



STATE OF IOWA  
MASTER AGREEMENT

Contract Declaration and Execution

MA 005

20058A

EFFECTIVE BEGIN DATE: 01-01-2022  
EXPIRATION DATE: 07-31-2024  
PAGE: 1 of 6

**VENDOR:**

RICOH USA INC

00003040450

PO Box 802815  
Chicago, IL 60680-2815

**VENDOR CONTACT:**

Travis Massman

**PHONE:** 573.353.2559

**EMAIL:** travis.massman@ricoh-usa.com

**ISSUER:**

Julie Janssen

**EXT: PHONE:** 515-240-2698

**EMAIL:** julie.janssen@iowa.gov

**FOB:** FOB Dest, Freight Prepaid

**Contract For:** NASPO VP Copiers and Managed Print Services

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Services - Central Procurement.

Attachment 1: Competitive Solicitation RFP-NP-18-001.

Attachment 2: Contractor's Response to Competitive Solicitation RFP-NP-18-001.

Attachment 3: Contractor's Cost Response to competitive solicitation document RFP-NP-18-001.

Attachment 4: NASPO Master Agreement

Attachment 5: State of Iowa Participating Addendum

**Sales Contact Information**

Travis Massman  
573.353.2559  
travis.massman@ricoh-usa.com

<https://www.naspo.valuepoint.org/portfolio/copiers-managed-print-services-8119-123121/ricoh-usa-inc/>

**RENEWAL OPTIONS**

**FROM** 08-01-2024 **TO** 07-31-2025

**FROM** 08-01-2025 **TO** 07-31-2026

**AUTHORIZED DEPARTMENT**

ALL

SUB Other Governmental Entities



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**20058A**

EFFECTIVE BEGIN DATE: 01-01-2022  
 EXPIRATION DATE: 07-31-2024  
 PAGE: 2 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

1	0.00000	EA	60072	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Multi-Function Office Machines (Combination of Fax-Copier-Sc  
 Group A - Multifunction Devices**

Minimum Configurations:  
 New Power Filter, Duplex for Segment 3 and above, Standard Paper Drawers equal to or greater than (1 Paper Supply for Segment 2, 2 Paper Drawers for Segments 3 and 4, 2000 sheet capacity for Segments 5 and above), Paper Size Capacity up to 11"x17" and Bypass Paper Supply if applicable for segment.

Group A - Multifunction Devices - B&W and Color/B&W - 20-90 Pages Per Minute. See attached Price Sheet.

2	0.00000	EA	60072	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Multi-Function Office Machines (Combination of Fax-Copier-Sc  
 Group B - Multifunction Devices**

Minimum Configurations:  
 New Power Filter, Duplex for Segment 3 and above, Standard Paper Drawers equal to or greater than (1 Paper Supply for Segment 2, 2 Paper Drawers for Segments 3 and 4, 2000 sheet capacity for Segments 5 and above), Paper Size Capacity up to 8 1/2" x 14" and Envelope Adjustment Capability.

Group B - Multifunction Devices - B&W and Color/B&W. See attached Price Sheet.

3	0.00000	EA	60072	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Multi-Function Office Machines (Combination of Fax-Copier-Sc  
 Group C - Production Devices**

Minimum Configurations:  
 New Power Filter, Duplex for Segment 3 and above, Standard Paper Drawers equal to or greater than (1 Paper Supply for Segment 2, 2 Paper Drawers for Segments 3 and 4, 2000 sheet capacity for Segments 5 and above), Paper Size Capacity up to 8 1/2" x 14" and Envelope Adjustment Capability.

Group C - Production Devices - B&W and Color/B&W 65-131+ Pages Per Minute. See attached Price Sheet.

4	0.00000	EA	20678	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Printers, Mainframe Computer (Not Otherwise Classified)**



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**20058A**

EFFECTIVE BEGIN DATE: 01-01-2022  
 EXPIRATION DATE: 07-31-2024  
 PAGE: 3 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

**Group D - Single-Function Printers**

Minimum Configurations:  
 Must include inkjet, light emitting diode or laser print engine,  
 Standard Paper Drawers, Standard Paper Capacity and Network  
 Connectivity.

Group D - Single-Function Printers. B&W and Color/B&W See attached  
 Price Sheet.

5	0.00000	EA	60072	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Multi-Function Office Machines (Combination of Fax-Copier-Sc**

**Group E - Large/Wide Format Equipment**

Minimum Configurations:  
 Hard-Disk Drive, Network Connectivity, Touch Screen Control Panel  
 and Automatic Media Selection.

Group E - Large/Wide Format Equipment - B&W and Color/B&W. See  
 attached Price Sheet.

6	0.00000	EA	2048864	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**SCANNERS, DOCUMENT, DIGITAL**

**Group F - Scanners**

Minimum Configurations:  
 Charge-Coupled Device or Contact Image Sensor, Automatic Document  
 Feeder, Letter or Legal Paper Size Capacity, Color Depth of at least  
 24 Bytes and Single Pass Duplex Scan.

Group F - Scanners - See attached Price Sheet.

7	0.00000	EA	91832	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Consulting Services (Not Otherwise Classified)**

**Managed Print Services**

Managed Print Services - See the attached price sheet.

8	0.00000	EA	20772	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Printer Accessories and Supplies: Chemicals, Forms Tractors,  
 Supplies**



**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**20058A**

EFFECTIVE BEGIN DATE: 01-01-2022  
 EXPIRATION DATE: 07-31-2024  
 PAGE: 4 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

Supplies, including, but not limited to, toner, staples, ink, drums, and waste toner bottles can be either included in the maintenance plan or purchased separately. Pricing is included on the corresponding group spreadsheet.

9	0.00000	EA	20870	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Printing Software (Microcomputer)**  
**Device Related Software**

Contractor shall provide software to enhance the capabilities of the Devices, or software may be provided as a standalone option on any pre-owned, purchased, leased or rented Device. See the corresponding group's pricelist for pricing information.

10	0.00000	EA	60044	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Copier Vending Machines, Accessories and Supplies**  
**Accessories for Discontinued Base Units**

Accessories for Discontinued Base Units - See the attached price list.

11	0.00000	EA	985	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**EQUIP RENTAL/LEASE - OFFICE, PHOTO, PRINT, RADIO, TV, PHONE**  
**Equipment Lease**

Lease options available per the terms of the attached participating addendum.

12	0.00000	EA	93927	\$ 0.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Copy Machine Maintenance and Repair**  
**Maintenance Plans**

Maintenance Plans - Including monthly charge based on CPC. Must include all parts, labor, preventative maintenance, service calls and supplies for Groups A, B, C and D.

13	0.00000	EA	93927	\$ 0.000000
----	---------	----	-------	-------------





**STATE OF IOWA**  
**MASTER AGREEMENT**  
 Contract Declaration and Execution

**MA 005**

**20058A**

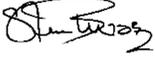
EFFECTIVE BEGIN DATE: 01-01-2022  
 EXPIRATION DATE: 07-31-2024  
 PAGE: 6 of 6

**TERMS AND CONDITIONS**

**Referenced Terms**

The parties agree to comply with the terms and conditions pursuant to the bid process which are by this reference made a part of the Agreement.

**THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.**

CONTRACTOR		STATE OF IOWA	
<b>CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.)</b> Ricoh USA, Inc.		<b>AGENCY NAME</b> DAS CENTRAL SERVICES	
<b>BY (Authorized Signature)</b> 	<b>Date Signed</b>	<b>BY (Authorized Signature)</b>  <small>Julie Janssen, Purchasing Agent (Nov 14, 2022 10:59 CST)</small>	<b>Date Signed</b>
<b>Printed Name and Title of Person Signing</b> steve bissey		<b>Printed Name and Title of Person Signing</b> Julie Janssen, Purchasing Agent III	
<b>Address</b>		<b>Address</b>	