### DEALER CONTRACT FOR JOHN DEERE AG & TURF EQUIPMENT

#### ORDERING AND INVOICING INSTRUCTIONS

(THIS CONTRACT IS ASSOCIATED WITH MA17288 DEERE & CO. CORPORATE CONTRACT)

### **ORDERING INSTRUCTIONS:**

State agencies should always give the appropriate dealer contract number to the dealer when placing orders or getting quotes.

**Equipment** – Dealer may quote pricing for equipment but all purchase orders for equipment should be submitted through MA17288 – Deere & Co. corporate Contract. If initial equipment orders include additional accessories, state agencies will create one PO for MA17288 for Equipment and one PO for the dealer contract for parts and accessories.

Parts & Services – Parts and services must be ordered through an authorized dealer.

# **INVOICING INSTRUCTIONS:**

**Equipment** – Equipment will be invoiced through corporate Deere & Co. (MA17288) and payment for equipment will be made through MA17288.

**Parts & Services** – Dealers will invoice for parts and services provided. State agencies will pay dealer directly through their individual contracts.

### FREIGHT/DELIVERY

The equipment will be delivered to the closest dealer to the purchasing entity for set up and delivery. There is a \$4.00 per loaded mile delivery cost from dealer to purchasing entity location for all equipment groups.

# **PURCHASES MADE BY POLITICAL SUBDIVISIONS:**

Other governmental entities should provide the dealer with the correct contract number before ordering parts or requesting services to receive contract pricing. They will provide billing information and establish their own payment method with the dealer.