualify under I.R.S. § 501 (c) provisions. Bidder shall enter a response. ★
Dropdown List (Pick One)
Bidder agrees
Bidder does NOT accept the Terms & Conditions (submit exceptions question)
- 2.12** Quarterly Sales Report - The Bidder shall provide a detailed quarterly report in Microsoft Excel on ALL sales made under the resulting Contract via e-mail to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

- 2.13 Administrative Fee - In addition to the approved discounts or prices specified in the solicitation herein, the Bidder shall pay to the Agency a 1.00% Administrative Fee on all sales made against the resulting Contract. The fee shall be paid quarterly to the Iowa Department of Administrative Services. Bidder shall enter a response. ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

Group 3: Payment Terms

- 3.1 Payment Terms - Per Iowa Code § 8A.514 the State of Iowa is allowed sixty (60) days to pay an invoice submitted by a Bidder. Does the Bidder agree to the terms? ★

Dropdown List (Pick One)

Bidder agrees

Bidder does NOT accept the Terms & Conditions (submit exceptions question)

- 3.2 What discount will the Bidder give for payment in 30 days? Enter the discount in the text box. If none, enter zero. ★

Numeric Text Box

Group 4: Scope of Work

- 4.1 ELIGIBLE RESPONDENT: The Respondent shall be able to provide design and installation to upfit a cargo van into a mobile office. The Respondent shall be able to upfit the body, interior, HVAC, electrical, and technology and connectivity. ★

Yes/No

- 4.2 EXPERIENCE: Respondent shall have a minimum of two (2) years' experience providing design and installation to upfit a cargo van compartment. ★

Yes/No

- 4.3 ONSITE FABRICATION: Respondent shall have the ability to do some on-site fabrications. ★

Yes/No

- 4.4 MECHANICAL CAPABILITIES: Respondent shall have the capability handle inevitable, minor mechanical problems that may develop such as, but not limited to, dead batteries, flat tires, etc. ★

Yes/No

- 4.5 UPFITTING: Respondent shall have expertise and capacity to install proposed products for a cargo van such as Ford Transit, RAM Promaster, Chevrolet Express Van, and Mercedes Benz Sprinter Van. Respondent shall be responsible to provide all work, parts, wiring, miscellaneous parts, and procedures needed to equip the vehicle. The State shall not be charged for expenses such as, but not limited to shop supplies, environmental fees, tools, or equipment. ★

Yes/No

- 4.6 EQUIPMENT STANDARDS: New equipment to be the latest model of standard design manufactured with all standard equipment, tools and warranty. ★

Yes/No

- 4.7 BODY UPFITTING: Respondent be able to install a curbside mounted exterior full-length powered retractable awning ★

Yes/No

- 4.8 INTERIOR - Respondent shall be able to provide cargo compartment interior workstations with worktop/desk top area. The area shall include, but not limited to hardwood/butcher block top, workbench desks to be aluminum with a minimum of one (1) storage drawer cabinet for each station, straps to secure workstations, overhead cabinets with doors. The interior finishes shall include, but not limited to, paneling insulated plastic wall and ceiling and door liners, sheet metal panel on interior, black steel thresholds, composite rigid floor, shelving and storage compartments, locking rifle rack. ★
Yes/No
- 4.9 HEATING, VENTILATION, & COOLING: Heating and cooling systems shall be designed and capable of heating or cooling the entire cargo compartment of the van. ★
Yes/No
- 4.10 ELECTRICAL: Respondent shall be able to conduct electrical work such as, but not limited to, installing 120V/240V AC electrical system, wiring access panels, electrical outlets, LED lighting, lights, sirens, and radio communications. ★
Yes/No
- 4.11 TECHNOLOGY & CONNECTIVITY: Respondent shall be able to provide installation service for technology and connectivity such as, but not limited to, wireless router, antenna, ethernet ports, camera monitoring system, display monitor, and wall mounted monitors. ★
Yes/No
- 4.12 INSPECTION & ACCEPTANCE: The State reserves the right to inspect the completed police or emergency vehicle. Respondent shall not submit an invoice until the vehicle is inspected and accepted by the purchasing entity. ★
Yes/No
- 4.13 SECURITY - INDOOR/OUTDOOR STORAGE - The Respondent shall be responsible for a reasonable level of security for all vehicles upon receipt until the vehicle is accepted by the Agency. The Respondent shall provide a secure location to store the vehicles on their property. Respondent shall provide indoor storage upon increment weather conditions to prevent vehicle exposure from potentially hazardous conditions. ★
Yes/No
- 4.14 WARRANTY: All warranties from equipment manufacturers shall be passed on to the State. Respondent shall be held responsible for any repairs due to defects in materials and workmanship for period of one (1) year from the acceptance of the vehicle by the State. Respondent shall explain their warranty policy on all parts and components installed in the vehicle and on all labor costs for repair or replacement of any installed component that is no longer covered by warranty. ★
Yes/No

Product Line Items

★ Required Product Line Items

Group P1: Bid Specifications. Bidder must satisfy all the specifications to be deemed a Responsible Bidder

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
ÚFÈ	P[~ ~ Á•œ œ} Áœ★	F	PÜÄP[~	ÄÄ	Á	ÄÄ
Á	Á					
ÚFÈ	P[~ ~ Á•œ œ} Áœ★	F	PÜÄP[~	ÄÄ	Á	ÄÄ
Á	Á					
ÚFÈ	Ú^ &} œ^ Á ~Šä Á Ú ä^ Á Áœœ Á★	F	ÚFÄÚ^ &}c	ÄÄ	Á	ÄÄ
Á	Á					

Service Line Items

There are no Items added to this event.

Price Components

There are no Price Components added to this event.

Vendors

Nomad Global Communication Solutions, Inc

Progress Event Not Viewed

Stephanie Dale

bidsandproposals@nomadgcs.com

Nustyle Marketing (Thats My Truck)

Progress Submitted

Total Bid 229.00

brandon@thatsmytruck.com

Sector, LLC

Progress Submitted

Total Bid 395.00

Ryan Surber

ryan.surber@sectortechnologygroup.com

Keltek, Inc.

Progress Event Not Viewed

sean.williams@keltekinc.com

BIDPRIME

Progress Intention Not Declared

Justin Tanner

jtanner@bidprime.com

Onvia

Progress Intention Not Declared

Source Management

sourcemanagement@deltek.com

North America Procurement Council, Inc. PBC

Progress Intention Not Declared

Eric Johnson

sourcemanagement@napc.me

Absolute Access LLC (Absolute Access LLC)

Progress Intention Not Declared

Chance Courtney

chancecourtney@absoluteaccessllc.com

PWXPress

Progress Intention Not Declared

Mary Miller

bids@pwxpress.com

TEK TO TEK, Inc

Progress No Bid

Kelly Milligan
kellym@tektotek.com

Hol-Mac Corporation (Hammerhead Armor)

Progress Event Not Viewed

Jordan Bane
jordan@hammerheadarmor.com

Ed Stivers Ford Inc. (Stivers Ford Lincoln)

Progress Intention Not Declared

dgeneser@stiversfordia.com

TechOps Specialty Vehicles, LLC (TechOps Specialty Vehicles, LLC)

Progress Response In Progress

William Krampf
wkrampf@techopssv.com

Karl Chevrolet Inc (Karl Chevrolet inc)

Progress Event Not Viewed

d.rudolph@karlchevrolet.com

Armored Group The (The Armored Group, LLC)

Progress Event Not Viewed

Jeremy Johnson
jjarmored@gmail.com

Jeremy Johnson
jeremy@armoredcars.com

TriVan Truck Body (TriVan Truck Body)

Progress Intention Not Declared

Andrew Vandriel
avandriel@trivan.com

Electronic Engineering Co.

Progress Event Not Viewed

MClark@eengineering.com
