



STATE OF IOWA
MASTER AGREEMENT
 Contract Declaration and Execution

MA 005

23026C

EFFECTIVE BEGIN DATE: 07-01-2024
EXPIRATION DATE: 06-30-2027
PAGE: 1 of 6

VENDOR:

SINK PAPER & PACKAGING

00002094720

**PO Box 3746
 URBANDALE, IA 50323**

VENDOR CONTACT:

Barb Sink

PHONE: 515-331-9000

EMAIL: barb@sinkpaper.com

ISSUER:

Carlos Fuentes

EXT: PHONE: 515-240-2698

EMAIL: carlos.fuentes1@iowa.gov

FOB: FOB Dest, Freight Prepaid

Contract For: Bulk Sanitary Papers and Catalog Discount

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement.

Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation 005-RFB-0060-2022.

Attachment 2: Contractor's Response and Cost (final pricing documentation) to Competitive Solicitation 005-RFB-0060-2022 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing).

The state reserves the right to add additional items to the Contract.

Payment Terms: NET60, No PCards Accepted
 Delivery Terms: FOB Destination, Freight Prepaid
 Delivery Dates: 13 Days after receipt of order
 \$750 minimum order for free shipping

Sales, Reporting and Billing - Carly Littlefield - 515-331-9000 - carly@sinkpaper.com

Ordering - Sink Team - 515-331-9000 - orders@sinkpaper.com

For non-contract items, please reach out to carly@sinkpaper.com for a quote.

1% Administrative Fee and Quarterly Reports to be sent to DAS Central Services COO, Hoover Building, 3rd Floor, 1305 E Walnut Street, Des Moines, Iowa 50321.

RENEWAL OPTIONS

AUTHORIZED DEPARTMENT

ALL

SUB Other Governmental Entities



STATE OF IOWA
MASTER AGREEMENT
 Contract Declaration and Execution

MA 005

23026C

EFFECTIVE BEGIN DATE: 07-01-2024

EXPIRATION DATE: 06-30-2027

PAGE: 2 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

2	0.00000	CASE	640	\$ 52.970000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 1PLY Reponse Universal Bath Tissue 4.5"x3.75" 1000/Rl 96/Cs

Item#149-11375

1PLY RESPONSE BATH TISSUE 4.5"x4.4" 1000Sh/Rl 96Rl/CS

3	0.00000	CASE	640	\$ 44.930000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 2PLY RESPONSE BATH TISSUE 4.5x3.75" 500Sh/Rl 96Rl/CS

Item#149-12375

2PLY RESPONSE BATH TISSUE 4.5x3.75" 500Sh/Rl 96Rl/CS

4	0.00000	CASE	640	\$ 51.200000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 2PLY RESPONSE BATH TISSUE 4.5"x4.4" 500Sh/Rl 96Rl/CS

Item#149-12440

2PLY RESPONSE BATH TISSUE 4.5"x4.4" 500Sh/Rl 96Rl/CS

5	0.00000	CASE	640	\$ 20.500000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 FACIAL TISSUE 8x8 BOXED 100/BOX 30BX/CASE

Item# 149-13000

FACIAL TISSUE 8x8 BOXED 100/BOX 30BX/CASE

6	0.00000	CASE	640	\$ 25.210000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE



STATE OF IOWA
MASTER AGREEMENT
 Contract Declaration and Execution

MA 005

23026C

EFFECTIVE BEGIN DATE: 07-01-2024

EXPIRATION DATE: 06-30-2027

PAGE: 3 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

2PLY RESPONSE JR JUMBO 3.3"x1000' 9"Rl 12Rl/CS

Item#149-19920

2PLY RESPONSE JR JUMBO 3.3"x1000' 9"Rl 12Rl/CS

7	0.00000	CASE	640	\$ 18.590000 \$ 0.000000
---	---------	------	-----	-----------------------------

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE

2Ply WHITE NPS C-FOLD TOWEL 10.1"x12.75" 2400/CS

Item#149-21000

2Ply WHITE NPS C-FOLD TOWEL 10.1"x12.75" 2400/CS

8	0.00000	CASE	640	\$ 22.040000 \$ 0.000000
---	---------	------	-----	-----------------------------

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE

1PLY WHITE MULTI-FOLD TOWEL 9.25"X9.4" 250Pk 16Pk/CS

Item#149-21280

1PLY WHITE MULTI-FOLD TOWEL 9.25"X9.4" 250Pk 16Pk/CS

9	0.00000	CASE	640	\$ 16.600000 \$ 0.000000
---	---------	------	-----	-----------------------------

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE

1PLY BROWN MULTI-FOLD TOWEL 9.25"X9.4" 4000/CS 16Pk/CS

Item# 149-21580

1PLY BROWN MULTI-FOLD TOWEL 9.25"X9.4" 4000/CS

10	0.00000	CASE	640	\$ 18.220000 \$ 0.000000
----	---------	------	-----	-----------------------------

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE

1PLY BROWN SINGLE-FOLD TOWEL 9.25"X10.25" 250Pk 16Pk/CS

Item#149-21980

1PLY BROWN SINGLE-FOLD TOWEL 9.25"X10.25" 250Pk 16Pk/CS



STATE OF IOWA
MASTER AGREEMENT
 Contract Declaration and Execution

MA 005

23026C

EFFECTIVE BEGIN DATE: 07-01-2024
 EXPIRATION DATE: 06-30-2027
 PAGE: 4 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

11	0.00000	CASE	640	\$ 27.590000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 1PLY WHITE HRT 8"x800' 6Rl/CS

Item#149-30300

1PLY WHITE HRT 8"x800' 6Rl/CS

12	0.00000	CASE	640	\$ 22.420000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 1PLY BROWN NPS HRT 8"x800' 6Rl/CS

Item#149-30400

1PLY BROWN NPS HRT 8"x800' 6Rl/CS 16Pk/CS

13	0.00000	CASE	640	\$ 20.200000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 BROWN KRAFT NPS HRT 8"x800'-2" CORE 6Rl/CS

Item#191-30700

BROWN KRAFT NPS HRT 8"x800'-2" CORE 6Rl/CS

14	0.00000	CASE	640	\$ 22.510000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
 2PLY WHITE KITCHEN ROLL TOWEL 8.8"X11" 85/Rl 30Rl/CS

Item#191-30800

2PLY WHITE KITCHEN ROLL TOWEL 8.8"X11" 85/Rl 30Rl/CS

16	0.00000	CASE	640	\$ 23.020000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE



STATE OF IOWA
MASTER AGREEMENT
 Contract Declaration and Execution

MA 005

23026C

EFFECTIVE BEGIN DATE: 07-01-2024

EXPIRATION DATE: 06-30-2027

PAGE: 5 of 6

LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
----------	--------------------------	------	-------------------------	------------------------------

30200 BROWN NPS HRT 8"x350' 12R1/CS

Item#149-30200

30200 BROWN NPS HRT 8"x350' 12R1/CS

17	0.00000	CASE	640	\$ 35.810000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

PAPER AND PLASTIC PRODUCTS, DISPOSABLE
1/4FLD Lunch Napkin 12x12 1ply 6000/CS

Item#149-45214

1/4FLD Lunch Napkin 12x12 1ply 6000/CS



STATE OF IOWA
MASTER AGREEMENT
 Contract Declaration and Execution

MA 005

23026C

EFFECTIVE BEGIN DATE: 07-01-2024
 EXPIRATION DATE: 06-30-2027
 PAGE: 6 of 6

TERMS AND CONDITIONS

Goods Effective 1 May 16

The parties agree to comply with the terms and conditions on the following web site which are by this reference made a part of the Agreement. General Terms and Conditions for goods contracts are posted at: <https://das.iowa.gov/sites/default/files/procurement/pdf/050116%20terms%20goods.pdf>

THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.		AGENCY NAME	
BY (Authorized Signature) <i>Carly Littlefield</i> <small>Carly Littlefield (Jan 9, 2025 13:49 CST)</small>	Date Signed 01/09/2025	BY (Authorized Signature) <i>Carlos Fuentes</i> <small>Carlos Fuentes (Jan 9, 2025 13:54 CST)</small>	Date Signed 1/9/2025
Printed Name and Title of Person Signing Carly Littlefield - Procurement Manager		Printed Name and Title of Person Signing Carlos Fuentes, Statewide Procurement Officer	
Address 12044 Ridgemont Drive, Urbandale, IA 50323		Address Hoover State Office Building, 1305 East Walnut Street Des Moines, IA 50319	