



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**23223C**

**EFFECTIVE BEGIN DATE:** 04-14-2026  
**EXPIRATION DATE:** 04-13-2027  
**PAGE:** 1 of 3

**VENDOR:**

**GATEWAY HOTEL & CONFERENCE  
 CENTER LLC**

**00003094474**

**2100 GREEN HILLS DR  
 AMES, IA 50014-7898**

**VENDOR CONTACT:**

Curt Miller

**PHONE:** 515-268-2207

**EMAIL:** curt.miller@gatewayames.com

**ISSUER:**

Craig Trotter

**EXT: PHONE:** 515-322-8593

**EMAIL:** craig.trotter@iowa.gov

**FOB:** FOB Dest, Freight Prepaid

**Contract For:** Pop Youth Services Conference for State Library

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation 005-RFB-0368-2023 Pop Youth Services Conference 2024.

Attachment 2: Contractor's Response to Competitive Solicitation 005-RFB-0368-2023 Pop Youth Services Conference 2024 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing).

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document 005-RFB-0368-2023 Pop Youth Services Conference 2024.

<https://www.gatewayames.com/>

The State Library of Iowa is hosting the Pop Youth Services Conference (Pop YS Con) for librarians that serve library patrons from ages 0-18, for two consecutive days between April 8 - 12, 2024 for approximately 280 participants. The State Library of Iowa is seeking eligible Bidders to provide a hotel and conference venue in Central Iowa (Metro Des Moines or within 40 miles) for this event. The number of attendees is an estimate only. The State does not guarantee a minimum number of lodging rooms or meals. The State Library of Iowa plans to host this event once every two years.

**RENEWAL OPTIONS**

<b>FROM</b>	04-14-2027	<b>TO</b>	04-13-2028
<b>FROM</b>	04-14-2028	<b>TO</b>	04-13-2029
<b>FROM</b>	04-14-2029	<b>TO</b>	04-13-2030

**AUTHORIZED DEPARTMENT**

ALL



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	EA	97165	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Room Rental or Lease for Conferences, Seminars, etc.  
 Pop Youth Services Conference

Costs to be quoted based on current rates at time of next conference.



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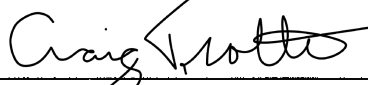
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**TERMS AND CONDITIONS**

**Services Effective 1 May 16**

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement. General Terms and Conditions for service contracts are posted at: <https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20services.pdf>

**THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.**

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.) <i>Gateway Hotel &amp; Conference Center</i>		AGENCY NAME DAS Central Procurement	
BY (Authorized Signature) 	Date Signed <i>2/24/26</i>	BY (Authorized Signature) 	Date Signed 02/24/2026
Printed Name and Title of Person Signing <i>Anne Drannen / Sales Manager</i>		Printed Name and Title of Person Signing Craig Trotter – Sr. Statewide Procurement Officer	
Address <i>2100 Green Hills Dr. Ames, IA 50014</i>		Address Iowa Department of Administrative Services Hoover State Office Building, Level 3 1305 East Walnut Street, Des Moines, IA 50319	